



**AGENDA  
REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
CARPINTERIA VALLEY WATER DISTRICT**

**CARPINTERIA CITY HALL  
5775 CARPINTERIA AVENUE  
CARPINTERIA, CA 93013**

BOARD OF DIRECTORS

*Case Van Wingerden  
President  
Kenneth Stendell  
Vice President  
Polly Holcombe  
Shirley L. Johnson  
Matthew Roberts*

GENERAL MANAGER

*Robert McDonald, P.E. MPA*

**Wednesday, June 8, 2022 at 5:30 p.m.**

If interested in participating in a matter before the Board, you are strongly encouraged to provide the Board with a public comment in one of the following ways:

1. **Comments** during a meeting may be submitted online through eComment function found on the website <https://cvwd.net/about/our-board/meetings/> (**Livestream is available online**).
2. **Submitting a Written Comment.** If you wish to submit a written comment, please email your comment to the Board Secretary at [Public.Comment@cvwd.net](mailto:Public.Comment@cvwd.net) by **5:00 P.M. on the day of the meeting**. Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
3. If you wish to make either a general public comment or to comment on a specific agenda item in person, please: attend the Board Meeting at the location noted above and fill out a speaker slip prior to the hearing the item.

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE, President Van Wingerden.**
- II. ROLL CALL, Secretary McDonald.**
- III. PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda.).**
- IV. APPROVAL ITEMS**
  - A. *\*\*Minutes of the Regular Board meeting held on May 11, 2022***
  - B. *\*\*Disbursement Report***
- V. UNFINISHED BUSINESS – None**
- VI. *\*\*ADJOURN to Regular meeting of Carpinteria Groundwater Sustainability Agency (Time Certain 5:40 p.m.)***
- VII. NEW BUSINESS**

1301 Santa Ynez Avenue  
Carpinteria, CA 93013  
(805) 684-2816

*\*\*Indicates attachment of document to agenda packet.*

- A. **\*\*Presentation about Proposed Fiscal Year 2022-2023 Budget and corresponding Fiscal Year 2022-2023 Water Rates and Charges (for information, Assistant General Manager Rosales) *Rates Presentation by Kevin Kostiuik, Raftelis***
- B. **Public Hearing on Proposed Rates and Charges for FY 2022-2023**
  - 1. **\*\*Secretary's report (Secretary McDonald)**
  - 2. **Opening of Public Hearing (President Van Wingerden)**
  - 3. **Receipt of Public Comment and/or protests (President Van Wingerden)**
  - 4. **Closing of Public Hearing (President Van Wingerden)**
  - 5. **Director Comments**
  - 6. **Tallying of Protests (Secretary McDonald)**
- C. **\*\*Consider Resolution No. 1115 Approving the FY 2022/23 Budget (for action, General Manager McDonald).**
- D. **\*\*Consider adoption of Resolution No. 1116 Adopting FY 2022/23 Rates and Charges for Water Service (for action, General Manager McDonald).**
- E. **\*\*Consider adoption of Resolution No. 1117 Adopting and Establishing a Methodology for Calculation of the Capital Cost Recovery Fee (for action, General Manager McDonald).**
- F. **\*\*Consider Revisions to CVWD Rules & Regulations as proposed (for information, General Manager McDonald).**
- G. **\*\*Consider Ratification of COMB Secured Pipeline Expenditure (for action, General Manager McDonald).**
- H. **\*\*Consider current requests for intent to serve letters and staff response (for information, General Manager McDonald).**
- I. **\*\*Update on Landscape Meter requirements (for information, General Manager McDonald).**

## **VIII. DIRECTOR REPORTS**

- A. **\*\*Groundwater Management & SGMA Committee Meeting – May 24, 2022 – Directors Johnson & Van Wingerden**
- B. **\*\*CCWA Board Meeting – May 26, 2022 – Director Johnson**
- C. **\*\*COMB Operations Committee Meeting – May 11, 2022 – Director Holcombe**
- D. **\*\*COMB Special Meeting – May 12, 2022 – Director Holcombe**

**E. \*\*COMB Board Meeting – May 23, 2022 – Director Holcombe**

**F. \*\*COMB Administrative Meeting – May 3, 2022 – Director Holcombe**

**IX. GENERAL MANAGER REPORTS (for information) - None**

**X. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL:  
POTENTIAL LITIGATION [GOVERNMENT CODE SECTION  
54956.9(D)(2)] Cachuma Operations & Maintenance Board**

**XI. CONSIDER DATES AND ITEMS FOR AGENDA FOR:**

**CARPINTERIA VALLEY WATER DISTRICT BOARD MEETING OF JUNE 22,  
2022 AT 5:30 P.M., CARPINTERIA CITY HALL, 5775 CARPINTERIA AVENUE,  
CARPINTERIA, CALIFORNIA.**

**XII. ADJOURNMENT.**

Robert McDonald, Secretary

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:30 p.m., June 5, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

1301 Santa Ynez Avenue  
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\*\*Indicates attachment of document to agenda packet.

	<b>MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS</b>
	<b>CARPINTERIA VALLEY WATER DISTRICT</b>
	<b>May 11, 2022</b>
	President Van Wingerden called the regular meeting of the Carpinteria Valley Water District Board of Directors held in the Carpinteria City Hall Chamber to order at 5:30 p.m., Wednesday, May 11, 2022, and led the Board in the Pledge of Allegiance.
<b>ROLL CALL</b>	Directors Present; Holcombe, Johnson, Roberts, Stendell and Van Wingerden
	Director Absent: none
	Others Present: Bob McDonald
	Cari Ann Potts Tracey Solomon Norma Rosales Lisa Silva
<b>PUBLIC FORUM</b>	No one from the public addressed the Board.
<b>MINUTES</b>	Following discussion, Director Roberts moved, and Director Holcombe seconded the motion to approve the minutes of the Board meeting held on April 27, 2022. The motion carried by a 5-0 vote. The minutes were approved by roll call as follows;  Ayes: Holcombe, Van Wingerden, Johnson, Stendell and Roberts Abstain: Nays: None Absent: None
<b>ADJOURN</b>	President Van Wingerden opened the regular Carpinteria Groundwater Sustainability Agency meeting at 5:33 p.m.
<b>RECONVENED TO REGULAR BOARD MEETING</b>	At 5:53 p.m. President Van Wingerden reconvened the Board meeting.
<b>REMOTE PARTICIPATION OF A BOARD MEMBER</b>	General Manager McDonald presented to discuss remote participation of a Board Member.

	<p>The Brown Act allows meeting via teleconference with the following conditions:</p> <ul style="list-style-type: none"> <li>• That the teleconference locations of each member of the Board be noticed</li> <li>• That each teleconference location be accessible to the public</li> <li>• That Members of the public be allowed to address the Board from the teleconference location</li> <li>• That a meeting notice be posted at the teleconference location</li> <li>• That at least a Quorum of the Board be located within the Boundary of the District</li> </ul>
<p><b>INTENT TO SERVE LETTER STATUS UPDATE</b></p>	<p>General Manager McDonald presented a status update of review of the intent to serve letter process compared to surrounding Water Districts.</p> <p>Staff is working on the allocation study/approach that will help deal with water waste over essential water use. In the interim Staff will return with a analysis on intent to serve letter process.</p> <p>Bob Franco submitted a letter regarding this matter to the Board, and it was read into the record.</p>
<p><b>CENTRAL COAST WATER AUTHORITY COMMITTEE MEETING</b></p>	<p>Director Johnson gave a verbal report on the Central Coast Water Authority Committee meeting that was held on April 28, 2022.</p>
<p><b>CSDA/SDLA WORKSHOP</b></p>	<p>Director Johnson gave a verbal report on the CSDA/SDLA Workshop on The Board's Role in Finance that was held on April 18 &amp; 19, 2022.</p>
<p><b>ACWA/JPIA MEETING</b></p>	<p>Director Roberts gave a verbal report on ACWA/JPIA meeting that was held on May 2 - 5, 2022.</p>
<p><b>ADJOURNED TO CLOSED SESSION</b></p>	<p>President Van Wingerden adjourned the meeting at 6:56 p.m. to convene the Board into closed session for the following matters:</p> <p><b>X. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION, [GOVERNMENT CODE SECTION 54956.9(D)(1)]: Name of Case: Central Coast Water Authority et al v. Santa Barbara County Flood Control &amp; Water Conservation District et al. (Case No. 21CV02432)</b></p> <p><b>XI. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: POTENTIAL LITIGATION [GOVERNMENT CODE SECTION 54956.9(D)(2)] Cachuma Operations &amp; Maintenance Board</b></p>

<p><b>BOARD RECONVENED IN OPEN SESSION</b></p>	<p>At 7:05 p.m. President Van Wingerden reconvened the Board meeting with the following reportable actions:</p> <p><b>X. No reportable action</b>  <b>XI. No reportable action</b></p>
<p><b>NEXT BOARD MEETING</b></p>	<p>The next Regular Board meeting is scheduled to be held on June 8, 2022, at 5:30 p.m., Carpinteria City Hall, 5775 Carpinteria Avenue, Carpinteria California.</p> <p>Director Holcombe requested an intent to serve letter update if applicable and Director Johnson would like reporting on any new projects.</p>
<p><b>ADJOURNMENT</b></p>	<p>President Van Wingerden adjourned the meeting at 7:06 p.m.</p> <hr/> <p>Robert McDonald, Interim Secretary</p>



**Monthly Disbursement Report  
Carpinteria Valley Water District**

Payment Date: 041622 - 051522

Disbursement Summary	
<b>Operating Account</b>	\$ 1,339,766.72
<b>Carpinteria Groundwater Sustainability Agency (CGSA)</b>	\$ 3,603.75
<b>Rancho Monte Alegre (RMA)</b>	\$ 8,297.40
<b>Total</b>	\$ 1,351,667.87

Operating Account - Check Report				
Vendor	Description	Payment Number	Payment Date	Payment
<b>76 FLEET</b>				<b>3,169.03</b>
	GAS CHARGES - APRIL	APA000090	5/11/2022	3,169.03
<b>ACWA/JPIA</b>				<b>19,337.52</b>
	WORKER'S COMP - 3RD QUARTER	38440	5/11/2022	19,337.52
<b>ACWA-JPIA</b>				<b>32,998.88</b>
	HEALTH INSURANCE	38436	5/6/2022	32,998.88
<b>AFLAC</b>				<b>785.74</b>
	SUPPLEMENTAL INSURANCE	38424	4/21/2022	785.74
<b>ALL AROUND LANDSCAPE SUPPLY</b>				<b>376.75</b>
	SMALL TOOLS	APA000054	4/20/2022	60.30
	SUPPLIES	APA000071	4/28/2022	16.39
	SUPPLIES	APA000071	4/28/2022	92.02
	SUPPLIES	APA000091	5/11/2022	16.95
	HQ RECLAIM TANK REPAIR	APA000091	5/11/2022	160.80
	MAINTENANCE OF METERS	APA000091	5/11/2022	77.63
	MAINTENANCE OF METERS	APA000091	5/11/2022	(47.34)
<b>ANTHEM BLUE CROSS</b>				<b>340.67</b>
	ANTHEM RETIREE PREMIUM - MAY	38420	4/21/2022	340.67
<b>A-OK POWER EQUIPMENT</b>				<b>46.73</b>
	SUPPLIES	APA000092	5/11/2022	46.73
<b>AQUA-METRIC SALES COMPANY</b>				<b>4,981.29</b>
	Large Meter Inventory Re-stock	38439	5/10/2022	4,981.29
<b>ASPECT ENGINEERING GROUP</b>				<b>1,383.00</b>
	SCADA MAINTENANCE	APA000072	4/28/2022	1,383.00
<b>AT&amp;T MOBILITY</b>				<b>425.48</b>
	MOBILE DEVICES - MARCH	38421	4/21/2022	425.48
<b>BADGER METER INC.</b>				<b>5,126.85</b>
	NEW METERS SPARES - INVENTORY	38426	4/26/2022	509.30
	NEW METERS SPARES - INVENTORY	38426	4/26/2022	3,213.48
	NEW METERS SPARES - INVENTORY	38426	4/26/2022	1,404.07
<b>BIG GREEN CLEANING COMPANY / RICH &amp; FAMOUS, INC.</b>				<b>1,344.24</b>
	MONTHLY JANITORIAL SUPPLIES - APRIL	APA000093	5/11/2022	231.24
	MONTHLY JANITORIAL SERVICES - MAY	APA000093	5/11/2022	1,113.00
<b>BNY MELLON CORPORATE TRUST</b>				<b>3,750.00</b>
	TRUSTEE FEE BONDS - SERIES 2020A	APA000082	5/4/2022	1,250.00
	TRUSTEE FEE SERIES 2020B BONDS	APA000082	5/4/2022	1,250.00
	TRUSTEE FEE BONDS SERIES 2020C	APA000082	5/4/2022	1,250.00
<b>BONDY GROUNDWATER CONSULTING, INC</b>				<b>1,042.75</b>
	GSP DEVELOPMENT - APRIL	APA000094	5/11/2022	1,042.75
<b>BRENNTAG PACIFIC, INC</b>				<b>2,193.67</b>
	BLEACH DELIVERY	APA000055	4/20/2022	2,193.67
<b>CACHUMA O &amp; M BOARD</b>				<b>153,362.00</b>
	4TH QUARTER BUDGET ASSESS - APR-JUNE FY21/2:	38419	4/21/2022	153,362.00

Vendor	Description	Payment Number	Payment Date	Payment
<b>CANON FINANCIAL SERVICES, INC</b>				<b>798.36</b>
	MONTHLY CONTRACT CHARGES COPIER - MAY	38422	4/21/2022	798.36
<b>CARDMEMBER SERVICES (ELAN, FORMERLY SBBT)</b>				<b>5,647.62</b>
	SOFTWARE MAINTENANCE	38435	5/3/2022	690.18
	UTILITY - GAS	38435	5/3/2022	497.44
	UTILITY-TELEPHONE	38435	5/3/2022	1,152.27
	ENGINEERING SUPPLIES	38435	5/3/2022	226.37
	PUBLIC INFORMATION	38435	5/3/2022	45.00
	EMPLOYEE TRAINING/EDUCATION	38435	5/3/2022	505.43
	MISC OFFICE EXPENSE	38435	5/3/2022	100.00
	BOARD MEETINGS	38435	5/3/2022	397.13
	MANAGEMENT MEETING	38435	5/3/2022	36.57
	WATER CONSERVATION PUBLIC INFO	38435	5/3/2022	150.85
	MINOR TOOLS & EQUIPMENT	38435	5/3/2022	953.40
	FLEET FUEL & MAINTENANCE	38435	5/3/2022	113.05
	MAINTENANCE OF WELLS	38435	5/3/2022	34.34
	OFFICE SUPPLIES	38435	5/3/2022	331.81
	UNIFORMS	38435	5/3/2022	413.78
<b>CARPINTERIA CAR CARE INC</b>				<b>1,507.42</b>
	ALIGNMENT F350	APA000095	5/11/2022	263.08
	ALIGNMENT F250	APA000095	5/11/2022	263.08
	TIRES FOR TRUCK	APA000095	5/11/2022	981.26
<b>CARPINTERIA VALLEY LUMBER CO</b>				<b>294.23</b>
	SUPPLIES	APA000056	4/20/2022	22.81
	SUPPLIES	APA000056	4/20/2022	0.28
	SUPPLIES	APA000056	4/20/2022	8.71
	SUPPLIES	APA000056	4/20/2022	30.81
	SUPPLIES	APA000073	4/28/2022	19.60
	SUPPLIES	APA000073	4/28/2022	3.59
	SUPPLIES	APA000073	4/28/2022	20.75
	MAINTENANCE OF PLANTS	APA000073	4/28/2022	33.31
	SMALL TOOLS	APA000096	5/11/2022	35.90
	CARP RES SAMPLE LINE REPAIR	APA000096	5/11/2022	57.49
	CARP RES SAMPLE LINE REPAIR - CREDIT	APA000096	5/11/2022	(20.60)
	MAINTENANCE OF WELLS	APA000096	5/11/2022	2.59
	ENGINEERING SUPPLIES	APA000096	5/11/2022	15.14
	MAINTENANCE OF METERS	APA000096	5/11/2022	28.12
	SUPPLIES	APA000096	5/11/2022	35.73
<b>CENTRAL COAST WATER AUTHORITY</b>				<b>13,415.00</b>
	CCWA WATER PURCHASE & ADMIN FEES	DFT0001088	5/11/2022	13,415.00
<b>CHARLES P. CROWLEY COMPANY, INC</b>				<b>3,090.46</b>
	CHEM FEED PUMP	APA000097	5/11/2022	3,090.46
<b>CITIES DIGITAL</b>				<b>1,600.00</b>
	LASERFICHE ANNUAL SUPPORT	APA000083	5/4/2022	1,600.00
<b>CITY OF SANTA BARBARA</b>				<b>473,355.08</b>
	3rd QTR CATER	38441	5/11/2022	473,355.08
<b>COAST AUTO PARTS</b>				<b>66.02</b>
	VEHICLE MAINTENANCE	APA000057	4/20/2022	66.02
<b>COASTAL VIEW NEWS</b>				<b>508.00</b>
	DROUGHT AD 04/14/22	APA000074	4/28/2022	254.00
	DROUGHT AD 042822	APA000098	5/11/2022	254.00
<b>COLONIAL LIFE</b>				<b>812.36</b>
	SUPPLEMENTAL INSURANCE	38434	5/3/2022	812.36
<b>COMMODITY TRUCKING ACQUISITION LLC</b>				<b>543.62</b>
	FILL SAND	APA000058	4/20/2022	543.62
<b>COX COMMUNICATIONS CALIFORNIA</b>				<b>250.44</b>
	INTERNET PROVIDER - MAY	APA000099	5/11/2022	250.44
<b>DANIELLE ROSE</b>				<b>2,914.60</b>
	UNIFORM REIMBURSEMENT	38427	4/26/2022	64.60
	TUITION REIMBURSEMENT	38437	5/10/2022	2,850.00



Vendor	Description	Payment Number	Payment Date	Payment
<b>DAVE HUNSAKER - DAVE'S ORGANIC GARDENING</b>				<b>2,958.89</b>
	LANDSCAPE SERVICES - MARCH	APA000059	4/20/2022	2,958.89
<b>DOCUPRODUCTS CORPORATION</b>				<b>27.13</b>
	COPIER LEASE - 020322-050222	APA000100	5/11/2022	27.13
<b>E.J. HARRISON &amp; SONS, INC.</b>				<b>254.91</b>
	TRASH & RECYCLE - APRIL	38423	4/21/2022	254.91
<b>ECHO COMMUNICATIONS</b>				<b>220.20</b>
	TELEPHONE SERVICES - MAY	APA000101	5/11/2022	220.20
<b>EDISON CO</b>				<b>18,732.75</b>
	CARP RES - KWH - 19,480 - APRIL	38428	4/26/2022	3,537.97
	GOB CYN PUMP - KWH - 766 - APRIL	38428	4/26/2022	170.20
	RMA BOOSTER - KWH 11,329 - APRIL	38428	4/26/2022	4,897.71
	SMILLIE WELL - KWH - 5,138 - APRIL	38428	4/26/2022	1,661.04
	EL CARRO WELL - KWH 21,416 - APRIL	38428	4/26/2022	4,654.42
	SM TANK - KWH 210 - APRIL	38428	4/26/2022	5.88
	OFFICE - KWH - 2,599 - APRIL	38428	4/26/2022	521.12
	SM PUMP - KWH 4,441 - APRIL	38428	4/26/2022	957.79
	HQ WELL- (negative) -9,732 KWH - APRIL	38428	4/26/2022	2,326.62
<b>ELITE GENERAL ENGINEERING INC</b>				<b>123,701.14</b>
	PROJ A88 VALVE REPLACEMENT LATERAL 2	APA000060	4/20/2022	3,950.40
	PROJ B25 SERVICE LINE REPLACEMENT	APA000060	4/20/2022	5,290.80
	PROJ 1-31 1310 CASITAS PASS MAIN REPAIR LAT 22	38430	4/28/2022	77,485.84
	PROJECT C-116 4285 CARP AVE	38442	5/11/2022	36,974.10
<b>ENTERPRISE FM TRUST</b>				<b>7,637.68</b>
	FLEET LEASE AND MAINT - MAY	APA000102	5/11/2022	7,637.68
<b>FAMCON PIPE AND SUPPLY, INC</b>				<b>14,394.15</b>
	INVENTORY	APA000061	4/20/2022	271.88
	INVENTORY	APA000061	4/20/2022	418.69
	INVENTORY	APA000061	4/20/2022	276.71
	INVENTORY	APA000061	4/20/2022	1,386.74
	INVENTORY	APA000061	4/20/2022	2,091.38
	LIVR PROJECT, VALVES, 91 GATE VALVES	38425	4/26/2022	4,236.75
	INVENTORY	APA000084	5/4/2022	5,666.96
	INVENTORY	APA000084	5/4/2022	241.31
	CREDIT MEMO FROM ORDER S100076663.001	APA000084	5/4/2022	(196.27)
<b>FLOWERS &amp; ASSOCIATES, INC</b>				<b>10,899.00</b>
	SANTA CLAUS LANE WATERLINE RELOCATION - P61	38431	4/28/2022	10,899.00
<b>FRONTIER COMMUNICATIONS</b>				<b>302.45</b>
	ORTEGA - 041622-051522	38429	4/26/2022	0.72
	OFFICE - 041622-051522	38429	4/26/2022	301.73
<b>FRUIT GROWERS LABORATORY, INC</b>				<b>1,013.00</b>
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA000062	4/20/2022	167.00
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA000062	4/20/2022	167.00
	BACTI ANALYSIS-BIO ACTIVITY/HETER/COLIFORM	APA000085	5/4/2022	104.00
	BACTI ANALYSIS - COLILERT - P/A & QUANTI TRAY	APA000085	5/4/2022	241.00
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA000085	5/4/2022	167.00
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA000103	5/11/2022	167.00
<b>FTI SERVICES, INC.</b>				<b>3,973.51</b>
	MONTHLY MONITORING & ANTIVIRUS - MAY	APA000104	5/11/2022	592.50
	IT SUPPORT - APRIL	APA000104	5/11/2022	3,381.01
<b>GABRIEL JAIMES</b>				<b>255.83</b>
	RETIREE SUPPLEMENTAL INSURANCE - MAY	APA000105	5/11/2022	255.83
<b>GROUNDWATER SOLUTIONS, INC.</b>				<b>4,431.25</b>
	GSP DEVELOPMENT - MARCH	APA000063	4/20/2022	4,431.25
<b>HAMILTON, CHARLES B</b>				<b>223.00</b>
	RETIREE SUPPLEMENTAL INSURANCE - MAY	APA000106	5/11/2022	223.00
<b>IMPULSE INTERNET SERVICES, LLC</b>				<b>143.59</b>
	INTERNET PROVIDER - JUNE	APA000107	5/11/2022	143.59
<b>INFOSEND INC</b>				<b>150.00</b>
	MONTHLY SUPPORT FEE - APRIL	APA000108	5/11/2022	150.00

Vendor	Description	Payment Number	Payment Date	Payment
<b>LINCOLN LIFE</b>				<b>11,034.96</b>
	DEFERRED COMPENSATION	DFT0001081	5/2/2022	5,367.48
	ROTH IRA	DFT0001081	5/2/2022	300.00
	DEFERRED COMPENSATION	DFT0001084	5/13/2022	5,367.48
<b>MONTGOMERY &amp; ASSOCIATES</b>				<b>3,900.00</b>
	GSP DEVELOPMENT - MARCH	APA000109	5/11/2022	3,900.00
<b>MYERS, WIDDERS, GIBSON JONES &amp; FEINGOLD, LLP</b>				<b>13,274.20</b>
	GENERAL COUNSEL - C.O.M.B	38443	5/11/2022	67.50
	GENERAL COUNSEL - APRIL	38443	5/11/2022	10,537.02
	SBCO FLOOD CTRL & CONSERVATION DISTRICT - AF	38443	5/11/2022	2,669.68
<b>NTS MIKEDON, LLC</b>				<b>3,092.52</b>
	PROJECT I-31 - 1310 CASITAS PASS RD	APA000110	5/11/2022	3,092.52
<b>OPENEDGE</b>				<b>10,315.11</b>
	OPENEDGE/GLOBAL PAYMENTS ADMIN FEE SEC PB	DFT0001096	5/2/2022	25.00
	CREDIT CARD PROC FEES	DFT0001096	5/2/2022	9,952.46
	OPENEDGE/GLOBAL PAYMENTS ADMIN FEE	DFT0001095	5/3/2022	112.55
	OPENEDGE/GLOBAL PAYMENTS ADMIN FEE	DFT0001095	5/3/2022	112.55
	OPENEDGE/GLOBAL PAYMENTS ADMIN FEE	DFT0001095	5/3/2022	112.55
<b>P E R S</b>				<b>24,753.48</b>
	PERS	DFT0001090	5/11/2022	4,594.68
<b>PAYROLL TRANSFER</b>				<b>111,364.62</b>
	041822 PAYROLL XFER	DFT0001097	4/18/2022	3,235.80
	042822 PAYROLL XFER	DFT0001098	4/28/2022	52,981.91
	051222 PR XFER	DFT0001099	5/12/2022	55,146.91
<b>PUEBLO WATER RESOURCES, INC</b>				<b>9,722.50</b>
	GSP - GSP DEVELOPMENT - MARCH	APA000086	5/4/2022	8,492.50
	CAPP - MARCH	APA000111	5/11/2022	1,230.00
<b>PURETEC</b>				<b>443.96</b>
	SMILLIE CHEM FEED SYSTEM	APA000064	4/20/2022	443.96
<b>QUADIENT LEASING USA, INC.</b>				<b>988.90</b>
	POSTAGE & LETTER - 051022-080922	APA000075	4/28/2022	988.90
<b>QUINN COMPANY</b>				<b>12.02</b>
	REPAIR PARTS FOR BACKHOE	APA000112	5/11/2022	12.02
<b>RAFTELIS</b>				<b>17,583.75</b>
	2022 RATE STUDY - MARCH	38432	4/28/2022	17,583.75
<b>SANSUM-SBMFC OCCUPATIONAL</b>				<b>400.00</b>
	PRE-EMPLOYMENT PHYSICAL	APA000087	5/4/2022	400.00
<b>SAWASKE LANDSCAPE</b>				<b>304.00</b>
	LYONS WELL - APRIL	APA000113	5/11/2022	304.00
<b>SIEMENS PUBLIC, INC.</b>				<b>134,669.33</b>
	MASTER LEASE AGREEMNT & INTERST - #280-0006	38433	4/28/2022	134,669.33
<b>STAPLES BUSINESS ADVANTAGE</b>				<b>775.80</b>
	OFFICE SUPPLIES	APA000065	4/20/2022	114.80
	OFFICE SUPPLIES	APA000065	4/20/2022	45.77
	OFFICE SUPPLIES	APA000076	4/28/2022	227.71
	OFFICE SUPPLIES	APA000088	5/4/2022	61.61
	PREMIUM ANNUAL MEMBERSHIP FEE	APA000114	5/11/2022	325.91
<b>STATE OF CALIFORNIA - EDD</b>				<b>8,351.93</b>
	STATE DISABILITY INSURANCE	DFT0001079	4/19/2022	39.01
	STATE WITHHOLDING	DFT0001082	4/29/2022	3,185.46
	STATE DISABILITY INSURANCE	DFT0001082	4/29/2022	834.55
	STATE WITHHOLDING	DFT0001085	5/13/2022	3,432.00
	STATE DISABILITY INSURANCE	DFT0001085	5/13/2022	860.91
<b>STATE WATER RESOURCES CONTROL BOARD</b>				<b>90.00</b>
	RENEWAL OF T3 LICENSE	38438	5/10/2022	90.00
<b>SUN COAST RENTALS INC</b>				<b>255.96</b>
	PORTABLE GENERATOR STARTER REPAIR	APA000066	4/20/2022	162.00
	CLAY SPADE REPAIR	APA000066	4/20/2022	93.96

