



**AGENDA
REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
CARPINTERIA VALLEY WATER DISTRICT**

Wednesday, October 13, 2021 at 5:30 p.m.

Tele-Meeting

<https://us06web.zoom.us/j/88988571845?pwd=N0lPK1JLU0RJVlFWajloeE9zNzNjZz09>

Meeting ID: 889 8857 1845

Passcode: 866492

BOARD OF DIRECTORS

*Matthew Roberts
President
Case Van Wingerden
Vice President
Polly Holcombe
Shirley L. Johnson
Kenneth Stendell*

GENERAL MANAGER

Robert McDonald, P.E. MPA

THE CARPINTERIA VALLEY WATER DISTRICT HAS DETERMINED THIS MEETING TO BE AN ESSENTIAL PUBLIC MEETING THAT WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 AND N-33-20 AND AB361 AND SANTA BARBARA COUNTY HEALTH OFFICER'S ORDER

In response to the spread of the COVID-19 virus, Governor Newsom and the California Legislature has conditionally suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home where risk of Covid 19 exposure and health and safety risks exists except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Carpinteria Valley Water District is not permitting public access to the City Council Chamber and Boardroom for this meeting at this time. Meeting may be viewed, live or recorded, on the Districts Website through the Granicus platform

If interested in participating in a matter before the Board, you are strongly encouraged provide the Board with public comment in one of the following ways:

1. **Comments** during a meeting may be submitted online through eComment function found on the website <https://cvwd.net/about/our-board/meetings/> (**Livestream is available online**).
2. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Secretary at Public.Comment@cvwd.net by **5:00 P.M. on the day of the meeting**. Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
3. Providing Verbal Comment Telephonically. If you wish to make either a general public comment or to comment on a specific agenda item as it is being heard please send an email to the Board Secretary at Public.Comment@cvwd.net by **5:00 P.M. on the day of the meeting** and include the following information in your email: (a) meeting date, (b) agenda item number, (c) subject or title of the item, (d) your full name, (e) your call back number including area code. During public comment on the agenda item specified in your email, District staff will make every effort to contact you via your provided telephone number so that you can provide public comment to the Board electronically.

Please note the President has the discretion to limit the speaker's time for any meeting or agenda matter. Since this is an evolving COVID-19 situation, CVWD will provide updates to any changes to this policy as soon as possible. The public is referred to the website at www.cvwd.net. Thank you in advance for taking all precautions to prevent spreading the COVID-19 virus.

1301 Santa Ynez Avenue
Carpinteria, CA 93013
(805) 684-2816

**Indicates attachment of document to agenda packet.

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE, President Roberts.**
- II. ROLL CALL, Secretary McDonald.**
- III. PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda.).**
- IV. APPROVAL ITEMS**
 - A. **Minutes of the Regular Board meeting held on September 22, 2021**
- V. UNFINISHED BUSINESS – None**
- VI. NEW BUSINESS**
 - A. **Consider adopting Resolution 1098 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Governor Newsom’s order dated March 4, 2020 and authorizing remote teleconference meetings of the legislative bodies of the Carpinteria Valley Water District for the period of October 13, 2021 to November 13, 2021 (for action, General Manager McDonald).**
 - B. **Consider Presentation regarding the need to implement a Stage 2 Drought emergency and require certain water use restrictions and setting a conservation target of 20% or reduction in demand of 800AF during WY 2022. (for information, General Manager McDonald).**
 - C. Public Hearing on Ordinance 21-1- An Ordinance of the Board of Directors of the Carpinteria Valley Water District Declaring a Stage Two Drought Condition and Implementing Water Use Restrictions.**
 - 1. Opening of Public Hearing (President Roberts)**
 - 2. Receipt of public comment (President Roberts)**
 - 3. Closing of Public Hearing (President Roberts)**
 - 4. Director comments**
 - D. **Consider adoption of Ordinance 21-1 An Ordinance of the Board of Directors of the Carpinteria Valley Water District Declaring a Stage Two Drought Condition and Implementing Water Use Restrictions. (for action, General Manager McDonald).**
 - E. ** Consider Engaging Professional Recruiting firm to assist the District with Filling a Key Position of District Accountant (for action, Assistant General Manager Rosales)**

- F. **** Consider Engagement of M-Cubed Economic Consulting Firm to Assist the District with Economic Benefits Analysis for The CAPP in order to be more competitive with Grant Funding programs. (for action, General Manager McDonald).**
- G. **** Consider Status of the 2020 UWMP and Public Draft of the 2020 UWMP (for information, General Manager McDonald).**
- H. **** Consider ACWA Fall Conference (for information, General Manager McDonald).**

VII. DIRECTOR REPORTS (for information)

- A. ****Drought Management & Water Conservation Committee Meeting – September 30, 2021 – Directors Johnson & Van Wingerden**
- B. ****CCWA Board Meeting – September 23, 2021 – Director Johnson**
- C. ****COMB Board Meeting – September 27, 2021 – Director Holcombe**

VIII. GENERAL MANAGER REPORTS (for information) - None

IX. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION [GOVERNMENT CODE SECTION 54956.9(D)(1)] Name of Case: Kimball-Griffith LP v. Brenda Wren Burman et. al United States District Court Central District of California. civil action number 2.20-cv-10647 AB (AFMx)

X. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION, [GOVERNMENT CODE SECTION 54956.9(D)(1)]: Name of Case: Central Coast Water Authority et al v. Santa Barbara County Flood Control & Water Conservation District et al. (Case No. 21CV02432)

**XI. [CLOSED SESSION]: CONFERENCE WITH REAL PROPERTY NEGOTIATORS Government Code section 54956.8
Property: State Water Supply Contract
Agency negotiator: Ray Stokes and Legal Counsel
Negotiating parties: Department of Water Resources and State Water Contractors
Under negotiation: Price and Terms**

XII. CONSIDER DATES AND ITEMS FOR AGENDA FOR:

CARPINTERIA VALLEY WATER DISTRICT BOARD MEETING OF OCTOBER 27, 2021 AT 5:30 P.M., TELE-CONFERENCE

XIII. ADJOURNMENT.

Robert McDonald, Secretary

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:30 p.m., October 8, 2021. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

1301 Santa Ynez Avenue
Carpinteria, CA 93013
(805) 684-2816

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	MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
	CARPINTERIA VALLEY WATER DISTRICT
	September 22, 2021
	<p>President Roberts called the regular meeting of the Carpinteria Valley Water District Board of Directors held via tele-conference at 5:30 p.m., Wednesday, September 22, 2021 and led the Board in the Pledge of Allegiance.</p> <p>In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.</p>
	Directors Present: Holcombe, Van Wingerden, Stendell and Roberts
	Others Present: Bob McDonald Roger Myers Norma Rosales
PUBLIC FORUM	No one from the public addressed the Board.
MINUTES	<p>Following discussion, Director Van Wingerden moved, and Director Holcombe seconded the motion to approve the minutes of the Board meeting held on August 25, 2021. The motion carried by a 4-0-1 vote with Director Johnson absent. The minutes were approved by roll call as follows;</p> <p>Ayes: Stendell, Holcombe, Roberts and Van Wingerden Nays: None Abstain: None Absent: Johnson</p>
DIRECTOR JOHNSON JOINS MEETING	Director Johnson joined the meeting at 5:33 p.m.
DISBURSEMENT REPORT	<p>Following discussion, Director Van Wingerden moved, and Director Holcombe seconded the motion to approve the monthly bills for the period August 16, 2021 through September 15, 2021. The motion carried by a 5-0 vote. The report was approved by roll call as follows;</p> <p>Ayes: Johnson, Holcombe, Van Wingerden, Roberts and Stendell Nays: None</p>

	Absent: None
PANDEMIC PROTOCOL	<p>General Manager McDonald presented to consider pandemic related protocol for in person meetings starting in October 2021. However, given that a State of Emergency still exists in the State regarding the Pandemic and health crisis, the legislature has developed new laws known as AB361 that will allow continued virtual meetings under certain conditions.</p> <p>Brown Act Changes:</p> <ul style="list-style-type: none"> • Under the new law, AB361, The local agency must adopt a Resolution initially and every 30 days thereafter determining that: <ol style="list-style-type: none"> 1) Meeting in-person during the active state of emergency would present imminent risks to the health and safety of attendees, or 2) State or local officials have recommended or required measures to promote social distancing. <p>Recommendations:</p> <ul style="list-style-type: none"> • If Board believes it is appropriate to continue meeting virtually, Staff recommends that an Initial Resolution under AB361 be adopted on October 13, 2021.
PANDEMIC ARREARAGES AND SHUTOFFS	Assistant General Manager Rosales gave a verbal update on Pandemic related arrearages and shutoffs for nonpayment.
PART TIME POSITION	Assistant General Manager Rosales gave a verbal update on addition of new part time position for IT Technician.
REGION 5 BOARD ELECTION BALLOT	<p>General Manager McDonald presented to consider and discuss Region 5 Board Election Ballot.</p> <p>Following discussion, Directors supported the motion to vote for Nominating Committee’s Recommended Slate.</p>
ORDINANCE 21-1 UPDATE	General Manager McDonald gave a verbal update on Ordinance 21-1 declaring a Stage 2 Drought Condition. Possible Adoption of the ordinance will be considered by the Board on the October 13, 2021 Regular Board Meeting after a public hearing is held on the matter.
SCC LATERAL VALVE REPLACEMENT PROJECT	<p>General Manager McDonald presented a status update of the SCC Lateral Valve Replacement Project.</p> <ul style="list-style-type: none"> • COMB staff and CVWD staff have revisited the Draft Cooperative Agreement and are working to get it in form for approval, along with the bids for the SCC-ILV and the LIVR, at the next Regular Board meeting to be held on October 27, 2021.

<p>CUSTOMER CREDIT REQUEST</p>	<p>Assistant General Manager Rosales presented to consider a request by customer 18-180472-08 to approve water leak credit in the amount of \$296.59 as per District Rule No. 15a (i).</p> <p>Following discussion, Director Van Wingerden moved, and Director Stendell seconded the motion to approve the water leak credit in the amount of \$296.59. The motion carried by a 4-0-1 vote. The motion was approved by roll call as follows;</p> <p>Ayes: Van Wingerden, Roberts, Stendell and Holcombe Nays: None Abstain: None Absent: Johnson</p>
<p>CACHUMA ALLOCATION FOR WY 2022</p>	<p>General Manager McDonald presented an update on Cachuma Allocation for WY 2022.</p>
<p>ADMINISTRATIVE COMMITTEE MEETING</p>	<p>Directors Holcombe & Van Wingerden gave a verbal report on the Administrative Committee Meeting held on September 9, 2021.</p>
<p>CACHUMA OPERATIONS AND MAINTENANCE BOARD ADMINISTRATIVE COMMITTEE MEETING</p>	<p>Director Holcombe gave a verbal report on the Cachuma Operations and Maintenance Board Administrative Committee Meeting held on September 16, 2021.</p>
<p>ADJOURNED TO CLOSED SESSION</p>	<p>At 7:10 p.m. President Roberts adjourned to closed session to discuss the following items:</p> <p>IX. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION [GOVERNMENT CODE SECTION 54956.9(D)(1)] Name of Case: Kimball-Griffith LP v. Brenda Wren Burman et al United States District Court Central District of California. civil action number 2.20-cv-10647 AB (AFMx).</p> <p>X. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION, [GOVERNMENT CODE SECTION 54956.9(D)(1)]: Name of Case: Central Coast Water Authority et al v. Santa Barbara County Flood Control & Water Conservation District et al. (Case No. 21CV02432)</p>
<p>BOARD RECONVENED IN OPEN SESSION</p>	<p>At 7:15 p.m. President Roberts reconvened the Board meeting in open session.</p> <p>IX. No Reportable Action</p>

	X. No Reportable Action
NEXT BOARD MEETING	The next regular Board meeting is scheduled to be held on October 13, 2021 via tele-conference.
ADJOURNMENT	President Roberts adjourned the meeting at 7:17 p.m.
	Robert McDonald, Secretary

RESOLUTION NO. 1098

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARPINTERIA VALLEY WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM'S ORDER DATED MARCH 4, 2020 AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF CARPINTERIA VALEY WATER DISTRICT FOR THE PERIOD OCTOBER 13, 2021 TO NOVEMBER 13, 2021 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Carpinteria Valley Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Carpinteria Valley Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020, due to COVID-19; and

WHEREAS, on September 5, 2021, the Santa Barbara County Health Officer issued Order 2021-10.4 requiring face coverings in all public indoor settings attributable to the rise in SARS-CoV-2 Delta Variant; and

WHEREAS, the Board of Directors does hereby find that the rise in SARS-CoV-2 Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California and the Santa Barbara County Health Officer's Order 2021-10.4; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Carpinteria Valley Water District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, on March 25, 2020 the Board was presented with the COVID19 Operational Continuity and Social Distancing Plan.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF Carpinteria Valley Water District DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.
3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
4. Remote Teleconference Meetings. The General Manager and legislative bodies of Carpinteria Valley Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 13, 2021, or

such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Carpinteria Valley Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Carpinteria Valley Water District, this 13th day of October, 2021, by the following vote:

AYES:

NAYES:

ABSENT:

ABSTAIN:



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
Phone (805) 684-2816

BOARD OF DIRECTORS

Matthew Roberts
President
Case Van Wingerden
Vice President
Polly Holcombe
Shirley L. Johnson
Kenneth Stendell

To: CVWD Board of Directors

GENERAL MANAGER

From: General Manager, Robert McDonald

Robert McDonald, P.E. MPA

MEMO

SUBJECT: Ordinance 21-1 rationale

The District adopted Resolution 1097 in August defining drought stages from a three-stage system to a six-stage system and establishing corresponding conservation targets for each stage. And the District will adopt the updated Water Shortage Contingency Plan that will have 6 similar stages of shortage. In the newsystem if there is a reasonable expectation of a shortage within the water supply planning horizon one of the 6 stages can be declared by the Board of Directors to set a conservation target that will mitigate the anticipated shortage. Many factors go into establishing the water supply outlook. Typically, the analysis/planning period looks forward two years but can be as long as three years. If during this outlook period a water shortage is likely, then the Board of Directors may decide to declare one of the 6 drought stages in order to reduce or eliminate the anticipated water shortage.

Currently, water supply outlook projects forward two and a half years. The outlook shows significant shortages by March of 2024 if drought conditions persist. In order to mitigate this shortage, the District purchased 1131 AF of supplemental water this year and conservation of 20% will be needed from the baseline demand of 4000 AFY starting in October. In 2021 demands have increased by 9% from 2020 which may be an anomaly due to high temperatures but is concerning. For the water supply, State Water Project conditions are dire with a 2021 allocation of 5% and likely low allocation for 2022. Further, the Cachuma Project issued a 75% annual allocation for WY 22. Finally, groundwater conditions have not rebounded from the earlier dry conditions from 2012 to 2017 and continue to be below sea level. The recent drought conditions represent a different situation than earlier this decade in that they are statewide, limiting the Districts ability to acquire supplemental water from other agencies outside of Santa Barbara County. Both the State and the County of Santa Barbara have declared Drought Emergency.

The District is currently in a Stage One of Three which implies a 15% to 30% water supply shortage condition with a 15% conservation target. However, under Ordinance 19-2, the base

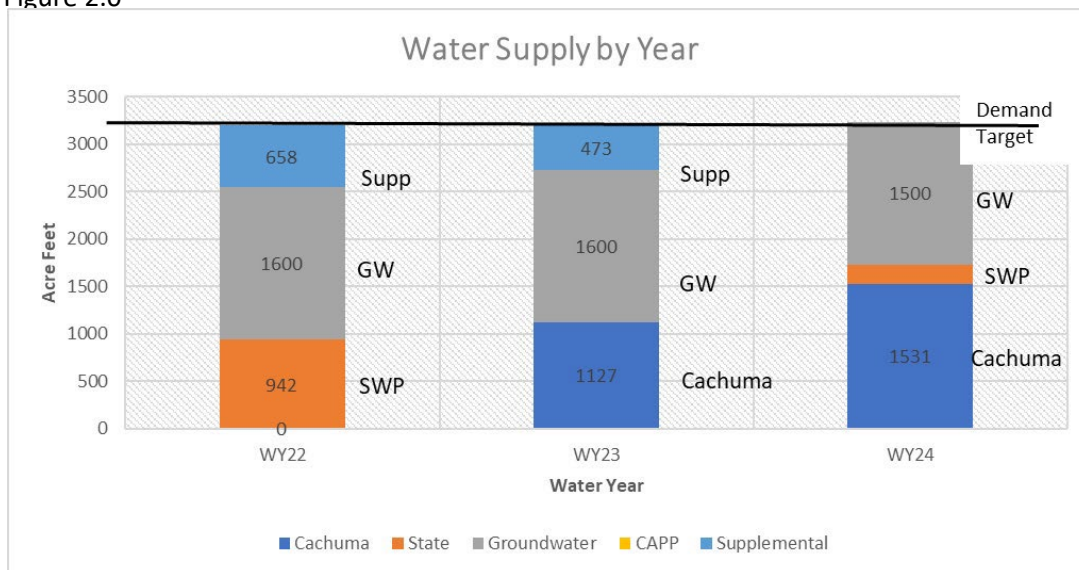
demand was from water year 2013 which had a demand of around 4600 AFY which means a demand target of about 3900 AFY using the 15% conservation target. The Water supply projections for the next several years will require an average of 20% from a baseline of 4000 AFY or an average of 3200 AFY Demand target. Figure 1.0 below, shows the 12 month Rolling Demand for CVWD customers by month. As can be seen demands have been trending up for the last two years.



