



**AGENDA
REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
CARPINTERIA VALLEY WATER DISTRICT**

Wednesday, March 9, 2022 at 5:30 p.m.

Tele-Meeting

<https://us06web.zoom.us/j/83987936301?pwd=QXpjTEMveFZUMFpaRDQvUHorWTVlZz09>

Meeting ID: 839 8793 6301

Passcode: 639692

THE CARPINTERIA VALLEY WATER DISTRICT HAS DETERMINED THIS MEETING TO BE AN ESSENTIAL PUBLIC MEETING THAT WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 AND N-33-20 AND AB361 AND SANTA BARBARA COUNTY HEALTH OFFICER'S ORDER

In response to the spread of the COVID-19 virus, Governor Newsom and the California Legislature has conditionally suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home where risk of Covid 19 exposure and health and safety risks exists except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Carpinteria Valley Water District is not permitting public access to the City Council Chamber and Boardroom for this meeting at this time. Meeting may be viewed, live or recorded, on the Districts Website through the Granicus platform

If interested in participating in a matter before the Board, you are strongly encouraged provide the Board with public comment in one of the following ways:

1. **Comments** during a meeting may be submitted online through eComment function found on the website <https://cvwd.net/about/our-board/meetings/> (**Livestream is available online**).
2. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Secretary at Public_Comment@cvwd.net by **5:00 P.M. on the day of the meeting**. Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
3. Providing Verbal Comment Telephonically. If you wish to make either a general public comment or to comment on a specific agenda item as it is being heard please send an email to the Board Secretary at Public_Comment@cvwd.net by **5:00 P.M. on the day of the meeting** and include the following information in your email: (a) meeting date, (b) agenda item number, (c) subject or title of the item, (d) your full name, (e) your call back number including area code. During public comment on the agenda item specified in your email, District staff will make every effort to contact you via your provided telephone number so that you can provide public comment to the Board electronically.

Please note the President has the discretion to limit the speaker's time for any meeting or agenda matter. Since this is an evolving COVID-19 situation, CVWD will provide updates to any changes to this policy as soon as possible. The public is referred to the website at www.cvwd.net. Thank you in advance for taking all precautions to prevent spreading the COVID-19 virus.

1301 Santa Ynez Avenue
Carpinteria, CA 93013
(805) 684-2816

**Indicates attachment of document to agenda packet.

BOARD OF DIRECTORS

*Case Van Wingerden
President
Kenneth Stendell
Vice President
Polly Holcombe
Shirley L. Johnson
Matthew Roberts*

GENERAL MANAGER

Robert McDonald, P.E. MPA

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE, President Van Wingerden.**
- II. ROLL CALL, Secretary McDonald.**
- III. PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda.).**
- IV. APPROVAL ITEMS**
 - A. **Consider adopting of Resolution 1111 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Governor Newsom’s order dated March 4, 2020, and authorizing remote teleconference meetings of the legislative bodies of the Carpinteria Valley Water District for the period of March 12, 2022, to April 12, 2022 (for action, General Manager McDonald).**
 - B. **Minutes of the Regular Board meeting held on February 23, 2022**
- V. UNFINISHED BUSINESS – None**
- VI. NEW BUSINESS**
 - A. **Consider proposed schedule to return to in person public meetings (for information, General Manager McDonald).**
 - B. **Consider interim policy for requests for new service during Stage 1 drought or greater (for information General Manager McDonald) .**
 - C. Consider Cachuma Project Master Contract renewal update (for information, General Manager McDonald).**
 - D. ** Consider proposal for assistance with Drought related infographics from Katz & Associates not to exceed \$10,000 (for action, General Manager McDonald).**
 - E. Consider Cancellation of regularly scheduled Board Meeting on March 23, 2022 (for action, General Manager McDonald).**
- VII. DIRECTOR REPORTS (for information)**
 - A. **CCWA Regular Board Meeting– February 24, 2022 – Director Johnson**
 - B. **COMB Regular Meeting – February 28, 2022 – Director Holcombe**
- VIII. GENERAL MANAGER REPORTS (for information) - none**