Vendor	Description	Payment Number	Payment Date	Payment
<b>SUNBELT RENTALS INC</b>				<b>958.98</b>
	CLAY SPADE TOOL PURCHASE	APA000077	4/28/2022	958.98
<b>T &amp; T TRUCK &amp; CRANE SERVICE</b>				<b>1,221.00</b>
	ASPHALT DISPOSAL	APA000067	4/20/2022	870.00
	ASPHALT DISPOSAL	APA000078	4/28/2022	351.00
<b>TAFT ELECTRIC COMPANY</b>				<b>705.68</b>
	VFD THERMOSTAT REPLACEMENT ECW	APA000079	4/28/2022	705.68
<b>TYLER TECHNOLOGIES, INC</b>				<b>117.10</b>
	UTILITY BILLING NOTIFCATION – CALLS & SMS	APA000068	4/20/2022	117.10
<b>U.S. POSTAL SERVICE</b>				<b>232.00</b>
	ANNUAL MAILBOX DUES - #36	APA000115	5/11/2022	232.00
<b>UNION BANK</b>				<b>44,415.13</b>
	FICA PR	DFT0001080	4/19/2022	439.72
	MEDICARE W/H	DFT0001080	4/19/2022	102.84
	UB OP ACCT ADMIN FEE 2203	DFT0001092	4/25/2022	1,279.25
	FICA PR	DFT0001083	4/29/2022	10,032.74
	FEDERAL W/H	DFT0001083	4/29/2022	8,359.54
	MEDICARE W/H	DFT0001083	4/29/2022	2,346.40
	FICA PR	DFT0001086	5/13/2022	10,550.98
	FEDERAL W/H	DFT0001086	5/13/2022	8,836.10
	MEDICARE W/H	DFT0001086	5/13/2022	2,467.56
<b>UNUM LIFE INSURANCE COMPANY</b>				<b>634.85</b>
	LIFE INSURANCE - MAY	APA000069	4/20/2022	634.85
<b>USA BLUEBOOK</b>				<b>5,526.38</b>
	C12 RESIDUAL TESTING REAGENTS FOR SAMPLING	APA000080	4/28/2022	2,218.15
	C12 RESIDUAL TESTING REAGENTS FOR SAMPLING	APA000080	4/28/2022	2,356.71
	C12 RESIDUAL TESTING REAGENTS FOR SAMPLING	APA000080	4/28/2022	277.62
	REPLACEMENT LEVEL TRANSMITTER	APA000116	5/11/2022	673.90
<b>VERIZON WIRELESS</b>				<b>319.39</b>
	CREW CELL PHONES - APRIL	APA000117	5/11/2022	319.39
<b>VULCAN MATERIALS COMPANY</b>				<b>1,288.38</b>
	PAVING	APA000070	4/20/2022	527.18
	PAVING	APA000070	4/20/2022	384.03
	PAVING	APA000081	4/28/2022	377.17
<b>WOODARD &amp; CURRAN INC</b>				<b>8,228.50</b>
	CAPP - DECEMBER 2021	APA000089	5/4/2022	7,467.25
	CAPP - FEBRUARY	APA000118	5/11/2022	761.25
<b>Report Total: \$</b>				<b>1,339,766.72</b>

**Carpinteria Groundwater Sustainability Agency - Account Check Report**

<b>RAFTELIS</b>				<b>\$ 2,583.75</b>
	GSA FEE STUDY - MARCH	1021	4/21/2022	2,853.75
<b>CARPINTERIA LIONS PARK AND EVENT CENTER</b>				<b>\$ 750.00</b>
	CGSA COMMUNITY MEETING 061422	1022	5/10/2022	750.00
				<b>\$ 3,603.75</b>

**Rancho Monte Alegre - Account Check Report**

<b>PADRE ASSOCIATES, INC</b>				<b>\$ 162.50</b>
	RMA PROJECT - FEBRUARY - MARCH	1095	4/21/2022	162.50
<b>FLOWERS &amp; ASSOCIATES, INC</b>				<b>\$ 8,134.90</b>
	RMA WATER SYSTEM IMPROVEMENTS - MARCH	1096	5/5/2022	8,134.90
				<b>\$ 8,297.40</b>

Vendor	Description	Payment Number	Payment Date	Payment
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## AGENDA

### REGULAR MEETING OF THE BOARD OF DIRECTORS OF CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY

CARPINTERIA CITY HALL  
5775 CARPINTERIA AVENUE  
CARPINTERIA, CA 93013

Wednesday, June 8, 2022 at 5:40 p.m. Pacific Time

1. CALL TO ORDER
2. PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda).
3. APPROVAL ITEMS
  - A. **\*\*Consider approval of minutes for the Meeting of the Board held on May 11, 2022 (for action, Executive Director McDonald).**
4. UNFINISHED BUSINESS – none
5. NEW BUSINESS
  - A. **\*\*Consider FY 2023 Draft Budget for CGSA. (For information, Executive Director Bob McDonald).**
  - B. **\*\*Consider Proposed Draft Fee and corresponding Resolution to adopt a fee for CGSA Operational and Administrative expenses. (For information, Executive Director Bob McDonald). *Presentation by Kevin Kostiuk, Raftelis***
  - C. **Public Hearing on Proposed CGSA Fee**
    1. **Opening of Public Hearing (President Van Wingerden)**
    2. **Receipt of Public Comment (President Van Wingerden)**
    3. **Closing of Public Hearing (President Van Wingerden)**
    4. **Director Comments**
6. ADJOURNMENT.

*Robert McDonald, Secretary*

The above matters are the only items scheduled to be considered at this meeting.

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:00 p.m., June 5, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

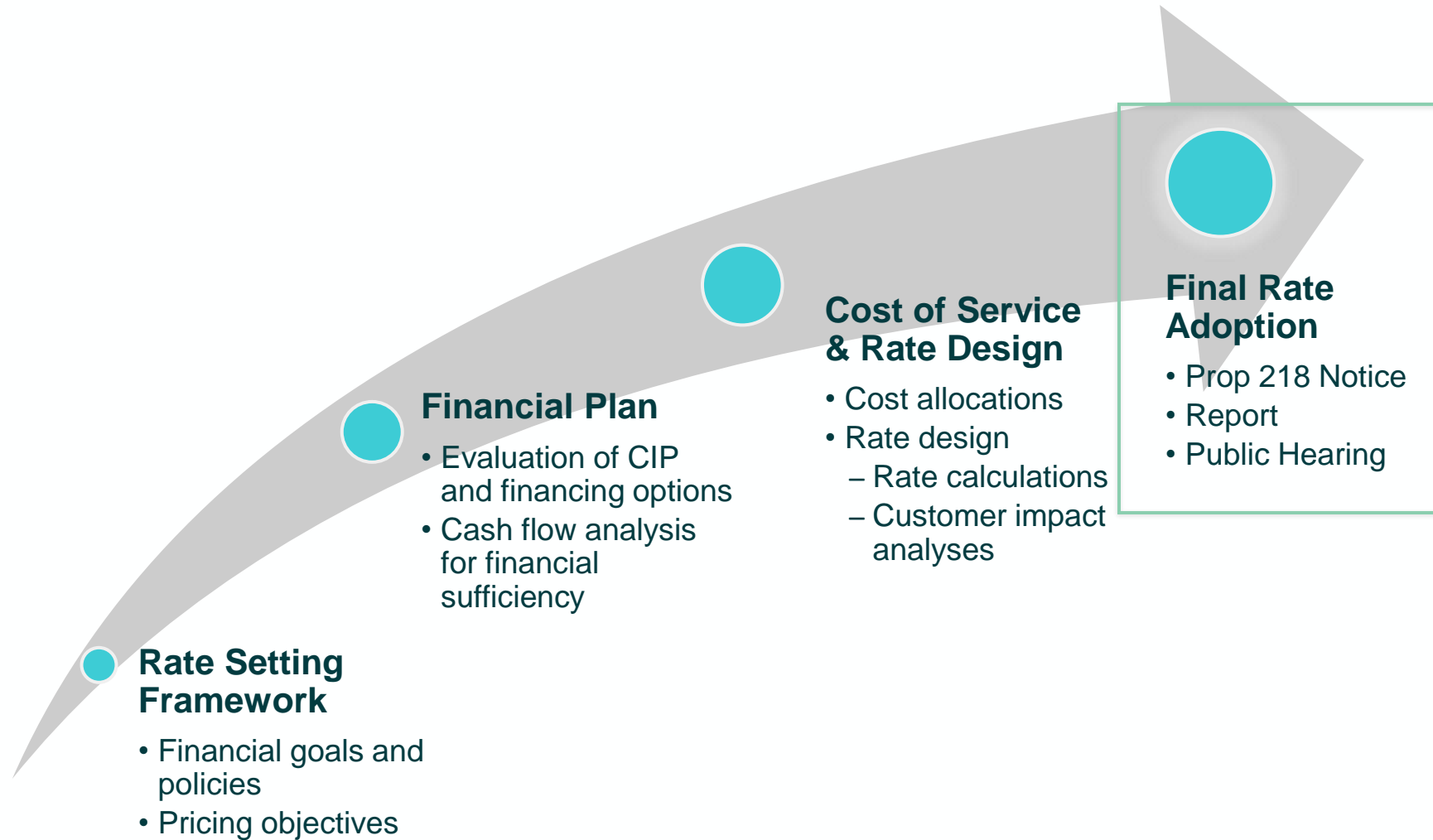
# Carpinteria Valley Water District

## Public Hearing on Water Rates

June 8, 2022



# Rate Study Process





# Rate Changes

- Proposed Fiscal Year (FY) 2022-23 rate changes include:
  - › Revised dwelling unit equivalent (**DEQ**) **Ratio** for fixed service charges
  - › Remove state water component from **fire service charges**
  - › Amend municipal and industrial (**M&I**) **CIP charge** maximum use threshold
  - › Recover variable **State Water Project costs** on water use rates
  - › Develop **drought surcharges** for Stage 2 drought

# Proposed Water Rates



# Fixed Service Charges

## Proposed Charges (\$/Month)

Meter Size	Basic Service Charge	SWP Charge	Proposed Charge	Current Charge	Difference
3/4"	\$9.61	\$32.42	<b>\$42.03</b>	\$45.48	(\$3.45)
1"	\$13.35	\$54.02	<b>\$67.37</b>	\$73.17	(\$5.80)
1 1/2"	\$22.68	\$108.04	<b>\$130.72</b>	\$142.41	(\$11.69)
2"	\$33.87	\$172.87	<b>\$206.74</b>	\$225.49	(\$18.75)
3"	\$69.32	\$378.16	<b>\$447.48</b>	\$488.59	(\$41.11)
4"	\$121.57	\$680.68	<b>\$802.25</b>	\$876.32	(\$74.07)
6"	\$246.59	\$1,404.58	<b>\$1,651.17</b>	\$1,804.09	(\$152.92)
MFR – Individually metered	\$9.61	\$15.67	<b>\$25.28</b>	\$45.48	(\$20.20)
MFR - MMR (per dwelling unit)	Based on Meter Size	\$15.67			

# Private Fire Service Charges

## Proposed Charges (\$/Month)

Fire Line Size	Proposed Charge	Current Charge	Difference
2"	\$15.32	\$43.92	(\$28.60)
3"	\$36.85	\$96.93	(\$60.08)
4"	\$73.99	\$174.00	(\$100.01)
6"	\$207.27	\$405.32	(\$198.05)
8"	\$437.16	\$746.86	(\$309.70)
10"	\$782.97	\$1,206.54	(\$423.57)

# CIP Charges Proposed Non-Agricultural (\$/hcf)

CIP Charges	Proposed Charge	Current Charge	Difference
M&I	\$4.63	\$3.70	\$0.93

# CIP Charges

## Proposed Agricultural O&M (\$/Month)

Meter Size	Proposed Charge	Current Charge	Difference
3/4"	\$40.54	\$28.82	\$11.72
1"	\$67.56	\$48.02	\$19.54
1 1/2"	\$135.11	\$96.04	\$39.07
2"	\$216.18	\$153.66	\$62.52
3"	\$472.88	\$336.13	\$136.75
4"	\$851.18	\$605.02	\$246.16
6"	\$1,756.41	\$1,248.45	\$507.96

# Commodity Rates by Class (\$/hcf)

Customer Class	Proposed Charge	Current Charge	Difference
<b>Residential</b>			
Tier 1	\$3.26	\$3.67	(\$0.41)
Tier 2	\$4.93	\$4.39	\$0.54
Tier 3	\$5.67	\$5.32	\$0.35
<b>Com/Ind/Pub</b>			
Base	\$3.76	\$3.76	\$0.00
Peak	\$6.06	\$5.12	\$0.94
<b>Agriculture</b>			
Temporary	\$2.02	\$1.95	\$0.07
	\$4.09	\$3.76	\$0.33

# Other Charges

<b>Pressure Zone Surcharge (\$/hcf)</b>	<b>Proposed Charge</b>	<b>Current Charge</b>	<b>Difference</b>
Pressure Zone 1	<b>\$0.24</b>	\$0.20	\$0.04
Pressure Zone 2	<b>\$0.49</b>	\$0.49	\$0.00

<b>Agricultural REQ Charge</b>	<b>Proposed Charge</b>	<b>Current Charge</b>	<b>Difference</b>
REQ Charge (\$/dwelling unit/month)	<b>\$17.24</b>	\$18.10	(\$0.86)



# Proposed Drought Rates



# Proposed Stage 2 Drought Rates: Fixed + Variable

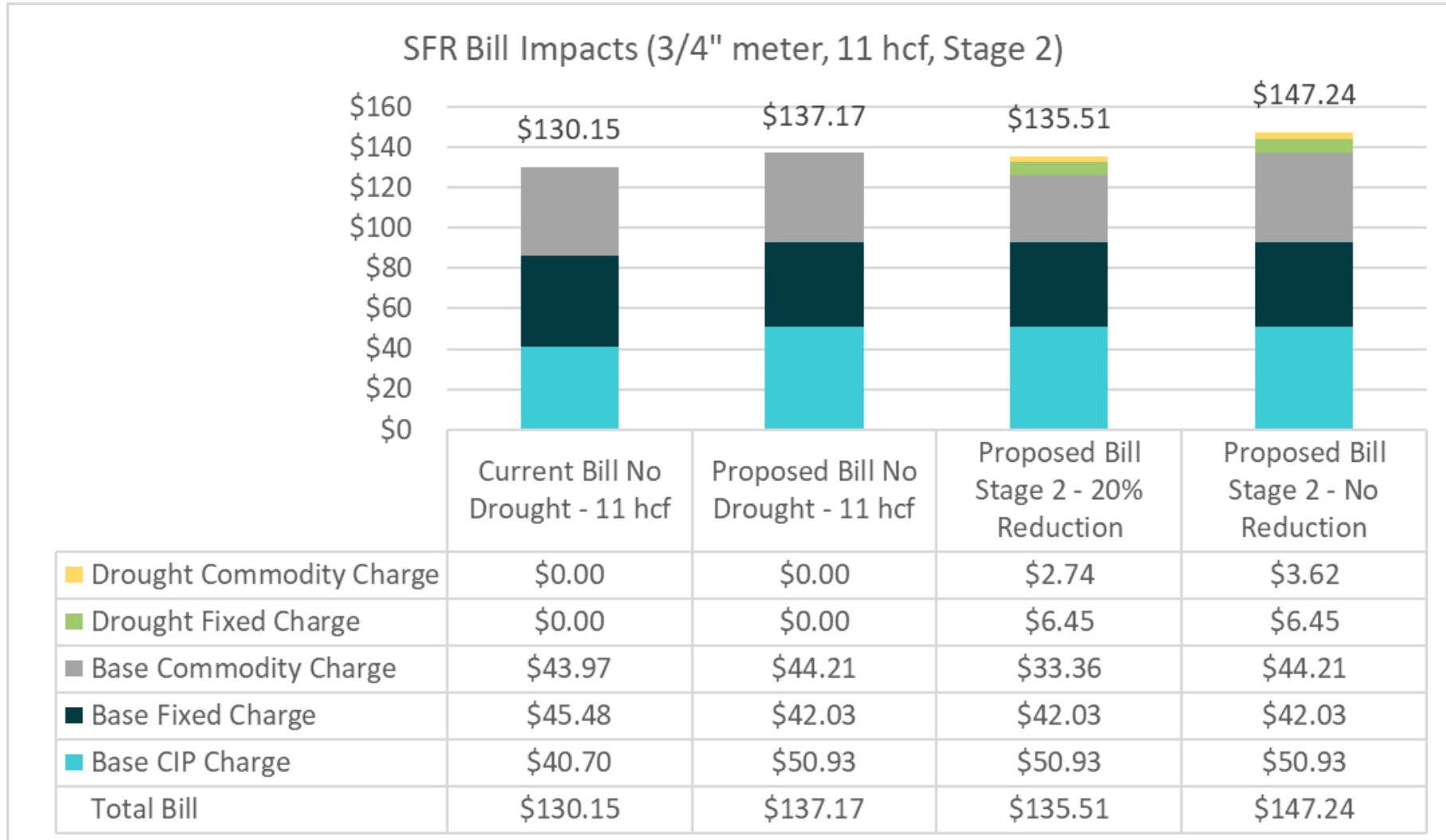
Meter Size	Proposed \$/Meter/Month
3/4"	\$6.45
1"	\$10.75
1 1/2"	\$21.50
2"	\$34.39
3"	\$75.24
4"	\$135.43
6"	\$279.46

Customer Class and Tier	Proposed \$/hcf
Residential	
Tier 1 (6 hcf)	\$0.26
Tier 2 (next 10 hcf)	\$0.39
Tier 3 (>16 hcf)	\$0.45
Commercial, Industrial, & Public Authority	
Base	\$0.30
Peak	\$0.48
Agricultural Irrigation	\$0.16
Temporary	\$0.33