Figure 1.0

Water supply availability are shown below on Figure 2.0 assuming continued drought and 20% conservation (3200 AF Demand Target).

Figure 2.0



In this Figure, the projected water supply is sufficient to meet the target demand of 3200 AF. Considering the need for this conservation to avoid water supply shortages, Staff has developed Draft Ordinance 21-1 moving the District into Stage 2 and incorporating water use restriction.

****Update**** Although the water supply modeling above used a 50% Cachuma Allocation for WY 22 and USBR issued a 75% allocation on Sept 24th,2021, the conservation target of 20% is still appropriate because there remains significant uncertainty in the Districts groundwater supplies.

Recommendations:

Recommend that the Board adopt Draft Ordinance 21-1 and that Staff continue to escalate outreach efforts to customers to communicate the drought situation and the new conservation target.

**DRAFT ORDINANCE NO. 21-1
AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE CARPINTERIA VALLEY WATER DISTRICT DECLARING A
STAGE TWO DROUGHT CONDITION AND IMPLEMENT WATER USE
RESTRICTIONS**

WHEREAS, the Board of Directors on June, 2019 approved Ordinance 19-2 moving the District into a Stage One Drought Condition after rainfall in 2019 restored Cachuma levels above 100,000 AF; and

WHEREAS, In July 2021 the Governor declared the County of Santa Barbara to be in a drought emergency; and

WHEREAS, the Governor has declared 50 out of 59 Counties in the State to be in a Drought Emergency; and

WHEREAS, because of the extreme drought conditions, the Governor called for 15% voluntary reduction (conservation) from 2020 use as the State is experiencing extreme drought and extended dry conditions; and

WHEREAS, the County of Santa Barbara Board of Supervisors adopted a Resolution on July 13, 2021 declaring a Local Drought Emergency; and

WHEREAS, the Carpinteria Valley Water District, demand for water in WY2021 has climbed by 9% from WY 2020; and

WHEREAS, the State Water Project (SWP) 2021 Allocation is 5% and SWP Allocation for 2022 are expected to be similarly low; and

WHEREAS, the Cachuma Project Allocation for WY22 is below 100%; and

WHEREAS, there currently exists the possibility of shortages within the District's service area over 20% of average annual demand within the coming years; and

WHEREAS, California Water Code Section 31026 also authorizes the District to restrict use of water during any emergency caused by drought, and to prohibit the waste of water during such periods; and

WHEREAS, the District's Resolution 1097 provides that when the District determines that the water supply for the current or impending water years is anticipated to be approximately 10-20% less than projected normal demand a Stage 2 shall be implemented; and

WHEREAS, it is in the best interests of the customers of the District for the District to have regulations in place for the timely implementation of any future Water Shortage Emergency; and

WHEREAS, as the Board adopts this Ordinance, and finds that the restrictions set forth herein are necessary and proper to protect the water supply for human consumption, sanitation, and fire protection during Water Shortage emergencies, the Board also finds that the uses of water that are prohibited below are nonessential.

NOW THEREFORE BE IT ORDAINED, pursuant to Section 31026 of the Water Code, the Carpinteria Valley Water District prohibits the following:

- a) running water from a hose, pipe, or any other device for the purpose of cleaning buildings and driveways or sidewalks except in the event the General Manager or designee determines that such use is the only feasible means of addressing a potential threat to health and safety;
- b) washing of driveways and sidewalks except in the event the General Manager or designee determines that such use is the only feasible means of addressing a potential threat to health and safety;
- c) irrigation of outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property such as patios, decks or driveways, private and public walkways, roadways, parking lots, or structures;
- d) use of a fountain or other decorative water feature except if a recirculating system is in place;
- e) manual irrigation by hose or moveable sprinkler at any time from 10:00 a.m. to 4:00 p.m. of any yard, park, recreation area, or other area containing landscape vegetation;
- f) outdoor irrigation through fixed irrigation systems, either manually or by timer controller at any time from 8:00 a.m. to 6:00 p.m., of any yard, park, recreation area, or other area containing landscape vegetation, except for testing system or repairing leaks;
- g) irrigation of turf or ornamental landscapes during and forty-eight (48) hours following measurable rainfall;
- h) irrigation of landscapes outside newly constructed homes and buildings that is not delivered by drip or micro-spray systems;

- i) irrigation of ornamental turf on public street medians
- j) free-flowing hoses for all uses. Automatic shut-off devices shall be attached on any hose or filling apparatus in use.

BE IT FURTHER ORDAINED that pursuant to Section 31026 of the Water Code, the Carpinteria Valley Water District restricts use of District water as follows:

a) All restaurants located within the Carpinteria Valley Water District that provide table and/or counter service shall post, in a conspicuous place, a Notice of Drought Condition as approved by the General Manager and shall refrain from serving water except upon specific request by a customer;

b) Boats and vehicles shall be washed only at commercial car washing facilities or by use of a bucket and/or hose equipped with a self-closing valve that requires operator pressure to activate the flow of water;

c) Breaks or leaks in any customer's plumbing shall be immediately repaired upon discovery. If repairs cannot be completed within seventy-two (72) hours of detection or within seventy-two (72) hours of notification by the District, water service to the property may be turned off by District staff to prevent water loss until such time the repair has been completed;

d) Operators of hotels, motels and other commercial lodging establishments located within the Carpinteria Valley Water District shall post in each room a notice of drought conditions containing water conservation information and a separate notice with language similar to the following:

"This area is suffering a Drought emergency and unnecessary washing of sheets and towels would be a waste of water. If you wish to have your sheets changed during your stay please leave this notice on your pillow. If you would like your towels changed, please leave them on the floor. Housekeeping will be pleased to accommodate you."

e) Operators of pools, exercise facilities and other similar establishments providing showering facilities shall promote limitation of showering time and post a Notice of Drought Condition;

f) Draining and refilling up to one third of the volume of a pool per year is allowed as necessary to maintain suitable pool water quality. Draining and refilling in excess of one third per year is prohibited, except in the event the General Manager or designee determines that such further draining is required to make needed repairs, or to prevent equipment damage or voiding of warranties.

g) Landscape irrigation by Residential, Commercial, Public Authority and Industrial customers shall be limited to no more than three (3) days a week.

BE IT FURTHER ORDAINED that increasingly significant administrative penalties to create a disincentive to commit future violations of the aforementioned District potable water and non-District water use prohibitions and restrictions, shall be:

a) a letter to the District customer of record indicating a violation of one or more of the aforementioned water use prohibitions or restrictions; and

b) a letter to the District customer of record indicating a second violation of one or more of the aforementioned water use prohibitions or restrictions and a fine of twenty-five dollars (\$25.00) added to the customer's next bill for the second offense;

c) a letter to the District customer of record indicating a third violation of one or more of the aforementioned water use prohibitions or restrictions and a fine of one hundred dollars (\$100.00) added to the customer's next bill for the third; and

d) a letter to the District customer of record indicating additional incidences of violation of one or more of the aforementioned water use prohibitions or restrictions and further fines with a limit up to five hundred dollars (\$500.00) for each day a violation occurs at the discretion of the Board of Directors.

BE IT FURTHER ORDAINED that a customer, in accordance with District Rules and Regulations may appeal the imposition of a monetary penalty by submitting a letter to the District within seven (7) days of the District's mailing of a notice of violation; and

BE IT FURTHER ORDAINED that a customer, in accordance with District Rules and Regulations, may appeal the General Manager's or Assistant General Manager's rejection of the appeal by submitting a letter to the Board of Directors within seven (7) days of the General Manager's or Assistant General Manager's rejection of said appeal.

BE IT FURTHER ORDAINED that to the extent that the terms and provisions of this Ordinance are inconsistent or in conflict with the terms and provisions of any prior District ordinance, resolution, rule or regulation, the terms of this Ordinance shall prevail, and inconsistent and conflicting provisions of prior ordinances, resolutions, rules and regulations shall be suspended during the effective period of this Ordinance.

BE IT FURTHER ORDAINED that in the event the State adopts mandatory water conservation measures requiring implementation by the District during a water shortage emergency, and such State mandate measures require additional water conservation actions beyond the District's currently enforceable conservation measures, such State-mandated measures shall automatically be deemed to be fully incorporated and part of this Ordinance and enforceable by the District.

BE IT FURTHER ORDAINED that if any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be unconstitutional or invalid.

BE IT FURTHER ORDAINED that this Ordinance is an urgency ordinance. It is necessary that the restrictions set forth in this Ordinance be adopted as set forth herein in order to protect the supply of water for human consumption, sanitation and fire protection.

BE IT FURTHER ORDAINED that this Ordinance shall take effect on October 14, 2021 and terminate on October 1, 2022, if not before.

Vote on Ordinance No. 21-1 by roll call resulted as follows:

AYES:
NOES:
ABSENT:
ABSTAIN:

PASSED AND ADOPTED by the Board of Directors of the Carpinteria Valley Water District, this 13 day of October, 2021.

APPROVED:

Matthew Roberts, President

ATTEST:

Robert McDonald, Secretary



RECRUITMENT SERVICES
ACCOUNTANT
CARPINTERIA VALLEY WATER DISTRICT

Submittal date: September 29, 2021



Koff & Associates
A Gallagher Company

Submitted by:
Koff & Associates
2835 Seventh Street
Berkeley, CA 94710

Frank Rojas
Recruitment Manager
frojas@koffassociates.com
510.495.0448



Koff & Associates
A Gallagher Company

September 29, 2021

Norma Rosales
Assistant General Manager
Carpinteria Valley Water District
1301 Santa Ynez Ave,
Carpinteria, CA 93013

Dear Ms. Rosales,

Thank you for the opportunity to submit our proposal to assist the Carpinteria Valley Water District with recruitment services. We are excited about the possibility of developing this partnership and supporting the City with the search for a new Accountant. Koff & Associates (K&A) Recruiting, a Gallagher company, is uniquely qualified based on over 37 years of assisting public agencies with finding and placing candidates dedicated to public service.

Our unique selling proposition lies in K&A Recruiting's experience supporting public sector clients in California and throughout the USA. Through our investment in modern recruitment technology, we offer forward-thinking services that not only provide advanced extensive sourcing and outreach but allow us to tell the story of each project through easy-to-understand data. K&A Recruiting uses National Language Processing to remove bias from our job ads, creating diversity in candidate pools to build workforces that accurately represent the communities served.

Conducting countless executive search efforts has made K&A Recruiting an expert in identifying, targeting, recruiting, and successfully placing women and minority candidates in many of our recruitments. Diversity recruiting is an area of focus, and our firm has a vast pool of resources at our fingertips to provide outreach on an industry-wide basis to the public and private sector for qualified candidates nationwide. We pride ourselves on transparency, flexibility, and quality work.

As K&A's Recruitment Manager, I am pleased to introduce Joshua Boudreaux for all recruitment efforts, with myself and K&A Recruiting's support team assisting as needed. You can reach him at 510.901.0044 or by email at jboudreaux@koffassociates.com or myself at 510.495.0448 or frojas@koffassociates.com.

Sincerely,

Frank Rojas
Recruitment Manager



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BUSINESS INFORMATION

Koff & Associates (“K&A”) is a full spectrum, public-sector human resources and recruiting services firm founded by Gail Koff in 1984 and has been assisting cities, counties, special districts, other public agencies, and non-profit organizations.

As of April 30, 2021, we merged with Arthur J. Gallagher and are now officially a Gallagher Division. Our headquarters are in Berkeley, CA, and we have satellite offices in Southern California, the Central Valley, the Sacramento Region, and the Western US Region. GALLAGHER BENEFIT SERVICES, INC. is our legal name. It is a Delaware company, and the FEIN is 36-4291971.

EXPERIENCE AND QUALIFICATIONS

With 37 years of HR experience, K&A Recruiting knows public sector employment inside and out. We are familiar with public sector organizational structures, agency missions, operational and budgetary requirements, and staffing expectations. Our team is ready to support you at any level you wish – providing sourcing expertise, full-cycle recruitment at the start of your search through the start date of your newest employee, and everything in between.

We build enduring relationships

K&A Recruiting provides personal attention to and creates long-term relationships with our clients. Because we care about and understand your organization’s people, culture, leadership, and unique needs, we identify highly qualified candidates to support your goals.

We value strength in diversity

We source top talent reflective of the communities you serve. With our focus on inclusion, networking and partnering with minority-based associations, utilizing bias-reducing tools, and drawing from our own employees’ certification training, we are leaders in public sector Diversity and Inclusion.

We leverage innovative search technology

K&A Recruiting uses advanced programs and unique sourcing methods to identify candidates which traditional recruiting strategies might have missed. We continuously gather and analyze important data points and are always looking ahead at how we can use information technology to better serve you.

Our long list of clients is indicative of our firm’s reputation as being a quality organization that can be relied on for producing comprehensive, sound, and cost-effective results. K&A Recruiting is “hands on” and responsive with the ability and expertise to identify the ideal candidate(s) for Carpinteria Valley Water District.

K&A Recruiting uses its vast network to leverage recommendations and referrals of past clients in combination with modern sourcing techniques and technology to build the best candidate pools in the market. We are a team of true recruiters with over 60 years of combined experience. Our work speaks for itself, and our primary goal is to provide professional and technical consulting assistance with integrity, honesty, and a commitment to excellence.



RECENT SUCCESSFUL RECRUITMENTS

The following is a partial list of recent executive recruitments conducted by Frank Rojas (some while at a previous firm) and the Koff & Associates Recruiting Team:

Agency	Title	Year Completed
City of Oxnard	Public Works Director, Asst. Public Works Director (2), Chief Financial Officer, Purchasing Manager, Controller, Communications & Marketing Manager, Assistant City Attorney, Civil/Traffic Engineers	Current/2020/2019/2018
City of Salinas	City Manager, Chief of Police, Finance Director	Current/2021
County of San Mateo Transportation Authority/District	Deputy Director, Transportation Authority; Executive Officer for Civil Rights, Employee & Labor Relations, and Human Resources; District Surveyor	Current
City of Berkeley	Manager of Engineering, Operations Manager (2), Public Works Director, Asst. City Attorney, Health Housing & Community Services Director	Current/2021/2020
County of Santa Clara	Planning Services Manager	Current
City of San Bernardino	Director of Community & Economic Development, Chief of Police, Director of Human Resources, Director of Animal Services, Finance Director	Current/2021
City of Chico	Public Works Director	Current
Tahoe Regional Planning Agency	Director of Human Resources and Organization Development	Current
Humboldt Waste Management Authority	Executive Director	Current
City of Fairfield	Homeless Services Manager, Housing Division Manager	Current
City of San Diego	Director of Transportation	2021
First 5 Alameda County	Human Resources Director	2021
City of Glendale	City Manager	2021
County of Riverside	County Executive Officer	2021
City of Ontario	Economic Development Director/ Assistant General Manager, Utilities	2021
Kensington PP&CDD	General Manager	2021
City of Colton	Public Works & Utility Services Director	2021
City of Carson	Public Works Director, Community Services Director, City Manager	2021/2020/2019
City of Redlands	Director, Municipal Utilities & Engineering, Fire Chief	2021/2020



County of Orange Social Services Agency	Division Director (3), Deputy Director	2021/2020/2019
County of Tulare	Director of Human Resources & Development, Director of Information & Communications Technology	2021/2020
City of Millbrae	Director of Finance, Community Development Director	2020
City of Avondale	Development & Engineering Services Director, Economic Development Director	2020/2019
City of Redlands	Fire Chief, Director of Municipal Utilities & Engineering	2020
City of Shafter	City Manager	2020
City of Ontario Municipal Utilities	Assistant General Manager	2020
City of Bell	Director of Community Development	2020
City of Los Angeles	Human Resource & Payroll Project Manager (ERP implementation)	2020
County of San Bernardino	Public Works Director, Human Resources Director, Assistant HR Director, Director of Land Use Services, Regional Parks Director	2020/2019/2018
Orange County LAFCO	Assistant Executive Officer	2020
LA Metro	Chief Ethics Officer	2020
Orange County Fire Authority	Purchasing Manager, Fleet Manager, Human Resource Director	2020/2017
City of Banning	Director of Administrative Services, Director of Parks and Recreation	2019
City of Santa Ana	City Manager, Parks & Recreation Director	2019
City of Bell Gardens	City Manager	2019
City of Anaheim	Deputy Planning Director, Engineering Manager, Buyer	2020/2018/2016
City of Garden Grove	Finance Director, City Manager	2019/2016
City of San Marino	City Manager	2018
County of San Luis Obispo	County Administrative Officer	2018
County of Imperial	County Executive Officer	2018
City of Avalon	City Manager	2018



PROJECT TEAM

Joshua Boudreaux **Recruiting Supervisor**

Joshua has over nine (9) years of public sector Human Resources experience.