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- IX. [CLOSED SESSION]: GOVERNMENT CODE SECTION 54956.8,
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Agency negotiator: Ray Stokes, CCWA
Property: Warren Act Contract**
- X. [CLOSED SESSION]: PURSUANT TO GOVERNMENT CODE SECTION
54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION TITLE:
GENERAL MANAGER**
- XI. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL:
EXISTING LITIGATION, [GOVERNMENT CODE SECTION
54956.9(D)(1)]: Name of Case: Central Coast Water Authority et al v.
Santa Barbara County Flood Control & Water Conservation District et
al. (Case No. 21CV02432)**
- XII. [CLOSED SESSION]: CONFERENCE WITH LABOR NEGOTIATOR
PURSUANT TO GOVERNMENT CODE SECTION 54957.6.
DISTRICT NEGOTIATOR: ROBERT MCDONALD;
UNREPRESENTED EMPLOYEES:**
 - Assistant General Manager**
 - Operations and Maintenance Manager**
 - District Engineer**

XIII. Consider approval of Employment Agreement for:

- 1. Assistant General Manager**
- 2. Operations & Maintenance Manager**
- 3. District Engineer**

XIV. CONSIDER DATES AND ITEMS FOR AGENDA FOR:

**CARPINTERIA VALLEY WATER DISTRICT BOARD MEETING OF APRIL 6,
2022 AT 5:30 P.M., TELE-CONFERENCE**

XV. ADJOURNMENT.

Robert McDonald, Secretary

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:30 p.m., March 4, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

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**Indicates attachment of document to agenda packet.

RESOLUTION NO. 1111

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARPINTERIA VALLEY WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM'S ORDER DATED MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF CARPINTERIA VALLEY WATER DISTRICT FOR THE PERIOD MARCH 12, 2022 TO APRIL 12, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Carpinteria Valley Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Carpinteria Valley Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 1098 on October 13, 2021, finding that the requisite conditions exist for the legislative bodies of Carpinteria Valley Water District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency to exist in California due to the threat of COVID-19; despite sustained efforts, the virus, and its variants, continues to spread and has impacted nearly all sectors of California; and

WHEREAS, on September 5, 2021, the Santa Barbara County Health Officer issued Order 2021-10.4, requiring face coverings in all public indoor settings in response to the rise in SARS-CoV-2 Delta Variant; and

WHEREAS, the Carpinteria Valley Water District Governing Board does hereby find that the rise in SARS-CoV-2 Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within Carpinteria Valley Water District's jurisdictional boundaries that are likely to be beyond the control of services, personnel, equipment, and facilities of Carpinteria Valley Water District, and acknowledges and ratifies the proclamation of a state of emergency by the Governor of the State of California and the Santa Barbara County Health Officer's Order 2021-10.4; and

WHEREAS, as a consequence of the local emergency, the Carpinteria Valley Water District Governing Board does hereby find that meeting in person would pose imminent risks to the health or safety of attendees; and

WHEREAS, the Carpinteria Valley Water District Governing Board does hereby find that Carpinteria Valley Water District shall continue to conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meeting agendas, meeting dates, times and manner in which the public may participate in the public meetings of Carpinteria Valley Water District and offer public comment by telephone or internet-based services options, including video conference, are posted on the Carpinteria Valley Water District website and physically within Carpinteria Valley Water District's jurisdictional boundaries.

WHEREAS, on March 25, 2020 the Board was presented with the COVID19 Operational Continuity and Social Distancing Plan.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF Carpinteria Valley Water District DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference

2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.
3. Risks to Health and Safety of Attendees. The Governing Board hereby determines that meeting in person would present imminent risks to the health and safety of attendees.
4. Ratification of Governor's Proclamation of a State of Emergency. The Governing Board hereby acknowledges and ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
5. Remote Teleconference Meetings. Carpinteria Valley Water District staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
6. Effective Date of Resolution. This Resolution shall take effect on March 12, 2022, and shall be effective until the earlier of (i) April 12, 2022, or such time the Governing Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of COMB may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Carpinteria Valley Water District, this 9th day of March 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Case Van Wingerden, President