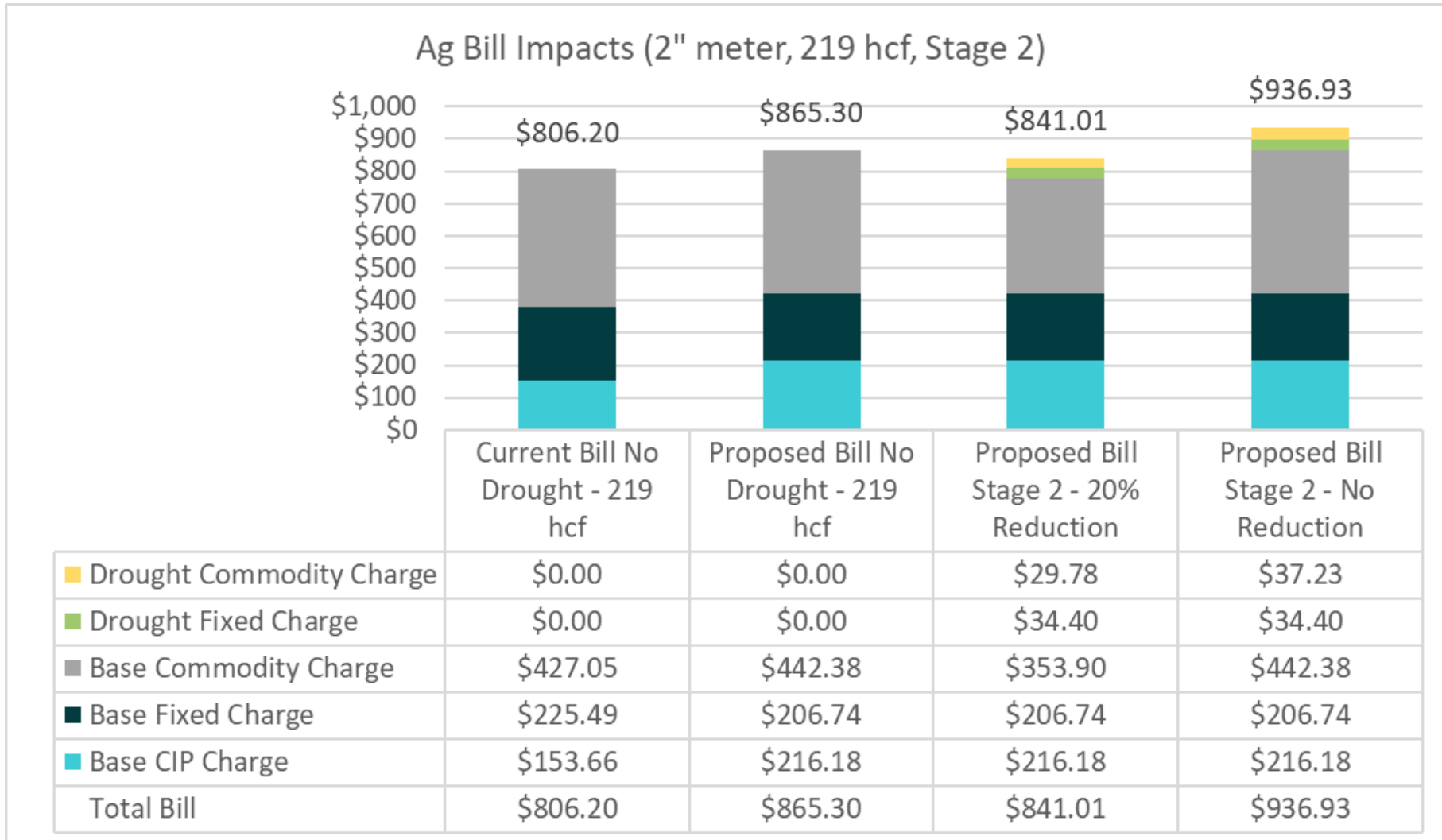
# Bill Impacts



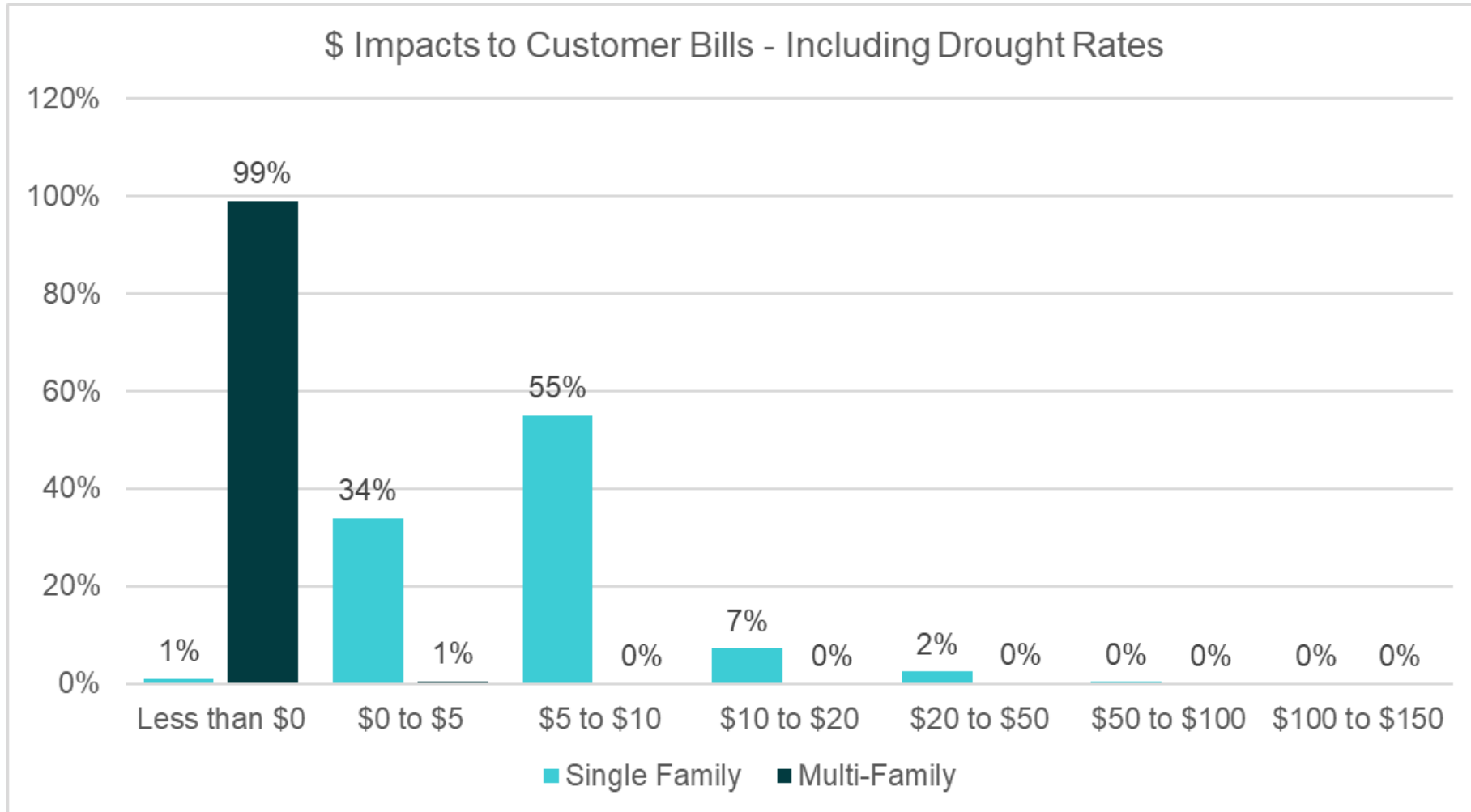
# Drought Rate Impacts: Average SFR Use



# Drought Rate Impacts: Average Ag Use

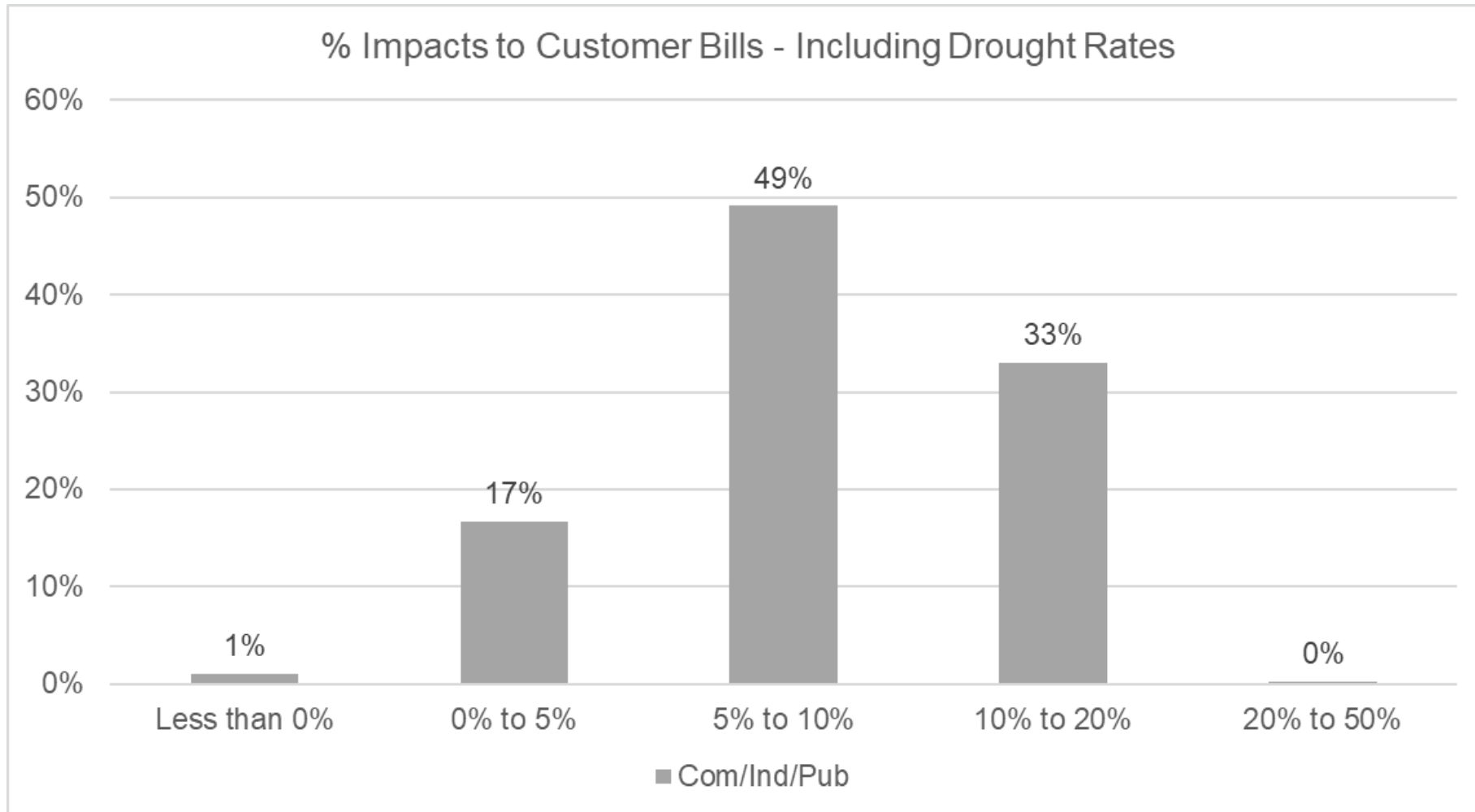


# Combined Impacts - Residential



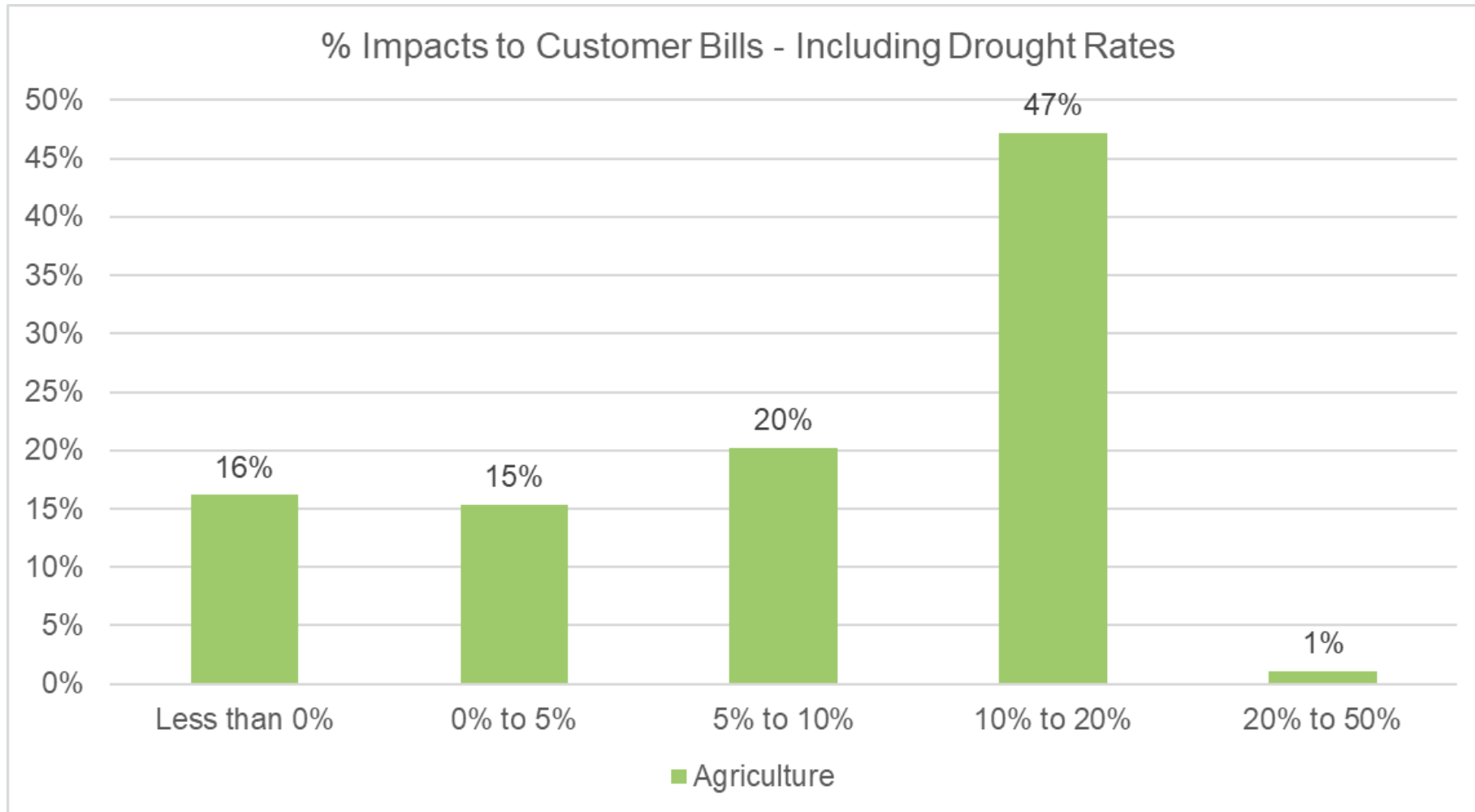
*Impacts assume a 20% demand reduction*

# Combined Impacts - Commercial



*Impacts assume a 20% demand reduction*

# Combined Impacts - Agriculture



*Impacts assume a 20% demand reduction*





# Thank you!

**Contact:**

Kevin Kostiuk

213-262-9309 / [kkostiuk@raftelis.com](mailto:kkostiuk@raftelis.com)

Lindsay Roth

213-262-9313 / [lroth@raftelis.com](mailto:lroth@raftelis.com)



# Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013  
Phone (805) 684-2816

## BOARD OF DIRECTORS

*Case Van Wingerden,*  
*President*  
*Kenneth Stendell,*  
*Vice President*  
*Polly Holcombe*  
*Shirley Johnson*  
*Matthew Roberts*

## GENERAL MANAGER

*Robert McDonald, P.E. MPA*

TO: Board of Directors

FROM: Secretary of the Board, Bob McDonald

### **Subject: Secretary's Report**

Mr. President and Directors:

This is the time and place for the Public Hearing as set forth in the public notice dated April 15, 2022. The purpose of the Public Hearing is to receive public comment as well as any written protests to the proposed increases and changes in Rates and Charges for water service. Previous Board meetings including agenda items about the proposed Budget and Rates and Charges were also held in the District Board room and online, on February 9 and April 6, 2022. Rate & Budget Committee meetings were held in the District Board room and online on March 10, March 31, and April 11, 2022.

The Cost-of-Service Analysis completed by the District and its Rates Consultant supports the proposed Rates and Charges. The analysis has been articulated in detail in the Rates Study dated XXXX. The Study is available for inspection. This report along with the District's annual Budget establishes the basis for the Rates and Charges increases. If valid written protests are not received from customers, tenants, or property owners from a majority of the parcels identified to be within the District, the Board of Directors may adopt the proposed increases in the Rates and Charges for water service under the current law. To be valid and counted, written protests must be received by the close of this Public Hearing or postmarked no later than June 8, 2022.

# Carpinteria Valley Water District



## BUDGET FISCAL YEAR 2022/23

Adopted by the Board of Directors of  
the Carpinteria Valley Water District  
at a Regular Board Meeting held on  
June xx, 2022, by Resolution No.  
1xxx.

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Robert Mc Donald, General Manager  
and Board Secretary

**CARPINTERIA VALLEY WATER DISTRICT**  
**FISCAL YEAR 2022-2023**  
**OPERATING BUDGET SUMMARY - PROPOSED**

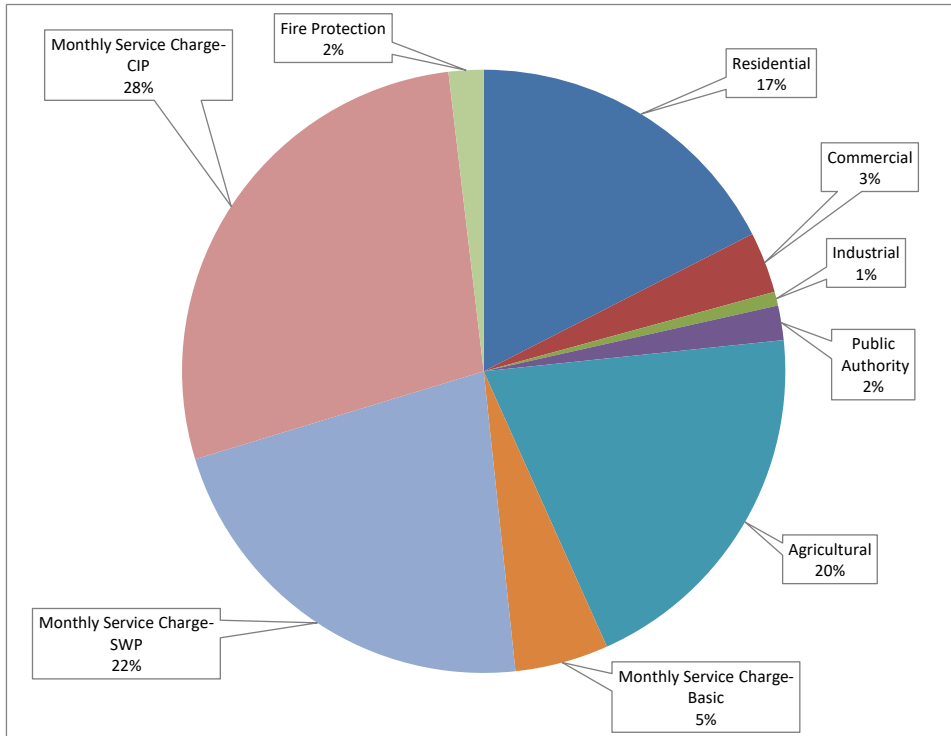
	<b>2021-2022 Total Budget</b>	<b>2021-2022 Estimated</b>	<b>2022-2023 Total Budget</b>	<b>\$ Change From 21-22 Budget</b>	<b>% Change From 21-22 Budget</b>
<b>REVENUE</b>					
Municipal and Industrial Water Sales	3,270,940	3,383,760	3,338,916	67,976	2.1%
Agricultural Water Sales	1,592,880	1,906,064	1,890,006	297,126	18.7%
Water Service Charges	8,668,788	8,585,919	8,912,024	243,236	2.8%
Fire Protection and Service Revenue	504,388	497,674	271,382	(233,006)	-46.2%
Interest Revenue	105,100	73,900	105,100	-	0.0%
Other Income	110,000	336,294	185,000	75,000	68.2%
Overhead Charges	51,000	51,000	51,000	-	0.0%
<b>TOTAL REVENUES</b>	<b>14,303,096</b>	<b>14,834,611</b>	<b>14,753,428</b>	<b>450,332</b>	<b>3.1%</b>
<b>EXPENSES</b>					
Personnel	3,029,254	3,035,601	3,141,064	111,810	3.7%
General & Administrative	406,638	392,175	426,512	19,874	4.9%
Utilities	265,217	438,473	453,960	188,743	71.2%
Professional Services	331,698	315,631	331,698	-	0.0%
Operations Expense	1,006,557	989,189	1,102,319	95,762	9.5%
State Water Power & Chem	195,000	584,880	553,122	358,122	183.7%
Water Treatment & Testing	1,512,137	1,107,300	1,176,835	(335,302)	-22.2%
Joint Powers Authority Expense	676,842	653,238	848,709	171,867	25.4%
Water Conservation	46,466	42,755	46,466	-	0.0%
Other Expense	510,216	672,940	742,996	232,780	45.6%
<b>TOTAL EXPENSES</b>	<b>7,980,025</b>	<b>8,232,182</b>	<b>8,823,681</b>	<b>843,656</b>	<b>10.6%</b>
<b>NET REVENUE</b>	<b>6,323,071</b>	<b>6,602,429</b>	<b>5,929,747</b>	<b>(393,324)</b>	<b>-6.2%</b>
<b>DEBT SERVICE</b>	<b>5,462,614</b>	<b>5,462,614</b>	<b>4,928,505</b>	<b>(534,109)</b>	<b>-9.8%</b>
<b>BALANCE OF REVENUE</b>	<b>860,457</b>	<b>1,139,815</b>	<b>1,001,242</b>	<b>140,785</b>	<b>16.4%</b>
<b>LESS CAPITAL EXPENDITURES</b>	<b>939,000</b>	<b>939,000</b>	<b>896,060</b>	<b>(42,940)</b>	<b>-4.6%</b>
<b>CAPITAL COST RECOVERY REVENUE</b>	<b>150,000</b>	<b>152,000</b>	<b>150,000</b>	<b>-</b>	<b>0.0%</b>
<b>Increase (Decrease) in Operating Funds</b>	<b>71,457</b>	<b>352,815</b>	<b>255,182</b>	<b>183,725</b>	<b>257.1%</b>
<b>DROUGHT CONTINGENCY SET ASIDE</b>	<b>-</b>	<b>-</b>	<b>632,893</b>	<b>632,893</b>	<b>100.0%</b>
<b>Increase (Decrease) in Cash</b>	<b>71,457</b>	<b>352,815</b>	<b>888,075</b>	<b>816,618</b>	<b>1142.8%</b>

**CARPINTERIA VALLEY WATER DISTRICT**  
**FISCAL YEAR 2022-2023**  
**OPERATING BUDGET REVENUES - PROPOSED**

	FY 2020-2021		FY 2021-2022		FY 2022-2023		
	2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Estimated	2022-2023 Total Budget	\$ Change From 21-22 Budget	% Change From 21-22 Budget
<b>REVENUE</b>							
<b>Water Sales Revenue</b>							
01-4000 Residential	2,395,964	2,813,657	2,357,178	2,478,057	2,488,130	130,952	5.6%
01-4001 Commercial	505,649	533,221	541,168	527,203	474,722	(66,446)	-12.3%
01-4002 Industrial	129,744	122,364	132,205	141,700	107,774	(24,431)	-18.5%
01-4003 Public Authority	199,200	264,240	240,389	236,800	268,290	27,901	11.6%
01-4004 Agricultural	1,750,585	2,053,464	1,592,880	1,906,064	1,890,006	297,126	18.7%
01-4010 Ag Residential Equivalency Charge (REQ)	82,334	80,955	107,297	84,074	102,406	(4,891)	-4.6%
01-4005 Monthly Service Charge-Basic	1,274,119	1,244,055	769,098	760,953	727,012	(42,086)	-5.5%
01-4006 Monthly Service Charge-SWP	2,594,338	3,599,739	4,139,841	4,104,354	3,185,524	(954,317)	-23.1%
01-4007 Monthly Service Charge-CIP	2,824,934	2,690,314	3,056,663	3,048,310	4,035,587	978,924	32.0%
01-4008 Dwelling Unit Equiv. Charge **RETIRED	1,290,928	283,268	-	-	-	-	0.0%
01-4011 Drought Surcharge - Meter **RETIRED	62,526	169,817	-	-	-	-	0.0%
01-4012 Drought Surcharge - Volume **RETIRED	446,862	401,543	-	-	-	-	0.0%
01-4013 AG Fixed O&M	146,963	83,470	634,889	627,228	900,495	265,606	100.0%
01-4200 Fire Protection	360,394	356,377	504,388	497,674	271,382	(233,006)	-46.2%
01-4009 Lifeline Program Credits	(35,700)	(40,234)	(39,000)	(39,000)	(39,000)	-	0.0%
01-4300 Misc Service Revenue	38,760	86,881	60,000	83,080	85,000	25,000	41.7%
<b>Total Water Sales Revenue</b>	<b>14,067,600</b>	<b>14,743,131</b>	<b>14,096,996</b>	<b>14,456,497</b>	<b>14,497,328</b>	<b>400,332</b>	<b>2.8%</b>
<b>Other Revenue</b>							
4100 Capital Cost Recovery	150,000	266,181	150,000	152,000	150,000	-	0.0%
4310 Other Income	10,200	133,032	50,000	253,214	100,000	50,000	100.0%
4450 Overhead Control **	51,000	68,163	51,000	51,000	51,000	-	0.0%
4500 Interest	25,500	103,164	100,000	68,800	100,000	-	0.0%
<b>Total Other Revenue</b>	<b>236,700</b>	<b>570,540</b>	<b>351,000</b>	<b>525,014</b>	<b>401,000</b>	<b>50,000</b>	<b>14.2%</b>
<b>Total Rate-Based Revenue</b>	<b>14,304,300</b>	<b>15,313,671</b>	<b>14,447,996</b>	<b>14,981,511</b>	<b>14,898,328</b>	<b>450,332</b>	<b>3.1%</b>
<b>Non-Operating Revenue***</b>							
4340 Asset Disposal	-	25,462	-	-	-	-	0.0%
4312 Grant Revenue	-	265,571	-	-	-	-	0.0%
4501 Interest-COP Funds Restricted	5,100	6,614	5,100	5,100	5,100	-	0.0%
4610-12 Contributed Capital	-	1,009,175	-	-	-	-	0.0%
<b>Total Non-Operating Revenue</b>	<b>5,100</b>	<b>1,306,822</b>	<b>5,100</b>	<b>5,100</b>	<b>5,100</b>	<b>-</b>	<b>0.0%</b>

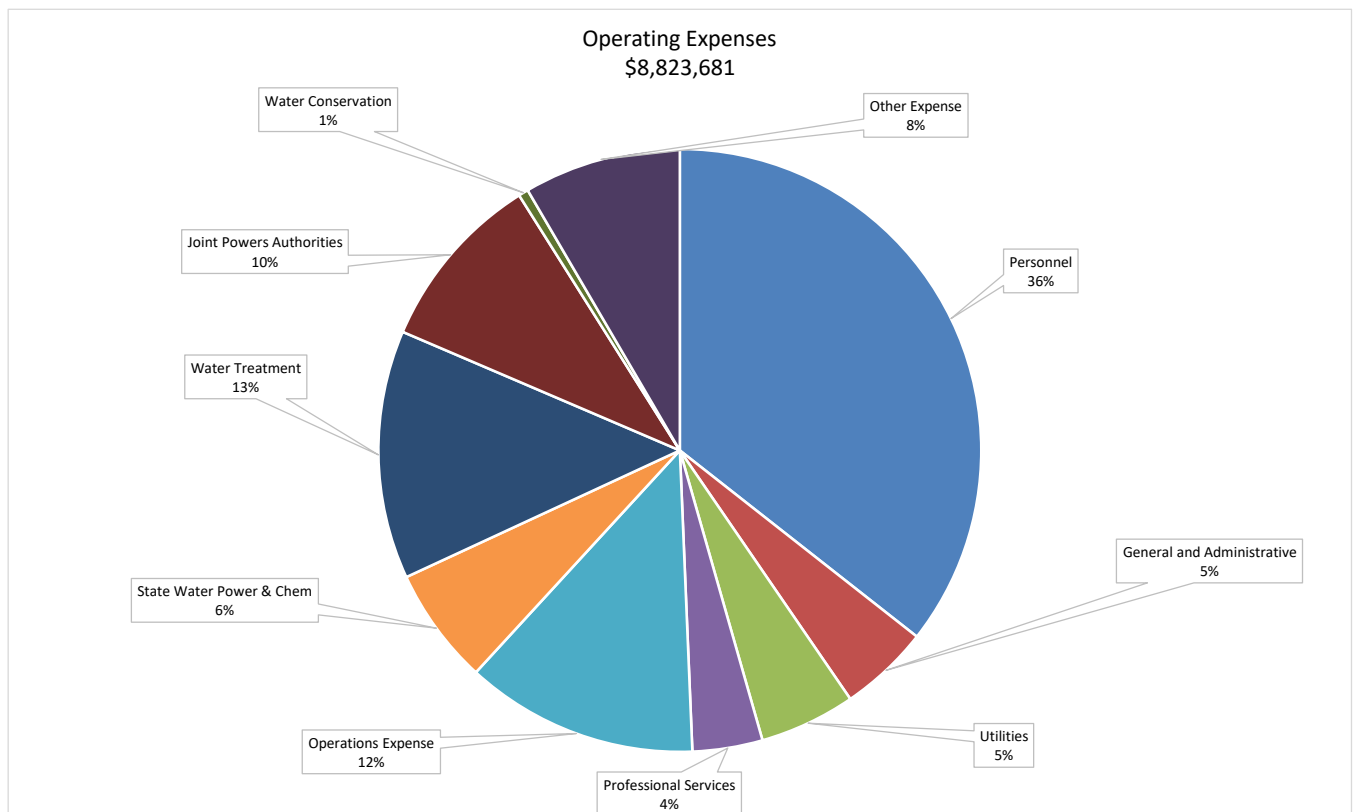
\*\*Related to customer work orders

\*\*\*Revenue not included in considering rate increases



**CARPINTERIA VALLEY WATER DISTRICT**  
**FISCAL YEAR 2022-2023**  
**OPERATING BUDGET EXPENSES - PROPOSED**  
*Based on 3,665 Acre Feet of Water Sales*

	FY 2020-2021		FY 2021-2022		FY 2022-2023			\$ Change From 21-22 Budget	% Change From 21-22 Budget
	2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Estimated Activity	2022-2023 Budget	2022-2023 Drought Impact	2022-2023 Combined Budget		
<b>OPERATING EXPENSES</b>									
Personnel	2,945,950	3,323,006	3,029,254	3,035,601	3,141,064	0	3,141,064	111,810	3.7%
General and Administrative	379,912	357,481	406,638	392,175	426,512	0	426,512	19,874	4.9%
Utilities	218,082	184,623	265,217	438,473	453,960	0	453,960	188,743	71.2%
Professional Services	328,076	407,239	331,698	315,631	331,698	0	331,698	0	0.0%
Operations Expense	995,197	694,010	1,006,557	989,189	1,102,319	0	1,102,319	95,762	9.5%
State Water Power & Chem	82,000	145,548	195,000	584,880	243,592	309,530	553,122	358,122	183.7%
Water Treatment	1,443,462	1,453,623	1,512,137	1,107,300	1,176,835	0	1,176,835	-335,302	-22.2%
Joint Powers Authorities	773,250	546,966	676,842	653,238	726,709	122,000	848,709	171,867	25.4%
Water Conservation	51,800	20,271	46,466	42,755	46,466	0	46,466	0	0.0%
Other Expense	490,163	380,390	510,216	672,940	742,996	0	742,996	232,780	45.6%
<b>TOTAL OPERATING EXPENSES</b>	<b>7,707,892</b>	<b>7,513,157</b>	<b>7,980,025</b>	<b>8,232,182</b>	<b>8,392,151</b>	<b>431,530</b>	<b>8,823,681</b>	<b>843,656</b>	<b>10.6%</b>