He began his public sector journey as a labor representative with the Orange County Employees Association representing employees in grievances, investigations, meet and confers, interactive processes, arbitrations, and negotiations. He transitioned into the HR world at the City of Anaheim where he led classification and compensation projects. At the Orange County Fire Authority, he worked closely with Battalion and Division Chiefs on projects such as classification and compensation, employee relations, and recruitment.

Prior to joining K&A, Joshua served as an Administrative Manager for the County of Orange where he handled employee grievances, conducted investigations, and represented the County on meet and confer items. He served as the President of the Orange County Human Resources Consortium in 2017-2018. Since joining K&A, Joshua partners his classification and compensation experience, marketing skills, and recruitment experience to bring a full-service experience to all clients. He currently manages full-cycle recruitments for California public sector agencies including cities, counties, and special districts. He provides supervisory oversight for technical, professional, and management recruitments.

Joshua earned his B.S. in Political Science with a concentration in American Politics from the University of California, Los Angeles; his Master's in Public Administration from Chapman University (Brandman); and a Master's Certificate in Human Resources with emphasis in Labor Relations from Cornell University.

Current & Previous Recruitments: City of Seaside – Associate Engineer, Senior Engineer; City of Fairfield – Fire Inspector I/II; Valley Water District – Environmental Planner/Regulatory Specialist, Senior Engineering Technician, Sr. Information Systems Technician; County of Sonoma – Real Estate Manager; Alameda County Water District – Director of Engineering; Dublin San Ramon – Waste Water Treatment Superintendent, Electrician II; City of Long Beach – Jail Administrator, Medical Director, Occupational Health Services Manager; Port of Oakland – Maintenance Manager; City of Gilroy – Fleet Superintendent; Big Bear Lake – Senior Accountant; City of Richmond – Budget Administrator, Accounting Manager; Monterey One Water – SCADA Analyst; City of Richmond – Deputy Director of Community Services: Employment and Training.



PROJECT TEAM, Cont.

Frank Rojas

Recruitment Manager

Frank brings more than thirty (35) years of recruiting experience from the highly competitive direct placement and contracts labor industries and the corporate environment. He has significant experience placing corporate leaders, executive, professional, and technical staff, including individual contributors for the government sector, non-profits, aerospace, architectural and engineering, information technology, petroleum and chemical, energy, power, civil/structural, transportation, and private industry.

Frank began his career in Contract Labor. Over the next 30+ years, he launched seven start-up offices in several states and locations, providing direct placement and contract support to hundreds of clients in virtually all industries and levels of talent. He continued his career in the non-profit environment, managing and building talent acquisition support during significant growth periods. Having been a speaker at several networking and career coaching venues, Frank believes in utilizing traditional recruiting methodology with social media.

In addition to recently completing recruitments for the City of Salinas, City of Berkeley, City of San Diego, City of Oxnard, and First 5 Alameda County, recent successful efforts include positions of Finance Director, County Executive Officer, Director of Human Resources & Development, City Manager, Director of Transportation, Chief Ethics Officer, and Director-level hires for Information Technology, Social Services, Public Works, Economic Development, Community Services, Animal Services, and Division/Site General Managers.

Frank has been named in the top 1% viewed profiles on LinkedIn and has established a strong client and customer base through trust, effective recruiting, relationship building, and teamwork.



Trish Griffus
Recruiter

Trish began her career in the private sector where she excelled in logistics and compliance in a regulated business. She desired a career that served the community and joined public sector employment. She has since enjoyed 20 years of public sector service.

Her first government position was in the Human Services department as an eligibility worker providing direct services to local clients. Trish transitioned into administrative management where she held management positions in General Services, Information Services and most recently as the Administrative Services Officer at the Public Defender's Office for 7 years. Her extensive administrative experience includes budget, procurement, system administration, and human resources management.

Trish served on the Administrative Management Council for 4 years where she reviewed classification studies, grievances, and recruitment postings for a variety of departments and classifications. She has participated in recruitments for information technology, attorney, management, and several other roles over a 14+ year period.

Trish earned a Bachelor of Arts degree in Art History from Sonoma State University, as well as a Sonoma County Executive Management Certificate.

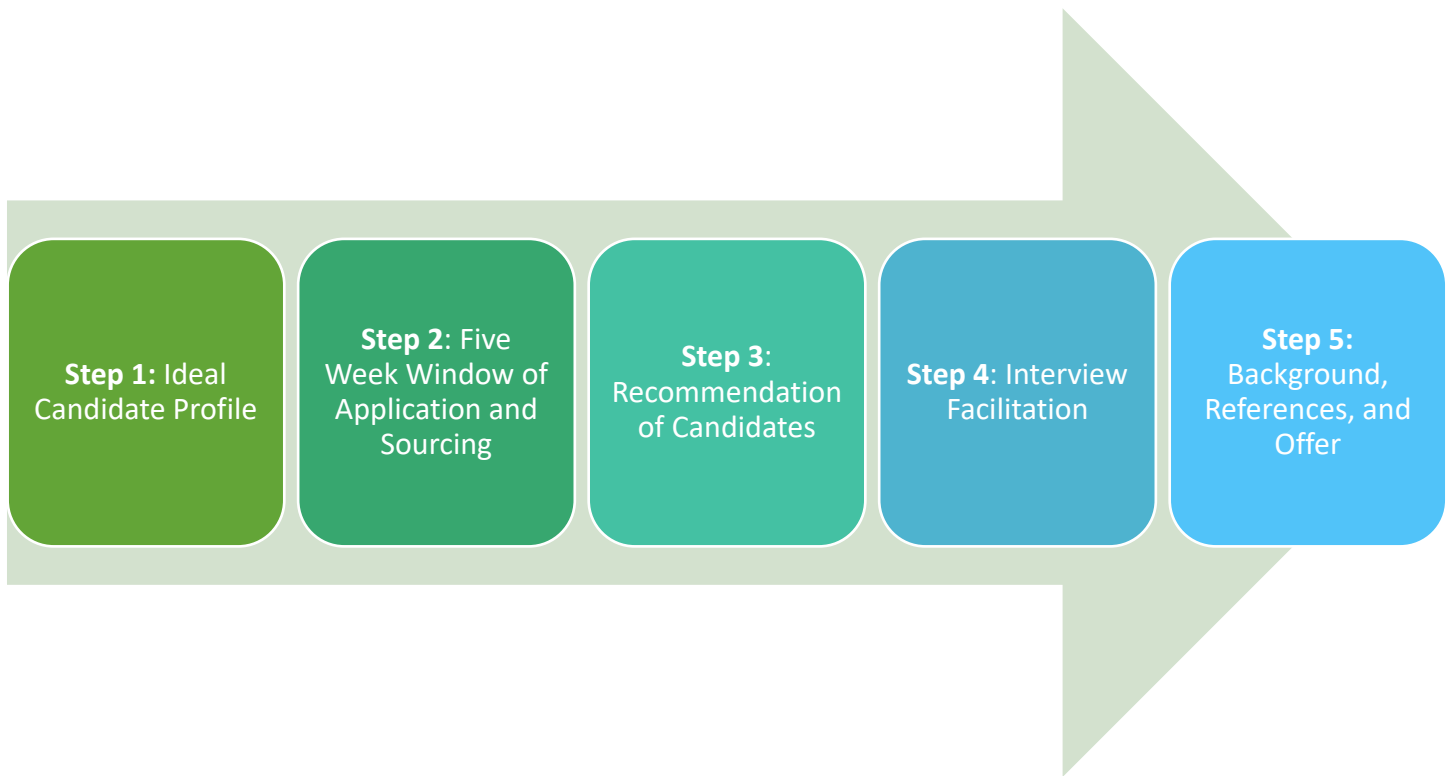


PROJECT APPROACH/METHODOLOGY

Our philosophy ensures thorough, thoughtful, and strategic sourcing, evaluation, selection, and vetting of candidates. We are able to reach passive professionals that may not otherwise be looking by using business media, outreach emails, contacting users' groups and associations, and most importantly picking up the phone and actively calling passive applicants. This strategy also includes focused advertising on websites and in publications specific to women and minority candidates.

K&A Recruiting will provide weekly progress reports to the Hiring Authority and participate in conference calls and onsite meetings as requested.

We are responsible for ensuring compliance, adhering to, and maintaining all legally mandated documentation throughout the process.





Step 1: Ideal Candidate Profile

Developing the profile for the ideal job candidate for the position is crucial for a successful search process.

We will coordinate with the Hiring Authority in identifying and developing:

- The various organizational needs, vision, mission, goals, strengths, challenges, opportunities, and culture of the organization;
- Position competency requirements, i.e., knowledge, skills, and abilities;
- Personal and professional attributes required of and priorities for the new incumbent;
- Type of working relationship senior leadership desire with the new incumbent;
- Advertising strategies in conjunction with a national and/or regional outreach campaign;
- Compensation levels; and
- Schedule of deliverables from K&A Recruiting.

After meeting(s) with the Hiring Authority, there will be a consensus of the key qualifications and characteristics of the position and the process, action plan, and timetable to be utilized for the recruitment process.

Brochure Design & Posting

Following the development of the candidate profile, an eye-catching recruitment brochure will be professionally produced in coordination with the Hiring Authority's feedback. The brochure will highlight the strengths of the Carpinteria Valley Water District and the surrounding community. The brochure will feature the organizational structure and services of the District, its mission and goals, pertinent facts regarding the position, and necessary and desirable candidate qualifications.

Step 2: Five Week Window of Application & Sourcing

K&A Recruiting can, at the request of the District, facilitate community surveys or community outreach forums to encourage feedback from residents. A report of resident comments will be provided to the Hiring Authority prior to first-round interviews.

Our effort will include a variety of activities designed to build the best available candidate pool. Our techniques and methodologies allow us to source from extensive pools of potential candidates and referral sources.

In coordination with the Hiring Authority, K&A Recruiting will:

- Identify prospects;
- Provide each potential candidate with access to the recruitment brochure;
- Capture interested candidates in our recruitment project database; and
- Provide representative data to the Hiring Authority, including candidate documents, interview notes, and an outline of the recruitment process.



Step 3: Recommendation of Candidates

K&A Recruiting will provide the Hiring Authority with a report of the leading candidates to further narrow the pool to the most highly qualified and establish the best organizational fit of each potential finalist. This screening process is specifically designed to assess the personal and professional attributes the Hiring Authority has identified and will focus on each candidate's ability, technical competency, and fit with the District's values, culture, and needs. Our assessment will consist of:

- Experience and qualifications;
- Cultural fit based on our understanding of essential intangibles;
- Clarity of any issues identified in the submitted documents;
- Reasons for position interest,
- The level of commitment to the position and the organization; and
- Other issues, including salary requirements.

Step 4: Interview Facilitation

We will advise and develop interviewing strategies and a menu of questions that will help analyze candidates' qualifications and management/work styles. We will facilitate all necessary communications with the Hiring Authority and candidates to ensure everyone is well prepared.

Interview questions will elicit information about each candidate's technical skill set, experience, leadership skills, adaptability, political astuteness, self-awareness, and other important aspects of the ideal candidate profile.

Questions, evaluation tools, and additional materials will be assembled in intuitive and user-friendly interview packets. We will use evaluation criteria agreed to by the Hiring Authority.

The Project Manager will coordinate interviews, interview schedules, and finalize the process. We will provide oversight during the panel interview process and facilitate a focused discussion with the Hiring Authority at the beginning and conclusion of the interviews to identify the most qualified candidate(s) for final interviews.

Step 5: Background, References, and Offer

K&A Recruiting provides a thorough and quality reference and background check process for our clients. We start by calling candidates' employment and professional references and having an in-depth discussion, covering their strongest business characteristics, work style, interpersonal skills, and position-specific knowledge. All references will be documented and presented in a concise, user-friendly manner.

Background checks are conducted in coordination with a third-party firm to verify educational degrees and employment records and confirm clear driving records, criminal records, and financial history/credit. Reports can be tailored to clients' needs upon request. Safety for clients and their communities is our priority, so rest assured that we, as well as our background contract firm, meet or exceed relevant reporting requirements.

K&A Recruiting can facilitate and lead the negotiations of the final terms and conditions of employment, such as the compensation package, benefits, and other perquisites (perks). We will notify all candidates not selected as finalists for the position.



Project Schedule

The following is a typical schedule for conducting recruitment efforts. Search efforts for executive recruitments generally take twelve to fourteen (12-14) weeks to complete, allowing enough time for all steps of the process and client schedules.

Weeks	2	4	6	8	10	12	14
Step 1							
Step 2							
Step 3							
Step 4							
Step 5							



REFERENCES

We are proud of our past recruitment work with clients to successfully place candidates to meet their organization’s needs.

Recruitment & Agency	Contact
<p>Oxnard, City of</p> <p>Public Works Director, Asst. Public Works Director (2), Chief Financial Officer, Purchasing Manager, Controller, Communications & Marketing Manager, Assistant City Attorney, Civil/Traffic Engineers</p>	<p>Lisa Baker Assistant Director, Human Resources</p> <p>805.385.7596 lisa.baker@oxnard.org 4300 W. Third Street Oxnard, CA 93030</p>
<p>Sonoma, County of</p> <p>Real Estate Manager</p>	<p>Amy Kraus Human Resources Analyst, Recruitment & Classification</p> <p>707-565-2596 amy.kraus@sonoma-county.org 575 Administration Drive Santa Rosa, CA 95403</p>
<p>Carson, City of</p> <p>Director of Public Works Director of Community Services City Manager</p>	<p>Faye Moseley Director of Human Resources and Risk Management</p> <p>310.952.1735 fmoseley@carsonca.gov 701 E. Carson Street Carson, CA 90745</p>
<p>Salinas, City of</p> <p>City Manager Finance Director</p>	<p>Marina Horta-Gallegos Human Resources Director</p> <p>831.758.7417 marinah@ci.salinas.ca.us 200 Lincoln Avenue Salinas, CA 93901</p>

*Some completed by Frank Rojas during his time at a previous employer.



PRICING PROPOSAL

Project

- Accountant

Professional Fee and Expenses

- Professional Fee \$14,000, plus not to exceed \$3,000 expenses. Total of \$17,000.
 - Expenses include any brochure development/design, advertising, printing and shipping, and background. The \$3,000 is a not to exceed amount but may end up being less.
 - Expenses will be billed in correlation to the steps described.

Note: Expenses do not include candidate travel.

Placement Guarantee

K&A Recruiting is committed to recommending only the most qualified candidates who meet all the necessary requirements and qualifications and are also a cultural fit for the District. We proactively recruit for each search effort until a successful candidate is placed.

Therefore, we promise to present to the Hiring Authority a selective pool of candidates that met or exceeded our standards during the thorough screening processes and have been identified as ideal matches for the position. Should the Hiring Authority disapprove of all final candidates or should none pass the final interview and reference check process, we will work to find a new slate of candidates at no added cost, with the possible exception of necessary advertising.

In addition, for executive and mid-management positions that we have filled, should the incumbent leave the position or be terminated from employment within 12 months of hire due to performance issues, we commit to conducting a one-time additional executive search to identify a replacement and only charge related expenses as described in the Pricing Proposal.

Overall, K&A Recruiting's retention rate during the first 12 months of hire is robust and has been above 95% over the last 37 years.