Robert McDonald, Board Secretary

	MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
	CARPINTERIA VALLEY WATER DISTRICT
	February 23, 2022
	<p>President Van Wingerden called the regular meeting of the Carpinteria Valley Water District Board of Directors held via tele-conference at 5:30 p.m., Wednesday, February 23, 2022, and led the Board in the Pledge of Allegiance.</p> <p>In response to the spread of the COVID-19 virus, Governor Newsom has suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.</p>
ROLL CALL	Directors Present; Holcombe, Van Wingerden, and Stendell
	<p>Director Absent: Roberts Director Johnson was absent for roll call but joined the meeting at 5:37 p.m. during the GSA meeting.</p>
	Others Present: Bob McDonald
	Norma Rosales Kevin Kostiuk Lindsey Roth Cari Ann Potts
PUBLIC FORUM	No one from the public addressed the Board.
MINUTES	<p>Following discussion, Director Holcombe moved, and Director Stendell seconded the motion to approve the minutes of the Board meeting held on February 9, 2022. The motion carried by a 3-0-2 vote with Directors Johnson and Roberts absent. The minutes were approved by roll call as follows;</p> <p>Ayes: Holcombe, Van Wingerden and Stendell Nays: None Absent: Johnson & Roberts</p>
DISBURSEMENT REPORT	Following discussion, Director Holcombe moved, and Director Stendell seconded the motion to approve the monthly bills for the period of November 16, 2021 through February 15, 2022.

	<p>The motion carried by a 3-0-2 vote with Directors Johnson and Roberts absent. The report was approved by roll call as follows;</p> <p>Ayes: Holcombe, Van Wingerden, and Stendell Nayes: None Absent: Johnson and Roberts</p>
SEMI-ANNUAL VENDOR PAYMENT REPORT	<p>Following discussion, Director Holcombe moved, and Director Stendell seconded the motion to approve the Semi-Annual Vendor Payment Report for the period of July – December, 2021. The motion carried by a 3-0-2 vote with Directors Johnson and Roberts absent. The report was approved by roll call as follows;</p> <p>Ayes: Holcombe, Van Wingerden, and Stendell Nayes: None Absent: Johnson and Roberts</p>
ADJOURN	<p>President Van Wingerden opened the regular Carpinteria Groundwater Sustainability Agency meeting at 5:35 p.m.</p>
RECONVENED TO REGULAR BOARD MEETING	<p>At 7:13 p.m. President Van Wingerden reconvened the Board meeting.</p>
BOARD SECRETARY APPOINTMENT	<p>Following discussion, Director Johnson moved, and Director Holcombe seconded the motion to appoint General Manager McDonald as Interim Board Secretary. The motion carried by a 4-0-1 vote with Director Roberts absent. The motion was approved by roll call as follows;</p> <p>Ayes: Holcombe, Van Wingerden, Johnson and Stendell Nayes: None Absent: Roberts</p>
RESOLUTION 1107	<p>General Manager McDonald presented to consider the approval of Resolution No. 1107 for Making Commitments and Publishing Reports required by CCWA Resolutions 92-2 and 92-11.</p> <p>Following discussion, Director Stendell moved, and Director Holcombe seconded the motion to approve Resolution 1107. The motion carried by a 4-0-1 vote with Director Roberts absent. The motion was approved by roll call as follows;</p> <p>Ayes: Van Wingerden, Johnson, Stendell and Holcombe Nayes: None Absent: Roberts</p>
RESOLUTION 1110	<p>General Manager McDonald presented to consider Resolution No. 1110 authorizing the filing of an application with the U.S. Bureau</p>

	<p>of Reclamation for Federal Financial assistance authorized by Title XVI – Water Recycling Projects under the WIIN Act for the CAPP.</p> <p>Following discussion, Director Holcombe moved, and Director Stendell seconded the motion to approve Resolution 1110. The motion carried by a 4-0-1 vote. The motion was approved by roll call as follows;</p> <p>Ayes: Van Wingerden, Stendell, Johnson and Holcombe Nayes: None Absent: Roberts</p>
ELECTION DISTRICTS	<p>General Manager McDonald presented to consider the proposed adjustments to election districts to rebalance after 2020 Census changes to District demographics.</p> <p>California Voters Rights Act (CVRA) Map Revisions:</p> <ul style="list-style-type: none"> • Required because of the 2020 Census Updated data for demographics. • Due by April 22, 2022 to elections office to be effective for 2022 election. <p>Following discussion, Director Johnson moved, and Director Holcombe seconded the motion to approve the proposed adjustments to election districts. The motion carried by a 4-0-1 vote. The motion was approved by roll call as follows;</p> <p>Ayes: Van Wingerden, Stendell, Johnson and Holcombe Nayes: None Absent: Roberts</p>
RATE & BUDGET COMMITTEE MEETING	<p>Director Johnson gave a verbal report on the Rate & Budget Committee meeting that was held on February 10, 2022 and also reported on the Rate & Budget staff meeting that was held on February 22, 2022.</p>
RECYCLED WATER COMMITTEE MEETING	<p>Director Stendell gave a verbal report on the Recycled Water Committee meeting that was held on February 15, 2022.</p>
ADMINISTRATIVE COMMITTEE MEETING	<p>Directors Holcombe and Van Wingerden gave a verbal report on the Administrative Committee Meeting that was held on February 17, 2022.</p>
GROUNDWATER MANAGEMENT & SGMA COMMITTEE MEETING	<p>Directors Johnson and Van Wingerden gave a verbal report on the Groundwater Management & SGMA Committee Meeting that was held on February 21, 2022.</p>