CARPINTERIA VALLEY WATER DISTRICT  
 FISCAL YEAR 2022-2023 (20.5 EMPLOYEES)  
 OPERATING BUDGET EXPENSES - PROPOSED  
 Based on 3,600 Acre Feet of Water Sales

	FY 2020-2021		FY 2021-2022		FY 2022-2023					
	2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Estimated	2022-2023 Budget	2022-2023 Drought Impact	2022-2023 Combined Budget	\$ Change From 21-22 Budget	% Change From 21-22 Budget	
<b>PERSONNEL</b>										
<b>Labor</b>										
01-540-6001	Maint of Wells-Labor	64,310	88,769	96,137	96,137	91,498		91,498	(4,639)	-4.8%
01-550-6001	Water Tests & Treatment-Labor	83,682	90,528	82,821	82,821	70,925		70,925	(11,896)	-14.4%
01-550-6004	Electrical/Instrumentation-Labor	27,831	12,347	18,049	18,049	18,938		18,938	889	4.9%
01-560-6001	Engineering Labor-Office	217,798	147,142	212,437	212,437	216,540		216,540	4,103	1.9%
01-560-6002	Engineering- Vacation, Sick, & Holidays	85,169	52,105	87,491	87,491	85,994		85,994	(1,497)	-1.7%
01-560-6003	Field Labor-Office	136,477	129,051	129,744	129,744	148,404		148,404	18,660	14.4%
01-560-6004	Field- Vacation, Sick, & Holidays	98,593	61,391	89,471	89,471	119,559		119,559	30,088	33.6%
01-560-6005	Standby Labor	65,000	66,670	65,000	65,000	67,000		67,000	2,000	3.1%
01-560-6006	Vehicle/Equipment Maint Labor	9,535	30	1,171	1,171	64		64	(1,107)	-94.5%
01-560-6007	Maint of Mains & Hydrants-Labor	137,960	62,219	155,098	155,098	168,699		168,699	13,601	8.8%
01-560-6008	Maint of Meters & Svcs-Labor	137,123	110,070	81,623	81,623	116,426		116,426	34,803	42.6%
01-560-6009	Maint Pumping Equipment-Labor	38,899	847	20,004	20,004	39,877		39,877	19,873	99.3%
01-560-6010	Utility Service Alerts-Labor	10,600	8,952	11,639	11,639	12,061		12,061	422	3.6%
01-560-6011	Cross Connection Labor	12,708	6,732	12,874	12,874	11,760		11,760	(1,114)	-8.7%
01-560-6012	Engineering Field Labor	32,856	44,466	39,769	39,769	37,438		37,438	(2,331)	-5.9%
01-560-6013	Maint Tanks & Reservoirs-Labor	6,856	1,832	4,334	4,334	1,138		1,138	(3,196)	-73.7%
01-570-6001	Office of General Manager	134,932	148,911	148,510	148,510	171,051		171,051	22,541	15.2%
01-570-6002	Office of GM-Vacation, Sick, & Holidays	25,735	23,650	27,424	27,424	28,767		28,767	1,343	4.9%
01-570-6003	Salary Office	501,102	470,448	496,135	496,135	572,424		572,424	76,289	15.4%
01-570-6004	Office-Vacation, Sick, & Holidays	100,772	81,572	104,419	104,419	110,600		110,600	6,181	5.9%
01-570-6015	Labor-Training & Seminars	69,064	33,726	27,412	27,412	37,451		37,451	10,039	36.6%
01-570-6016	Maint of Plant-Labor	9,182	8,393	10,517	10,517	5,689		5,689	(4,828)	-45.9%
01-570-6017	Public Information-Labor	10,050	9,529	10,463	10,463	10,868		10,868	405	3.9%
01-570-6019	Water Conservation Coord-BMP 12	58,036	64,408	59,850	59,850	60,746		60,746	896	1.5%
01-580-6001	Meter Reading/Customer Orders	40,656	39,903	44,637	44,637	46,261		46,261	1,624	3.6%
	CGSA Labor Allocation	-	-	-	-	(50,861)		(50,861)	(50,861)	-100.0%
<b>Total Labor</b>		<b>2,114,926</b>	<b>1,763,691</b>	<b>2,037,029</b>	<b>2,037,029</b>	<b>2,199,317</b>	<b>-</b>	<b>2,199,317</b>	<b>162,288</b>	<b>8.0%</b>
<b>Personnel - Related Expenses</b>										
01-570-6005	Directors Fees	17,000	20,421	18,000	18,000	18,000		18,000	-	0.0%
01-570-6006	Employee Retirement-PERS	122,833	757,245	210,000	234,000	198,900		198,900	(11,100)	-5.3%
01-570-6007	Deferred Compensation-Employees	41,709	34,162	43,181	33,541	42,242		42,242	(939)	-2.2%
01-570-6008	Employee Health Insurance	377,400	444,810	417,000	403,826	423,000		423,000	6,000	1.4%
01-570-6009	Employee FICA & Medicare	140,382	138,008	150,190	141,656	150,190		150,190	-	0.0%
01-570-6010	Workers Compensation	50,000	66,218	51,000	81,954	65,000		65,000	14,000	27.5%
01-570-6011	Employee Safety Boots	4,880	2,387	4,978	4,227	5,727		5,727	749	15.0%
01-570-6012	Employee Physicals	1,000	2,749	1,020	1,500	1,020		1,020	-	0.0%
01-570-6013	Compensated Absences	22,420	67,349	22,868	22,868	25,000		25,000	2,132	9.3%
01-570-6014	Employee Educ. & Training Registration	29,400	11,766	29,988	18,000	29,400		29,400	(588)	-2.0%
01-570-6020	Temporary Labor	10,000	8,164	30,000	30,000	12,500		12,500	(17,500)	-58.3%
01-570-6022	Unemployment Insurance	8,000	-	8,000	3,000	8,000		8,000	-	0.0%
01-570-6206	Vehicle Allowance	6,000	6,036	6,000	6,000	6,000		6,000	-	0.0%
	GSA Benefits Allocation	-	-	-	-	(43,232)		(43,232)	(43,232)	-100.0%
<b>Total Personnel - Related Expenses</b>		<b>831,024</b>	<b>1,559,315</b>	<b>992,225</b>	<b>998,572</b>	<b>941,747</b>	<b>-</b>	<b>941,747</b>	<b>(50,478)</b>	<b>-5.1%</b>
<b>Total Personnel Expenses</b>		<b>2,945,950</b>	<b>3,323,006</b>	<b>3,029,254</b>	<b>3,035,601</b>	<b>3,141,064</b>	<b>-</b>	<b>3,141,064</b>	<b>111,810</b>	<b>3.7%</b>

**CARPINTERIA VALLEY WATER DISTRICT**  
**FISCAL YEAR 2022-2023 (20.5 EMPLOYEES)**  
**OPERATING BUDGET EXPENSES - PROPOSED**  
**Based on 3,600 Acre Feet of Water Sales**

	FY 2020-2021		FY 2021-2022		FY 2022-2023			\$ Change From 21-22 Budget	% Change From 21-22 Budget
	2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Estimated	2022-2023 Budget	2022-2023 Drought Impact	2022-2023 Combined Budget		
<b>GENERAL AND ADMINISTRATIVE</b>									
01-570-6100 Office Expense & Supplies	25,500	12,501	26,010	22,560	26,010		26,010	-	0.0%
01-570-6101 Computer System Maintenance	48,000	47,095	47,000	57,025	56,400		56,400	9,400	20.0%
01-570-6102 Dues, Memberships & Licenses	26,000	31,651	26,520	26,000	26,520		26,520	-	0.0%
01-570-6103 Employee Travel	20,000	-	20,000	5,000	10,000		10,000	(10,000)	-50.0%
01-570-6104 Misc. Office Expense	1,752	5,801	1,752	1,752	1,752		1,752	-	0.0%
01-570-6105 Public Information Expense	20,000	8,804	20,000	10,000	10,000		10,000	(10,000)	-50.0%
01-570-6106 Advertising	4,080	5,518	4,080	3,000	4,080		4,080	-	0.0%
01-570-6107 Meetings & Events	3,260	(17)	3,260	2,800	3,000		3,000	(260)	-8.0%
01-570-6108 Board Meetings and Supplies	3,600	4,531	3,600	3,600	3,600		3,600	-	0.0%
01-570-6116 Board Member Training **NEW**	5,000	-	5,100	1,000	5,100		5,100	-	0.0%
01-570-6109 Management Meeting Supplies	3,500	1,280	3,500	1,950	3,500		3,500	-	0.0%
01-570-6110 Employee Relations Expense	2,500	1,762	2,550	1,500	2,550		2,550	-	0.0%
01-570-6111 Software Maintenance	51,400	58,656	54,000	54,000	64,800		64,800	10,800	20.0%
01-570-6112 Incode Maintenance	41,000	31,600	46,000	41,654	55,200		55,200	9,200	20.0%
01-570-6113 Office Equipment Leases	16,320	1,036	16,646	15,943	18,000		18,000	1,354	8.1%
01-570-6114 Customer Billing Expenses	77,000	123,289	95,000	129,118	95,000		95,000	-	0.0%
01-570-6115 Bank and Finance Fees	31,000	23,974	31,620	15,273	31,000		31,000	(620)	-2.0%
01-570-6119 Cybersecurity Insurance **NEW**	-	-	-	-	10,000		10,000	10,000	100.0%
<b>Total General and Administrative</b>	<b>379,912</b>	<b>357,481</b>	<b>406,638</b>	<b>392,175</b>	<b>426,512</b>	<b>-</b>	<b>426,512</b>	<b>19,874</b>	<b>4.9%</b>

**UTILITIES**

01-540-6200 *Pwr & Telephone for Pumping-PMP STN	104,040	84,975	107,182	172,224	185,000		185,000	77,818	72.6%
01-540-6201 *Power & Telephone for Pumping-Wells	70,000	59,336	70,000	223,754	220,000		220,000	150,000	214.3%
01-570-6200 Electric	7,000	6,505	7,400	7,292	7,400		7,400	-	0.0%
01-570-6201 Gas	1,250	2,537	1,275	3,583	2,500		2,500	1,225	96.1%
01-570-6202 Telephone	32,000	27,060	31,140	27,748	31,140		31,140	-	0.0%
01-570-6203 Waste Disposal	2,942	3,389	3,100	3,059	3,570		3,570	470	15.2%
01-570-6204 Other Utilities	850	821	850	813	850		850	-	0.0%
01-570-6208 Security **NEW**	-	-	3,500	-	3,500		3,500	-	0.0%
01-570-6209 AMI Data Service **NEW**	-	-	40,770	-	-		-	(40,770)	-100.0%
<b>Total Utilities Expense</b>	<b>218,082</b>	<b>184,623</b>	<b>265,217</b>	<b>438,473</b>	<b>453,960</b>	<b>-</b>	<b>453,960</b>	<b>188,743</b>	<b>71.2%</b>

\*Based on 1,500 AF groundwater production.

**PROFESSIONAL SERVICES**

01-560-6300 Engineering Services	111,200	54,397	113,424	113,424	113,424		113,424	-	0.0%
01-560-6301 Groundwater Professional Services	10,000	151,699	10,200	10,200	10,200		10,200	-	0.0%
01-560-6306 Siemens O&M Services	34,876	166	35,574	35,574	35,574		35,574	-	0.0%
01-570-6300 Auditors Fees	27,000	24,940	32,000	32,000	32,000		32,000	-	0.0%
01-570-6301 Legal-General	45,000	64,475	75,000	62,433	75,000		75,000	-	0.0%
01-570-6303 Administrative Professional Services	80,000	97,148	60,000	60,000	60,000		60,000	-	0.0%
01-570-6305 Legal-Labor Negotiator	20,000	14,414	5,500	2,000	5,500		5,500	-	0.0%
<b>Total Professional Services</b>	<b>328,076</b>	<b>407,239</b>	<b>331,698</b>	<b>315,631</b>	<b>331,698</b>	<b>-</b>	<b>331,698</b>	<b>-</b>	<b>0.0%</b>



CARPINTERIA VALLEY WATER DISTRICT  
 FISCAL YEAR 2022-2023 (20.5 EMPLOYEES)  
 OPERATING BUDGET EXPENSES - PROPOSED  
 Based on 3,600 Acre Feet of Water Sales

	FY 2020-2021		FY 2021-2022		FY 2022-2023				
	2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Estimated	2022-2023 Budget	2022-2023 Drought Impact	2022-2023 Combined Budget	\$ Change From 21-22 Budget	% Change From 21-22 Budget
<b>OPERATIONS EXPENSE</b>									
<b>Water Supply</b>									
01-520-6600 *Purchase of Water	401,785	313,790	401,785	401,785	401,785		401,785	-	0.0%
01-520-6601 Renewal Fund - Cachuma Project	22,230	16,681	24,087	23,162	17,035		17,035	(7,052)	-29.3%
<b>Total Water Supply</b>	<b>424,015</b>	<b>330,471</b>	<b>425,872</b>	<b>424,947</b>	<b>418,820</b>	<b>-</b>	<b>418,820</b>	<b>(7,052)</b>	<b>-1.7%</b>
<b>Repairs &amp; Maintenance</b>									
01-540-6500 Maintenance of Pumping Equip	20,212	7,420	20,616	15,000	20,616		20,616	-	0.0%
01-540-6501 Maintenance of Wells	29,250	15,768	29,835	22,000	29,835		29,835	-	0.0%
01-560-6500 Maintenance of Vehicles & Equipment	25,700	14,301	25,700	35,612	28,270		28,270	2,570	10.0%
01-560-6501 Maintenance of Mains & Hydrants	115,000	74,661	117,300	100,000	140,750		140,750	23,450	20.0%
01-560-6502 Maintenance of Tanks & Reservoirs	20,400	10,905	20,400	12,000	21,500		21,500	1,100	5.4%
01-560-6503 Maintenance of Meters & Services	66,000	106,752	67,320	69,400	80,750		80,750	13,430	19.9%
01-560-6504 Maintenance of SCADA Equipment	20,400	19,116	20,808	32,000	25,500		25,500	4,692	22.5%
01-560-6505 Badger Meter Reading Fees **NEW**	-	-	-	-	41,000		41,000	41,000	100.0%
01-570-6500 Maintenance - Office, Plant & Sites	56,000	47,957	57,120	68,000	62,832		62,832	5,712	10.0%
01-570-6205 Fleet Fuel & Maintenance	25,000	22,480	25,500	32,000	35,700		35,700	10,200	40.0%
01-570-6207 Equipment Fuel Expense	10,000	4,186	10,200	8,000	10,410		10,410	210	2.1%
01-570-6600 Fleet Vehicle Lease Expense	105,000	2,077	107,100	102,000	107,100		107,100	-	0.0%
<b>Total Professional Services</b>	<b>492,962</b>	<b>325,623</b>	<b>501,899</b>	<b>496,012</b>	<b>604,263</b>	<b>-</b>	<b>604,263</b>	<b>102,364</b>	<b>20.4%</b>
<b>Supplies &amp; Equipment</b>									
01-560-6600 Engineering Supplies & Expense	12,000	7,517	12,240	11,000	12,240		12,240	-	0.0%
01-560-6601 Cloudseeding	12,500	287	12,500	12,500	12,500		12,500	-	0.0%
01-560-6602 Uniforms Expense	15,000	2,490	15,000	13,500	15,000		15,000	-	0.0%
01-560-6603 Safety Supplies & Equipment	14,280	15,292	14,566	6,750	14,566		14,566	-	0.0%
01-560-6604 Minor Tools Supplies & Equipment	22,440	9,845	22,440	22,440	22,890		22,890	450	2.0%
01-560-6606 Utility Service Alerts	2,000	2,485	2,040	2,040	2,040		2,040	-	0.0%
<b>Total Supplies &amp; Equipment</b>	<b>78,220</b>	<b>37,916</b>	<b>78,786</b>	<b>68,230</b>	<b>79,236</b>	<b>-</b>	<b>79,236</b>	<b>450</b>	<b>0.6%</b>
<b>Total Operations Expense</b>	<b>995,197</b>	<b>694,010</b>	<b>1,006,557</b>	<b>989,189</b>	<b>1,102,319</b>	<b>-</b>	<b>1,102,319</b>	<b>95,762</b>	<b>9.5%</b>

\*Based on 1,290 AF Cachuma deliveries

**STATE WATER**

01-520-6700 *CCWA - Variable	-	42,220	55,000	362,180	170,392	217,250	387,642	332,642	604.8%
01-520-6701 *DWR - Variable	82,000	103,328	140,000	222,700	73,200	92,280	165,480	25,480	18.2%
<b>Total State Water, Power &amp; Chemicals</b>	<b>82,000</b>	<b>145,548</b>	<b>195,000</b>	<b>584,880</b>	<b>243,592</b>	<b>309,530</b>	<b>553,122</b>	<b>358,122</b>	<b>183.7%</b>

\*Based on 910 AF of State Water (SW) delivery.

**WATER TREATMENT & TESTING**

01-550-6800 *Treatment - Cater Plant	1,338,962	1,405,095	1,405,547	980,000	1,030,000		1,030,000	(375,547)	-26.7%
01-550-6801 Water Quality Analysis-Distribution	25,000	21,565	25,500	24,300	40,800		40,800	15,300	60.0%
01-550-6802 Treatment - Wells	36,000	20,875	36,720	70,000	54,529		54,529	17,809	48.5%
01-550-6803 Chlorination - Ortega Reservoir	34,000	6,088	34,680	33,000	41,616		41,616	6,936	20.0%
01-550-6805 Testing - Production Meters	9,500	-	9,690	-	9,890		9,890	200	2.1%
<b>Total Water Treatment and Testing</b>	<b>1,443,462</b>	<b>1,453,623</b>	<b>1,512,137</b>	<b>1,107,300</b>	<b>1,176,835</b>	<b>-</b>	<b>1,176,835</b>	<b>(335,302)</b>	<b>-22.2%</b>

\*Based on 1,290 AF Cachuma deliveries and 910 of SW deliveries = 2,200 AF

**JOINT POWERS AUTHORITIES**

01-530-6900 COMB Operating	478,758	397,023	489,553	527,397	456,132	122,000	578,132	88,579	18.1%
01-530-6903 COMB-Safety of Dam (M & I)	34,408	34,405	34,407	34,407	34,407		34,407	-	0.0%
01-530-6907 COMB Fisheries	120,744	113,795	112,882	91,434	142,077		142,077	29,195	25.9%
01-530-6920 Carpinteria GSA Expenses	139,340	1,743	40,000	-	94,093		94,093	54,093	135.2%
<b>Total JPA Expenses</b>	<b>773,250</b>	<b>546,966</b>	<b>676,842</b>	<b>653,238</b>	<b>726,709</b>	<b>122,000</b>	<b>848,709</b>	<b>171,867</b>	<b>25.4%</b>

**CARPINTERIA VALLEY WATER DISTRICT**  
**FISCAL YEAR 2022-2023 (20.5 EMPLOYEES)**  
**OPERATING BUDGET EXPENSES - PROPOSED**  
**Based on 3,600 Acre Feet of Water Sales**

	FY 2020-2021		FY 2021-2022		FY 2022-2023				
	2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Estimated	2022-2023 Budget	2022-2023 Drought Impact	2022-2023 Combined Budget	\$ Change From 21-22 Budget	% Change From 21-22 Budget
<b>WATER CONSERVATION</b>									
01-570-7100 Wtr Cons BMP 1 Wtr Srvy Prg	3,000	-	2,550	2,200	2,550	-	2,550	-	0.0%
01-570-7101 Wtr Cons BMP 3 Residential	6,000	1,000	5,100	2,500	5,100	-	5,100	-	0.0%
01-570-7102 Wtr Cons BMP 5 Landscape (CII)	2,000	-	2,000	2,000	2,000	-	2,000	-	0.0%
01-570-7103 Wtr Cons BMP 2.1 Public Inf	23,000	15,216	20,700	20,700	20,700	-	20,700	-	0.0%
01-570-7104 Wtr Cons BMP 2.2 School Edu	3,000	704	1,500	1,200	1,500	-	1,500	-	0.0%
01-570-7105 Wtr Cons BMP 4 CII	2,500	-	2,250	2,250	2,250	-	2,250	-	0.0%
01-570-7108 Wtr Cons BMP 1.4 Wtr Loss Contr	2,000	-	2,000	2,605	2,000	-	2,000	-	0.0%
01-570-7109 Conservation Program	2,000	201	2,000	1,000	2,000	-	2,000	-	0.0%
01-570-7110 Wtr Cons BMP A3A On-Farm Evals	2,500	-	2,500	2,500	2,500	-	2,500	-	0.0%
01-570-7111 Wtr Cons BMP B3-On Farm Impr	2,500	-	2,500	2,500	2,500	-	2,500	-	0.0%
01-570-7112 Wtr Cons District Members	3,300	3,150	3,366	3,300	3,366	-	3,366	-	0.0%
<b>Total Water Conservation Expenses</b>	<b>51,800</b>	<b>20,271</b>	<b>46,466</b>	<b>42,755</b>	<b>46,466</b>	<b>-</b>	<b>46,466</b>	<b>-</b>	<b>0.0%</b>

**OTHER EXPENSES**

01-510-7000 CCWA Operating Expense	353,763	239,313	369,730	539,000	596,356	-	596,356	226,626	61.3%
01-550-7000 Regulatory Permitting Fees	32,000	30,409	32,640	32,640	32,640	-	32,640	-	0.0%
01-570-7000 LAFCCO	12,300	6,678	12,546	11,000	12,000	-	12,000	(546)	-4.4%
01-570-7001 Insurance General	70,000	73,990	80,000	75,000	80,000	-	80,000	-	0.0%
01-570-7002 District Election Expense	7,100	30,000	-	-	7,000	-	7,000	7,000	100.0%
01-580-7000 Uncollectable Accounts	15,000	-	15,300	15,300	15,000	-	15,000	(300)	-2.0%
<b>Total Other Expenses</b>	<b>490,163</b>	<b>380,390</b>	<b>510,216</b>	<b>672,940</b>	<b>742,996</b>	<b>-</b>	<b>742,996</b>	<b>232,780</b>	<b>45.6%</b>

**CAPITAL EXPENDITURES**

01-1650 Cater Plant Expansion	140,000	140,000	140,000	140,000	100,000	-	100,000	(40,000)	-28.6%
01-1680 Intangible Asset - Website Redesign	-	-	-	-	-	-	-	-	0.0%
01-1705 Pumping Equipment	-	-	-	-	-	-	-	-	0.0%
01-1710 Mains, Transmission and Distribution	735,000	735,000	389,000	389,000	598,250	-	598,250	209,250	53.8%
01-1715 Meters & Services	-	-	-	-	-	-	-	-	0.0%
01-1720 Hydrants	-	-	-	-	-	-	-	-	0.0%
01-1725 Corrosion Control	-	-	-	-	-	-	-	-	0.0%
01-1730 Administration Building	-	-	-	-	-	-	-	-	0.0%
01-1735 Maintenance Center	-	-	-	-	-	-	-	-	0.0%
01-1740 Office Equipment	-	-	30,000	30,000	50,000	-	50,000	20,000	66.7%
01-1745 Automotive Equipment	-	-	-	-	-	-	-	-	0.0%
01-1750 Other Equipment & Tools	-	-	61,000	61,000	100,000	-	100,000	39,000	63.9%
01-1755 Wells	-	-	275,000	275,000	2,350	-	2,350	(272,650)	-99.1%
01-1760 Tanks & Reservoirs	-	-	-	-	-	-	-	-	0.0%
01-1765 Water Treatment Equipment	-	-	-	-	-	-	-	-	0.0%
01-1785 HQ Well	(3,332)	(3,332)	44,000	44,000	45,460	-	45,460	1,460	3.3%
<b>Total Capital Expenditures</b>	<b>871,668</b>	<b>871,668</b>	<b>939,000</b>	<b>939,000</b>	<b>896,060</b>	<b>-</b>	<b>896,060</b>	<b>(42,940)</b>	<b>-4.6%</b>