Recruiting Process During Covid-19 Crisis

We will work to counterbalance market forces and build a pipeline of potential candidates through strong marketing and branding efforts, including videos, job postings, and a social media campaign. Our ongoing communication with candidates helps with reputation and keeps them engaged; so, when there is an opportunity that matches their background, we reduce the time-to-hire. As always, communication is key. Candidates who experience a warm, communicative recruitment experience are more likely to maintain their interest and are more likely to feel welcomed into the organization. The recruitment experience is the first impression your employee receives and is a crucial factor in employee engagement and tenure.

We have embraced the virtual interview. The push into virtual technologies due to the pandemic was generally new for many public agencies. Our crystal ball tells us that virtual interviewing is not going away regardless of how the public sector world evolves going forward beyond the pandemic. Although virtual interviewing may have become necessary during this crisis, it is not a temporary strategy that should fall to the wayside; how we communicate in virtual interviews is essential and will continue to be as we move forward.

To conduct an effective virtual interview, simple steps can be taken to ensure a predictable and high-quality process. We will be clear on exactly how the interview process will go and what candidates should expect. We are savvy at navigating the technology and can help with technical challenges on the fly. Coaching panel members to maintain a professional demeanor during virtual interviews and eliminate smartphone or other competing screen distractions, just as you would in person, can also help the process.

K&A Recruiting Organizational Diversity Statement

This statement reaffirms our commitment to affirmative action efforts and providing equal employment opportunities to all employees and applicants for employment in accordance with equal opportunity and affirmative action laws.

We affirm our personal and official support of these policies, which provide that K&A Recruiting is committed to implementing the affirmative action policies, programs, and procedures included in this plan to ensure that employment practices are free from discrimination. Employment practices include but are not limited to the following: hiring, promotion, demotion, transfer, recruitment or recruitment advertising, layoff, disciplinary action, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. We will provide reasonable accommodation to applicants and employees with disabilities.



Koff & Associates
A Gallagher Company

SIGNATURE PAGE

We thank you for your consideration of our proposal. We are committed to providing high-quality service and investing in a long-term partnership.

This proposal is valid for ninety (90) days.

Respectfully submitted,

By: KOFF & ASSOCIATES

State of California

Frank Rojas

Date: September 29, 2021

Recruitment Manager

Great
Place
To
Work®

Certified
SEP 2018-SEP 2019
USA



Valley Water

Clean Water • Healthy Environment • Flood Protection

NOW HIRING

Associate Engineer

\$128,419.20-\$164,424.00

Health Insurance: 85% of medical premiums covered

Dental: 100% of premium covered

Vision: 100% of premium covered

Pension: CalPERS

Do you want to take part in a project that will have everlasting impacts on the State of California?

VALLEY WATER

Valley Water manages an integrated water resources system that includes the supply of clean, safe water, flood protection and stewardship of streams on behalf of Santa Clara County's 2 million residents.

THE POSITION

The Associate Engineer (Civil) position is an important piece of the Valley Water's Pacheco Reservoir Expansion Project which includes expanding the existing Pacheco Reservoir with new construction of a dam upstream of the existing dam, a spillway structure, inlet/outlet works, pipelines, a pump station, roads, power supply, and associated improvements. The candidate will be in charge of providing technical oversight and review of deliverables such as plans, specifications, and technical memorandums; organizing field investigations; overseeing consultant work activities; coordinating with other agencies/organizations; and communicating across technical groups with Valley Water staff and consultants. Engineering support during construction as a PE subject matter expert will include the following tasks: completing submittal reviews; responding to requests for information; and interpreting project drawings, specifications, and contract documents.

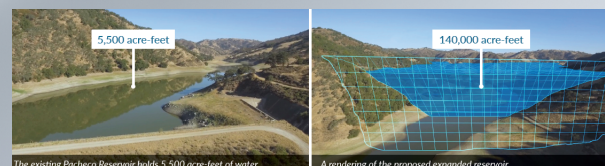
PACKET PAGE 37 OF 76

THE IDEAL CANDIDATE

The Ideal candidate will have at least four (4) years of professional engineering experience. The specific experience will be in water infrastructure projects; construction, geotechnical, and design. The candidate will need to demonstrate the ability to manage projects from inception to completion while providing leadership and direction to technical and construction staff.

In addition to the technical aspects of the position, the ideal candidate will have strong written and verbal communication skills as he/she will be crucial in keeping all respective parties abreast of progression of project phase.

To learn more about the Pacheco Reservoir Expansion Project, click on the image below:



ITEM VI. E.

EXPERIENCE & QUALIFICATIONS

The following combination represents the minimum training and experience requirements:

Graduation from an accredited four-year college or university with major coursework in engineering.

OR

Possession of a valid California Engineer-in-Training (EIT) Certificate with two (2) years of associated paraprofessional engineering experience.

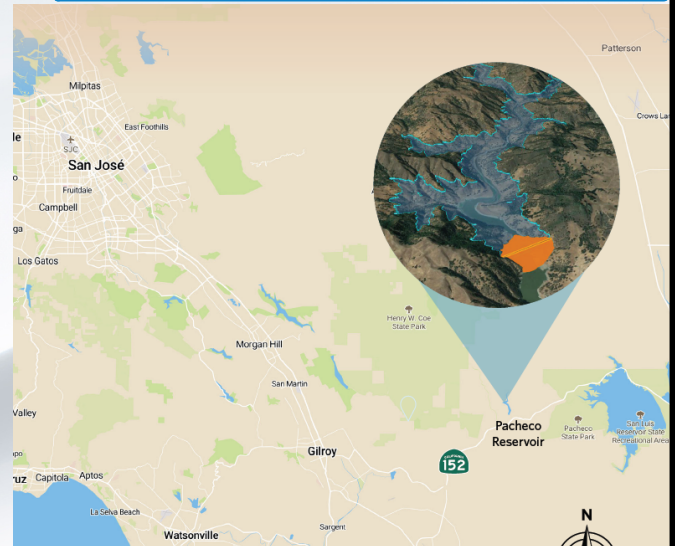
Four (4) years of professional engineering experience.

Required Licenses

Possession of, or ability to obtain, an appropriate, valid California driver's license. Individuals who do not meet the driver's license requirement due to a disability will be considered for a reasonable accommodation on a case-by-case basis. Selected candidate will be required to successfully pass a medical examination.

*Please note, PE is not required at time of hire; however, the candidate may obtain the PE by the first year of employment.

To review the Classification Specification, please click [here](#).



COMPENSATION & BENEFITS

Yearly Salary Range:

\$128,419.20-\$164,424.00.

Appointment will be made within this range depending upon qualifications.

Valley Water not only offers competitive salaries and work life balance, but also a rich benefit plan which includes: 85% of your healthcare premium paid, total premiums paid for both vision and dental care, vacation, holidays, and sick leave, EAP, life and disability insurance. Valley Water participates in the California Public Employees' Retirement System (PERS). To view a summary of benefits, click [here](#).

APPLICATION AND SELECTION PROCESS

To be considered for this exceptional career opportunity, complete an application through Valley Water Jobs Page by clicking [here](#).

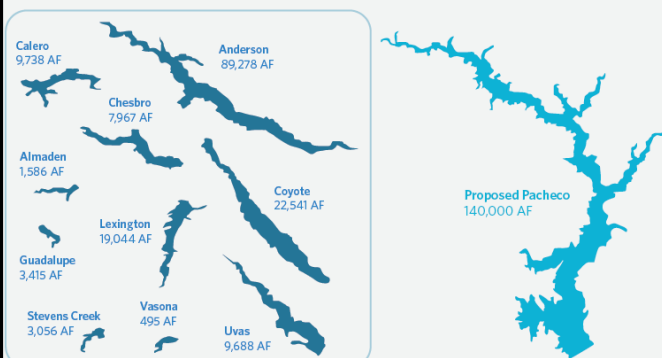
The deadline to apply for this position is **TBD**

Valley Water's Equal Opportunity Non-Discrimination Policy is available for review upon request.

Valley Water will make reasonable efforts in the examination process to accommodate persons with disabilities. Please advise Human Resources in advance of any special needs by calling 1-408-630-2260.

Please be aware that once submitted all application materials become the property of Valley Water and will not be returned. Human Resources staff is not authorized to make copies of application materials for applicants.

An expanded Pacheco Reservoir will nearly equal the capacity of Valley Water's ten other reservoirs combined.



One acre-foot of water is enough to serve the needs of ten people for one year.



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
Phone (805) 684-2816

BOARD OF DIRECTORS

Matthew Roberts
President
Case Van Wingerden
Vice President
Polly Holcombe
Shirley L. Johnson
Kenneth Stendell

MEMO

GENERAL MANAGER

Robert McDonald, P.E. MPA

To: CVWD Board of Directors

From: Bob McDonald, General Manager

Date: October 8, 2021

SUBJECT: Economic Benefits Analysis for the CAPP

Background

District Staff has been working on acquiring grant funding for the CAPP over the last several years with limited success. One large funding opportunity, USBR Title XVI WINN Act funding, which can fund up to 25% of the project was applied for in 2021 and failed to meet the minimum score required for award. The primary feedback from the grant staff was that our economic section was not robust enough to compete with other projects. When reviewing the Title XVI application economic benefits section, it was clear that the approach used was based on a very simple comparison of cost of CAPP water vs other alternatives, i.e. Desal and Supplemental water. There were no other benefits analyzed.

Analysis

Given that there will be a number of opportunities coming out of the Federal Infrastructure Bill, the State Budget Trailer Bills, continued focus on State drought situation and groundwater management, It would behoove the District to have a robust economic benefits analysis for CAPP completed. The Staff reached out to the well respect economic firm of M-Cubed (M3) to request a proposal to develop the analysis that could be used as the basis for the economic benefits section in all of the applications to be prepared for grant funding on the CAPP project. The firm M.Cubed has extensive experience in water and environmental economics. A list of their project is attached to this memo.

Time is of the essence, as the infrastructure bill makes its way to the final vote, it will be important to have this piece of the project completed so that we are prepared to submit the best application we can for the next round of funding.

Recommendations

Staff request that Board of Directors approve engagement of M.Cubed to provide the District with a Economic benefits analysis for the CAPP in an amount not to exceed \$28,000

Attachment- M.Cubed Projects

Bay Delta Conservation Plan Development

California Department of Water Resources (2006-2013)

M.Cubed is the lead economist for the Bay Delta Conservation Plan Development (BDCP). The BDCP is a planning and environmental permitting process to restore habitat for Delta fisheries in a way that reliably delivers water supplies to 25 million Californians. The BDCP is being developed under the Federal Endangered Species Act (ESA) and the California Natural Community Conservation Planning Act (NCCPA). M.Cubed's primary role is to estimate costs for individual conservation measures, including construction, operation, administration, and research, and to estimate total programmatic costs of the program.

California Water Service Company 2012 General Rate Case

California Water Service Company (2012-13)

Prepared conservation program plans and budgets for the 24 service districts of California Water Service Company to ensure that each Cal Water district is on a path to meet its demand-reduction requirements under the Water Conservation Act of 2009 (SBx7-7) in a manner that is cognizant of real-world implementation constraints as well as the need to minimize the cost burden to ratepayers. Estimated for each district 3-year conservation program budgets for the period 2014 through 2016 based on the recommended conservation portfolios. Provided testimony and analysis in support of California Water Service Company's proposed conservation programs and budgets before the California Public Utilities Commission.

AWE Water Conservation Tracking Tool Customization

State of Georgia Environmental Protection Department (2012)

M.Cubed customized AWE Water Conservation Tracking Tool to support State of Georgia Environmental Protection Department (EPD) Watershed/Regional Assessments of Conservation Program Implementation. The Tracking Tool model was customized to match EPD's specific data and output requirements needed for regulatory enforcement and permitting decisions. Data export routines were added to the Tracking Tool so that water systems using the Tracking Tool to develop and track conservation program implementation could export model results to EPD for regional aggregation and analysis.

Regional and Statewide Water Infrastructure Financing Model

California Water Foundation (2011-12)

Developed analytical model and data sets for evaluating the revenue potential and the geographic, demographic, and economic sector revenue incidence of alternative regional and statewide water fee structures for financing statewide water infrastructure investments.

Impact of Water Scarcity on California Economic Performance

California Water Foundation (2011-12)

Developed white paper and other related information addressing impact of increasing scarcity of water on California economic performance. White paper addressed a range of issues, including impact of rising water costs on California businesses, importance of water supply reliability to key California industries, and expected impacts of future water shortages on California employment and gross state product.

San Francisco Public Utilities Commission Retail Demand Model

SFPUC (2010-2011)

Updated SFPUC's retail demand and conservation planning model to incorporate recent changes in plumbing codes, city ordinances, and city conservation programs. Extended the model to 2035 and developed demand and conservation program projections for SFPUC's 2010 UWMP and Conservation Master Plan.

San Francisco Public Utilities Commission Retail Water Conservation Plan Update

San Francisco Public Utilities Commission (2010-2011)

Support was provided to SFPUC's conservation program staff to update their retail water demand and conservation model to incorporate recent changes in plumbing codes, city ordinances, and city conservation programs, and to extend the planning period to 2035. The model was then used to develop retail water demand and conservation forecasts for SFPUC's 2010 Urban Water Management Plan and to update its Conservation Master Plan. As part of the model update, all program cost and water savings assumptions were reviewed and updated. Upon completion of the model update, two staff training workshops were provided.

20x2020 (SBx7-7) Compliance Plan and Revenue Review

Contra Costa Water District (2011-12)

Worked with district planning and conservation staff to update SBx7-7 GPCD targets for the district and plan the level and scope of future conservation and recycling investment that will be needed to comply with 2015 and 2020 GPCD requirements. Developed a water demand and rate revenue simulation model for evaluating impact of alternative conservation rate structures and other conservation investments on future water demands and water sales revenue.

20x2020 (SBx7-7) Target Methodology

Department of Water Resources (2010)

Consulted with DWR on the development and documentation of methodologies for determining base daily per capita water use, per capita water use targets, and compliance daily per capita water use, used to implement SBx7-7 urban water conservation legislative requirements. Created a numerical model in Excel to implement a per capita target methodology based on implementation of BMPs developed by DWR.

California Water Service Company Water Conservation Master Plans

California Water Service Company (2010-11)

District-specific Water Conservation Master Plans were prepared for Cal Water's 24 service districts. Each plan addressed district per capita water reduction targets required for SB7, MOU, and CPUC urban water use policies, and developed a set of cost-effective conservation programs designed to achieve these policies as well as 5-year budgets and staffing plans. As part of the plan development process, the team conducted public workshops for each district to solicit input on conservation programs, screening criteria, and evaluation methodology. The planning process entailed delineation of water conservation goals and objectives; derivation of baseline demands; adjustment of baseline demands for expected water savings from codes and other sources of passive water savings; identification of conservation program alternatives; qualitative assessment and preliminary screening of alternatives; quantitative modeling of program costs and water savings; analysis of district avoided costs; and calculation of program benefit-cost ratios. Least-cost portfolios of conservation measures were identified for each district using linear and non-linear programming techniques. Once the program portfolios were constructed, staffing plans and program cut-sheets (which qualitatively and quantitatively summarize each recommended program) were developed.

East Bay Municipal Utilities District Water Supply Management Plan 2040

EDAW, Inc. (2008)

Developed economic models and analyses in support of EBMUD long-range supply planning program. Conducted cost analysis for individual projects and portfolios of projects. Assessed energy requirements of GHG impacts for each supply portfolio. Evaluated potential socioeconomic costs of water shortages for each supply portfolio. Developed economic criteria for ranking project and portfolio performance.

Water Conservation Tracking Tool

Alliance For Water Efficiency (2008-2013)

Developed an Excel-based model for tracking water savings, costs, and benefits of conservation programs. The model includes a library of pre-defined, fully parameterized conservation

measures from which users can construct conservation programs. User can also define their own conservation measures. Users can specify up to 50 separate conservation measures. The model calculates annual program water savings, annual implementation costs, and annual avoided system costs. Model results are summarized for three accounting perspectives: the utility, the program participant, and society.

Delta Special Projects Program Guidelines Development

California Department of Water Resources (2008)

Developed methodology for determining an Alternative State Cost Share based on a Local Agency Benefit Assessment for flood control and levee improvement projects funded under the Delta Special Projects Program. Applied the methodology to two Delta Reclamation Districts. Incorporated methodology and case studies into the draft Delta Special Projects Guidelines.