<p>ADJOURNED TO CLOSED SESSION</p>	<p>President Van Wingerden adjourned the meeting at 8:07 p.m. to convene the Board into closed session for the following matters:</p> <p>X. PURSUANT TO GOVERNMENT CODE SECTION 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION TITLE: GENERAL MANAGER</p> <p>XI. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6. DISTRICT NEGOTIATOR: ROBERT MCDONALD; UNREPRESENTED EMPLOYEES: Assistant General Manager Operations and Maintenance Manager District Engineer</p> <p>XII. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION, [GOVERNMENT CODE SECTION 54956.9(D)(1)]: Name of Case: Central Coast Water Authority et al v. Santa Barbara County Flood Control & Water Conservation District et al. (Case No. 21CV02432)</p>
<p>BOARD RECONVENED IN OPEN SESSION</p>	<p>At 8:12 p.m. President Van Wingerden reconvened the Board meeting in open session and said there were no reportable actions taken.</p>
<p>NEXT BOARD MEETING</p>	<p>The next regular Board meeting is scheduled to be held on March 9, 2022, via tele-conference.</p>
<p>ADJOURNMENT</p>	<p>President Van Wingerden adjourned the meeting at 8:13 p.m.</p>
	<p>Robert McDonald, Interim Secretary</p>



Carpinteria Valley Water District

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GENERAL MANAGER

Robert McDonald, P.E. MPA

MEMO

To: CVWD Board of Directors

From: Bob McDonald, General Manager

Date: March 4, 2022

For Consideration: Proposed schedule to return to in person public meetings

Discussion

Since March of 2020 the District has been following the guidance of State and Local Public Health agencies with respect to its requirement around social distancing. Recently a series of changes in the guidance has come forward specific to social distancing and face covering mandates.

The Following is recent guidance from the County Public Health Officers:

“Our community has endured through 23 months of the COVID-19 pandemic and we have learned how best to protect ourselves,” shared County Public Health Director Van Do- Reynoso. “Vaccination, including receiving a booster, and testing will continue to diminish the spread of this virus, especially as we continue to move past the surge caused by the Omicron variant.”

Although masking requirements for indoor public settings are being rescinded, community members are highly encouraged to consider their personal risk in the months ahead as the virus continues to circulate, even at lower levels. A layered approach to protecting yourself and others is best. Consider masking in crowded areas where vaccination status is unknown. If you are sick, stay home for the duration of your illness and get tested if you have COVID-19 symptoms. If you are immunocompromised or care for someone that is, weigh your risk in attending large gatherings. Ensure indoor gatherings are well ventilated. Stay informed of case rates as you travel to other areas and take appropriate measures.

“We are calling upon our community to act in the best interest of themselves and their neighbors,” said Dr. Henning Ansorg, County Health Officer. “We are now on the downslope of the recent surge as evidenced by our lowering case rate and test positivity along with stable hospitalizations. We have considered how the dominant

variant circulates and what effects it has, and have determined we are in a place to be able to lift the universal indoor masking requirement.”

Given the changing Public health guidance it is likely that Public meeting venues will begin to revert back to in person meetings. The District must consider the timing, conditions and configuration of in person meetings.