**DEBT SERVICE**

01-510-7302 CCWA Bonds-State Water-Interest	75,187	66,578	25,466	25,466	-	-	-	(25,466)	-100.0%
01-510-7301 CCWA Bonds-State Water-Principal	970,196	970,196	1,018,630	1,018,630	-	-	-	(1,018,630)	-100.0%
01-510-7300 State DWR Charges	2,053,203	1,998,220	2,045,744	2,045,744	1,895,193	-	1,895,193	(150,551)	-7.4%
01-599-7302 Interest Expense - COP Bonds - CIP	-	37,261	-	-	-	-	-	-	0.0%
01-599-7304 SRF-Cater Treatment Plant Interest	25,597	25,597	20,456	20,456	15,186	-	15,186	(5,270)	-25.8%
01-2340 SRF-Cater Treatment Plant Principal	209,578	209,578	212,132	212,132	217,337	-	217,337	5,205	2.5%
01-599-7308 Revenue Bonds 2016-Interest	315,500	195,478	284,625	284,625	250,750	-	250,750	(33,875)	-11.9%
01-2365 Revenue Bonds 2016-Principal	800,000	800,000	435,000	435,000	460,000	-	460,000	25,000	5.7%
01-599-7309 Siemens Lease - Interest	157,664	155,917	147,068	147,068	136,178	-	136,178	(10,890)	-7.4%
01-2367 Siemens Lease - Principal	381,013	381,013	391,609	391,609	402,500	-	402,500	10,891	2.8%
01-2335 Revenue Bonds 2020A - Principle	425,000	425,000	375,000	375,000	395,000	-	395,000	20,000	5.3%
01-599-7310 Revenue Bonds 2020A - Interest	151,938	648,141	198,875	198,875	845,875	-	845,875	647,000	325.3%
01-2337 Bond Payable-2020B Txble Ref Rev Bonds	-	-	95,000	95,000	100,000	-	100,000	5,000	5.3%
01-599-7311 Revenue Bonds 2020B - Interest	98,264	138,726	137,509	137,509	134,986	-	134,986	(2,523)	-1.8%
10-599-7312 Revenue Bonds 2020C - Interest	53,479	57,312	75,500	75,500	75,500	-	75,500	-	0.0%
01-599-9933 Interest Expense - Capital Leases	-	8,838	-	-	-	-	-	-	0.0%
<b>Total Debt Service</b>	<b>5,716,619</b>	<b>6,117,855</b>	<b>5,462,614</b>	<b>5,462,614</b>	<b>4,928,505</b>	<b>-</b>	<b>4,928,505</b>	<b>(534,109)</b>	<b>-9.8%</b>

**CARPINTERIA VALLEY WATER DISTRICT  
FISCAL YEAR 2022-2023  
OPERATING BUDGET SUMMARY - PROPOSED**

**COVERAGE RATIOS**

<b>BASED ON SRFs AND BONDS</b>		<b>BASED ON CCWA-STATE WATER</b>	
<b>Revenue</b>		<b>Revenue</b>	
Residential	2,488,130	Residential	2,488,130
Commercial	474,722	Commercial	474,722
Industrial	107,774	Industrial	107,774
Public Authority	268,290	Public Authority	268,290
Agricultural	1,890,006	Agricultural	1,890,006
Ag Residential Equivalency Charge (REQ)	102,406	Ag Residential Equivalency Charge (REQ)	102,406
Monthly Service Charge-Basic	727,012	Monthly Service Charge-Basic	727,012
Monthly Service Charge-SWP	3,185,524	Monthly Service Charge-SWP	3,185,524
Monthly Service Charge-CIP	4,035,587	Monthly Service Charge-CIP	4,035,587
AG Fixed O&M	900,495	AG Fixed O&M	900,495
Fire Protection	271,382	Fire Protection	271,382
Lifeline Program Credits	(39,000)	Lifeline Program Credits	(39,000)
Misc Service Revenue	85,000	Misc Service Revenue	85,000
Other Income	100,000	Other Income	100,000
Overhead Control **	51,000	Overhead Control **	51,000
Interest	100,000	Interest	100,000
<b>Total Revenue</b>	<b>14,748,328</b>	<b>Total Revenue</b>	<b>14,748,328</b>
<b>Expenses</b>		<b>Expenses</b>	
Personnel	3,141,064	Personnel	3,141,064
General and Administrative	426,512	General and Administrative	426,512
Utilities	453,960	Utilities	453,960
Professional Services	331,698	Professional Services	331,698
Operations Expense	1,102,319	Operations Expense	1,102,319
State Water Power & Chem	553,122	State Water Power & Chem	553,122
Water Treatment	1,176,835	Water Treatment	1,176,835
JPA Expense	848,709	JPA Expense	848,709
Water Conservation	46,466	Water Conservation	46,466
Other Expense	742,996	Other Expense	742,996
<b>Total Expenses</b>	<b>8,823,681</b>	<b>Total Expenses</b>	<b>8,823,681</b>
<b>Net Revenue</b>	<b>5,924,647</b>	<b>Net Revenue</b>	<b>5,924,647</b>
State Water Debt Service	1,895,193	State Water Rate coverage	-
Siemens Lease Purchase Agreement	538,678	<i>(fund may be used for 25% of coverage)</i>	
		Siemens Lease Purchase Agreement	538,678
<b>Total Available for SRF and Bonds Debt Service</b>	<b>3,490,776</b>	<b>Total Available for CCWA Debt Service</b>	<b>5,385,969</b>
<b>Debt Service</b>		<b>State Water Debt Service</b>	<b>1,895,193</b>
SRF-Cater	232,523		
Revenue Bonds 2016A	710,750	<b>COVERAGE RATIO</b>	<b>2.84</b>
Revenue Bonds 2020A	1,240,875		
Revenue Bonds 2020B	234,986		
Revenue Bonds 2020C	75,500		
<b>Total Debt Service</b>	<b>2,494,634</b>		
<b>COVERAGE RATIO</b>	<b>1.40</b>		

**CARPINTERIA VALLEY WATER DISTRICT  
FISCAL YEAR 2022-2023  
CAPITAL BUDGET - PROPOSED**

**RATE FUNDED CAPITAL EXPENDITURES**

Project Description / Category	GL Acct #	Department	I=In-house C=Contract	FY 22-23 Budget
<b>Water Rates Funded</b>				
<u>Infrastructure</u>				
Infrastructure Maintenance *	1710	Operations	I	210,000
Ortega Reservoir Repair (Joint w/MWD)	1790	Engineering	C	65,000
Edison Pole Agreement Dissolution	1710	Engineering	C	30,000
Santa Claus Lane Rehabilitation (2 year project)	1710	Engineering	C	250,000
Lat 10 Creek Crossing (2-year project)	1710	Engineering	C	80,000
No Discharge Water Main Flushing	1710	Engineering	C	18,000
<u>Reliability</u>				
El Carro Spare Reclaim Motor	1755	Operations	I	2,350
Cold Planer Attachment for Backhoe	1750	Operations	I	25,000
Water Buffalo (place holder waiting for quotes to come in)	1750	Operations	I	15,000
Vacuum Trailer (place holder waiting for quotes to come in)	1750	Operations	I	60,000
<u>Safety</u>				
None				-
<u>Business Reliability/ Efficiency</u>				
IT Upgrades	1740	Business	I, C	50,000
Subtotal, Water Rates Funded				805,350
<b>CIP Rate Funded</b>				
Cater Treatment Plant - Capital Expenditures	1650	Funded by CIP Charges		100,000
Subtotal, CIP Funded				905,350
FY 21-22 Capital Project Funds Released and Available - ESTIMATED				-
<b>Total FY 22/23 Rates Funded Capital Projects, Net of Released Prior Year Funds</b>				<b>905,350</b>

\* Ongoing upgrades and replacements of existing transmission and distribution equipment and lines. Projects formerly referred to as Water Distribution Replacement, Valve Exercise & Replacement, End Drain Replacement, Water Service Replacement and T Branch Removal.

**Fiscal Year 2022-23 Capital Expenditure under \$10,000**

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Description: **El Carro Well Spare Reclaim Motor**

Project Number  Account Number

Category Reliability Department Operations

Expanded Description: Purchase spare motor for El Carro Reclaim pump. The current supply chain issues have caused extreme lead time delays in the procurement of these items. Having this spare motor in stock will allow us to place the new motor in service and send the current motor for inspection and repair without extended down times.

**Total Estimated Cost:** \$ 2,350 Work Performed By: C  
*In-house (I), Contractor (C)*

---

Description:

Project Number  Account Number

Category \_\_\_\_\_ Department \_\_\_\_\_

Expanded Description:

**Total Estimated Cost:** \$ - Work Performed By: \_\_\_\_\_  
*In-house (I), Contractor (C)*

---

Description:

Project Number  Account Number

Category \_\_\_\_\_ Department \_\_\_\_\_

Expanded Description:

**Total Estimated Cost:** \$ - Work Performed By: \_\_\_\_\_  
*In-house (I), Contractor (C)*

---

**Fiscal Year 2022-23 Capital Expenditure over \$10,000**

Brief Description: Replacement of Transmission & Distribution Systems

Project Number A85,A88,A96,B25,B26 Account Number 1710

Category Infrastructure Department Operations

Schedule Ongoing Work performed by:            Contractor  
           X            In-House

Funding Source Water Rates Funded            X            Alternate Funding           

	BUDGET	DROUGHT	TOTAL	Item is:
FY22	\$ 220,000		\$ 220,000	<u>          </u> New
<b>FY23</b>	<b>\$ 210,000</b>		<b>\$ 210,000</b>	<u>          </u> X <u>          </u> Replacement
FY24	\$ 290,000		\$ 290,000	<u>          </u> X <u>          </u> Repair
Total Project Costs	<u>ONGOING</u>	<u>ONGOING</u>	<u>ONGOING</u>	

Description of Project	Water Distribution Replacement, Water Service Replacement, T-Branch Removal, Valve Replacement & End Drain Replacement and Service Meter Replacements.
------------------------	--

Why This Project Is Needed	Ongoing repair and replacement of aging water transmission, distribution and treatment systems required to maintain infrastructure reliability.
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Consequences Of Not Funding This Project	Unpredictable system component failures will happen due to age of system. If repairs are not made, water quality, fire protection and reliability of delivery will be compromised.
--	--

**Fiscal Year 2022-23 Capital Expenditure over \$10,000**

Brief Description: Ortega Reservoir Repairs (Joint w/MWD)

Project Number  Account Number

Category Infrastructure Department Engineering

Schedule One-time Work performed by:  Contractor  
 In-House

Funding Source Water Rates Funded  Alternate Funding Ortega Settlement once SRF issued

	BUDGET	DROUGHT	TOTAL	Item is:
FY22	\$ -	\$ -	\$ -	<input type="checkbox"/> New
<b>FY23</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<input type="checkbox"/> Replacement
FY24	\$ -	\$ -	\$ -	<input checked="" type="checkbox"/> Repair
<b>Total Project Costs</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ 65,000</b>	

Description of Project	The Ortega Reservoir Repair Project is to repair leaking joints in the Ortega Reservoir. After reconstruction of Ortega Reservoir in 2007, defects in the water stop between the concrete panels on the floor and walls were discovered. Several leak repairs have been completed since then to seal the leaks. After an earthquake in 2020 the reservoir toe drains began to show that leakage was increasing. The repair is needed within a short time frame to prevent erosion below the reservoir.
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Why This Project Is Needed	If left unrepaired the flowing water underneath the floor could cause erosion and structural delevction or settlement. Additionally, water is lost at an unacceptable rate of 40,000 gal/day.
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Consequences Of Not Funding This Project	Continues Water loss, possible loss of the use of the reservoir and long-term failure of the Dam embankment that retains the downslope edge of the reservoir.
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**Fiscal Year 2022-23 Capital Expenditure over \$10,000**

Brief Description: Edison Pole Agreement Dissolution

Project Number  Account Number

Category Infrastructure Department Engineering

Schedule \_\_\_\_\_ Work performed by:  Contractor  
 In-House

Funding Source Water Rates Funded \_\_\_\_\_ Alternate Funding Siemens MLP Agreement

	BUDGET	DROUGHT	TOTAL	Item is:
FY22	\$ -	\$ -	\$ -	<input checked="" type="checkbox"/> New
<b>FY23</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<input type="checkbox"/> Replacement
FY24	\$ -	\$ -	\$ -	<input type="checkbox"/> Repair
<b>Total Project Costs</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>	

Description of Project	Remove the old communication line from Gobernador pump station to Shepard Mesa tank. This was how the station was able to communicate for the need for a call for water. This old communication line has not been used for many years. The current method for communication is with SCADA. Plus this system is so old it would not work as a backup.
------------------------	--

Why This Project Is Needed	As part to end the agreement, our communication lines need to be removed from the poles. They will not end the agreement if facilities are on the existing poles.
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Consequences Of Not Funding This Project	Paying \$100 per year to Edison for something we no longer use.
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**Fiscal Year 2022-23 Capital Expenditure over \$10,000**

Brief Description: Santa Claus Lane Rehabilitation

Project Number  Account Number

Category Infrastructure Department Engineering

Schedule One-time Work performed by:  Contractor  
 In-House

Funding Source Water Rates Funded  Alternate Funding

	BUDGET	DROUGHT	TOTAL	Item is:
FY22	\$ 220,000	\$ -	\$ 220,000	<input type="checkbox"/> New
<b>FY23</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<input checked="" type="checkbox"/> Replacement
FY24	\$ -	\$ -	\$ -	<input checked="" type="checkbox"/> Repair
<b>Total Project Costs</b>	<b>\$ 470,000</b>	<b>\$ -</b>	<b>\$ 470,000</b>	

Description of Project	To relocate the water line on Santa Clause Lane in conjunction with the County improvement project.
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Why This Project Is Needed	The County is doing the street improvement; the District's part is the water line relocation.
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Consequences Of Not Funding This Project	The County is on the hook to make this improvements and this is the time relocate the water line as part of the project. Will be more cost effective than doing the work after they are done.
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**Fiscal Year 2022-23 Capital Expenditure over \$10,000**

Brief Description:

**Lat 10 Creek Crossing (2-year project)**

Project Number

Account Number

Category

Infrastructure

Department

Engineering

Schedule

One-time

Work performed by:

X  Contractor  
  In-House

Funding Source

Water Rates Funded  X  Alternate Funding

	BUDGET	DROUGHT	TOTAL
FY22	\$ -	\$ -	\$ -
<b>FY23</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ 80,000</b>
FY24	\$ 80,000		\$ 80,000
<b>Total Project Costs</b>	<b>\$ 160,000</b>	<b>\$ -</b>	<b>\$ 160,000</b>

Item is:

New  
 X  Replacement  
  Repair

Description of Project	Replace the existing water crossing with a new overhead pipe crossing the creek.
------------------------	--

Why This Project Is Needed	The existing crossing is exposed and is causing a fish passage issue that has been noted by the Department of Fish and Wildlife. The District issued letter to the Department of Fish and Wildlife stating that the issue will be addressed.
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Consequences Of Not Funding This Project	A violation with the Department of Fish and Wildlife for the creek issue.
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**Fiscal Year 2022-23 Capital Expenditure over \$10,000**

Brief Description: Cold Planer Attachment for Backhoe

Project Number  Account Number

Category Reliability Department Operations

Schedule One-time Work performed by:  Contractor  
 In-House

Funding Source Water Rates Funded  Alternate Funding

	BUDGET	DROUGHT	TOTAL	Item is:
FY22	\$ -	\$ -	\$ -	<input checked="" type="checkbox"/> New
<b>FY23</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<input type="checkbox"/> Replacement
FY24	\$ -	\$ -	\$ -	<input type="checkbox"/> Repair
<b>Total Project Costs</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 25,000</b>	

Description of Project	Purchase cold planer attachment and make modifications to our current backhoe to accept the cold planer.
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Why This Project Is Needed	Reduce/eliminate the cost of haulage and disposal of asphalt removed from worksites. Reduce cost of imported road base and to be ahead of the curve related to the inevitable requirements of recessing traffic plates in roadways. This purchase would pay for itself in about 3 years as we realize the savings of not having to pay for haulage and disposal of asphalt.
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Consequences Of Not Funding This Project	We would continue to pay for haulage of asphalt, and not realize the ongoing savings of recycling the asphalt into road base and not having to pay the haulage and disposal fees for asphalt removal.
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**Fiscal Year 2022-23 Capital Expenditure over \$10,000**

Brief Description: Water Buffalo

Project Number  Account Number

Category Reliability Department Operations

Schedule One-time Work performed by:  Contractor  
 In-House

Funding Source Water Rates Funded  Alternate Funding

	BUDGET	DROUGHT	TOTAL	Item is:
FY22	\$ -	\$ -	\$ -	<input checked="" type="checkbox"/> New
<b>FY23</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<input type="checkbox"/> Replacement
FY24	\$ -	\$ -	\$ -	<input type="checkbox"/> Repair
<b>Total Project Costs</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	

Description of Project	Procure a water buffalo.
------------------------	--------------------------

Why This Project Is Needed	This purchase provides us with a multi use piece of equipment necessary for cleaning and disinfection our reservoirs as well as street cleanup on jobs and washdown of our reclaim tanks.
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Consequences Of Not Funding This Project	We continue to rent equipment when available.
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**Fiscal Year 2022-23 Capital Expenditure over \$10,000**

Brief Description: Vacuum Trailer

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Project Number  Account Number

Category Reliability Department Operations

Schedule One-time Work performed by:            Contractor  
           In-House

Funding Source Water Rates Funded             Alternate Funding           

	<u>BUDGET</u>	<u>DROUGHT</u>	<u>TOTAL</u>	Item is:
FY22	\$ -	\$ -	\$ -	<u>          </u> <input checked="" type="checkbox"/> New
<b>FY23</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<u>          </u> Replacement
FY24	\$ -	\$ -	\$ -	<u>          </u> Repair
<b>Total Project Costs</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>	

Description of Project	Procure a vacuum trailer.
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Why This Project Is Needed	NPDES requirements are getting more stringent all the time. Our current method of removing mud from jobsites allows some of that mud in liquid form to escape the dump truck as it is transported to the yard for disposal and eventual removal. The Vac Trailer will allow us to suck the mud out of the hole and transport it in the trailer's tank. This will allow us to keep the jobsites cleaner and minimize cleanup hours spent after the job. This purchase will also allow us to pothole for projects without the need to cut large holes in the street, and as the new Lead Service line Inventory regulations kick in requiring us to determine what the service line is on the customer's side of the meter this will allow us to pothole in the customer's yard without making large holes. This will also assist in the cleaning and debris removal at our well facility reclaim tanks.
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Consequences Of Not Funding This Project	We continue our current practices, spend money on cleanup hours after leaks, renting equipment when needed which isn't always available when we need it.
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**Fiscal Year 2022-23 Capital Expenditure over \$10,000**

Brief Description: IT Upgrades

Project Number  Account Number

Category Business Reliability Department Business

Schedule One-time Work performed by: X Contractor  
X In-House

Funding Source Water Rates Funded X Alternate Funding \_\_\_\_\_

	<u>BUDGET</u>	<u>DROUGHT</u>	<u>TOTAL</u>	Item is:
FY22	\$ -	\$ -	\$ -	<u>X</u> New
<b>FY23</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<u>X</u> Replacement
FY24	\$ -	\$ -	\$ -	_____ Repair
Total Project Costs	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	

Description of Project	The IT infrastructure is continuing to expand as we implement additional automations in all departments. In addition, our recent Grand Jury Cybersecurity report response included the implementation of several potential software and hardware mitigations. As currently envisioned, this request will provide funds for additional storage space, additional software to harden our email and password products, a new firewall dedicated to SCADA access, and an offsite backup storage solution.
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Why This Project Is Needed	Cybercrime is increasing at a rapid rate and the District needs to adhere to recommended guidelines to both prevent as many attacks as possible and to recover from attacks as effectively as possible.
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Consequences Of Not Funding This Project	We will be operating outside of recommended norms, more vulnerable to cyber attacks and less prepared for reacting to them. Cyberattacks on the water system infrastructure could cause a myriad of problems to our distribution and treatment systems.
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**RESOLUTION NUMBER 1115**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF**  
**THE CARPINTERIA VALLEY WATER DISTRICT**  
**APPROVING THE 2022 - 2023 BUDGET**

**WHEREAS**, this District's Board of Directors requested the General Manager to prepare an operating Budget for the 2022-2023 fiscal year; and

**WHEREAS**, the General Manager and staff prepared a Budget in a preliminary manner; and

**WHEREAS**, the Board held a public Board meeting with agenda items on the Budget on June 8, 2022 as well as several public Rate & Budget Committee meetings held at the District during the last several months; and

**NOW, THEREFORE, BE IT RESOLVED:**

1. The Board of Directors has reviewed said fiscal year 2022 - 2023 Budget.
2. The Board of Directors hereby approves said Budget, a copy of which is attached hereto.
3. The Board of Directors hereby finds and establishes that the District's various user fees, rates and charges for fiscal year 2022 - 2023 resulting from the proposed budget, do not exceed the costs reasonably borne by the District for providing services for which those fees, rates and charges are made, and thus are exempt from the spending limitations contained in Article XIII B of the California Constitution (Proposition 4).

Vote on the Resolution by roll call resulted as follows:

AYES:  
NAYES:  
ABSENT:  
ABSTAIN:

**PASSED AND ADOPTED THIS 8th day of June 2022**

**APPROVED:**

\_\_\_\_\_  
**Case Van Wingerden, President**

**ATTEST:**

\_\_\_\_\_  
**Robert McDonald, Secretary**



## Appendix H

### **Resolution No 1116**

#### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARPINTERIA VALLEY WATER DISTRICT ADOPTING RATES AND CHARGES FOR WATER SERVICE**

**WHEREAS**, the Board of Directors (“Board”) of the Carpinteria Valley Water District (“District”) considered its estimated necessary costs for providing water service to its customers and the revenue sources available to cover those costs at a noticed public hearing on June 8th, 2022; and

**WHEREAS**, data was made available to the public by the District and presented at that public hearing indicating the estimated necessary costs for providing water service and the available revenue sources; and

**WHEREAS**, the District provided written notice as required by law of that public hearing including notice of the projected changes and increases in District rates and charges and the availability of data supporting such increase; and

**WHEREAS**, the Board thoroughly considered the testimony and evidence received from its staff and the public in both oral and written form; and

**WHEREAS**, after due deliberation and consideration of all of the record before it, the Board found it necessary and in the best interest of the District and its customers to change and increase certain rates and charges for water service; and

**WHEREAS**, the Board found and determined that the rates and charges for water service as set forth by this Resolution do not exceed the estimated necessary cost of providing service for which the rates and charges are being made.

**NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED** by the Board of Directors of the Carpinteria Valley Water District as follows:

Rates shall be adjusted as described below however implementation of these changes shall not be implemented until July 1, 2022 or if the Board determines at a time beyond this date.

1. Type of Service: In establishing water rates and charges, account shall be taken of type of service, size of service and surcharge for pumping. For rate purposes, water service shall be divided into two types as follows:

- a. Type 1 service shall apply to services supplied for municipal and industrial use. Type 1 service shall be further divided into subtypes as follows:
- (i) “Domestic Residential Service A” shall apply to all services supplied exclusively for domestic residential use excluding multi-family and master meter residences. “Domestic Residential Service B1” shall apply to all services supplied exclusively for domestic master meter (two or more) residential units served by a single District master meter. “Domestic Residential Service B2” shall apply to all services supplied exclusively for domestic multi-family residences (two or more) units that are individually metered but have at least one shared wall.
  - (ii) “Commercial Service A, Industrial and Public Authority Service” shall apply to services supplied in whole or in part for commercial, industrial or public authority use with the exception of Commercial Service B and C facilities identified below.
  - (iii) “Commercial Service B” shall apply to temporary and semi-permanent residential activities including but not limited to adult living facilities, assisted living facilities, bed and breakfast facilities, boarding and rooming houses, dormitories, extended care facilities, foster care facilities, guest ranches, group homes, hostels, hotels, motels, orphanages, residential care facilities, resort hotels, transitional care facilities.
  - (iv) “Commercial Service C” shall apply to all commercial facilities that include individual residential dwelling units as defined by the District in its Rules and Regulations.
  - (v) “Private Fire Service” shall apply to any water service entity designated as a closed water distribution system or network with the sole purpose or function of fire suppression.
  - (vi) “Temporary Meter” service shall apply to services to circuses, bazaars, fairs, temporary restaurants, construction works, or temporary emergency services for residents, etc., of a temporary nature.
  - (vii) “Irrigation” service shall apply to services to landscape medians, parks, landscaped public areas or landscaped lawns, gardens and facilities of private residential, commercial and industrial locations. (see rule 17e below.)
- b. Type 2 service shall apply to all services qualifying as “Agriculture” services as defined below:
- (i) “Agriculture” service is defined as the use of water for agricultural purposes, delivered through a 1 ½” (or larger) meter to irrigate not less than 2 acres for commercial agricultural

purposes; except that ¾”, 1”, and 1 ½” meter services, existing and serving 2 acres or more of commercial agriculture, shall be considered Agriculture services. Use of water in connection with the operations of a chicken ranch or for stock watering, or any other similar uses shall be considered an Agriculture use, if the service meets requirements respecting the size of the meter and the area served. All services that do not qualify as Agriculture service shall be considered Type 1 service.

- (ii) If a service is located on less than 2 acres, a customer may request the District’s General Manager to review the location and size of service in order to determine if such service is “Municipal and Industrial” or “Agriculture”. The General Manager’s determination shall be final, unless an appeal by the customer within thirty (30) days of receipt of written notice of such determination is made to the District’s Board, in which case the determination of the Board made at a public meeting with notice to the customer shall be final.

2. Rates and Charges for Water Service: Monthly Service Charges, Dwelling Unit Equivalency Charges and Residential Equivalency Charges, and Metered Water Rates are hereby established and will become effective at the implementation date identified above:

- a. Water rates. With the exception of the conditions outlined in section (b) below, the District shall impose water rates for each unit of water used by a customer in accordance with the schedule set forth in Table 1 and with the procedures set out in subsections (i) through (vi) of this section (a).

TABLE 1

<b>Water Rates (unit cost)</b>			
<i>1 unit = 100 cubic feet (HCF) or 748 gallons</i>	Base	Pressure Zone I	Pressure Zone II
	<i>\$/HCF</i>	<i>\$/HCF</i>	<i>\$/HCF</i>
<b>Residential</b>			
Tier 1	\$3.26	\$3.50	\$3.75
Tier 2	\$4.93	\$5.17	\$5.42
Tier 3	\$5.67	\$5.91	\$6.16
<b>Commercial, Industrial &amp; Public Authority</b>			
Base	\$3.76	\$4.00	\$4.25
Peak	\$6.06	\$6.30	\$6.55
<b>Agricultural Irrigation</b>			
Uniform	\$2.02	\$2.26	\$2.51
Residential Equivalency Fee	\$17.24	per month	
<b>Temporary</b>			
Uniform	\$4.09	\$4.33	\$4.58

<sup>1</sup> Pressure Zone I = Connections served by Gobernador Reservoir

<sup>2</sup> Pressure Zone II = Connections served by Shepard Mesa Tank

- (i) The amount billed for the actual amount of water used by an account will be billed in accordance with the rates set out in Table 1. For “**Domestic Residential Service A**”, “**Domestic Residential Service B2**”, and “**Irrigation**” water charges shall adhere to the tiers in Table 1. The Tier 1 limit is 6 HCF based on efficient indoor use for a three-person household. The Tier 2 limit is 10 HCF based on average summer use (Jun. to Sep.) for the Residential class. Tier 3 pricing applies to all consumption in excess of Tier 2 use.