Santa Clara Valley Water District Water Use Efficiency Strategic Plan

Santa Clara Valley Water District (2008)

The District's 2008 Water Use Efficiency Strategic Plan addressed historical and future water conservation, water recycling, and desalination programs designed to reduce demands on imported and local water supplies and meet the District's policy objectives for water supply reliability, water conservation, and water recycling. The goals included expanding recycled water use to 10 percent of total demand by 2020 and achieving 98,500 acre-feet of water conservation savings by 2030. Among other things, the strategic plan evaluated passive and active water savings potential from plumbing codes, water savings technology adoption, and conservation program implementation. A total of 61 different potential conservation measures were evaluated. The resulting information was utilized to develop a least-cost plan for achieving the District's long-term conservation targets, including program implementation levels, schedules, costs, and BMP compliance requirements. The strategic plan also included an assessment of conservation programs and demand management policies for managing temporary water shortages of up to three years in duration, including estimated water savings potential and implementation costs. The plan included recommendations for monitoring plan implementation and effectiveness over time.

Water Supply, Transmission, and Reliability Project: Socioeconomic Impact Analysis

Sonoma County Water Agency (2008)

Evaluated the socioeconomic impacts of the No Project alternative of Sonoma County Water Agency's proposed Water Supply, Transmission, and Reliability Project (Water Project). Analysis results were incorporated into the Water Project's CEQA documentation.

Marginal Value of Increased Delta Water Exports

Byron Buck & Associates (2008)

Reviewed previous willingness-to-pay (WTP) estimates for marginal increases in water supply south of the Delta. Summarized review findings, discussed applicability of previous research to current economic and water supply conditions, and identified needs for future research.

Economic Impacts of Reduced June-August CVP Deliveries to Agricultural Contractors

Berkeley Economic Consulting (2008)

Evaluated how proposed summer delivery curtailment for the San Luis Unit of the CVP would impact agricultural production and associated economic activity on the west side of the San Joaquin Valley. Economic impacts were estimated with a monthly agricultural production and regional impact model initially developed to analyze temporary disruptions of CVP and SWP water deliveries from the Delta for the California Department of Water Resources' Delta Risk Management Strategy.

20x2020 Water Conservation Savings Potential

California Department of Water Resources (2008)

Supported DWR's analysis of conservation measures and policies aimed at reducing per capita California urban water use by 20% by 2020. Assessed savings potential of existing water and energy codes, current urban water conservation Best Management Practices, and new programs and technologies. Presented results in two technical memoranda to DWR.

State Water Bank Negotiations Support

Metropolitan Water District of Southern California (2008)

Developed farm profit models to evaluate farmer willingness to sell water to the State Water Bank in 2009. One model was developed for the Sacramento Valley and another for the San Joaquin Valley. Used models to support price negotiations between potential Water Bank buyers and sellers.

City of Windsor Water Supply Plan

RMC Water and Environment, Inc. (2008)

Prepared water conservation components of City of Windsor's Water Master Plan Update. Updated conservation projections using DSS conservation modeling software.

Contra Costa Water District Future Water Supply Study Update

RMC Water and Environment, Inc. (2008)

Estimated water savings to date from district water conservation programs. Forecast future water savings for several alternative conservation program configurations. Differentiated water savings between code-driven and program-driven water savings. Developed a spreadsheet model for tracking expected water savings from future program activity.

Director of Research, California Urban Water Conservation Council

California Urban Water Conservation Council (1993-2008)

Directed CUWCC research projects, including BMP water savings evaluations, conservation pricing studies, and various guidebooks on conservation pricing, benefit-cost analysis, and conservation program design.

Massachusetts Riverways Program

Stockholm Environmental Institute (2007)

Conducted a full-range economic analysis using SEI's WEAP model of the various aspects of managing the water supply and discharge for the Town of Sharon. This is a pilot program to demonstrate the use of WEAP for broader water planning objectives, including environmental aspects.

Delta Risk Management Strategy

URS Corporation (2006-2007)

The Delta Risk Management Strategy quantified the economic impacts of a wide range of Delta levee failure events. Impact assessments addressed in-delta infrastructure, agricultural production, other business, and recreational losses, disruption to water supplies that transit the Delta, including water delivered by the State Water Project (SWP), Central Valley Project (CVP) and the conveyance facilities crossing the Delta (Mokelumne Aqueduct and Hetch Hetchy Aqueduct), statewide impacts resulting from loss of infrastructure located in the Delta that provide services to the state as a whole, and impacts resulting from changed operation of reservoirs, including the loss of hydroelectric generation and recreation opportunities. M.Cubed assembled infrastructure, water supply, agricultural production, and recreation databases for the Delta and dependent regions. It is also developed recreational and agricultural economic impact models.

Santa Clarita Water Conservation Strategic Plan

A&N Technical Services, Inc. (2007)

Evaluated compliance with certain water conservation best management practices contained in the Memorandum of Understanding Regarding Urban Water Conservation in California for Santa Clarita Water Division, Valencia Water Company, Newhall County Water District, and LA County Waterworks #36.

Importance of Recycled Water to the San Francisco Bay Area

Bay Area Clean Water Agencies (2007)

Authored white paper on roles of water recycling in San Francisco Bay Area's long-range water supply plans. The paper focused on the growing importance of recycled water to the Bay Area, its role in regional water management objectives, the regional economic benefits of recycled water, ways to ensure its safety and allay public concern is an important task for managers of Bay Area water and wastewater agencies, and ways to communicate recycled water issues to the public.

BMP 11 Revision

California Urban Water Conservation Council (2006)

Provided technical support to CUWCC BMP 11 revision process. Drafted BMP 11 revision language. Evaluated potential impact of rate and revenue requirements of proposed revision on urban water agencies in California. Developed and presented information about the proposed revision at public workshops.

BACWA Proposition 50, Chapter 8 Implementation Grant Application, Step 2

Bay Area Clean Water Agencies (2006)

Prepared Step 2 IRWMP implementation grant application for consortium of nine Bay Area water and wastewater agencies. Developed project descriptions, cost estimates, and implementation schedules for twelve proposed projects. Prepared funding request and cost sharing among participating agencies. Articulated how projects were prioritized to satisfy Program Preferences and Statewide Priorities of the IRWM Grant Program. Described individual projects and their relationship to the regional water management plan. Compiled, organized, and formatted project information into a comprehensive and well-integrated proposal. Client's grant application was awarded \$12.5 million grant.

Bay Area Integrated Regional Water Management Plan Water Recycling Technical Review

RMC Water and Environment, Inc. (2006)

Provided critical review of draft sections of Bay Area Integrated Regional Water Management Plan pertaining to regional water recycling projects and initiatives.

SLDMA Integrated Regional Water Management Plan Grant Application, Step 2

Byron Buck & Associates (2006)

Assisted Byron Buck & Associates with preparation of San Luis Delta Mendota Water Authority's Integrated Regional Water Management Plan grant application. Evaluated water supply and water quality benefits of projects in the plan. Prepared annual cost estimates of proposed projects. Evaluated other potential benefits of projects. Prepared grant application documents. Applicant awarded \$25.0 million grant.

LCPSIM Model Review

California Department of Water Resources (2006)

As part of review panel, provided technical review of LCPSIM urban water model. M.Cubed's tasked focused on assumptions and data sets used by the model to calculate impact of urban water conservation on urban water demands.

CALFED Urban Water Use Efficiency Grant Application Economic Review

California Bay-Delta Authority (2001-2005)

Provided technical reviews of the economic analysis portions of urban conservation grant applications made under SB 23, Proposition 13, and Proposition 50. Evaluated applicant benefit-cost analyses, including assessment of expected water savings, analysis of project benefits, analysis of project costs, calculation of present value benefits and costs, and computation of benefit-cost ratios. Provided summary of each proposal to broader application review team.

MWD Urban Water Management Plan Update

Metropolitan Water District of Southern California (2005)

Authored State Water Project and Central Valley Water Transfer and Storage Programs chapters of Metropolitan Water Districts' 2005 Urban Water Management Plan. Compiled forecasts of State Water Project deliveries to Southern California under single-dry, multiple-dry, normal, and wet year scenarios. Evaluated expected yields from Central Valley Water Transfer and Storage Programs under single-dry, multiple-dry, normal, and wet year scenarios. Evaluated changes in operations of the State Water Project and Central Valley Storage and Transfer Programs and their potential impacts on Southern California water supplies.

BACWA Proposition 50, Chapter 8 Implementation Grant Application, Step 1

Bay Area Clean Water Agencies (2005)

Prepared Step 1 IRWMP implementation grant application for consortium of nine Bay Area water and wastewater agencies. Developed project descriptions, cost estimates, and implementation schedules for twelve proposed projects. Prepared funding request and cost sharing among participating agencies. Articulated how projects were prioritized to satisfy Program Preferences and Statewide Priorities of the IRWM Grant Program. Described individual projects and their relationship to the regional water management plan. Compiled, organized, and formatted project information into a comprehensive and well-integrated proposal. Client's grant application advanced to final selection round.

Tucson Water Department Water Conservation Plan

Gary Fiske Associates (2005)

Prepared baseline water use forecasts for the period 2004-2050 for Tucson Water Department's residential, multifamily, commercial, and industrial rate classes. Baseline forecasts were used to evaluate the potential benefits of alternative water conservation programs. Benefits were measured in terms of water savings, avoided water costs, avoided consumer costs, and non-market costs and benefits.

Water Conservation BMP Exemption Application

City of Benicia (2005)

Prepared the analysis supporting an application for exempting implementation of best management practices (BMPs) under the Urban Water Conservation MOU.

Water Supply Avoided Cost Model Development

California Urban Water Conservation Council (2005)

Managed the development of the CUWCC's avoided water supply costs and environmental benefits models. Programmed in Excel, the avoided cost model helps water utilities evaluate the value of avoided operating costs and deferred or reduced capital investment resulting from demand management programs. The environmental benefits model, also an Excel spreadsheet application, estimates the environmental value of utility demand management programs.

Central and West Basin MWD Water Supply Master Plan

A&N Technical Services, Inc. (2005)

Compiled water demand and supply forecasts from member agency urban water management plans for use in development of water supply master plan.

Water Conservation BMP Reporting Database and Website Development

California Urban Water Conservation Council (2005)

Conducted database needs analysis and design; consultant selection and development oversight; deliverable review; extensive participation in creation of site content and layout; creation of site's BMP coverage report modules; creation of site's data summary reports modules.

Water Conservation BMP BCA Spreadsheet Models

California Urban Water Conservation Council (2005)

Developed spreadsheet models for each of the 14 BMPs to enable MOU signatory water suppliers to easily and consistently evaluate the costs and benefits of BMP implementation within their services areas. These simple models allow users with limited knowledge of economics and finance to quickly assess costs and benefits for their service areas of the most commonly implemented conservation programs.

ULF Toilet Replacement Program Freeridership Study

California Urban Water Conservation Council (2005)

Managed CUWCC's study of freeridership rates in BMP 14 ULFT replacement programs. Work tasks included project scope development; consultant selection; consultant and project advisory committee management; and deliverable review.

CALFED Bay-Delta Program Finance Plan

California Bay-Delta Authority (2004)

Developed program financing alternatives for various long-term budget scenarios. Specific programs analyzed by M.Cubed included Water Use Efficiency, Ecosystem Restoration, Drinking Water Quality, and Science. Other programs were analyzed by the larger team. Different financing approaches were assessed, such as user fees and public financing sources. Budget forecast scenarios were reviewed and/or developed.

CALFED Water Use Efficiency Program Comprehensive Review

California Bay-Delta Authority (2004)

Evaluated Water Use Efficiency Program accomplishments for first four years of program implementation and compared results to goals and targets contained in the CALFED Bay-Delta Program Record of Decision. Prepared 25 year projections of urban water conservation potential and cost for California's ten hydrologic regions. Evaluated local, regional, and statewide benefits of alternative conservation investment policies. Developed model to calculate benefit-cost ratios of conservation projects from the perspective of a state funding agency. Implemented

model to evaluate how different levels of state grant funding for conservation programs would likely be distributed among regions and projects.

CALFED Common Assumptions Surface Storage Investigations

California Bay-Delta Authority (2004)

Developed projections of water conservation savings potential, costs, and benefits for Southern California and Bay Area hydrologic regions. Results are being incorporated into DWR's LCPSim resource planning model, which will be used to evaluate benefits and costs of five alternative surface storage projects being evaluated as part of the CALFED Bay-Delta Program.

Water Use Efficiency Program Development

California Bay-Delta Authority (2004)

Assisted Bay-Delta Authority with evaluation of WUE program alternatives and development of program guidelines.

Santa Clara County Baseline Residential Water Use Survey

Santa Clara Valley Water District (2004)

Designed survey instruments and sample frame for single-family and multi-family residences in Santa Clara County to determine the distributions of residential water-using appliances, fixtures, and landscapes. Also surveyed household awareness of and attitudes about water use and water conservation. Both telephone and onsite surveys were implemented. Survey methods and results were documented in the report "Santa Clara County Residential Water Use Baseline Survey."

Review of California's Desalination Task Force Report

Poseidon Resources, Inc. (2003)

Prepared comments on Task Force work products and report drafts.

Conventional and Unconventional Treatment Methods for the Provision of Water

Stratus Consulting, Inc. (2003)

Assessed possible liability issues that public water systems considering unconventional treatment options must address. These include property entry liabilities associated with delivery, installation, or maintenance services; damage to property caused by improper equipment installation or malfunction; claims of adverse health impacts; and, in cases where unconventional treatment options are being used to satisfy Safe Drinking Water Act (SDWA)

requirements, possible non-compliance with National Primary Drinking Water Standards (NPDWS).

Evaluation of Water Supply/Quality Benefits of Cadiz Groundwater Banking Program

Cadiz, Inc. (1995-2002)

Identified and evaluated alternatives available to the Metropolitan Water District of Southern California to reduce system salinity levels, improve supply reliability and reduced energy costs from proposed groundwater banking arrangement along the Colorado River Aqueduct.

Economic Assessment of Carlsbad Seawater Desalination Project

Poseidon Resources, Inc. (2001)

Evaluated costs and benefits of construction and operation of a 50 MGD seawater desalination plant for the City of Carlsbad. Evaluated how plan would benefit Carlsbad's current and future water supply reliability.

City of Benicia Urban Water Management Plan

Byron Buck & Associates (2001)

Assessed conservation program alternatives, costs and benefits, and developed a conservation implementation plan for the Benicia's 2000 Urban Water Management Plan.

Landscape Water Budget Program Grant Application

Santa Clara Valley Water District (2001)

Designed large landscape area measurement and water budget program for Santa Clara County. Wrote grant application on behalf of District for State funding of the program. Client awarded \$600,000 grant.

Impacts of Proposed Discharge Regulations on Bay Area POTWs

Bay Area Dischargers Association (1995-2001)

Examined proposed U.S. EPA and State Water Resources Control Board toxic discharge regulations. Assessed the economic impacts of implementing such standards by the publicly-owned treatment works (POTW) agencies. Testified before the SWRCB.

Water Transfers Database Development

California Bay-Delta Authority (2000)

Developed database of water transfer information covering twenty years of water transfer transactions, volumes, prices, types, and terms. Data incorporated into CALFED's On Tap California Water Market Information System.

Impacts of Water Shortages in City of Santa Cruz

Gary Fiske Associates (2000)

Analyzed expected behavioral and economic responses by City of Santa Cruz commercial, industrial, and institutional water users to water shortages of varying magnitude and duration.

Long-term Water Savings Potential of BMPs in California

California Urban Water Agencies (2000)

Developed models to estimate statewide and region specific conservation potential from implementation of the 14 urban water conservation Best Management Practices contained in the Memorandum of Understanding Regarding Urban Water Conservation in California.

CUWCC BMP Cost & Savings Study

California Urban Water Conservation Council (2000)

Managed preparation of the CUWCC's BMP Cost & Savings Study. This document provides a guide to the data and methods for cost-effectiveness analysis of urban water conservation best management practices. Work tasks included project scope development; consultant selection and management; Project Advisory Committee management; development of report content; and review of all project deliverables.

RE: Scope for Analysis to Estimate Net Economic Benefits of Carpinteria Valley Water District's Carpinteria Advanced Purification Project (CAPP)

Carpinteria Valley Water District (CVWD) has submitted a grant request to the U.S. Bureau of Reclamation Title 16 WIIN program to assist in funding a \$30 million CAPP recycled water project, but the application was rejected due to a determination that the response on Evaluation Criterion 3—Economic Benefits was insufficient. M.Cubed will prepare a more complete analysis intended to fulfill this requirement, as well as provide information for other grant and loan programs as those opportunities become available.

This scope is for a complete update of the economic costs and benefits of the proposed project to follow the framework set in the Proposition 1 Water Storage Investment Program (WSIP). The baseline of comparison will be current water resource acquisition costs adjusted for consumer shortage costs that may be incurred under the current supply situation. In addition, any additional environmental benefits and reductions in risk exposure from avoiding continued reliance on SWP supplies will be estimated.