Below is a proposed schedule for reverting to in-person public meetings:

2022		Pandemic Status
January	Remote	New Omicron Variant poses new spreading risk. New cases rise sharply
February	Remote	New Covid 19 cases begin to fall again
March	Remote	State & Local Indoor Mask Mandate removed
April	Remote	
May	Remote??	
June	In Person	
July	In Person	
August	In Person	
September	In Person	
October	In Person	
November	In Person	
December	In Person	

Recommendation

Staff recommends that the Board of Directors:

1. Give direction to staff to prepare a transition plan to in person meetings for adoption in our around April



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GENERAL MANAGER

Robert McDonald, P.E. MPA

MEMO

To: CVWD Board of Directors

From: Bob McDonald, General Manager

Date: March 4, 2022

For Consideration: Interim policy for requests for new service during Stage 1 drought or greater

Discussion

From time-to-time CVWD has requests to review planned development in its service area and issue intent to serve letters. The main questions Staff must address when confronted with such request are; is there sufficient water supply to serve the development and will the development cause the need for new infrastructure such as pipeline, fire hydrants and/ meters. In the past Staff would approach the first question simply by looking at the additional demand expected and compare it to the nominal available unallocated water supply. For, example if a development were going to increase its current demand from 10 AFY to 20 AFY, Staff would compare that to the difference between average District wide demand (4200 AFY) and nominal available supply (5213 AFY) so available water = 1013 AFY . This has always resulted in a finding that there is sufficient water. However, in light of our new understanding of local drought and water supply conditions, Staff is reconsidering this approach. The basis of this reconsideration is that water supply reliability plays a larger role in available supply than it has historically. For example, since 2013 CVWD has had repeated cutbacks at Lake Cachuma and the State Water Project with some years where water supply from these projects were nearly zero and Groundwater has been depleted to historic low levels in the same period. Additionally, on the demand side, while historic demand is a reasonable proxy to project for future demands, there is a risk that CVWD water supply is overallocated. This could be true for various reasons including; the new ADU law may increase existing demands for existing residential customers, SGMA may drive more agriculture accounts to rely on District supplies as opposed to groundwater, and finally changes in water demand from year to year have shown that demand can vary significantly during various weather conditions. In order to better evaluate the question of demand and supply balance, Staff has begun an investigation of demand using an

approach that allocates water to its existing customers as well as an available supply analysis considering reliability (Supply and Demand Analysis). This will likely be a lengthy analysis and policy process. We expect that this process will take the better part of a year to complete.

In the meantime, CVWD has received several requests for intent to serve letters from land owners who wish to develop new projects. These projects may lead to an intensification of demand related to the land in question. Since we do not have the Supply and Demand Analysis completed and a long-term policy in place to address the emerging issue of sufficient water supply, Staff needs interim guidance on how to handle the requests. If we look at the question with a non-analytical approach, currently we are asking our customers to cut demand due to projected supply shortages (stage 2) and CVWD purchased supplemental water in order to stave off extreme shortage over the next 2 years. So, under short term conditions it appears there is not sufficient water supply for new developments at lease during periods of drought. For non drought conditions it is unclear whether there is sufficient available supply for the additional demands resulting from land development, but likely there would be under normal water supply conditions. We could wait for the study and policy process to be completed, which as stated above could take as long as one year, before we issue any Intent to Serve Letters, however Staff proposes an interim policy to address development that occurs during drought conditions.

Approach for addressing development projects prior to the completion of the Long-term Water Supply and Demand Analysis

One interim approach while we complete the long-term Supply and Demand Analysis is to consider a water supply impact mitigation fee for projects that will intensify demand on a given property. These one-off projects would not necessarily reflect the Intent to serve process/policy after the Supply and Demand Analysis was completed. That is, what we do in this interim period may or may not be the same as what we do after we complete the Supply and Demand Analysis and Policy.

Since the analysis will likely show that water will be available in normal conditions and not in drought conditions, one approach for the interim policy could be as follows:

1. Determine the baseline demand using both current land use estimates and historic usage
2. Determine if the proposed development will intensify the demand from the baseline demand. If yes, calculate what the New Additional Demand will be. In this example, say 10 AFY.
3. Calculate the number of years the District expects to be in drought conditions over a long period of time. For example, let's say in a 25-year analysis period the number of years when the District expects to be in a water shortage condition, Stage 1 or greater is 11 years.
4. Multiply the New Additional Demand (10 AFY) with the number of expected shortage years (11 years). Staff can estimate that the potential shortages over the long term for this project is 110 AF.

If the developer were to purchase this water and dedicate it to the District there would be no impact from the proposed project to the long term water supply. Since we generally know the cost of supplemental water we could develop a fee to offset the future shortage in dry years

Recommendation

The item is for discussion only and therefore there is no recommendation at this time.