For example, charges for a residential account that uses 36 HCF in one month would be:

Tier 1:	6 HCF x \$3.26 =	\$19.56
Tier 2:	10 HCF x \$4.93 =	\$49.30
Tier 3:	20 HCF x \$5.67 =	\$113.40
TOTAL	36 HCF	\$182.26

- (ii) For all “**Domestic Residential Service B1**” accounts consumption shall be established based on the number of dwelling units or hotel/motel rooms served by a master meter. This is done to equitably distribute the costs of water for all customers.

For example, if a master- meter account has 4 residential units and consumes 24 HCF a month the consumption per unit would be 24 HCF ÷ 4 residential units = 6 HCF per residential unit. Therefore, charges for a master-meter account that uses 24 HCF would be:

Tier 1:	24 HCF (6 HCF/ Unit) x \$3.26 =	\$78.24
Tier 2:	0 HCF x \$4.93 =	\$0
Tier 3:	0 HCF x \$5.67 =	\$0
TOTAL	36 HCF	\$78.24

- (iii) For all “**Commercial Service A**” and “**Commercial Service B**” accounts, water charges shall be determined by establishing a Base tier using the 5-year average water consumption for the months of December-March. This consumption amount will establish the Base Tier amount charged at the rate specified in Table 1. All water consumed in excess of the Base tier shall be charged at the Peak tier rate. The minimum Base tier amount of water shall be 6 HCF per month per account. The 5-year December to March average shall be established based on the

number of dwelling units or hotel/motel rooms served by a master meter. This is done to equitably distribute the costs of water in the same 2-tier structure for all customers. For example, if a master-meter account has 4 units and consumes an average of 24 HCF a month during the December to March period, the Base tier would be  $24 \text{ HCF} \div 4 \text{ residential units} = 6 \text{ HCF}$  per residential unit. The minimum Base amount of water per dwelling unit or room shall be 6 HCF per month.

For example, a commercial account with a 5-year December to March average water consumption of 54 HCF uses 124 HCF in July. The total water charge for this account for July water use would be as follows.

Base:	54 HCF x \$3.76 =	\$203.04
Peak:	70 HCF x \$6.06 =	\$424.20
TOTAL	124 HCF	\$627.24

- (iv) For all “**Commercial Service C**” accounts the 5-year December to March average shall be established based on the number of dwelling units or hotel/motel rooms served by a master meter. This is done to equitably distribute the costs of water for all customers.

For example, if a master- meter account has 4 units and consumes an average of 24 HCF a month during the December to March period, the Base tier would be  $24 \text{ HCF} \div 4 \text{ residential units} = 6 \text{ HCF}$  per residential unit. The minimum Base amount of water per dwelling unit or room shall be 6 HCF per month.

- (v) Misuse of private fire services – for direct potable consumption, for example - shall result in charges for water, service fees and / or discontinuance of service.
- (vi) For all “**Temporary Meter**” accounts, water charges shall adhere to the uniform rate in Table 1. For example, a temporary meter registers the equivalent of 40 HCF consumption for one month of use. The rate shall be  $40 \text{ HCF} \times \$4.09 = \$163.60$ . The Board of Directors shall retain the right to modify these charges.
- (vii) New and existing accounts lacking sufficient water use history to establish Base tier volumes shall be reviewed by the District General Manager to determine an appropriate value.

- b. Residential Equivalency Charge (REQ). The District shall impose a REQ Charge on “Agriculture” accounts for each residential dwelling served by District water through the Agriculture account. See Table 1

for the REQ charge.

- c. Monthly Basic and State Water Project Service. The District shall impose a Monthly Service Charge in accordance with the schedule set forth in Table 2 for all Type 1 and Type 2 services regardless of the amount of water used by a customer during any given month or fraction thereof.

TABLE 2

<b>Monthly Basic and State Water Project Charges</b>			
Meter Size	Basic	SWP	Total
3/4"	\$9.61	\$32.42	\$42.03
1"	\$13.35	\$54.02	\$67.37
1 1/2"	\$22.68	\$108.04	\$130.72
2"	\$33.87	\$172.87	\$206.74
3"	\$69.32	\$378.16	\$447.48
4"	\$121.57	\$680.68	\$802.25
6"	\$246.59	\$1,404.58	\$1,651.17
Commercial	\$9.61	\$15.67	\$25.28
MFR – Individually Metered	\$9.61	\$15.67	\$25.28
MFR – Master-Metered	By Meter Size	\$15.67	

<sup>1</sup> SWP = State Water Project

- (i) The Basic and State Water Project charges for individually metered **“Domestic Residential Service A”, “Temporary”, “Irrigation”, and Agriculture** services adhere to the rates shown in Table 2.
- (ii) Individually metered **Domestic Residential Service B1, Domestic Residential Service B2, Commercial Service A, Commercial Service B, Commercial Service C** pay a SWP charge that is equivalent to roughly half (48%) of the SWP charge for a 3/4" meter. The Basic charge is equal to the charge for a 3/4" meter.
- (iii) Master metered **Domestic Residential Service B1 and Commercial Service C** pay a SWP charge per dwelling unit that is equivalent to roughly half (48%) of the SWP charge for a 3/4" meter. For example, if a “Domestic Residential Service B1” or “Commercial Service C” account with 4 residential dwellings has a 1 1/2" water meter, the SWP charge would be \$15.67 \* 4 = \$62.68. The basic charge varies by meter size.
- d. Monthly Capital Improvement Program Service Charge (“CIP Charge”). The District shall impose a monthly CIP Charge in accordance with the schedule set forth in Table 3 and the procedures set out in subsections (i) through (iv) of this section (d).

TABLE 3

Monthly Capital Improvement Program (CIP) Charge (non-Agricultural)			
Rate	Rate	\$4.63	per HCF
Minimum	Minimum	\$27.78	6 HCF
Maximum	Maximum	\$1,157.50	250 HCF

- (i) The CIP Charge for all “**Domestic Residential Service A**”, “**Domestic Residential Service B2**”, “**Commercial Service A**”, “**Commercial Service B**”, and “**Irrigation**” accounts shall be based on the 5-year average monthly water consumption for each specific account. This volume shall be multiplied by an annually determined CIP rate. A minimum CIP charge based on 6 HCF per month and a maximum charge based upon 250 HCF per month shall be applied.
- (ii) “**Domestic Residential Service B1**” accounts and “**Commercial Service C**” accounts shall be subject to a CIP Charge for each additional dwelling unit or hotel/motel room greater than one served by the master metered account. This charge shall be the greater of the minimum monthly CIP charge of 6 HCF, or a value determined by dividing the 5-year average monthly water consumption for the entire account by the number of dwelling units or hotel/motel room served by the master meter.
- For example, if an account with 4 dwelling units has a 5-year monthly average water consumption of 20 HCF, the per-unit average would be 5 HCF. In this example, the minimum CIP charge of 6 HCF per dwelling unit would be applied to the account to determine the CIP rate.
- (iii) Notwithstanding section a(iii) above, no CIP charge shall be levied against “Private Fire Service” accounts.
- (iv) “**Temporary Meter**” accounts shall pay the CIP service charge based on monthly water consumption, subject to the minimum and maximum describe in section d(i) above.
- (v) Type 2 “**Agriculture**” accounts shall not be subject to a CIP Charge.
- (vi) New and existing accounts lacking sufficient water use history to establish a CIP Charge shall be reviewed by District staff to determine an appropriate rate. The proposed CIP Charge shall be the greater of the accumulated monthly average or an average rate derived for similar accounts based on customer class.

- e. The Agricultural Operation and Maintenance (Ag O&M) charge. The District shall impose a monthly service charge for “**Agricultural**” accounts in accordance with the schedule in Table 4. This charge funds certain District operations and maintenance costs that are collected by other customer classes through the Capital Improvement Program charge.

TABLE 4

<b>Monthly O&amp;M Charge</b>	
<b>Meter Size</b>	
3/4"	\$40.54
1"	\$67.56
1 1/2"	\$135.11
2"	\$216.18
3"	\$472.88
4"	\$851.18
6"	\$1,756.41

- f. Monthly Service Charges for Private Fire Service Accounts. The District shall impose a monthly service charge for fire accounts in accordance with the schedule in Table 5.

TABLE 5

<b>Monthly Fire Service Charges</b>	
<b>Fireline Size</b>	<b>Basic</b>
2"	\$15.32
3"	\$36.85
4"	\$73.99
6"	\$207.27
8"	\$437.16
10"	\$782.97

- g. Payment of the Monthly Charges. Payment of the monthly Basic, SW and CIP charges does not entitle the customer to any quantity of water. All water used by a customer will be supplied to a customer at the rate set forth in sections “a” or “b” above.
3. Appeals of Base tier and CIP calculations. In the event that a customer or account holder disagrees with the District derived values for the Base tier or Tier 1 (section 2a(iii)) and CIP (section 2d) amounts of water, said customer may petition the General Manager to solely at his discretion assign a different methodology for calculation of the Base tier and/or CIP amounts of water. Any customer appealing District derived values shall have a sufficient water use history of 6 to 8 months, including values for the December through March period.



4. Compliance with Article XIII D of the California Constitution. The Governing Board has determined that the imposition of the District's rates and charges for water service complies with the requirements of Article XIII D section 6 (b) of the California Constitution. Furthermore, and in accordance with the requirements of Section 6 (a) and with District Resolution No. 919, the District (i) provided 45 days prior written notice of the public hearing at which the Board considered the proposed changes and increases in the District's rates and charges for water service; (ii) considered all written protests presented to the District Board at or prior to the close of the public hearing; and (iii) following the conclusion of the public hearing, the District's General Manager counted the total number of written protest received by the District and informed the District Board that no majority protest existed.
5. Procedural Exemption for Water Rates and Charges: Pursuant to Section 66018 (d) of the Government Code, the rates and charges for water service as established in this Resolution are exempt from the notice and public hearing requirements of Section 66018 of the Government Code. It is further found and determined that these rates and charges are not the type of fees and charges as set forth in Section 66016 (d) of the Government Code and therefore are not subject to the procedural requirements of Section 66016 of the Government Code.
6. Effective Date of Resolution: This Resolution shall be in full force and effect upon adoption and shall remain in effect until changed by the District Board.
7. Amendment to the District's Rules and Regulations; Conflicts; Validity: The terms and provisions of this Resolution shall become a part of the District Rules and Regulations. To the extent that the terms and provisions of this Resolution are inconsistent or in conflict with the terms and provisions of any prior District ordinance, resolution, or rule and regulations, the terms of this Resolution shall prevail, and inconsistent and conflicting provisions of prior ordinances, resolutions and rules and regulations shall be suspended during the effective period of this Resolution. If any section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, sentence, clauses or phrases by unconstitutional or invalid.
8. Exception from the Requirements of CEQA: Section 21080 (b) (8) of the Public Resources Code is contained in and is a part of the California Environmental Quality Act (CEQA). Section 21080 (b) (8) of said Act provides that CEQA does not apply to the establishment, modification, structuring, restructuring or approval of rates, tolls, fares or other charges by a public agency which are for the purpose of (1) meeting operating expense, including employee wage rates and fringe benefits, (2) purchasing or leasing supplies, equipment or materials, (3) meeting financial reserve needs or requirements, or (4) obtaining funds for capital projects necessary to maintain service within existing service areas.

It is hereby found and determined that none of the rates and charges fixed and established by this Resolution are for any purposes other than the purposes set forth in Section 21080

(b) (8) and are therefore, pursuant to said Section, exempt from the requirements of CEQA. This Resolution constitutes the written findings of the record of the proceedings claiming the aforesaid exemption. The District Secretary is hereby authorized and directed to prepare and file a Notice of Exemption based upon Public Resources Code section 21080 (b) (8).

**PASSED AND ADOPTED** by the Governing Board of the Carpinteria Valley Water District on the 8<sup>th</sup> day of June, 2022, by the following roll call vote:

AYES: NAYES:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
Case Van Wingerden, Board President

ATTEST:

\_\_\_\_\_  
Robert Mc Donald, Secretary

Appendix D

**RESOLUTION NUMBER 1117**

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
CARPINTERIA VALLEY WATER DISTRICT ADOPTING  
AND ESTABLISHING A METHODOLOGY  
FOR CALCULATION OF THE CAPITAL COST RECOVERY FEE**

WHEREAS, District Ordinance No. 92-1 establishes and requires payment of the Capital Cost Recovery Fee for all new and expanded service connections to the District's system; and

WHEREAS, the purpose of this fee is to reimburse the District for capital cost for facilities in existence at the time the charge is imposed and to finance facilities to be constructed in the future within the District's existing service area which are of proportional benefit to the persons or property being charged; and

WHEREAS, Ordinance No. 92-1 provides that the amount or rate of such Capital Cost Recovery Fee shall be set by the Board by resolution; and

WHEREAS, the District has studied the impacts of new and enlarged service connections on the District's existing services and facilities along with an analysis of new, improved or expanded public facilities and improvements required to maintain service for new or enlarged service connections and prepared and presented data concerning the appropriate rates and methodology for calculating the Capital Cost Recovery Fee, including the following studies:

1. "Resolution Number 687 Resolution of the Board of Directors of Carpinteria Valley Water District Adopting and Establishing a Methodology for Calculation of Capital Cost Recovery Fees" dated July 16, 1997 ("Study 1").
2. "Fire Meter Equivalents", dated May 13, 2004 ("Study 2"), which sets the relationship between new and enlarged connections and the estimated cost and value of District facilities and the relationship between water service charges and fire service charges.
3. "Capital Cost Recovery Fees", dated August 12, 2010 ("Study 3"), which describes the updated valuation of District assets; and

WHEREAS, Studies 1, 2 and 3 were available for public inspection and review ten days prior to this public hearing and notice was given in compliance with Government Code Section 66016(a); and

WHEREAS, a public hearing, noticed pursuant to Government Code Section 66016, was held at a regularly scheduled meeting of the Board; and

WHEREAS, the Board finds that the Capital Cost Recovery Fee based on rates pursuant to this Resolution shall be used to reimburse the District for construction of the public facilities and improvements described or identified in Exhibit A, attached to Studies 1 and 3, as well as the principal and interest debt service cost borne by the District to pay for the District's share of the construction of the Coastal branch of the State Water Project; and

WHEREAS, after considering Studies 1, 2 and 3, the analysis as referenced hereinabove, and the testimony received at the public hearing, the Board approves said studies, and incorporates Studies 1, 2 and 3 herein, and further finds that the cost estimates set forth in Studies 1, 2 and 3 are reasonable estimates of the costs to the District providing for new and enlarged service connections as calculated by the method applied in Studies 1, 2 and 3, and the fees expected to be generated by the Capital Cost Recovery Fee will not exceed the cost of providing such facilities, which include the District's past cost to purchase and construct facilities, and do not exceed the proportional benefit derived by the persons or property upon which the Capital Cost Recovery Fee is imposed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Carpinteria Valley Water District as follows:

1. The following service charge components and debt obligations shall be included in the calculation of the Annual Capital Cost Recovery Fee schedule:
  - a. Accumulated annual Capital Expenditure costs borne by the basic monthly service charge component. This monthly charge component is imposed based on meter size.
  - b. Accumulated annual debt obligations for the State Water Project (SWP) infrastructure, and borne by the SWP monthly service charge component. Participation in the SWP was approved by District customers and citizens on June 4, 1991 and incorporated into the Capital Cost Recovery Fee by the District Board on July 16, 1997, in Resolution No. 687. This monthly charge component is imposed based on meter size. These charges are adjusted for multi-family, master meter, and commercial accounts to more equitably distribute the SWP debt to all District customers.
  - c. Accumulated annual debt obligations associated with the Capital Improvement Program (CIP), and borne by the CIP monthly service charge component – including capital payments associated with the Cater Water Treatment facility in the City of Santa Barbara. This fee was approved by the District Board on September 20, 2000, in Resolution No. 736 and incorporated into the Capital Cost Recovery Fee. This monthly charge component is imposed based on the number of individual dwelling units in “Domestic Residential Service B1” and “Commercial Service C” accounts and the number of sleeping facilities in “Commercial Service B” accounts served by a single meter. The average monthly charge for single-family residences shall be used as the basis for the Capital Cost Recovery Fee paid for new accounts.
    - (i) Exception: The Capital Cost Recovery Fee for private fire service accounts shall not include water quality improvement debt associated with the CIP.

- d. Other annualized debt specified and approved by the District Board and reviewed and approved in accordance with law. Any new or potential fee incorporated into the Capital Cost Recovery Fee shall adhere to the basic methodology outlined within this document.
- 2. The Capital Cost Recovery Fee shall be evaluated at the beginning of the fiscal year to determine if the amount of the Capital Cost Recovery Fee should be adjusted.
- 3. The rates for the portion of the Capital Cost Recovery Fee as provided under Ordinance No. 92 - 1, and as stated in District Rule 8(h), shall be as follows:
  - a. New Regular Water Service Connections

The Base Charge Component for new water service connections (as described in Study 1, Resolution No. 687, and Study 3) shall be based on the size of the new service required for the property based upon the size of the parcel, number of proposed dwelling units served by the service, building size, or use involved. Table 1 sets forth the Base and Debt Charges as described in Study 1 and 3. Table 2 reflects the accumulated fees for service sizes as of July 1, 2022 to be imposed at time of issuance of a new service.

Table 1. Water Service Capital Cost Recovery Fee - Base and Debt Charges

Meter Size	Unit Benefit		Meter Equivalency		Base Charge
3/4"	=	\$2,327.00	X	1.5 =	\$3,491.00
1"	=	"	X	2.5 =	\$3,878.00
1-1/2"	=	"	X	5.0 =	\$7,757.00
2"	=	"	X	8.0 =	\$12,411.0
3"	=	"	X	15.0 =	\$23,270.00

Meter Size	Unit Benefit		Meter Equivalency		Debt Charge
3/4"	=	\$10,621.00	X	1.5 =	\$15,931.00
1"	=	"	X	2.5 =	\$23,909.00
1-1/2"	=	"	X	5.0 =	\$41,006.00
2"	=	"	X	8.0 =	\$61,534.00
3"	=	"	X	15.0 =	\$116,643.00

For any meter larger than 3", the Base and Debt charges will be established by the General Manager and approved by the District Board.

Table 2. Water Service Capital Cost Recovery Fee – Effective July 1, 2022

Meter Size		CAPITAL COST RECOVERY FEE
3/4"	=	\$19,422
1"	=	\$27,787
1-1/2"	=	\$48,763
2"	=	\$73,945
3"	=	\$139,913

- (i) Exception: “Domestic Residential Service B1”, “Commercial Service B” and “Commercial Service C” accounts are those in which multiple dwelling units / hotel rooms are served by a single meter. Although District practices and policies require individual meters for distinct dwelling units, some exceptions may occur (see Exception (ii) below). In the event that a new service is expected to serve multiple dwellings or hotel rooms, the Capital Cost Recovery Fee imposed on a new service with multiple dwellings / hotel rooms shall reflect the accumulated per-dwelling / hotel room service charges imposed beginning July 1, 2000 (Resolution number 736) for the CIP Fees and July 1, 2004 for the Dwelling Equivalency Fees (Resolution 806 - superseded by Resolution 847, June 20, 2007) for each dwelling unit and the associated Capital Cost Recovery Meter Equivalency Fees for the new meter
- (i) Exception: Capital Cost Recovery Fees shall not be levied upon any “Domestic Residential Service B1” accounts with between 2 and 5 residential units that undergo redevelopment to improve or upgrade existing residential units but do not increase the number of residential units serviced. In such a circumstance, the owner or redeveloper of the property must pay the cost of installing new meters for each residential unit but will not be required to pay Capital Cost Recovery Fees unless a larger meter is to be installed on-site.
- b. Increases in Size of Meter or Size of Service

Account holders wishing to install a meter that is larger in size than the current meter shall pay the difference in accumulated Capital Cost Recovery Fees between the existing meter and the new meter, as provided under the District's standard provisions for determinations of required meter size.

For example, if a property is currently served by a 3/4" meter, and an account holder requires an increased meter size to 1", then the Capital Cost Recovery Fee would be: \$27,787.00 (fee for a 1" meter) - \$19,422.00 (credit for past rate charges through existing 3/4" meter) = \$8,365.00.

- (i) Exception: Increased meter sizes for “Domestic Residential Service B1”, “Commercial Service B” and “Commercial Service C” accounts may require acknowledgement of the per-dwelling unit or per-room contributions to Capital

Cost Recovery Fees. In such a case, the District shall provide (within 30 calendar days of a petition for a larger meter) a detailed estimate of the contribution by said account for all service charges attributed to the Capital Cost Recovery Fee as described in Section 1 above and subject to the exception set forth in Section 3.a.(i) above.

- (ii) Exception: Other exceptions may be identified and, pending approval by the District Board, incorporated into this Resolution without modification to the basic methodology described in this Resolution.
- c. Decreases in Meter Size Service or Termination of Water Service - No Parcel or Property Subdivision

- (i) In the event that an account holder applies for additional District meters to serve a change in existing land use or property use in the absence of a property or parcel split, the District shall apply a credit for the existing meter to any new Capital Cost Recovery Fees imposed by the District for the new meters only.

For example, an account holder with a 2" meter wishes to construct a project with 12 dwelling-units and twelve 3/4" meters and one 1" meter. The Capital Cost Recovery Fees for the new meters would be \$260,851.00 (12 x \$19,422.00 + 1 x \$27,787.00). A credit for \$73,945.00 (for the existing 2" meter) would be applied and the account holder would owe \$186,906.00.

No refund will be extended should the Capital Cost Recovery Fees for the new meters be less than the contributions made by the existing meter.

- (ii) There may be instances when an account holder desires to decrease the size of a meter in the absence of a property or parcel split. In such an event, the District will not refund a customer or account the difference in accumulated Capital Cost Recovery Fees between the original meter and the newly installed smaller meter.

For example, an account holder wishes to replace an existing 3" meter with a 2" meter on July 1, 2022. Although the accumulated Capital Cost Recovery Fees for a 2" meter are \$62,968.00 less than the fees for a 3" meter (\$139,913 – \$73,945.00), the District will not refund the difference of the accumulated Capital Cost Recovery Fees. The presumption by the District is that the land use or function of the property has changed and previous uses were accurately met by the original 3" meter.

- (iii) There may be instances when an account holder desires to remove an existing meter from a parcel or property (termination of service) in the absence of a property or parcel split. In such an event, the District will not refund or credit an account the Capital Cost Recovery Fees imposed upon the account holder. However, the District retains the right to evaluate the contributions made by an account holder if a request by the account holder is made in writing to the Board to re-evaluate past Capital Cost Recovery Fees in the event that a meter is re-installed on the property or parcel. Such a request shall include



information deemed necessary by the General Manager and/or District Engineer.

For example, an account holder desires to have a 2" meter removed in June 2009, but requests to have the meter re-installed in July 2022. In such a case, the District may factor in the previous payments or contributions made by the account holder in order to reduce the Capital Cost Recovery Fees for said account.

(1) Exception: Any meter removed prior to July 1, 1997 shall not be eligible for the review discussed in Section 3.c. above. In such a case the full Capital Cost Recovery Fee shall be imposed on the account for the installation of a new meter.

- d. Decreases in Meter Size Service or Termination of Water Service in Connection with Parcel or Property Subdivision
- (i) In the event that a parcel or property is subdivided, the accumulated Capital Cost Recovery Fees shall be assigned to the original property owners.
  - (ii) A request for meter removal (termination of service) from a subdivided parcel owner shall not result in a credit or refund of accumulated Capital Cost Recovery Fees or debt payments.
  - (iii) Notwithstanding Sections 3.d. (i) and 3.d.(ii) above, upon the request of a parcel owner, the District may review the contributions to Capital Cost Recovery Fees and may permit special dispensation of paid Capital Costs Recovery Fees should a new meter or meters be installed at a later time. Such a request shall be made by the parcel owner in writing for review and approval by the District Board.
- e. Decreases in Meter Size Service or Termination of Water Service - "Domestic Residential Service B1" accounts and the "Hotels / Motels" subgroup of "Commercial" accounts
- (i) Beginning in July 2007, the District shall maintain a record of the monthly contributions of all "Domestic Residential Service B1", "Commercial Service B" and "Commercial Service C" accounts with an indication of the various service charges contributed to the Capital Cost Recovery Fee as described in Section 1 above.
  - (ii) In the event that a "Domestic Residential Service B1", "Commercial Service B" or "Commercial Service C" accountholder applies to replace an existing meter with additional meters due to changes in existing land use or property use in the absence of a property or parcel split, the District shall apply a credit for said existing meter to any new Capital Cost Recovery Fees imposed by the District for the new meters only as required by Section 3.a. above. However, the calculation of the credit for the existing meter shall reflect the actual contributions



of the multiple dwellings toward the monthly service charges using a methodology described in the exception set forth Section 3a.(i) above.