Task 1: This analysis will begin by identifying the difference in attributes, services and commodities delivered for recycled water compared to the status quo supply. Where additional services and commodities are required to provide a cumulatively similar level of service, alternative resources and technologies will be identified. Costs for the recycled water will be estimated on a basis comparable to the SWP source. To the extent that conveyance infrastructure differs between the options, cost estimates will be developed.

Task 2: To the extent that future supplies may be inadequate, consumers may incur shortage costs. In this task, those shortage costs will be estimated using a methodology developed for previous economic studies, including the evaluation of the SWRCB Emergency Drought Regulations in 2015.

Task 2: Differences in environmental, sustainability and resilience consequences will be identified, and to the extent possible, each will be economically valued based on either an alternative cost or willingness to pay basis. To the extent that differential ecosystem and reliability/emergency supply benefits are created, valuation will be estimated based on either alternative methods of creating such benefits or a specified source such as the Water Storage Investment Program (WSIP) Technical Guide.

Task 4: If a difference in regional economic and employment effects is identified, the regional impacts will be evaluated using input-output economic effect multipliers for Carpinteria by using the zip-code based IMPLAN regional economic model with the Santa Barbara County 2018 data base.

Task 5: A memorandum report will be prepared for inclusion in the application for WIIN Program funding.

Proposed Project Budget: \$28,000

Billing Rates:

Partner: \$245/hour
Consulting Assoc. \$110/hour



Carpinteria Valley Water District

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BOARD OF DIRECTORS

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GENERAL MANAGER

Robert McDonald, P.E. MPA

To: CVWD Board of Directors

From: Bob McDonald, General Manager

Date: October 8, 2021

SUBJECT: 2020 UWMP Update

Background

Water Purveyors are required by State law to develop and update, every 5 years, an Urban Water Management Plan (UWMP) under the Urban Water Management Planning Act. The UWMP is a plan that looks forward at demands based on projected population, projected housing starts and changing landuse. The UWMP also looks forward at projected water supplies both short term and long term based on changing water supply inputs, planned new water supplies and climate change. The UWMP includes an action plan called the Water Shortage Contingency Plan that provides a set of triggering criteria and responsive actions to address water shortages. The UWMP sets the policy background for CVWD with respect to water supply planning and other water supply related policies that will be developed in response to the UWMP findings.

Analysis

Woodard & Curran (W&C) was engaged in August of 2021 by CVWD, to assist the District with preparing the UWMP with a target of completion date for the Draft UWMP to be publicly circulated starting October 11th. W&C has completed all of the sections of the UWMP in collaboration with District Staff and is assembling the Final Draft as of October 8th. We believe that the draft UWMP will be ready for circulation by the Oct 11th target. Staff has also targeted October 27th Board meeting for a public hearing on the Draft Plan with a possible adoption of the Plan at that meeting. As of the writing of this memo the Draft is not ready, but the Staff plans to send the Draft Plan to the Directors when it ready. Additionally the Draft will be made available to

the public on the District website and at the offices. The Draft UWMP will also be sent to other responsible agencies for review prior to adoption.

Recommendations

Staff request that Board of Directors review the Draft UWMP prior to the Oct 27, public hearing and provide comments before or during the public hearing.

ACWA FALL21 CONFERENCE & EXHIBITION

Pasadena

Nov. 30 - Dec. 2, 2021

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MESSAGE FROM THE PRESIDENT



Greetings, friends and colleagues!

I'm looking forward to connecting with you at **ACWA's 2021 Fall Conference & Exhibition, Nov. 30 - Dec. 2**, at the Pasadena Convention Center. This conference will be different from previous in-person conferences, with a new schedule, more networking opportunities and an emphasis on health and safety.

For those unable to attend, the Virtual Conference Pass option will provide access to live-streamed conference highlights and on-demand conference recordings for up to two weeks following the event.

This unique conference presents an ideal opportunity to help you stay informed and updated on a variety of local, statewide, and federal water issues, all the important and critical information that you and your organization need to know. Networking opportunities will allow you to connect with fellow members of the California water community while learning best practices and exchanging ideas. The conference also offers continuing education credits for legal, energy, financial and drinking water professionals seeking contact hours. And don't miss the Exhibit Hall, filled with vendors showcasing products and services that may offer you just the right solutions!

Our election adds even more excitement to this conference, giving you another reason not to miss it! Join us as our membership elects a new ACWA President and Vice President for the 2022-'23 term.

ACWA has been the leading voice for California water issues for more than 100 years. In 2021, the knowledge, insight, and support of our members allowed our association to lead efforts that shaped several critical legislative and regulatory issues at the state and federal levels. What makes ACWA such a great organization is our collective willingness to stay ahead of the learning curve, and this conference is the one place where you'll hear the latest on California's drought, local innovations and other critical water issues.

Working together, we can tackle the challenges and improve on our successes for a better California for future generations.

A handwritten signature in black ink that reads "Steve LaMar". The signature is fluid and cursive.

Steve LaMar
ACWA Board President

CHOOSE YOUR EXPERIENCE



Join Us in Pasadena!

This conference will be different with a new agenda, ways to connect, and health and safety measures in place to welcome attendees back in person to a safe destination. Full conference and one-day registrations available.

Group Savings

Buy 5 get 1 free*! (*Subject to terms and conditions. For more info, contact TeresaT@acwa.com)

Unable to attend in person?

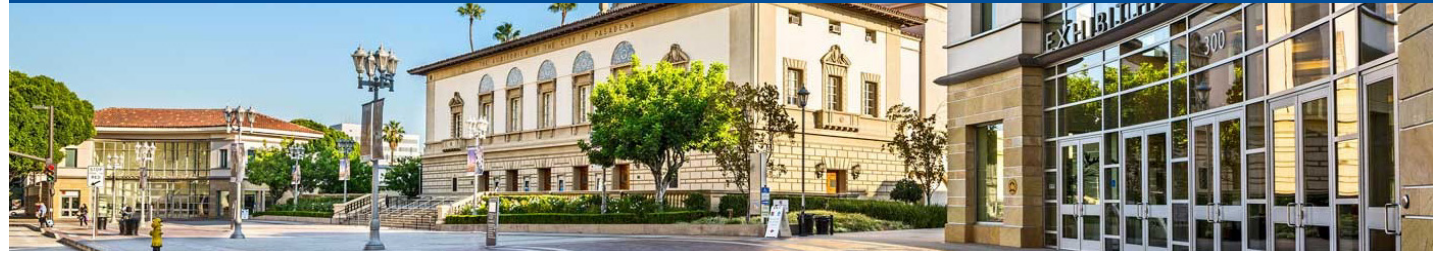
A live Virtual Conference Pass* and On demand conference recordings are available. (*See Preliminary Agenda for applicable programs)

Questions?

Contact events@acwa.com



PASADENA IS PREPARED FOR YOU



At the Pasadena Convention Center, we are dedicated to providing a safe space to bring people together. We have taken measures to establish more stringent cleaning and disinfecting, as well as safety best practices to support the health and wellness of everyone that visits our venue.

On July 23, 2021, the Pasadena Public Health Department (along with Los Angeles County) issued a mandate that all persons must wear a mask in all indoor public settings, venues, gatherings, and public and private businesses regardless of vaccination status. Guest Services staff will be stationed throughout the venue monitoring people going into the meeting rooms and the Exhibit Hall and will ask guests to put on their mask (or adjust it properly) when necessary. We appreciate attendees abiding by this friendly reminder for a safer environment for everyone.

Subject to California Department of Public Health (CDPH) requirements and recommendations issued on August 18, 2021, indoor events under 1,000 attendees do not require attendees to verify to be fully-vaccinated against COVID-19 or test negative for attendance.

Information as of 9/15/21

LET'S ALL DO OUR PART

WASH YOUR HANDS

Wash hands often or use hand sanitizer that contains at least 60% alcohol



WEAR A MASK

Cover mouth and nose with a mask



STAY AT HOME

Stay at home if you are feeling sick



COMMITTED TO HEALTH & SAFETY FOR ALL

The Pasadena Convention Center has received the GBAC STAR Facility Accreditation, which ensures the Convention Center and Civic Auditorium are implementing the industry's highest standards for cleaning and disinfection of infectious agents like the novel coronavirus, including:

- Cleaning crews have increased cleaning frequency with special attention provided to high-touch areas (door handles/push plates, elevators, handrails, windowsills, etc.)
- Use of color coordinated microfiber cloths to eliminate cross contamination in high-touch areas
- Use of electrostatic/disinfectant sprayers
- Enhanced air handling filtration system
- Hand sanitizer dispensers strategically placed throughout the building in high traffic areas
- State, local, and CDC recommended health & hygiene reminders/signage placed throughout the facility to remind guests and employees of appropriate PPE, proper handwashing, respiratory etiquette, and physical distancing requirements

The Pasadena Convention Center and Civic Auditorium are committed to the health and safety of our clients, guests, employees, and community. We are looking forward to welcoming you back and we are prepared to be your safe meetings destination.

CONFERENCE PROGRAMS

Programs are subject to change without notice.

ATTORNEYS PROGRAMS



These programs have been approved by the State Bar of California for attorneys to receive general MCLE credits.

Key Appellate Court Decisions in 2020-2021 and What They Mean for Your Agency Description

In the past year, numerous appellate court decisions have had implications for public agencies throughout California. To coincide with the fall release of ACWA's Summary of Appellate Cases publication, this program will review some of the most notable cases and how agencies are responding.

Down to a Trickle? How the Rivers that Feed California's Cities, Farms and Environment are Managing Unprecedented Conditions

An in-depth discussion with experts of the shortages and legal challenges affecting the Colorado, Sacramento and San Joaquin rivers, which provide water to almost all of the state's cities and farms.

Water Theft During Times of Drought and Beyond: A Guide to Prevention

During times of drought when hydrant uses of potable water is limited, many utilities experience theft of limited water supplies particularly from fire hydrants. This program will present real world situations and provide attendees with an understanding of the options available to secure their water supply from theft and to address water theft when it occurs.

SWRCB: Update on the Administrative Hearings Office

The Administrative Hearings Office (AHO) was created in 2019 as an independent unit of the State Water Resources Control Board to conduct neutral, fair, and efficient hearings on water rights. The AHO has made significant progress over the past year to address water rights applications that have lingered for years. This program will discuss these efforts and the AHO's plan for 2022.

COMMUNICATIONS COMMITTEE PROGRAM

Drought Campaigns That Get Results

With the drought expected to continue into another year, communicating with customers will be key. What works and what doesn't? Hear about communications campaigns that have gotten results and learn what statewide polling suggests should be incorporated into your campaign strategy and messaging.

FEDERAL ISSUE FORUM

Despite continued "unprecedented times," the federal government is continuing its work in many ways. Hear from Washington's decision makers on the latest efforts on infrastructure, water supply conditions, climate change, and regulatory shifts.

ENERGY COMMITTEE PROGRAM

Backup Power: Balancing Reliability with Ambitious Climate Goals

As California seeks to achieve its SB 100 goals, we must in the process become more resilient. Governor Newsom released an Emergency Proclamation this summer that the state must drastically shore up backup power to get through this year and next. Come hear experts perspectives on what this past summer has shown us for achieving California's lofty goals, and hear from member agencies about the preemptive efforts they have taken to ensure reliability in their public water agency operations.

FINANCE PROGRAMS



CPAs may receive continuing education credit by attending these programs.

Developer Fees and Water Rates: Restricting, Reserving, Reporting, and Opportunities

California law and industry guidelines provide a clear path to determining how to set developer fees and water rates, and how to account for the revenue. Failure to follow this clear path could get you into trouble with your development community or you may be missing opportunities to keep your water rates as low as possible. Keep your focus on your fiduciary responsibilities to your ratepayers while staying in compliance with laws that protect developers' interests. Don't rely on your auditors to know the what, when, how, and how much regarding developer fees and water rates. This session will give you the background you need to be sure your agency is on the right path.

State Water Resources Control Board Drinking Water Contact Hours may be available for qualifying programs.

Section 115 Trust for Unfunded Pension Liability

Learn how to take the “unsustainable” out of the public pension narrative for the water industry. A comprehensive pension funding strategy can lead to the elimination of the unfunded liability and can provide greater control over this liability into the future and create immediate savings. This means revenues from existing rates could potentially be used to address other pressures we face i.e. aging infrastructure, water supply, etc.

Three agencies, each in different stages of addressing this issue, will share their experience, lessons, and success including:

- Why diversifying your pension funding can be of benefit
- How to incorporate the trust into overall strategy
- What is the appropriate target level of CalPERS funding
- What to do with earnings

WATER INDUSTRY TRENDS PROGRAMS

Security in the Modern Age: The Role of Cybersecurity in Our Water Systems

The federal government has deemed cybersecurity a top threat to the nation's infrastructure, including the water sector. A recent escalation of cybersecurity attacks have shown how vulnerable this infrastructure is to security breaches. Hear from our speakers on how water systems can be prepared for cybersecurity threats and upcoming initiatives on this issue.

Achieving Water Conservation as a California Way of Life

Following California's 2012 - 2016 historic drought, the state adopted a framework to achieve long-term water use efficiency. The state is in the thick of implementing this framework, which will result in numeric standards that water suppliers will be required to meet starting Jan 1, 2027. Join


this panel discussion to better understand the framework, the state and supplier's considerations in developing it, and what it will take to meet the objective.

Cost of Water Quality: Then and Now

Come to a discussion regaling a history of water quality regulations in California and a look at the latest conversations surrounding affordability and economic feasibility in Maximum Contaminant Level regulations and others. This distinguished panel brings a wealth of knowledge on water quality regulations over the past few decades. We are thrilled to have their perspectives on where we have come from with water quality regulations, and where we go from here to make water quality rules that make sense and achieve the public health goals of our communities and California more broadly.

Groundwater Trading: How Groundwater Markets Can (and Can't) Help Us Achieve Sustainability

As California moves toward full implementation of the Sustainable Groundwater Management Act (SGMA), water markets are expected to play an important role in achieving groundwater sustainability. This expert panel will explore the barriers and opportunities surrounding groundwater trading and the role of the State and local agencies in its application.



You're Invited

Women in Water Reception

Wednesday, December 1
6 p.m. - 7 p.m.
Location: To Be Announced

Let's Be

UNRULY

United
Noble
Respected
Unique
Lively
Youthful

CONFERENCE PROGRAMS

State Water Resources Control Board Drinking Water Contact Hours may be available for qualifying programs.

REGION ISSUE FORUMS

Focus on the Fix, Not the Fight

Presented by Region 2

Across the Sacramento Valley, water managers are working with a diverse set of partners to address some of the state's most pressing resource issues. From forest management to groundwater sustainability to enhancing conditions for fish and wildlife, these parties are working together to focus on collaborative solutions that can make a difference now. This panel will highlight specific efforts proposed to more effectively serve the water needs for communities, the economy and the environment.

Local Innovations in Alternative Water Supplies

Presented by Region 5

As the world's climate patterns continue to shift unpredictably, places where drinking water was once abundant may soon find reservoirs dry and groundwater aquifers depleted. The current drought is also leading to stressed ecosystems, severely depleted reservoirs, hard hit farms and rural communities, and threat to urban water supplies. This panel of experts will discuss and explore viable options, such as recycled water and desalination plants, and how these alternative water supplies can help meet the state's water needs.

Check the ACWA website for updated conference information.

WWW.ACWA.COM

Leveraging Technologies to Improve Water Management

Presented by Region 9

New technologies are available that can provide enhanced information to support critical water management decisions. Hear from NASA Jet Propulsion Labs' Western Water Applications Office on available technologies that can inform water supply, climate extremes, and consumptive use issues. Learn about issues currently facing member agencies, and how these technologies can be utilized to enhance decision-making and improve water management for urban and agricultural suppliers.

STATEWIDE ISSUE FORUMS

Innovations in Agriculture

Learn about the latest innovative practices and technology being instituted to tackle Sustainable Groundwater Management Act (SGMA) implementation and water use efficiency regulations on the ground in agriculture.

Perspectives on Multibenefit Land Repurposing

California's 2021 Budget allocated funds to the Department of Conservation to implement the Multibenefit Land Repurposing Program for groundwater sustainability projects. This program will explore potential collaboration on its implementation.



With the popularity of the Virtual Conference's Networking Lounge & Chatrooms, ACWA is bringing a similar type of networking opportunity to the in-person experience with our **NEW Round Table Discussions!**

Join your colleagues in one of these topic-themed round tables.