March 4, 2022

Robert McDonald
General Manager
Carpinteria Valley Water District
1301 Santa Ynez Avenue
Carpinteria, CA 93013

Re: Drought Communications Graphics Support

Dear Mr. McDonald:

K&A is pleased to submit the attached scope of work to provide graphic support for CVWD's drought communications. The focus of our efforts will be to prepare infographics and/or graphic elements that can be used and modified by CVWD staff for use in multiple formats such as fact sheets, social media posts, website information, flier/brochures or other materials.

To allow your team with flexibility to meet changing needs and drought messaging, the following Scope of Work identified assumptions and estimates with a not-to-exceed budget of \$10,000. For estimation purposes and given regular project management costs, this scope assumes a two-month effort to prepare needed materials and "template" designs for varied uses, however, as always, our team charges only for work authorized and conducted and provides detailed summaries of monthly activities allowing for careful budget adherence so that period could be extended.

Scope Assumptions:

\$10,000

Graphics Support

- **Kickoff:** Conduct Teams kickoff meeting with CVWD staff to review samples provided by CVWD staff and confirm initial deliverables and design elements to apply moving forward including:
 - Color schemes
 - Font
 - Available artwork (if applicable)
 - Required images

Assumes 30-minute kickoff.

- **Creative Brief:** Submit one-page creative brief to confirm:
 1. Agreed upon elements to start
 2. Deliverable platforms (InDesign, Photoshop and PowerPoint)

3. Initial Deliverable(s) (i.e. Water supply graphic; advertisement template for multiple platforms)
4. Deliverable timeline

Assumes one round of creative brief revisions.

- **Water Supply Graphic and Templates:** Based on approved creative brief, prepare up to two base design concepts for an initial water supply infographic along with up to two concepts for a “template” design/framework for future drought materials and postings. Conduct a review meeting with CVWD via Teams, followed by one final base design and style guide that will apply to:
 - One water supply graphic
 - One 8 ½ x 11, two-sided, four-color fact sheet template
 - Advertisement/social media template in up to three sizes to include one base format to follow approved design concept
 - Up to two Website feature designs such as images, infographics, or other illustrations as requested by CVWD

Assumes CVWD to provide all water supply data; assumes one-to-two rounds of review for water supply graphic and template design for other materials, with all future narrative/content to be inserted by CVWD.

- **Graphics Tutorial Meeting:** On completion of above deliverables, K&A graphic design leads will participate in a Teams meeting with CVWD staff to review library of graphic assets, along with formatting and other design elements to prepare CVWD for future design edits and modifications.

Assumes CVWD to provide location for digital files, and assumes one, 1-hour review meeting among K&A graphics team and CVWD staff to review materials. Assumes limited level of effort within budget to support CVWD on future file modifications.

- **Project Correspondence:** Regular team correspondence and check ins not to exceed bi-weekly calls during the eight-12-week period of performance.

Proposed Budget: Not to Exceed \$10,000 (March 2022 – May 2022) – We propose a Not-to-Exceed budget of \$10,000 through May 2022. This would be a time and materials budget based only on hours worked or materials developed and allows for flexibility should your graphic support needs change. This budget does not include hard costs for things such as printing, mailing or associated costs. Budget assumes 1-2 rounds of revisions on all content/collateral materials.

Proposed Staff:

Team Member	Position	Hourly Rate
Sharon Han	Project Manager	\$160
Matthew Bennett/JC Eckstine-Gomez	Graphic Design	\$140
To be Named	Project Support	\$120

Thank you again for the potential opportunity to support Carpinteria Valley Water District in your efforts to communicate important water supply and drought facts and information to residents and businesses. We are happy to discuss any element of our proposal with you and look forward to hearing from you.

Best Regards,

A handwritten signature in black ink, appearing to read 'K. Snyder', with a long, sweeping underline.

Karen Snyder, Katz & Associates



A Meeting of the
**BOARD OF DIRECTORS
 OF THE
 CENTRAL COAST WATER AUTHORITY**

will be held at 9:00 a.m., on Thursday, February 24, 2022
 via URL: <https://v.ringcentral.com/join/556647979>
 or via telephone by dialing (650) 419-1505 and entering code 556-647-979 #

In response to the spread of the COVID-19 virus, Governor Newsom declared a state of emergency which directly impacts the ability of legislative bodies and the public to meet safely in person. To help minimize the potential spread of the COVID-19 virus, CCWA Board of Directors shall consider whether to hold this public meeting telephonically pursuant to the requirements of Government Code section 54953(e), as amended by Assembly Bill 361 (2021). The CCWA Board of Directors and public will participate in this meeting by video call or telephone.