- (iii) A request for meter removal from a subdivided parcel shall not result in a refund of accumulated Capital Cost Recovery Fees or debt payments if no new meters are installed on the property.
  - (iv) Notwithstanding Sections 3.e. (i) and 3.e.(ii) above, upon the request of a parcel owner, the District may review the contributions to Capital Cost Recovery Fees and may permit special dispensation of paid Capital Cost Recovery Fees should a new meter or meters be installed at a later time. Such a request shall be made by the property owner in writing for review and approval by the District Board.
- f. Fire Meter Service for Fire Sprinklers

Separate water service connections for fire sprinklers are required for certain structures and uses within the District. These meters are sized based on the need for maximum short duration flow capacities. Notwithstanding the exception set forth in Section 1.c.(i) above, the District has established a relationship between the smallest size water meter and smallest fire meter (Study 2). As such, the infrastructure demand for a 2" fire meter shall be deemed equal to that of a 5/8" water meter. Table 3 sets forth the Base Charge Component for fire meter service and Table 4 illustrates the accumulated fees for fire meters as of July 1, 2022:

Table 3. Fire Service Capital Cost Recovery Fee - Base and Debt Charges

<b>FIRE CHARGES WITHOUT CIP PROJECTS</b>						
Meter						
Meter Size		Unit Benefit		Equivalency		Base Charge
2"	=	\$1,874.00	x	1.0	=	\$1,874.00
3"	=	"	x	2.3	=	\$4,217.00
4"	=	"	x	4.0	=	\$7,496.00
6"	=	"	x	9.0	=	\$16,866.00
8"	=	"	x	16.0	=	\$29,984.00
10"	=	"	x	25.0	=	\$46,850.00

Meter						
Meter Size		Unit Benefit		Equivalency		Debt Charge
2"	=	\$7,745.00	x	1.0	=	\$7,745.00
3"	=	"	x	2.3	=	\$15,539.00
4"	=	"	x	4.0	=	\$26,122.00
6"	=	"	x	9.0	=	\$56,788.00
8"	=	"	x	16.0	=	\$101,864.00
10"	=	"	x	25.0	=	\$166,704.00

Table 4. Fire Service Capital Cost Recovery Fees – Effective July 1, 2022

Meter Size		CAPITAL COST RECOVERY FEE
2"	=	\$ 9,619
3"	=	\$ 19,756
4"	=	\$ 33,618
6"	=	\$ 73,654
8"	=	\$ 131,848
10"	=	\$ 213,554

g. Changes in Fire Meter Service

- (i) The District does not require or size fire services and shall not assume any responsibility associated with inappropriately sized service. As such any variation in fire service size is assumed to have been deemed appropriate by the property owner and an outside regulatory agency.
- (ii) In the event that a larger fire service is to be installed, credit for any existing fire service that is removed will be granted to an account holder using the same methodology described in Section 3.b. above.
- (i) No refund will be provided to account holders requesting removal of an existing fire service. The same rationale described in Sections 3.c., 3.d., 3.e. and 3.g.(i) above apply.

h. Other Changes to Meter or Services

- (i) There may be circumstances of meter or fire service changes, or termination of service not specifically addressed in Sections 3.a. through 3.g. above. In such cases, the District may review the contributions to Capital Cost Recovery Fees and may permit special dispensation of paid Capital Costs Recovery Fees. Such a request shall be made by the property owner in writing for review and approval by the District Board.

4. The imposition of the Capital Cost Recovery Fee shall not be counter to the legislative requirements of 2016 Assembly Bill 1069. This fee structure may change upon review and adoption of land use zoning rules developed by the City of Carpinteria and County of Santa Barbara.

5. The imposition of the Capital Cost Recovery Fee shall not preclude other fees and charges to be imposed on District account holders.

- a. Connection Fees for installing new services and meters or associated with changes to existing meter or service will continue to be charged in addition to the Capital Cost Recovery Fee, based on actual costs plus overhead and equipment charges as approved by the District. The District will continue to require a deposit to cover

the estimated District costs related to such service installation.

6. The Capital Cost Recovery Fee is effective upon adoption and shall continue until changed by action of the District Board.
7. Any judicial action of proceeding to attach, review, set aside, void or annul this Resolution shall be commenced within 120 days of adoption.
8. The District Secretary is hereby authorized and directed to prepare and file a Notice of Exemption pursuant to CEQA Guidelines 15273(a).

**PASSED AND ADOPTED** by the Governing Board of the Carpinteria Valley Water District on the 8th day of June, 2022 by the following vote:

AYES: NAYES:

ABSENT:

ABSTAIN:

PASSED AND ADOPTED THIS 8th day of June, 2022

**APPROVED:**

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**Case Van Wingerden, President**

**ATTEST:**

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**Robert Mc Donald, Secretary**

Memo

To: Board of Directors  
From: Norma C. Rosales, Assistant General Manager  
cc: Bob McDonald, General Manager  
Date: May 25, 2022

Re: Revisions to Rules & Regulations

As part of our annual Rules & Regulations review staff has proposed revisions to the following Rules:

<b>RULE</b>	<b>PAGE</b>	<b>DESCRIPTION</b>
Rule 11	16-17	Added Multi-family customer class to capture residences in multi-family structures that are individually metered. Previously, these customers were part of the Residential customer class.
Rule 13	25	Changed link on CVWD website for terminated service.
Rule 14	28	Changed deadline for past due payment from 9am to 7am.
Rule 15	29	Added language that customer must sign up for EyeOnWater to receive bill credit from district for leak (or similar).
Rule 17b	31	Added text that the District does not allow submeters.
Rule 17e	32-33	Slightly revised ADU text based on suggestion from City of Carpinteria
Rule 34	43	Updated service call rule
Appendix C	52-53	Revised deposit requirements for meter installation, meter removal, and fire sprinklers. Added fuel surcharge to list of equipment charges to reflect increased fuel prices.

## 11. WATER RATES AND CHARGES

In applying water rates and charges, account shall be taken of type of service, size of service and surcharge for pumping.

a. **Type of Service**: For rate purposes, water service shall be divided into two types as follows:

(1) Type 1 service shall apply to services supplied for municipal and industrial use.

Type 1 service shall be further divided into subtypes as follows:

(i) "Domestic Residential Service A" shall apply to all services supplied exclusively for domestic residential use excluding multi-family ~~(two or more)~~ and master meter residential units ~~served by a single District master meter~~ (see definitions below).

(ii) "Domestic Residential Service B1" shall apply to all services supplied exclusively for domestic multi-family master meter (two or more) residential units served by a single District master meter.

(iii) "Domestic Residential Service B2" shall apply to all services supplied exclusively for domestic multi-family residences (two or more) units that are individually metered but have at least one shared wall.

~~(ii)~~

~~(iii)~~(iv) "Commercial Service A, Industrial and Public Authority Service" shall apply to services supplied in whole or in part for commercial, industrial or public authority use with the exception of Commercial Service B and C facilities identified below.

~~(iv)~~(v) "Commercial Service B" shall apply to temporary and semi-permanent residential activities including but not limited to adult living facilities, assisted living facilities, bed and breakfast facilities, boarding and rooming houses, dormitories, extended care facilities, foster care facilities, guest ranches, group homes, hostels, hotels, motels, orphanages, residential care facilities, resort hotels, transitional care facilities.

~~(v)~~(vi) "Commercial Service C" shall apply to all commercial facilities that include individual residential dwelling units as defined by the District in its Rules and Regulations.

~~(vi)~~(vii) "Private Fire Service" shall apply to any water service entity designated as a closed water distribution system or network with the sole purpose or function of fire suppression.

~~(vii)~~(viii) "Temporary Meter" service shall apply to services to circuses, bazaars, fairs, temporary restaurants, construction works, or temporary emergency services for residents, etc., of a temporary nature

~~(viii)~~(ix) "Irrigation" service shall apply to services to landscape medians, parks, landscaped public areas or landscaped lawns, gardens and facilities of private residential, commercial and industrial locations. (see rule 17e below.)

(2) Type 2 service shall apply to all services qualifying as "Agricultural" services as defined below:

- (i) "Agricultural" service is defined as the use of water for agricultural purposes, delivered through a 1 ½" (or larger) meter to irrigate not less than 2 acres for commercial agricultural purposes. Existing ¾", 1", and 1 ½" meter services, serving 2 acres or more of commercial agriculture, shall be considered agricultural services. Use of water in connection with commercial poultry or livestock operations, or any other similar uses shall be considered an agricultural use, if the service meets requirements respecting the size of the meter and the area served. All services that do not qualify as Agricultural service shall be considered Type 1 service.
- (ii) If a service is located on less than 2 acres, a customer may request the District's General Manager to review the location and size of service in order to determine if such service is "Municipal and Industrial" or "Agricultural". The request must include planting plan and irrigation plan for the parcel and show the proposed or existing coverage of Agricultural area. If a service is located on less than 2 acres, the District's General Manager may determine it to be "Agricultural" if, excluding the acreage of residential structure(s), hardscape (including driveways) and adjacent landscape, no less than 1/3 of an acre but at least 50% of the remaining parcel acreage is used for agricultural purposes. The General Manager's determination shall be final, unless an appeal by the customer within thirty (30) days of receipt of written notice of such determination is made to the District's Board, in which case the determination of the Board made at a public meeting with notice to the customer shall be final. Any determination by the District, however, may be subject to change based upon Contract #I75R-1802R as referenced in [Rule 2](#) above.
- (iii) All Agricultural accounts with one or more residential units that are not independently metered, shall be subject to a monthly residential equivalency charge (REQ) for each residential unit and a Capital

Improvement Program Charge (CIP) as shown in the District's annual rates and charges in [Appendix A](#) and [Appendix H](#). The REQ charge is the difference between the cost of water of the average monthly use by single-family residential accounts and the cost of the same volume of water at the agricultural rate. The CIP charge pays for capital projects associated with drinking water quality regulations and standards. These charges are adjusted every year based on the rolling 5 year average monthly water use of single-metered residential customers.

- b. **Size of Service**: (See [Rule No. 12](#)).
- c. **Monthly Service**: The minimum monthly service charge for Type 1 and Type 2 metered services, regardless of the amount of water used by a customer during any given month or fraction thereof, shall be in accordance with the schedule of rates and charges as adopted by the Board of Directors as attached in [Appendix A](#).
- d. **Water Measurements**: Except as these Rules and Regulations otherwise provide, all water supplied by the District shall be measured by standard water meters, and a hundred cubic feet shall be the standard unit of measurement.
- e. **Meter Water Rates**: The rates charged by the District for water furnished through meter service, shall be in accordance with the annual schedule of rates and charges as adopted by the Board of Directors as attached in [Appendix A](#).
- f. **Surcharge for Pumping**: Customers receiving water in certain pressure zones may require the District to pump or re-pump water. To provide proper service, the District may install a connection in these pressure zones, and will apply the following surcharge:

Pressure Zone I: Connections served by the Gobernador Reservoir

(See [Appendix A](#) for current surcharge)

Pressure Zone II: Connections served by the Shepard Mesa Tank

(See [Appendix A](#) for current surcharge)



**13. DISCONTINUATION OF SERVICE**

- a. **Request for Discontinuation**: A customer may at any time request discontinuation of service by completing a Request for Termination of Water Service form. Said request must be received by the District office at least one (1) business day prior to the date on which discontinuation is desired. Such request for discontinuation may include a request for service removal, in which case the District, upon notice to the record property owner, may remove the installed meter service.

- b. **Vacating of Premises:** A customer who vacates a premises for which he has been served water and who fails to request discontinuation in the manner provided in Section (a) of this Rules and Regulations, shall be held responsible for all water consumed on said premises up until the time that the District has actual notice that said customer has vacated said premises.
- c. **Continuation of Monthly Service Charge:** Customers and/or property owners with an installed meter service, whether the meter is on or off are required to pay a monthly service charge. If the monthly service charge is not paid according to these Rules and Regulations, the record customer will be notified by mail, with a copy to the address shown on the Santa Barbara County tax rolls if the record customer is different from the record owner. Failure to pay the monthly service charge within 60 days of the date of such notice could result in the removal of the meter. If the meter is removed for non-payment, or at the request of the customer or property owner, payment of a fee for the reinstallation of the meter as well as the applicable Capital Cost Recovery Fees as outlined in [Appendix D](#) (see also [Rule 10](#)).
- d. **Nonpayment of Bills:**
- (1) The District may discontinue water service to any customer who fails or refuses to pay any bill presented for service at any address with an outstanding balance within the District's service area. The District may discontinue service for Type 1 Commercial Service A, B and C, Private Fire Service, Temporary Meter and Irrigation customers and Type 2 Agricultural water customers within fifteen (15) days after the billing date. The sending of any further notice to a customer prior to such discontinuation by the District shall not constitute a waiver of the District's right to discontinue said service for nonpayment within said fifteen (15) day period (see [Rule 13\(i\)](#)).
- The District may discontinue or refuse to provide service Type 1 Commercial Service A, B and C, Private Fire Service, Temporary Meter and Irrigation customers and Type 2 Agricultural water customers at any new location who fails or refuses to pay any bill for service rendered at any former location within thirty

(30) days after said bill for service at a former location has been presented at the address given by said customer on the application for service at said new location.

Customers who are delinquent on their payments may be contacted by the District via telephone, letter or electronic means.

(2) **Delinquent Residential Account:** Delinquent residential accounts are hereafter identified as any Type 1 Residential Service A and B accounts that remains unpaid (and without having made payment arrangements or established an alternative payment schedule) by close of business on the 60<sup>th</sup> day after the billing date. An account for which no payment has been received after 60 days shall have their water service terminated. The following rules apply to delinquent accounts in accordance to California Health and Safety Code Division 104, Part 12, Chapter 6 [116900-116926]:

- (i) **Late Fee:** If payment for a bill is not received by close of business on the 35<sup>th</sup> day after the billing date, a late fee will be assessed. The due date is displayed prominently on the bill. The District will make a reasonable, good faith effort to notify the customer by phone of an impending late fee 2 days before the due date identified on the bill. The District assumes no responsibility for phone or email contact information that has not been kept up-to-date by the customer.
- (ii) **Waiver of Late Fee:** At the request of the customer and discretion of the Assistant General Manager, the District may waive the late fee if there are extenuating circumstances and the customer has not been assessed a late fee for delinquent payment in the preceding 24 months.
- (iii) **Alternative Payment Arrangements:** Any customer who is unable to pay for water service within the normal payment period may request an alternative payment arrangement to avoid late fees or disruption of service. The District will consider all circumstances surrounding the request and make a determination as to whether the payment arrangement is warranted. Alternative payment arrangements include:
  - (a) Weekly or bi-weekly payments of any outstanding balance;

- (b) 12-month amortization of any outstanding balance.

A customer wishing to make alternative payment arrangements must contact the District and request, in writing, either a weekly or bi-weekly repayment schedule or a 12-month amortization plan. This letter must include the following:

- Customer's name, address and account number
- Requested payment alternative
- Signature and date

The District will review this application for payment and re-issue a copy of the original to the customer with repayment amounts and payment commencement date.

- (iv) **Medical Necessity and Financial Hardship:** Water service to an account will not be terminated if the customer of record meets all three of the following conditions:

- (a) The customer of record is willing to enter into an alternative payment arrangement outline in (iii) above;
- (b) A Primary Care Provider (General Practitioner, Obstetrician/Gynecologist, Pediatrician, Family Practice Physician, Primary Care Clinic, Hospital, or Outpatient Clinic) certifies that the termination of service will be life threatening or pose a serious threat to the health and safety of any resident of the premises where water service is provided; and
- (c) The customer of record can demonstrate that the household income is less than 200% of the Federal Poverty Level either through financial documents or through participation in CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children by any member of the household.

(v) **Termination of Service:** In the event that an account has not made alternative repayment arrangements or meets the conditions of section (iv) above, the District will terminate service 60 days after the billing date. The service termination timeline will be:

- (a) On or around the 32<sup>nd</sup> day after the billing date: telephone notification of imposition of the late fee;
- (b) On or around the 45<sup>th</sup> day after the billing date: letter of late fee and intent to terminate service issued to customer of record.

This letter shall state:

- i. Customer's name, address and account number
  - ii. Past due amount
  - iii. Date by which payment or payment arrangements are required to avoid service termination
  - iv. Description of alternative payment options
  - v. Description of the process to dispute or appeal a bill
  - vi. District telephone number and website to District policies.
- (c) On or around the 52<sup>rd</sup> day after the billing date: door tag indicating the date of service termination hung on the premises;
  - (d) On or around the 61<sup>st</sup> day after the billing date: termination and lock-out of water service and reconnection fee assessed (see [Appendix C](#) for reconnection charge).

(vi) **Notice to Residential Tenants / Occupants:** The District will make a reasonable, good faith effort to inform the occupants or property managers, by means of written notice to the service address, when the water service account is in arrears and subject to termination at least 7 days before water service is shut off. The written notice will advise the tenant/occupant that they have the right to become customers of the District without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at that address. The District will

assess the fitness of a new customer of record and may refuse service at its discretion. A tenant assuming the responsibility of an account will not be charged the past due amount but will be responsible for paying a deposit for service.

- (vii) **Reconnection Charge:** In any case where the District has discontinued the service of water to a customer for nonpayment of bills said customer shall not receive such service until and unless, the customer satisfies all requirements of these Rules and Regulations, pays to the District a fee to cover the administrative costs for such reconnection and pays all past due charges and penalties. The reconnection charge for customers demonstrating that the household income is less than 200% of the Federal Poverty Level shall not exceed \$50.00 during business hours or \$150.00 during evenings and weekends. (see Appendix C for the District's reconnection fees.)
- (viii) **Failure to Comply With Alternative Payment Arrangements:** In the event that a customer fails to meet an agreed-upon payment schedule (section iii), an account will be deemed delinquent beginning the date of the first missed payment and subject to termination of service 5 business days after notification.
- (ix) **Contact Information:** A customer wishing to appeal a water bill or make alternative payment arrangements can contact the Billing Department at (805) 684-2816 ext. 105.
- (x) **Disputed Bills and Monetary Penalties:** A customer may request a review of their water bill or other penalty in accordance to Rule 15 of the District's Rules and Regulations. The District will not begin service termination procedures while a bill is being appealed or disputed.
- (xi) **Notification of Terminated Service:** The District will provide a summary of terminated service connections on its website <https://cvwd.net/customer-service/billing/terminated-services/>~~[www.cvwd.net/terminated-service](http://www.cvwd.net/terminated-service)~~ and provide a written and

verbal report to the Board of Directors during the first meeting of the Board at the beginning of the fiscal year.

(xii) **Other Unpaid Bills Within the District:** The District may discontinue or refuse to provide service to a customer at any new location who fails or refuses to pay any bill for service rendered at any former location within ninety (90) days after said bill for service at a former location has been presented at the address given by said customer on the application for service at said new location. Such accounts shall be subject to all other conditions outlined in Rule 13 d. (2) above.

- e. **Unsafe Apparatus or Appliances:** The District shall have the right to refuse or discontinue service of water to a customer if said customer's service apparatus or appliances or any part thereof shall at any time be deemed by the District to be unsafe or unfit for the service of water. The District may also refuse or discontinue the service of water to a customer if the use of said customer's apparatus or appliances for the service of water is prohibited or forbidden under the authority of any State, City, County or Municipal law, statute or ordinance, now or hereafter in existence, and the customer shall not be entitled to service of water until such time as he or she has put the apparatus or appliances in a condition deemed safe by the District or has complied with all of the same laws, statutes or ordinances, as the case may be.

Each customer shall be responsible for keeping their service apparatus and appliances in a safe and sound condition and in compliance with all applicable laws, statutes and ordinances. There shall be no obligation or duty upon the District to inspect said apparatus and appliances and the action of the District in serving water to a customer does not constitute a representation by the District that the customer's apparatus or appliances are in a safe condition and comply with all of the applicable laws, statutes and ordinances.

The District may also deem conditions that limit access to District meters and appliances to be unsafe and, therefore, be grounds for discontinuance of service. (See Rules [17](#) and [24](#).)

- f. **Use of Service Apparatus or Appliances Detrimental to Other Customers:** The District may refuse or discontinue the service of water to any customer who has apparatus or appliances, the operation or utilization of which would be detrimental to or would interfere with the serving of water to other customers.
- g. **Violation of Rules and Regulations:** Violation of any of the Rules and Regulations of Carpinteria Valley Water District shall constitute grounds for the District to discontinue service of water to said customer.
- h. **Notice:** Except as otherwise herein provided, the District will not discontinue service to any customer without first giving said customer written notice of said discontinuation, including the reasons therefore and a reasonable time, as determined by the District, within which to remedy, cure or contest the facts upon which the discontinuation is based.
- i. **Door Tag Notice:** If an account is past due the District will not discontinue service without first hanging a door-tag at the service property. The door-tag will state the shut-off date and the amount that must be paid to avoid shut off. The District will charge for processing this door tag in the amount as shown in the District's annual fee table in [Appendix C](#). Said fee will be assessed on a customer's account as of the penalty date and time shown on the Disconnect Notice, regardless if payment is received prior to the door-tag being delivered to the customer's property.

In the event that the District receives a Request for Discontinuance of Service and has not yet received a Request for Service the District will hang a door-tag giving the new occupant 24-hours to contact the District before service is discontinued.

Notwithstanding Rule 13(i) above, the District may, without notice, discontinue the service of water to any customer in any case where the District determines, in its sole discretion, that continuation of service would result in a waste of water or would constitute or create an immediate danger or hazard to either the customer or the District, or both.



**14. RECONNECTION CHARGE**

In any case where the District has discontinued the service of water to a customer for nonpayment of bills or for other violation of these Rules and Regulations, said customer shall not receive such service until and unless, the customer satisfies all requirements of these Rules and Regulations, pays to the District a fee to cover the administrative costs for such reconnection (see [Appendix C](#)) and has paid their past due balance. -The customer will be required to pay the reconnection charge if the past due amount is not paid by 97:00 a.m. on the shut off date.

**15. DISPUTED BILLS AND MONETARY PENALTIES**

- a. In the event that a customer disputes or denies the accuracy of any bill, or requests reduction in payment due to a leak or some other similar problem on the customer side of the meter, the following procedure shall be followed:
  - (1) The customer shall deposit with the District an amount as determined by the District based on the normal average amount of water metered for the period in question (and associated meter charges) within the time required by [Rule Number 13\(d\)](#) hereof and shall accompany said deposit with a written statement that said customer believes the bill to be in error or in excess of normal usage due to a leak or some other similar misfortune and briefly stating the reasons for believing said bill is in error or that due to circumstance beyond the customer's control some reduction should be provided.
  - (2) The District will, upon receipt of said deposit and statement, give written notice to said customer that his or her bill will be considered by the Board of Directors of the District at the next meeting of the Board of Directors which next meeting shall not be sooner than 7 days after the giving of said statement by the District to said customer.
  - (3) At said meeting of said Board, the customer may appear in person or by his representative, and present whatever evidence he or she may have concerning the alleged error in his or her bill or basis for requested relief and the Board shall give its decision not later than ten (10) days after the conclusion of said meeting.

Failure of a customer to give notice to the District of an error in or request for reduction of their bill within ten (10) days of receiving said bill, shall constitute a waiver of any error or request for reduction by said customer and the bill shall be deemed correct and final as presented.

(4) A request for reduction in a bill due to a leak or some other similar problem occurring on the customer side of the meter, subject to fulfillment of all of the requirements of this rule, may, after Board of Directors review, and within the Board of Director's sole discretion, be favorably granted by the Board of Directors as follows:

(i) A credit of 25% of the charge for the amount of water metered in excess of the 4-year average amount of water metered for the month in question as determined by the District may be applied to the customer's account after a Water Audit is completed by the District.

(ii) A three-month period of time may be allowed for payment of the total amount of the bill, less the 25% adjustment.

~~(5)~~ The Manager, at the Manager's discretion, may provide a credit of 25% to the customer's account, if calculated to be less than \$150, without forwarding the request for reduction to the Board of Directors, and after a Water Savings Survey is completed by the District.

~~(5)(6)~~ The Customer must sign up for EyeOnWater <https://eyeonwater.com/signin> (if not already enrolled) to receive bill credit, due to a leak or some other similar problem, from the District.

b. In the event that a customer of record wishes to dispute monetary penalties the following procedure shall be followed:

(1) The customer of record shall pay all monetary penalties and water-service charges and keep their account in good financial standing;

(2) The customer of record shall provide written documentation to the District detailing their dispute and providing a reason for the monetary penalty to be waived;

- (3) The General Manager or Assistant General Manager District will review the circumstances associated with the monetary penalty and make a determination of whether the waiver is granted or not and notify the customer of record;
- (4) In the event that a waiver is not granted by the General Manager or Assistant General Manager, the customer of record may in writing appeal further to the Board of Directors.

## 17. METERS AND APPLIANCES

- a. **Meters and Appliances:** All meters and appliances (such as meter boxes, valves, radios, external antennas etc.) installed by the District upon the customer's property

for the purpose of delivering water to the customer shall be the property of the District, and may be repaired, replaced or removed by the District at any time. No customer may refuse the installation of any type of water meter for any reason. Customers may opt-out of the installation of any radio transmitter associated with meter reading after completing an application for opt-out and payment of any associated fees and charges. (See Appendices C and J.)

Meters and appliances must be accessible to the District or its duly authorized agents at all times. Barriers to access – including but not limited to fences, landscaping, gates, locks, vehicles, equipment, dogs or other animals or refuse will be reported to the customer and required to be corrected immediately. Should a condition limiting access remain, the District reserves the right to discontinue service after giving written notice to the customer via certified mail with return receipt. Service may be discontinued seven days after customer receipt of written notice and remain discontinued until such time as the condition limiting access has been modified or removed and access is deemed safe and acceptable by the District.

Except as herein otherwise provided, no rent or other charge shall be made by the customer against the District nor by the District against the customer for placing or maintaining said meters and appliances upon the customer's premises. The customer shall exercise reasonable care to prevent the District's meters and equipment from being injured or destroyed. In the event customer identifies any defect in the meter, customer shall notify the District thereof immediately.

The District shall have the right to remove any and all of its facilities installed on customer's premises at the termination of the service.

- b. **Meter Installation:** All meters and appliances shall be installed by the District. Meters, wherever practicable, shall be placed in suitable meter boxes located in the parkway adjacent to the curb line. When it is not practicable to place meters in the parkway, the meters shall be installed in some convenient place approved by the District upon the customer's premises, in an approved easement, and in a location that is at all times accessible for inspection, reading and testing. The District does not allow submeters on customers water lines for metering or billing purposes.