- **Troubleshooting Your Communications Challenges**
Communicating with customers and other stakeholders can be tricky. You're putting information out there, but how do you know if anyone is listening? Why did the strategy that worked well for one campaign not work for the next one? How can my agency better leverage social media? Should my agency hold a press conference? Bring your questions to this roundtable discussion with experts who will offer their best advice for overcoming your agency's communications challenges.
- **Alternative Water Innovations**
California water agencies have taken the lead on alternative water innovations, understanding the need to shift our water supply towards new, local sources of water and creating a sustainable water system capable of withstanding the challenges of climate change. This roundtable talk will serve as an opportunity for water agencies from across the state to share and learn about innovations in alternative water resources.
- **The Impacts of Wildfire**
This discussion will be an opportunity for water agencies across the state to share their experience with the impacts of the 2021 wildfires and the legacy of damage from previous wildfire seasons.

NEW! CONFERENCE AGENDA

★ Agenda items marked with this symbol will be accessible with the Virtual Conference Pass *Note: Tuesday Committee meetings will not be available with the Virtual Conference Pass.*

ACWA JPIA - MONDAY, NOV. 29

- 8:30 - 10:00 AM**
 - ACWA JPIA Program Committee
- 10:15 - 11:15 AM**
 - ACWA JPIA Executive Committee
- 1:30 - 4:00 PM**
 - ACWA JPIA Board of Directors
- 4:00 - 5:00 PM**
 - ACWA JPIA Town Hall
- 5:00 - 6:00 PM**
 - ACWA JPIA Reception

TUESDAY, NOV. 30

- 8:00 AM - 9:45 AM**
 - Agriculture Committee
- 8:00 AM - 6:00 PM**
 - Registration
- 8:30 AM - Noon**
 - ACWA JPIA Seminars
- 10:00 - 11:45 AM**
 - Groundwater Committee
 - Energy Committee
- 11:00 AM - Noon**
 - Outreach Task Force
- Noon - 2:00 PM**
 - Committee Lunch Break
- 1:00 - 2:45 PM**
 - Local Government Committee
 - Finance Committee
 - Water Management Committee
- 1:00 - 3:00 PM**
 - ACWA JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)

- 3:00 - 4:45 PM**
 - Communications Committee
 - Federal Affairs Committee
 - Membership Committee
 - Water Quality Committee
- 5:00 - 6:30 PM**
 - Welcome Reception in the Exhibit Hall

WEDNESDAY, DEC. 1

- 7:30 AM - 5 PM**
 - Registration
- 8:00 - 9:45 AM**
 - Opening Breakfast *(Ticket Required)* ★
- 8:30 AM - 6:00 PM**
 - Connect in the Exhibit Hall
- 10:00 - 11:00 AM**
 - Attorneys Program ★
 - Energy Committee Program ★
 - Finance Program ★
 - Region Forum ★
 - Statewide Forum ★
 - Water Industry Trends Program ★
- 11:00 AM - 1:00 PM**
 - Connect in the Exhibit Hall
 - Exhibitor Demonstrations
 - Networking Lunch *(Ticket Required)*
- Noon - 1:00 PM**
 - General Session/Election
- 1:15 - 2:45 PM**
 - Attorney Program ★
 - Communications Committee Program ★
 - Finance Program ★
 - Region Forum ★
 - Statewide Forum ★
 - Water Industry Trends Program ★

- 3:00 - 3:30 PM**
 - Ice Cream Break in the Exhibit Hall
- 3:30 - 4:30 PM**
 - NEW!** Roundtable Talks
- 3:45 - 5:30 PM**
 - Legal Affairs Committee
- 5:00 - 6:00 PM**
 - Outreach Reception in the Exhibit Hall
- 6:00 - 7:00 PM**
 - CalDesal Hosted Mixer
 - Jacobs Hosted Reception
 - Women in Water Hosted Reception
- 7:00 - 10:00 PM**
 - Dinner & Entertainment *(Ticket Required)*

THURSDAY, DEC. 2

- 7:30 AM - 4:00 PM**
 - Registration
- 7:45 - 9:15 AM**
 - Regions 1-10 Membership Meetings
- 8:00 - 9:15 AM**
 - Networking Continental Breakfast in the Exhibit Hall *(Ticket Required)*
- 8:00 AM - Noon**
 - Connect in the Exhibit Hall
- 8:30 - 10:45 AM**
 - Ethics Training (AB 1234) - *Ltd. Seating*
- 9:30 - 11:00 AM**
 - Attorneys Program ★
 - Federal Forum ★
 - Finance Program ★
 - Region Forum ★
 - Statewide Forum ★
 - Water Industry Trends Program ★

- 11:15 - 11:45 AM**
 - Prize Drawings in the Exhibit Hall
- Noon - 2:00 PM**
 - General Session Luncheon *(Ticket Required)* ★
- 2:15 - 3:15 PM**
 - Attorneys Program ★
 - Exhibitor Demonstrations
 - NEW!** GM Forum ★
 - Statewide Forum ★
 - Water Industry Trends Program ★
- 3:30 - 4:30 PM**
 - Closing Reception

All conference programs are subject to change.

Last modified: October 4, 2021



Thank you

2021 ACWA FALL
CONFERENCE SPONSORS

ACWA EXHIBIT HALL

WHAT'S HAPPENING IN THE HALL...

- **Dedicated Exhibit Hall Hours**
One-on-one time with vendors from around the U.S. whose products and services may offer you just the right solutions for your agency.
- **Tuesday Welcome Reception**
Network with your peers and friends while visiting with vendors from across the nation who may just have the right solution for your agency!
- **Thursday Prize Drawing**
Mingle with your peers and exhibitors and win great prizes! *All raffle prizes will be drawn on Thursday and you must be present to win.* The drawing will take place at the ACWA Lounge from 11:15-11:45 AM on Thursday, Dec. 2.
- **Exhibitor Demonstrations**
Join select exhibitors for a 20-minute demonstration to learn about their products and services. Check the conference agenda for details on times and the topics of discussion.
- **Exhibitor Scratchers**
Visit exhibitors daily to receive scratcher tickets good for cash prizes and ACWA swag!
- **Spin the Wheel - Win CASH!!**
Stop by the ACWA Lounge and spin the prize wheel for a chance to win some CASH!

EXCLUSIVE PARTNER

ACWA JPIA

2021 FALL CONFERENCE SPONSORS

Bartle Wells Associates

CDM Smith

Eastern Municipal Water District

Enerspose

Harris & Associates

HDR

INTERA Incorporated

Irvine Ranch Water District

Kennedy/Jenks Consultants

Kiewit

Kronick Moskovitz Tiedemann & Girard

Nossaman LLP

Rubicon Water

San Juan Water District

Stantec Consulting Services Inc.

TerraVerde Energy

West Yost Associates

Western Municipal Water District

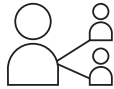
*For more information about sponsorship,
contact the ACWA Events Team at events@acwa.com*

ACWA CONFERENCE REGISTRATION, MEALS AND HOTEL PRICING



REGISTER ONLINE

Register online by **November 19, 2021** at www.acwa.com to take advantage of the advance pricing.



REGISTER ON SOMEONE'S BEHALF

Select from a list of people affiliated with your company in your account. If the registrant is not listed, you will need to create a Portal profile for the registrant before registering.

GROUP SAVINGS! Register 5 individuals from the same organization, receive a 6th registration free!*

* Subject to terms and conditions. See pages 10-12. Contact Teresa Taylor at TeresaT@acwa.com for more information before registering.

REGISTRATION OPTIONS <i>Advantage pricing applies to ACWA public agency members, associates & affiliates. Standard pricing applies to non-members of ACWA.</i>	ADVANCE DEADLINE: 11/19/21		ONSITE	
	ADVANTAGE	STANDARD	ADVANTAGE	STANDARD
Full Conference Registration & Meals Package	\$725	N/A	N/A	N/A
NEW! Package Add-On: On-Demand Conference Recordings Bundle	\$159	N/A	N/A	N/A
Full Conference Registration Only (meals sold separately)	\$580	\$870	\$610	\$915
One-Day Conference Registration (meals sold separately) Wednesday: Includes Welcome Reception on Tuesday night	\$345	\$520	\$365	\$545
Guest Conference Registration (meals sold separately) Guest registration is not available to anyone with a professional reason to attend.	\$75	\$75	\$75	\$75
NEW! On-Demand Conference Recordings Includes on-demand access to all recorded sessions after the live conference.	\$205	\$305	\$205	\$305
NEW! LIVE Virtual Conference Pass (+2 weeks on-demand access) Includes virtual access to live streamed conference sessions PLUS 2 weeks on-demand access to all recorded sessions after the live conference.	\$385	\$575	N/A	N/A
MEAL FUNCTIONS	ADVANCE		ONSITE	
Wednesday Opening Breakfast - December 1	\$50		\$55	
Wednesday Networking Luncheon - December 1	\$50		\$55	
Wednesday Dinner & Entertainment - December 1	\$75		\$80	
Thursday Continental Breakfast in Exhibit Hall - December 2	\$40		\$45	
Thursday Luncheon - December 2	\$55		\$60	

UPON REGISTRATION, HOTEL RESERVATION INFORMATION WILL BE SENT VIA EMAIL. QUESTIONS? CONTACT EVENTS@ACWA.COM

IN-PERSON REGISTRATION TERMS & CONDITIONS

REGISTRATION DEADLINE IS NOVEMBER 19, 2021

WHO IS ELIGIBLE FOR "ACWA ADVANTAGE" PRICING?

ACWA Advantage pricing is available to the following registrants:

- An officer or director of an ACWA member agency.
- A person directly employed by an ACWA public agency member, affiliate or associate organization. *This does not include independent contractors, service providers, or third-party vendors.*
- Any ACWA board member whose fee is paid for by member agency.
- Any state or federal administrative or legislative personnel in elected, appointed or staff positions.
- Staff of ACWA/JPIA and Water Education Foundation.
- Any individual or honorary life member of ACWA.

MEMBERSHIP INFORMATION - *Become a Member & Save!*

If you are interested in learning more about becoming an associate, contact the ACWA Events Team at Events@acwa.com. For public agency membership, please contact Katie Dahl at KatieD@acwa.com.

ONE-DAY REGISTRATION

By choosing a Wednesday only registration, you are entitled to attend the Welcome Reception on Tuesday evening and all programs on Wednesday.

CANCELLATIONS & CHANGES

All registration changes and cancellations must be made in writing by the event registration deadline. Valid cancellation requests will receive a refund of any registration fees paid minus a \$75 processing charge. For payments originally made by credit card, refunds can be issued back onto the credit card within 60 days. Otherwise, a refund will be issued by check. No refunds or registration changes will be granted after the registration deadline. Submit request in writing to Teresa Taylor at TeresaT@acwa.com.

SUBSTITUTIONS

Event registrations are transferable from one participant to another within the same organization. Please submit your request in writing before the event registration deadline to Teresa Taylor at TeresaT@acwa.com. Include the original registrant's name, the new person's name, title and email address with your request. After the registration deadline, substitutions will be handled on-site. Only one substitution is permitted per original registrant. The individual submitting the substitution request is responsible for all financial obligations (including any balance due) associated with the original registration. There is no fee to transfer an eligible registration.

GROUP DISCOUNT

For every 5 paid individual "Full Conference Only" registrations from the same organization, a 6th complimentary "Full Conference Only" registration will be received. Meals are sold separately. The complimentary registration must be for an individual from the same organization and is subject to applicable registration fees for any subsequent cancellations. Contact Teresa Taylor at TeresaT@acwa.com for details. Registrations using discount or complimentary codes are not eligible.

SPECIAL REQUESTS & ACCOMMODATIONS

Special requests and dietary restrictions must be submitted in writing to Teresa Taylor at TeresaT@acwa.com. Participants are encouraged to submit special requests as soon as possible. If you have a disability that requires an accommodation, please contact Teresa Taylor at TeresaT@acwa.com or call toll free at (888) 666-2292 to discuss your needs.

REFUNDS

Except as otherwise provided in this document, all payments and fees are nonrefundable after the registration deadline.

MEAL TICKETS

After registration deadline, meal tickets are not eligible for exchange, refund or credit.

NONATTENDANCE

Registrants who fail to attend the event, in part or in whole, are not eligible for a refund or credit and will be billed for any balance due.

GUEST REGISTRATION

Guest registration is available to a spouse, companion or guest of an ACWA event registrant. Guest registration is not available to ACWA members (public agencies) or "Friends of ACWA" (affiliates, associates or individuals). Guest registration is also not available to anyone with a professional reason to attend for purposes of learning or business. The guest registration includes admission to the Exhibit Hall, the opening reception and the ability to purchase meal tickets and attend meal functions. Guest registrants are not eligible for cash or prize drawings.

CONSENT

Registration and attendance at, or participation in, this event constitutes an agreement by the registrant to ACWA's use and distribution (both now and in the future) of the registrant's name, title, organization and mailing address as well as the registrant's image or voice in photographs, videotapes, electronic reproductions and audiotapes.

TRAVEL RESTRICTIONS

If due to Coronavirus (COVID-19) or related variant travel restrictions are imposed in the region, state, or country from which you are traveling from that prevents your in-person attendance, your pre-paid registration fees may be applied toward your registration for ACWA's 2022 Spring Conference & Exhibition or 2022 Fall Conference & Exhibition. Your cancellation notice must be received forty-eight (48) hours prior to the start of ACWA 2021 Fall Conference & Exhibition, and sent in writing to Events@acwa.com. Notices of cancellation sent to any other recipient will not be valid or deemed accepted by ACWA. Transfer of registration valid for the individual registrant only and no substitutions allowed.

CANCELLATION DUE TO HEALTH RESTRICTIONS

If you are unable to attend ACWA 2021 Fall Conference & Exhibition in-person due to a positive COVID-19 test result or symptoms, your pre-paid registration fees may be applied toward your registration for ACWA's 2022 Spring Conference & Exhibition or 2022 Fall Conference & Exhibition. Your cancellation notice must be received forty-eight (48) hours prior to the start of ACWA 2021 Fall Conference & Exhibition, and sent in writing to Events@acwa.com. Notices of cancellation sent to any other recipient will not be valid or deemed accepted by ACWA. Transfer of registration valid for the individual registrant only and no substitutions allowed.

Your notice of cancellation of registration does not otherwise affect or alter your hotel and travel arrangements, and you remain solely responsible for the costs of your hotel and travel reservations, including any applicable cancellation charges.

ACWA is not liable for any incurred expenses related to cancellation.

CANCELLATION OF EVENT

ACWA will adhere to all local and state regulatory health and safety guidelines. In the event that ACWA must cancel the in-person event in Pasadena due to environmental or regulatory requirements, fire, strikes, weather or other uncontrollable circumstances before the opening date, all pre-registrations will be automatically transferred to a Virtual Conference Pass with applicable credit given towards ACWA's 2022 Spring Conference & Exhibition or ACWA's 2022 Fall Conference & Exhibition.

ASSUMPTION OF RISK, ACKNOWLEDGEMENT AND WAIVER

By registering to attend this Event and participating in Events held by Association of California Water Agencies (ACWA), you hereby acknowledge, understand and agree that:

- ACWA adheres to applicable federal, state and local Coronavirus (COVID-19) guidelines and regulations and may implement a number of health precautions for the protection of its in-person attendees, including requirement of face masks, social distancing measures, and sanitizing and disinfection measures. However, the Center for Disease Control and the World Health Organization have classified COVID-19 and its strains as a highly contagious and dangerous disease. ACWA cannot eliminate the risk of you being exposed to or contracting COVID-19;

- You are fully aware that your physical appearance at the Event Locations(s) and participation in the Event or any Event related activities carries with it certain inherent risks related to infectious diseases or viruses including but not limited to COVID-19 transmission ("Inherent Risks") that cannot be eliminated regardless of the care taken to avoid such risks. Inherent Risks may include, but are not limited to, (1) the risk of coming into close contact with individuals or objects that may be carrying COVID-19; (2) the risk of transmitting or contracting COVID-19, directly or indirectly, to or from other individuals; and (3) injuries and complications ranging in severity from minor to catastrophic, including death, resulting directly or indirectly from COVID-19 or the treatment thereof;
- You further understand that the CDC has determined that certain risk factors, such as advanced age (65 or older), and certain underlying medical conditions, including kidney disease, COPD, immunocompromised state, obesity, heart conditions, sickle cell disease, diabetes, asthma, cerebrovascular disease, cystic fibrosis, hypertension, liver disease, pregnancy, pulmonary fibrosis, and smoking, increase the risk for severe illness from COVID-19 and its strains;
- You acknowledge that the risks of COVID-19 or its strains are not fully understood, and that contact with, or transmission of, COVID-19 may result in risks including but not limited to loss, personal injury, sickness, death, damage, and expense, the exact nature of which are not currently ascertainable, and all of which are to be considered Inherent Risks;
- You understand and accept that there is Inherent Risk from a failure of other participants not following proper COVID-19 protocols, such as maintaining proper social distancing and hygiene measures, and that the COVID-19 precautionary measures being employed by ACWA as designed and implemented in accordance with applicable regulations may be insufficient to prevent the transmission or contraction of COVID-19 and suffering any related injuries;
- You hereby voluntarily, knowingly and freely accept and assume all such Inherent Risks related to illness and infectious diseases, such as COVID-19 or similar viruses, even if arising from the negligence or fault of the Released Parties (as defined below);
- You acknowledge and assume full responsibility for risks inherent in any type of physical activity, including the activities at the Event location(s). These risks include property damage, serious bodily injury, and/or death, including any injury, harm and loss caused by the negligence, fault or conduct of any kind on the part of the Released Parties;
- You will not attend the Event in person if you experience symptoms that of fever, fatigue, difficulty in breathing, or dry cough or exhibiting any other symptoms relating to COVID - 19 or similar virus at any time during the 14 days immediately prior to the commencement date of the Event;
- You will not attend the Event in person if you or any member(s) of your household is diagnosed to be infected with COVID-19 or similar virus at any time during the 14 days immediately prior to the commencement date of the Event;
- Your attendance and participation in the Event is completely voluntary, and that you are attending and participating in the Event of your own free will and volition. It is your responsibility to ascertain any health conditions you may have that may make it inadvisable for you to participate in the Event or any Event related activity.