Public Comment on agenda items may occur via video call or telephonically, or by submission to the Board Secretary via email at lfw@ccwa.com no later than 8:00 a.m. on the day of the meeting. In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please limit your comments to no more than 250 words.

Every effort will be made to read comments into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, your comment will be forwarded to Board members for their consideration.

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available on the CCWA internet web site, accessible at <https://www.ccwa.com>.

- Eric Friedman
Chairman
- Ed Andrisek
Vice Chairman
- Ray A. Stokes
Executive Director
- Brownstein Hyatt
Farber Schreck
General Counsel
- Member Agencies*
- City of Buellton
- Carpinteria Valley
Water District
- City of Guadalupe
- City of Santa Barbara
- City of Santa Maria
- Goleta Water District
- Montecito Water District
- Santa Ynez River Water
Conservation District,
Improvement District #1
- Associate Member*
- La Cumbre Mutual
Water Company

- I. Call to Order and Roll Call**
- II. * Resolution No. 22-02 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors And All Subordinate Bodies Under the Ralph M. Brown Act – For Approval**
- III. CLOSED SESSION**
 - A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code section 54956.9(d) (1)
Name of case: Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al. (Case No. 21CV02432)
 - B. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Government Code section 54956.8
Property: *Warren Act Contract*
Agency negotiator: *Ray Stokes*
- IV. Return to Open Session**
- V. Public Comment – (Any member of the public may address the Board relating to any matter within the Board’s jurisdiction. Individual Speakers may be limited to three minutes; all speakers to a total of fifteen minutes.)**
- VI. Consent Calendar – For Approval**
 - * A. Minutes of the January 27, 2022 Regular Meeting
 - * B. Bills
 - * C. Controller’s Report
 - * D. Operations Report

255 Industrial Way
 Buellton, CA 93427
 (805) 688-2292
 Fax (805) 686-4700
www.ccwa.com

Continued

* Indicates attachment of document to original agenda packet.
 & Additional materials related to this item may be posted prior to the meeting.

Item VII. A.

#49283_1

VII. Executive Director's Report

- A. Water Supply Situation Report – *For Information Only*
- &** B. 2022 Supplemental Water Purchase Program Contracts – *For Approval*
- C. Phase II Water Management Study Scoping Discussion – *For Information Only*
- D. CCWA Warren Act Contract Renewal Update – *For Information Only*
- * E. Ernst & Young Report and Findings on the DWR 2022 Statement of Charges –
Receive and Accept
- F. CCWA Board Discussion Regarding the Resumption of In-Person CCWA Meetings
– *For Discussion*
- G. State Water Contractors Update – *For Information Only*
- * H. Legislative Report – *For Information Only*

VIII. Reports from Board Members for Information Only

IX. Items for Next Regular Meeting Agenda

X. Date of Next Regular Meeting: March 24, 2022

XI. Adjournment

* Indicates attachment of document to original agenda packet.

& Additional materials related to this item may be posted prior to the meeting.



**REGULAR MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD**

**Monday, February 28, 2022
1:00 P.M.**

BY TELECONFERENCE

NOTICE: Pursuant to California Government Code sections 54953(b)(1), (b)(2), (e)(1) and (e)(3) (AB 361), members of the Cachuma Operation & Maintenance Board (COMB) Board of Directors, staff, and members of the public will participate in this meeting electronically by video and/or teleconference, as described below.

HOW TO OBSERVE THE MEETING

Members of the public may observe the meeting as set forth below.

Join via video conference:

<https://us02web.zoom.us/j/88649862668?pwd=OGdvbmRyY3BIZ0lQR0lXMzlpVzI6UT09>
Passcode: 924181

Join via teleconference:

US: +1 669 900 6833 Webinar ID: 886 4986 2668 Passcode: 924181

HOW TO MAKE A PUBLIC COMMENT

Any member of the public may address the Board on any subject within the jurisdiction of the Board of Directors. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

By Video: Those observing the meeting by video may make comments during designated public comment periods using the “raise hand” feature. Commenters will be required to unmute their respective microphone when providing comments.

By Telephone: Those observing the meeting by telephone may make comments during the designated public comment periods by pressing *9 on the key pad to indicate such interest. Commenters will be prompted to press *6 to unmute their respective telephone when called upon to speak.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

**REGULAR MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD**

Monday, February 28, 2022

1:00 PM

AGENDA

NOTICE: This Meeting shall be conducted through remote access as authorized and in accordance with Government Code section 54953 and the California Governor's Executive Orders N-08-21, N-15-21 and as amended by AB 361.

- 1. CALL TO ORDER, ROLL CALL**
- 2. PUBLIC COMMENT** *(Public may address the Board on any subject matter within the Board's jurisdiction. See "Notice to the Public" below.)*
- 3. CONSENT AGENDA** *(All items on the Consent Agenda are considered to be routine and will be approved or rejected in a single motion. Any item placed on the Consent Agenda may be removed and placed on the Regular Agenda for discussion and possible action upon the request of any Board Member.)*
Action: Recommend Approval of Consent Agenda by motion and roll call vote of the Board:
 - a. Minutes of January 10, 2022 Special Board Meeting
 - b. Minutes of January 24, 2022 Regular Board Meeting
 - c. Investment of Funds
 - Financial Reports
 - Investment Reports
 - d. Review of Paid Claims
- 4. VERBAL REPORTS FROM BOARD COMMITTEES**
Receive verbal information regarding the following committee meetings:
 - Fisheries Committee Meeting – February 10, 2022
- 5. RESOLUTION NO. 744 – CONFIRMATION OF LOCAL EMERGENCY - ACKNOWLEDGEMENT OF GOVERNOR NEWSOM'S DECLARED STATE OF EMERGENCY (HEALTH AND SAFETY)**
Action: Recommend adoption by motion and roll call vote of the Board
- 6. RESOLUTION NO. 745 - RATIFICATION OF EMERGENCY CONTRACTS - ORTEGA RESERVOIR REPAIR**
Action: Recommend approval by motion and roll call vote of the Board
- 7. PROPOSED USGS STREAM GAUGE EXPENDITURES AND CONTRACT AMENDMENT**
Action: Recommend approval by motion and roll call vote of the Board

8. GENERAL MANAGER REPORT

Receive information from the General Manager on topics pertaining to COMB, including but not limited to the following:

- Meetings
- Operations

9. ENGINEER'S REPORT

Receive verbal information from the COMB Engineer, including but not limited to the following:

- Climate Conditions
- Lake Elevation Projections
- Infrastructure Improvement Projects

10. OPERATIONS DIVISION REPORT

Receive verbal information regarding the Operations Division, including but not limited to the following:

- Lake Cachuma Operations
- Operation and Maintenance Activities

11. FISHERIES DIVISION REPORT

Receive information from the Fisheries Division Manager, including, but not limited to the following:

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

12. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

Receive information regarding the Lake Cachuma Oak Tree Program including but not limited to the following:

- Maintenance and Monitoring

13. MONTHLY CACHUMA PROJECT REPORTS

Receive information regarding the Cachuma Project, including but not limited to the following:

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

14. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

15. MEETING SCHEDULE

- Regular Board Meeting – March 28, 2022 at 1:00 PM
- Board Packages available on COMB website www.cachuma-board.org

16. COMB ADJOURNMENT

NOTICE TO PUBLIC

Posting of Agenda: This agenda was posted at COMB's offices, located at 3301 Laurel Canyon Road, Santa Barbara, California, 93105 and on COMB's website, in accordance with Government Code Section 54954.2. The agenda contains a brief general description of each item to be considered by the Governing Board. The Board reserves the right to modify the order in which agenda items are heard. Copies of staff reports or other written documents relating to each item of business are on file at the COMB offices and are available for public inspection during normal business hours. A person with a question concerning any of the agenda items may call COMB's General Manager at (805) 687-4011.

Written materials: In accordance with Government Code Section 54957.5, written materials relating to an item on this agenda which are distributed to the Governing Board less than 72 hours (for a regular meeting) or 24 hours (for a special meeting) will be made available for public inspection at the COMB offices during normal business hours. The written materials may also be posted on COMB's website subject to staff's ability to post the documents before the scheduled meeting.

Public Comment: Any member of the public may address the Board on any subject within the jurisdiction of the Board. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

Note: If you challenge in court any of the Board's decisions related to the listed agenda items you may be limited to raising only those issues you or someone else raised at any public hearing described in this notice or in written correspondence to the Governing Board prior to the public hearing.