All Terms & Conditions are subject to change.

VIRTUAL REGISTRATION TERMS & CONDITIONS

REGISTRATION DEADLINE IS NOVEMBER 19, 2021

WHO IS ELIGIBLE FOR "ACWA ADVANTAGE" PRICING?

ACWA Advantage pricing is available to the following registrants:

- An officer or director of an ACWA member agency.
- A person directly employed by an ACWA public agency member, affiliate or associate organization. *This does not include independent contractors, service providers, or third-party vendors.*
- Any ACWA board member whose fee is paid for by member agency.
- Any state or federal administrative or legislative personnel in elected, appointed or staff positions.
- Staff of ACWA/JPIA and Water Education Foundation.
- Any individual or honorary life member of ACWA.

MEMBERSHIP INFORMATION - *Become a Member & Save!*

If you are interested in learning more about becoming an associate, contact the ACWA Events Team at Events@acwa.com. For public agency membership, please contact Katie Dahl at KatieD@acwa.com.

VIRTUAL EVENT ACCESS

Registration must be paid prior to receiving access to the virtual conference. The conference access link and login information will be sent in a separate email.

CANCELLATIONS & CHANGES

All registration changes and cancellations must be made in writing by the event registration deadline. Valid cancellation requests will receive a refund of any registration fees paid minus a \$30 processing charge. For payments originally made by credit card, refunds can be issued back onto the credit card within 60 days. Otherwise, a refund will be issued by check. All checks will be made payable to the registrant's organization unless otherwise specified. No refunds or registration changes will be granted after the registration deadline. Submit request in writing to Teresa Taylor at TeresaT@acwa.com. All registrations using credit codes are non-refundable.

SUBSTITUTIONS

Event registrations are transferable from one participant to another within the same organization. Please submit your request in writing before the event registration deadline to Teresa Taylor at TeresaT@acwa.com. Include the original registrant's name, the new person's name, title and email address with your request. Only one substitution is permitted per original registrant. The individual submitting the substitution request is responsible for all financial obligations (including any balance due) associated with the original registration. There is no fee to transfer an eligible registration.

GROUP DISCOUNT

For every 5 paid individual "Virtual Conference Pass" registrations from the same organization, a 6th complimentary "Virtual Conference Pass" registration will be received. The complimentary registration must be for an individual from the same organization and is subject to applicable registration fees for any subsequent cancellations. Contact Teresa Taylor at TeresaT@acwa.com for details. Registrations using discount or complimentary codes are not eligible.

OTHER PROVISIONS

If a technical failure at the attendee's home or workplace prevents access to the virtual conference, the attendee will not be given a refund. It is the responsibility of the attendee to confirm system requirements and test their computers prior to the start of the virtual conference. However, if a technical failure is the fault of the service provider and the virtual conference is cancelled, a full refund will be provided.

NON-ATTENDANCE

If you are unable to attend the virtual conference, information on how to access program recordings, materials and features of the virtual event will be provided to all registered persons. Registrants who fail to attend the event, in part or in whole, are not eligible for a refund or credit and will be billed for any balance due.

CONSENT

Registration and attendance at, or participation in, this event constitutes an agreement by the registrant to ACWA's use and distribution (both now and in the future) of the registrant's name, title, organization and mailing address as well as the registrant's image or voice in photographs, videotapes, electronic reproductions and audiotapes.

All Terms & Conditions are subject to change.



AGENDA
DROUGHT MANAGEMENT & WATER
CONSERVATION COMMITTEE

September 30, 2021 at 12:00 p.m.

BOARD OF DIRECTORS

Matthew Roberts
President
Case Van Wingerden
Vice President
Polly Holcombe
Shirley L. Johnson
Kenneth Stendell

GENERAL MANAGER

Robert McDonald, P.E. MPA

Join Zoom Meeting

<https://us06web.zoom.us/j/86892194033?pwd=RmRSSXpPWStUSHdjMnVmNkpwTVpMUT09>

Meeting ID: 868 9219 4033

Passcode: 027718

Tele-Meeting

THE CARPINTERIA VALLEY WATER DISTRICT HAS DETERMINED THIS MEETING TO BE AN ESSENTIAL PUBLIC MEETING THAT WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 AND N-33-20 AND SANTA BARBARA COUNTY HEALTH OFFICER'S ORDER

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Carpinteria Valley Water District is not permitting public access to the City Council Chamber and Boardroom for this meeting. Instead, you are strongly encouraged provide the Board with public comment in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Secretary at Public.Comment@cvwd.net by **11:00 A.M. on the day of the meeting**. Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Providing Verbal Comment Telephonically. If you wish to make either a general public comment or to comment on a specific agenda item as it is being heard please send an email to the Board Secretary at Public.Comment@cvwd.net by **11:00 A.M. on the day of the meeting** and include the following information in your email: (a) meeting date, (b) agenda item number, (c) subject or title of the item, (d) your full name, (e) your call back number including area code. During public comment on the agenda item specified in your email, District staff will make every effort to contact you via your provided telephone number so that you can provide public comment to the Board electronically.

Please note the President has the discretion to limit the speaker's time for any meeting or agenda matter. Since this is an evolving COVID-19 situation, CVWD will provide updates to any changes to this policy as soon as possible. The public is referred to the website at www.cvwd.net. Thank you in advance for taking all precautions to prevent spreading the COVID-19 virus.

I. CALL TO ORDER

II. PUBLIC FORUM (Any person may address the Drought Management & Water Conservation Committee on any matter within its jurisdiction which is not on the agenda)

III. OLD BUSINESS -none

IV. NEW BUSINESS

A. Consider update on Drought Messaging

B. Consider Public Input on Ordinance 21-1

C. Consider update on UWMP progress.

V. ADJOURNMENT.

Robert McDonald, Secretary

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 12:00 p.m., September 27, 2021. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

**Indicates attachment of document to agenda packet.



A Meeting of the
**BOARD OF DIRECTORS
 OF THE
 CENTRAL COAST WATER AUTHORITY**

will be held at 9:00 a.m., on Thursday, September 23, 2021
 via URL: <https://meetings.ringcentral.com/j/1445423926>
 or via telephone by dialing 1(623) 404-9000 and entering code 144 542 3926 #

CCWA's Board meetings are conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Orders (N-25-20, N-29-20 and N-35-20), temporarily suspending portions of the Brown Act in response to the COVID-19 pandemic. Members of the Board will participate in this meeting by video call or telephone.

- Eric Friedman
Chairman
- Ed Andrisek
Vice Chairman
- Ray A. Stokes
Executive Director
- Brownstein Hyatt
Farber Schreck
General Counsel

Public Comment on agenda items may occur via video call or telephonically, or by submission to the Board Secretary via email at lfw@ccwa.com no later than 8:00 a.m. on the day of the meeting. In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please limit your comments to no more than 250 words.

Member Agencies

Every effort will be made to read comments into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, your comment will be forwarded to Board members for their consideration.

- City of Buellton
- Carpinteria Valley
Water District

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available on the CCWA internet web site, accessible at <https://www.ccwa.com>.

- City of Guadalupe
- City of Santa Barbara
- City of Santa Maria
- Goleta Water District
- Montecito Water District
- Santa Ynez River Water
Conservation District,
Improvement District #1
- Associate Member*
- La Cumbre Mutual
Water Company

- I. Call to Order and Roll Call**
- II. Public Comment – (Any member of the public may address the Board relating to any matter within the Board’s jurisdiction. Individual Speakers may be limited to three minutes; all speakers to a total of fifteen minutes.)**
- III. Consent Calendar – For Approval**
 - * A. Minutes of the July 22, 2021 Regular Meeting
 - * B. Bills
 - * C. Controller’s Report
 - * D. Operations Report
- IV. Executive Director’s Report**
 - A. CCWA Employee Recognition – *For Information Only*
 - B. CCWA 30 Year Anniversary – *For Information Only*
 - C. Water Supply Situation Report – *For Information Only*
 - * D. 2021 Supplemental Water Purchase Program Update – *For Information Only*
 - * E. Montecito Water District Request for CCWA to Facilitate Supplemental Water Purchase – *For Approval*
 - * F. Request for Approval of Carryover of Project Funds for FY 20/21 to FY 21/22 - \$761,415.66 – *For Approval*
 - * G. Request for Approval of Water Treatment Plant Programmable Logic Controller Upgrade Project (C-20PLCUPG and C-21PLCUPG) - Procurement of Engineering Services in the Amount of \$393,500 – *For Approval*

255 Industrial Way
 Buellton, CA 93427
 (805) 688-2292
 Fax (805) 686-4700
www.ccwa.com

Continued

- IV. Executive Director's Report - Continued**
 - * H. DWR Statement of Charges: Overview of Protests Made – *For Information Only*
 - I. State Water Contractors Update – *For Information Only*
 - * J. Legislative Report – *For Information Only*
 - * K. Legal Update: Amendments to Brown Act re. Teleconferencing – *Action Item*

- V. CLOSED SESSION**
 - A. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Government Code section 54956.8
Property: *State Water Supply Contract*
Agency negotiator: *Ray Stokes and Legal Counsel*
Negotiating parties: *Department of Water Resources and State Water Contractors*
Under negotiation: *Price and Terms*
 - B. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code section 54956.9(d)(1)
Name of case: *CCWA et al. v. SBCFCWCD et al.* [Case No. 21CV02432]

- VI. Return to Open Session**

- VII. Reports from Board Members for Information Only**

- VIII. Items for Next Regular Meeting Agenda**

- IX. Date of Next Regular Meeting: October 28, 2021**

- X. Adjournment**



**REGULAR MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD**

**Monday, September 27, 2021
1:00 P.M.**

BY TELECONFERENCE

NOTICE: Pursuant to State of California Executive Order N-08-21 and extended by AB 361, members of the Cachuma Operation & Maintenance Board (COMB) Board of Directors and members of the public will participate in this meeting electronically by video and/or teleconference, as described below.

HOW TO OBSERVE THE MEETING

Members of the public may observe the meeting as set forth below.

Join via video conference:

<https://us02web.zoom.us/j/87048670305?pwd=djArWmxNOWp5SUM4dEI5NDBDZVVYdz09>

Passcode: 040417

Join via teleconference:

US: +1 669 900 6833 Conference ID: 870 4867 0305 Passcode: 040417

HOW TO MAKE A PUBLIC COMMENT

Any member of the public may address the Board on any subject within the jurisdiction of the Board of Directors. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

By Video: Those observing the meeting by video may make comments during designated public comment periods using the “raise hand” feature. Commenters will be required to unmute their respective microphone when providing comments.

By Telephone: Those observing the meeting by telephone may make comments during the designated public comment periods by pressing *9 on the key pad to indicate such interest. Commenters will be prompted to press *6 to unmute their respective telephone when called upon to speak.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

**REGULAR MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD**

Monday, September 27, 2021

1:00 PM

AGENDA

NOTICE: This Meeting shall be conducted through remote access as authorized and in accordance with Government Code section 54953 and the California Governor's Executive Order's N-08-21, N-15-21 and as amended by AB 361.

- 1. CALL TO ORDER, ROLL CALL**
- 2. PUBLIC COMMENT** *(Public may address the Board on any subject matter within the Board's jurisdiction. See "Notice to the Public" below.)*
- 3. CONSENT AGENDA** *(All items on the Consent Agenda are considered to be routine and will be approved or rejected in a single motion. Any item placed on the Consent Agenda may be removed and placed on the Regular Agenda for discussion and possible action upon the request of any Board Member.)*
Action: Recommend Approval of Consent Agenda by motion and roll call vote of the Board:
 - a. Minutes of August 23, 2021 Regular Board Meeting
 - b. Investment of Funds
 - Financial Reports
 - Investment Reports
 - c. Review of Paid Claims
- 4. VERBAL REPORTS FROM BOARD COMMITTEES**
Receive verbal information regarding the following committee meetings:
 - Lake Cachuma Oak Tree Committee Meeting – September 2, 2021
 - Administrative Committee Meeting – September 16, 2021
- 5. PERSONNEL POLICY AND EMPLOYEE HANDBOOK UPDATE**
Action: Receive and file information on the COMB Employee Handbook
- 6. LAKE CACHUMA OAK TREE RESTORATION PROGRAM – FISCAL YEAR 2021-22**
Action: Recommend approval by motion and roll call of the Board
- 7. GENERAL MANAGER REPORT**
Receive information from the General Manager on topics pertaining to COMB, including but not limited to the following:
 - Administration
 - Personnel
 - Virtual Meetings

8. ENGINEER'S REPORT

Receive information from the COMB Engineer, including but not limited to the following:

- Climate Conditions
- Lake Elevation Projections
- Lake Water Quality
- Infrastructure Improvement Projects

9. OPERATIONS DIVISION REPORT

Received information regarding the Operations Division, including but not limited to the following:

- Lake Cachuma Operations
- Operation and Maintenance Activities

10. FISHERIES DIVISION REPORT

Receive information from the Fisheries Division Manager, including, but not limited to the following:

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

11. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

Receive information regarding the Lake Cachuma Oak Tree Program including but not limited to the following:

- Maintenance and Monitoring

12. MONTHLY CACHUMA PROJECT REPORTS

Receive information regarding the Cachuma Project, including but not limited to the following:

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

13. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

14. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: POTENTIAL LITIGATION

- a. [Government Code Section 54956.9(d)(1)]
Name of matter: *Kimball-Griffith L.P. v. Brenda Wren Burman, et al.*, Case No. 2:20-cv-10647
– Request for Declaratory and Injunctive Relief

15. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

- 14a. Name of matter: *Kimball-Griffith L.P. v. Brenda Wren Burman, et al.*, Case No. 2:20-cv-10647
– Request for Declaratory and Injunctive Relief

16. MEETING SCHEDULE

- **October 25, 2021 at 1:00 PM**
- **Board Packages available on COMB website www.cachuma-board.org**

17. COMB ADJOURNMENT

NOTICE TO PUBLIC

Posting of Agenda: This agenda was posted at COMB's offices, located at 3301 Laurel Canyon Road, Santa Barbara, California, 93105 and on COMB's website, in accordance with Government Code Section 54954.2. The agenda contains a brief general description of each item to be considered by the Governing Board. The Board reserves the right to modify the order in which agenda items are heard. Copies of staff reports or other written documents relating to each item of business are on file at the COMB offices and are available for public inspection during normal business hours. A person with a question concerning any of the agenda items may call COMB's General Manager at (805) 687-4011.

Written materials: In accordance with Government Code Section 54957.5, written materials relating to an item on this agenda which are distributed to the Governing Board less than 72 hours (for a regular meeting) or 24 hours (for a special meeting) will be made available for public inspection at the COMB offices during normal business hours. The written materials may also be posted on COMB's website subject to staff's ability to post the documents before the scheduled meeting.

Public Comment: Any member of the public may address the Board on any subject within the jurisdiction of the Board. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

Note: If you challenge in court any of the Board's decisions related to the listed agenda items you may be limited to raising only those issues you or someone else raised at any public hearing described in this notice or in written correspondence to the Governing Board prior to the public hearing.