- c. **Meter Tampering**: The customer shall not make or maintain any by-pass or other connection between the meter and the District's main. The customer shall not tamper with the meter or any other appliance or interfere with the operation of the meter or appliances in any manner or for any purpose. Penalties for tampering with a meter or appliances or bypassing a meter may include, but are not limited to, tampering fines and penalties, fees for unmeasured water consumption, meter and appliance replacement costs and labor, criminal prosecution and disconnection of District water service (see [Appendix C](#)).
- d. **Number of Customers per Water Service Connection**: In all cases in which water is to be served to a building occupied by multiple customers, independent services to the curb line must be provided for each such independent customer (see [Appendix E](#)). For example, a development is proposed to include four residential condominiums and three commercial stores. The proposed development would require seven appropriately-sized service connections in addition to any fire service connections deemed necessary by the responsible agency.

Individual parcels with multiple residential dwelling units shall be served with a separate meter for each residential dwelling unit except on agricultural parcels. If a second residential dwelling unit is proposed on a parcel zoned for single-family residences, the new residential dwelling unit must be serviced by a separate meter.

- e. **Accessory Dwelling Units**: Notwithstanding section 17.d. above, District rules and regulations shall comply with California and local requirements regarding Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU). —ADU/JADU applications ~~for land use permits~~ through the City of Carpinteria or the County of Santa Barbara are not available yet but will comply with State requirements once finalized. When permitting is available by land use agencies, District will rely on these permits to establish qualification for ADU/JDU status. In the interim, the District will treat applications on a case-by-case basis.

ADUs / JADUs constructed on single-family residential parcels, either within an existing building envelope or in a new permitted structure, will not be required to be independently metered, nor will the development be subject to Capital Cost Recovery

Fees (CCRF). -Such developments will be re-classified by the District as Master-metered residential service and be subject to rates and charges associated with this customer class. -All other ADU / JADU applications will require independent water service and metering and be subject to CCRF.

All ADU / JADU developments will be required to meet District and local agency requirements for hydraulic capacity of service, including service line capacity, water meter capacity and if applicable fire sprinkler capacity. In the event that ADU / JADU developments require increased service or meter capacity, costs associated with increased service will be applied as described in Rules 9 and 10 and Appendix D.

- f. **Irrigation Meters:** Facilities for irrigation of new and existing parks, medians, landscaped public area, lawns or gardens surrounding condominiums, townhouses, apartments, and industrial parks shall be designed and installed in such a way to conserve water. The rate and extent of water application shall be controlled by the owner so as to minimize water usages.

Dedicated landscape water meters are required for residential landscapes over 5,000 square feet, non-residential landscapes over 1,000 square feet, and shared landscaped common areas. Dedicated landscape meters must be installed by the District, be on a dedicated service line and be installed with approved backflow prevention.

In most cases the irrigation meter shall be sized based on the peak flow through a single valve of the irrigation system (i.e. highest producing valve). However, the District reserves the right to further evaluate the system and to select a meter size that best meets the needs of the system. The meter size may be based on multiple valves, branches of the system , square footage, or as deemed most appropriate by the District.

### 34. SERVICE CALLS

Service calls carried outmade by the employees or representatives of the District during the regular office hours of the District shall be made with no charge to the customer except where it is necessary to make temporary repairs to the customer's installation, in order to prevent a break in the service to the customer.

Under special circumstances, a customer and the District may arrange service calls after regular business hours or on weekends. These service calls will be charged to the customer at a rate as determined by District staff prior to the arranged service call.

Non-emergency after hours calls for service will be charged if a representative responds on site. Customer will be informed of the fee prior to a service person responding. The fee is provided in the District's annual fee table in Appendix C.

## Appendix C

### Miscellaneous Service Fees and Charges

<b>Electronic Payment Fee</b>	T.B.D.	Rule <a href="#">5</a>
<b>Telephone Payment Fee (IVR)</b>	\$1.25 per transaction	Rule <a href="#">5</a>
<b>Returned Check Fee</b>	\$25.00	Rule <a href="#">5</a>
<b>Meter Downsizing Deposit</b>	<del>Determined by the General Manager at a</del> <u>Deposit is</u> cost plus 40% basis for materials and outside services; cost plus 55% for equipment and cost plus 85% for labor.	Rule <a href="#">7(d)</a>
<b>Pumping Surcharge</b>		Rule <a href="#">8(h)</a>
Pressure Zone I	connections served by Gobernador Reservoir \$0.23 per 100 cubic feet	
Pressure Zone II	connections served by Shepard Mesa Tank \$0.47 per 100 cubic feet	
<b>Meter Installation / Removal Deposits</b>		Rules <a href="#">7(e)</a> / <a href="#">9(a)</a>
	<u>Meter Size</u>	<u>Deposit</u>
	3/4" & 1"	\$ <del>1420</del> ,000.00
	1 1/2" & 2"	\$ <del>2027</del> ,000.00
	greater than 2"	As determined by Manager
<b>Fire Sprinkler Outlet Deposits</b>		Rule <a href="#">9(a)</a>
	<u>Outlet Size</u>	<u>Deposit</u>
	4"	\$ <del>1925</del> ,000.00
	6"	\$ <del>2535</del> ,000.00
	8"	\$ <del>3040</del> ,000.00
	greater than 8" fire hydrant	As determined by Manager \$ <del>2535</del> ,000.00
<b>Residential Equivalency Fee (REQ)</b>	\$18.10 per month	Rule <a href="#">11(a)</a>
<b>Late Fee</b>	\$27.00	Rule <a href="#">13(d)</a> / <a href="#">13(i)</a>
<b>Reconnection Administration Fee</b>	\$37.00	Rules <a href="#">14</a> / <a href="#">22</a> / <a href="#">29</a>
<b>Records Reproduction Fee</b>	\$0.50 per page \$5.00 per map page \$5.00 per video / dvd	Rule <a href="#">16</a>
<b>Meter Tests Deposit</b>		Rule <a href="#">18</a>
	<u>Meter Size</u>	<u>Deposit</u>
	1" or less	\$295.00
	Over 1"	\$425.00
<b>Temporary Service Connection Fee</b>	\$75.00	Rule <a href="#">21(e)</a>
<b>Temporary Service Relocation Fee</b>	\$35.00 per move	Rule <a href="#">21(g)</a>
<b>Temporary Service Deposit</b>	As determined by Manager	Rule <a href="#">21(b)</a>
<b>Non-emergency after hours response</b>	\$268	Rule 34
<b>Tampering Fee</b>	\$500.00	Rules <a href="#">17(c)</a> / <a href="#">22</a>
<b>Lien Recording Fee</b>	\$15.00	Rule 36(a)



<b>Lien Release Fee</b>	\$25.00		
<b>AMI Transmitter Opt-out Fee</b>	\$36.35		Rule 17(a)
<b>Monthly meter reading charge</b>	\$10.05		
<b>Equipment &amp; Fuel Charges</b>			Rules <a href="#">7</a> / <a href="#">8</a> / <a href="#">9</a>
		<u>Equipment charges</u>	<u>Fuel charges</u>
Back-hoe	\$ 48.00	per hour	<u>\$6.00 per day</u>
Compressor & tools	\$ 250.00	per day	<u>\$6.00 per day</u>
Crew truck	\$ 64.00	per hour	<u>\$6.00 per day</u>
Concrete saw	\$ 225.00	per day	<u>\$6.00 per day</u>
Dump truck	\$ 50.00	per hour	<u>\$6.00 per day</u>
Generator	\$ 69.50	per day	<u>\$6.00 per day</u>
Pick-up truck	\$ 25.00	per hour	<u>\$6.00 per day</u>
Skid-steer	\$ 32.00	per hour	<u>\$6.00 per day</u>
Tapping tool	\$200.00	First tap + tool	
	\$100.00	each additional tap	
Traffic control devices	\$150.00	per day	
Trash pump	\$ 160.50	per day	<u>\$6.00 per day</u>
Whacker / compactor	\$ 130.00	per day	<u>\$6.00 per day</u>
Vacuum truck / trailer	\$ 64.00	per hour	<u>\$6.00 per day</u>
Boring tools	\$ 300.00	per day	
Light tower	\$ 200.00	per day	<u>\$6.00 per day</u>

Equipment charges based on Cal Trans / contractor rates.

# CACHUMA OPERATION & MAINTENANCE BOARD

## BOARD MEMORANDUM

Date:	May 23, 2022
Submitted by:	Joel Degner
Approved by:	Janet Gingras

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**SUBJECT:** Resolution No. 751 - 2021-2025 Infrastructure Improvement Plan (IIP) - Lake Cachuma Emergency Pumping Facility Secured Pipeline Project (Project)

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**RECOMMENDATION:**

The Board of Directors review the COMB staff report and the proposed project expenditures, construction contract costs, management support services contract costs, and engineering during construction contract costs for the installation of the Lake Cachuma Emergency Pumping Facility Secured Pipeline Project (Project) and:

- 1) Adopt Resolution No. 751 approving the Project and associated expenditures.
- 2) Award the Construction Contract to the most responsive, responsible proposer and authorize COMB's General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3 of COMB's 1986 Joint Powers Agreement (JPA), to issue a Notice of Award to Cushman Contracting Corporation (CCC), execute a contract with CCC in an amount not to exceed \$4,158,035, and issue a Notice to Proceed per the contract documents for construction of the Project.
- 3) In consideration of "time is of the essence" resulting from the current global supply chain issues and petroleum products cost volatility, authorize the General Manager to issue a Notice of Intent to Award to CCC (limited to \$25,000 for preparation of long lead item submittals), in the interim period prior to ratification by COMB's Member Agencies, to ameliorate any potential delays in ordering materials and services critical to the Project (Limited Preliminary Work).
- 4) Approve the Construction Management Support Services consultant and authorize the General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3 of COMB's JPA, to issue a Notice of Award to Flowers and Associates, Inc. (Flowers), execute a Professional Services Agreement (PSA) with Flowers in an amount of \$130,330, and issue a Notice to Proceed per the contract documents for construction management services on the Project.
- 5) Approve an Engineering During Construction Services (sole-source) contract and authorize the General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3 of COMB's JPA, to execute a PSA with Makai Ocean Engineering, Inc. in an amount not to exceed \$90,000, and issue a Notice to Proceed per the contract documents for engineering services during construction of the Project.

**SUMMARY:**

Lake Cachuma serves as the primary water supply for approximately 208,000 people living on the South Coast of Santa Barbara County (South Coast). Water from Lake Cachuma is delivered through an intake tower (having various gates) located approximately mid-reservoir, which thereafter flows into the 6.4 mile Tecolote Tunnel and then through 26 miles of South Coast Conduit (SCC) pipeline.

COMB is responsible for diversion of water to the South Coast through the Tecolote Tunnel, as well as the operation and maintenance of the SCC. COMB's Member Agencies depend on Cachuma Project water, State Project water, and supplemental water conveyed through the SCC for the major portion of their surface water supply. COMB coordinates closely with the United States Bureau of Reclamation (Reclamation) and the staff of Member Agencies to ensure that water supplies meet the daily demands of these agencies.

On July 8, 2021, California Governor Newsom declared Santa Barbara County to be included in the State's emergency drought declaration. As of this date, the National Integrated Drought Information System, a division of the National Oceanic and Atmospheric Administration (NOAA), is publicly advising, among other things, that 100% of Santa Barbara County remains affected by severe drought and that the period January to March 2022 was the third driest such period during the past 128 years. As of May 2022, Lake Cachuma is below 45% storage capacity and is expected to lose the ability to gravity-feed into the lower gates of the intake tower, should the current dry conditions and severe drought persist.

This Project seeking approval by the COMB Board only involves the installation of a bottom-mounted (secured) pipeline connected to the existing intake tower at Lake Cachuma and extending 3,600 feet to the west, allowing access to deeper and colder lake water. The Project was recommended as a Phase 2 Management Action in the comprehensive 2020 Lake Cachuma Water Quality and Sediment Management Study prepared by Woodard and Curran, wherein it was referred to as the "North Portal Intake Tower Gate 5 Extension."

In the Project, the secured pipeline will consist of new 36" HDPE pipe anchored to the bottom of Lake Cachuma with approximately 160 precast concrete collars. The lake-end of the secured pipeline will include a screened gravity intake system that would allow the reactivation of the lowest gate on the intake tower (Gate 5). If the severe drought conditions continue into the winter of 2022-2023, only then will COMB staff need to request that the COMB Board consider the approval of the installation and operation of the related Emergency Pumping Facility (EPF floating barge or pump station) in the Spring/Summer 2023. The secured pipeline has a flexible connection that could be attached to the EPF floating barge at the Site 1 location, 3,600 feet from the intake tower (Figure 1), if and when necessary in the future.

In the event it became necessary to approve, install and operate the EPF floating barge in 2023, that barge would only operate temporarily until lake levels returned to a normal operating level to again allow gravity flow into the intake tower (Gate 5). As such, the Project contracts recommended for approval by the COMB Board do not include the installation of the EPF floating barge. The installation of the EPF floating barge would be presented to the Board exclusively at a later date, under a separate contract, should severe drought conditions continue unabated, preventing the gravity flow of water into the intake tower (currently forecast to occur in or about Spring/Summer 2023).

The objectives of this Project are to (1) reduce the elevation triggers for installing the EPF floating barge; (2) eliminate the need to install and remove temporary anchor piles and floating pipeline; (3) eliminate the need to store the pipeline near the shore of the lake; (4) reduce the costs for each subsequent use of the EPF floating barge; and (5) reduce the period between initial EPF floating barge deployment and operation from over one (1) year to 120 days. With the secured pipeline installed on the bottom of the lake, the remaining assembly would include only the temporary EPF floating barge. During normal conditions, the gravity intake connected to Gate 5 would be used to improve the water quality delivered from the lake. In general, deeper water is colder and has slightly lower total organic carbon concentrations, which reduces the formation of disinfection byproducts generated during necessary water treatment.

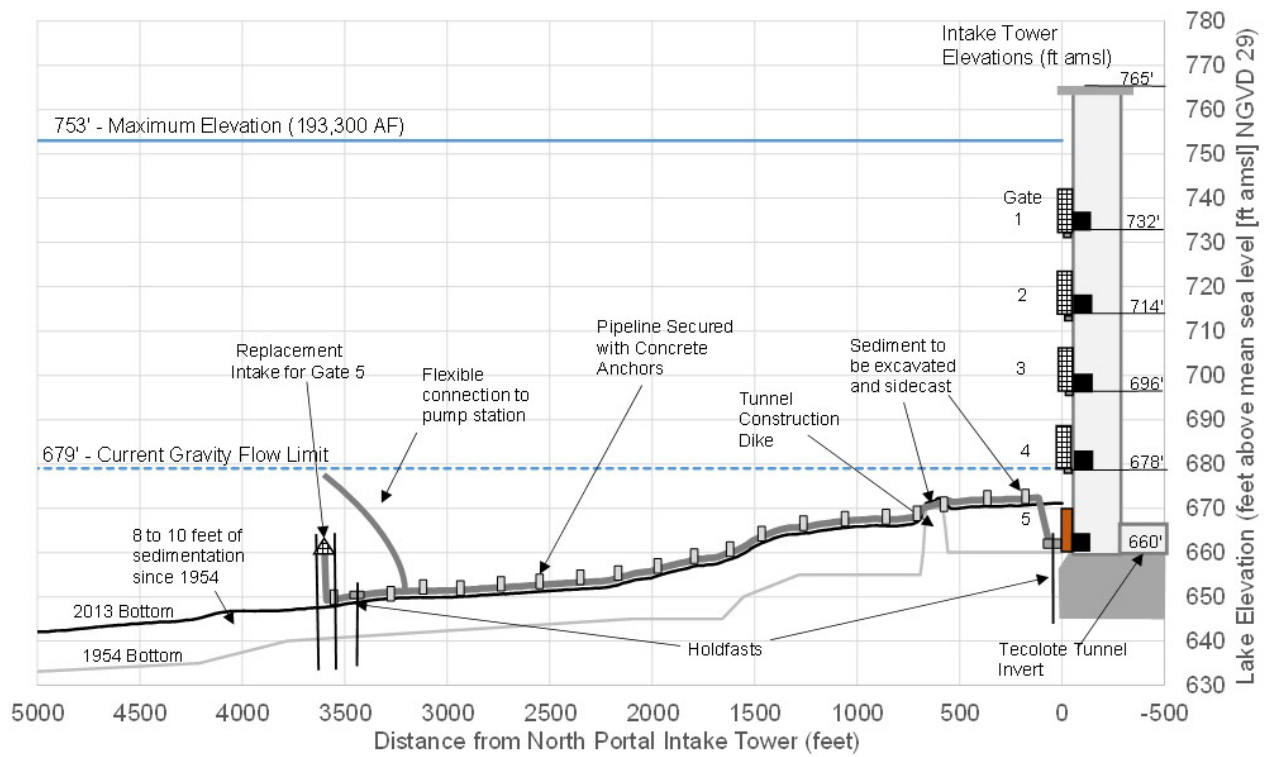
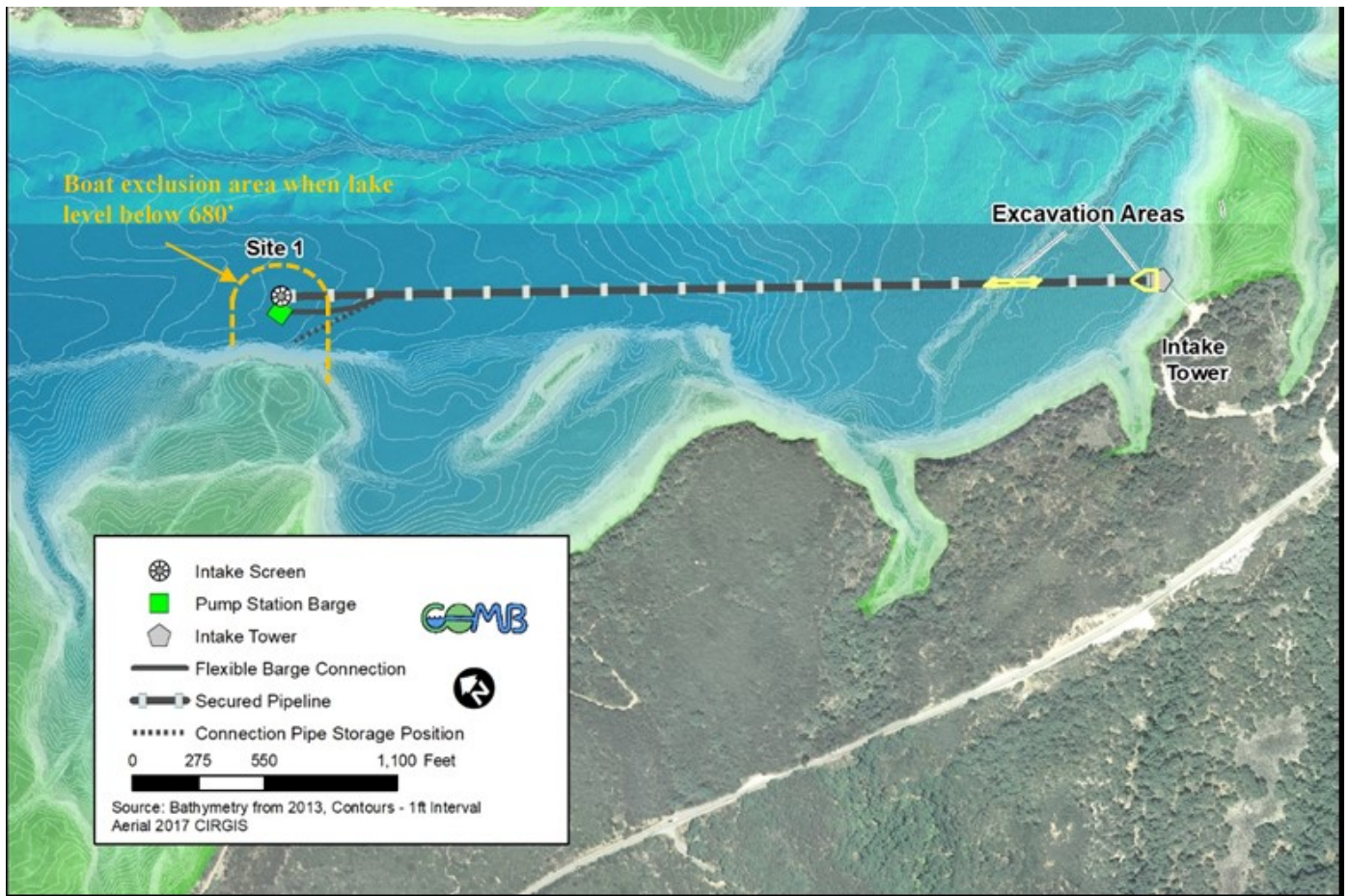
In the history of Lake Cachuma, an emergency pumping system has been installed on three (3) separate occasions: 1957, 1990, and 2014-17. However, demands are now higher for the lake's water than they were in the early years of the Cachuma Project, including those of the South Coast, the increased downstream water rights releases following the implementation of WR 89-19 in 1989, the increased flow release requirements for fish that were implemented as part of the 2000 Biological Opinion which increased with Water Right Order 2019-148, and as a result of climate change, which is expected to further reduce the lake's inflow and increase the lake evaporation in the future. All these factors will likely lead to the lake elevation being lower than it has been in the past, and likely result in the EPF floating barge being more frequently deployed in the future. The initial one-time financial investment in this Project, in which the secured pipeline is installed, will be realized as significant long-term cost savings, as compared to the costs for the second and subsequent temporary deployments of the EPF floating barge, along with the previously used floating pipeline.

### **PROJECT EXPENDITURES**

In 2018, the COMB Board approved funding for Makai to perform a feasibility study on a secured pipeline to be installed at Lake Cachuma. In 2019, the COMB Board approved a contract for continued engineering support to design the Lake Cachuma Secured Pipeline at Site 1 on the bottom of the lake to be used in this Project. Makai completed the designs, which included pipe weight design, spacing, deployment methodology, air entrainment specifications and intake system designs and specifications. In addition, Makai prepared construction bid documents for solicitation of this Project, including pipeline details and specifications, pipeline connection to the intake tower, the screened gravity intake system and pipeline connection to a temporary EPF floating barge (if needed). Plans, specifications, and an engineer's opinion of probable costs were included in the scope of work. The final costs for the feasibility study and completed bid-ready designs and specifications totaled \$273,000.

The Fiscal Year 2022-23 COMB Draft Operating Budget contains planned funding for the construction of the Project. As depicted in the 3<sup>rd</sup> Amendment of the IIP, the Project's expenditures for construction, management services and engineering services during construction are planned to be approximately \$4,400,000.

In 2019, COMB staff applied for and was awarded a grant for the Project from Reclamation's Drought Resiliency Grant Program in the amount of \$750,000 (Reclamation Grant). In 2021, staff also applied for and was awarded grant funding for the Project through the California Department of Water Resources (DWR) Urban and Multibenefit Drought Relief Program in an amount of \$2,250,000 (DWR Grant). The total amount of federal and state grant funding awarded to COMB equals \$3,000,000.



**Figure 1. Secured Pipeline Plan and Profile**

## **CONSTRUCTION CONTRACTOR BID SOLICITATION**

Formal bid solicitation for the construction portion of the Project was posted at a public bid room and on the COMB website on Thursday, April 7, 2022, with a mandatory pre-bid conference site visit occurring on Tuesday, April 19, 2022. Three (3) contractors attended the pre-bid site visit, including Schock Contracting, Toro Enterprises, and Cushman Contracting Corporation (CCC).

One bid was received by the published deadline, with the sealed bid publicly opened on Thursday, May 5, 2022, at 2:01 pm at the COMB Headquarters office. The bid evaluation was performed by Makai, with Cushman Contracting Corporation being responsive and responsible, and with a not-to-exceed bid proposal of \$4,158,035. CCC has been determined to have the requisite equipment, personnel and technical expertise to successfully complete the construction of this Project.

COMB staff recommends that the Board authorize the COMB General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3 of COMB's JPA, to issue a Notice of Award to CCC, execute a contract with CCC in an amount not-to-exceed \$4,158,035, and issue a Notice to Proceed per the contract documents for construction of the Project.

In consideration of "time is of the essence" resulting from the current global supply chain issues and petroleum products cost volatility, staff recommends the Board authorize the General Manager to issue a Notice of Intent to Award to CCC (limited to \$25,000 for preparation of long lead item submittals), in the interim period prior to ratification by COMB's Member Agencies, to ameliorate any potential delays in ordering materials and services critical to the Project (Limited Preliminary Work).

## **CONSTRUCTION MANAGEMENT SUPPORT SERVICES CONTRACT**

A Request for Proposal (RFP) for construction management support services was issued on Thursday, April 14, 2022, with proposals due on Thursday, May 5, 2022, at 4:00 pm. Two (2) proposals were received and evaluated on each firm's ability to meet all aggregate project requirements based on responsiveness of the proposal, specialized experience and technical competence, cost of services estimate, and proposed technical approach. The most suitable proposal was submitted by Flowers & Associates, Inc. (Flowers) in the amount of \$130,330.

COMB staff recommends that the Board authorize the General Manager, contingent upon ratification of the Project by the COMB Member Agencies pursuant to Section 1.3 of COMB's JPA, to issue a Notice of Award to Flowers, execute a Professional Services Agreement (PSA) with Flowers in the amount of \$130,330, and issue a Notice to Proceed per the contract documents for construction management services on the Project.

## **ENGINEERING DESIGN SERVICES DURING CONSTRUCTION CONTRACT**

Makai completed the final designs for the Project. COMB staff subsequently issued the bid documents for construction of the Project with construction planned as early as September 2022. In support of these plans, and as the design engineer, Makai submitted a proposal to provide design support services during the construction phase of the Project (controlled submergence). Makai will review key submittals (plans and materials) from the contractor, provide input on requests for information, perform technical analysis (if needed), and will provide two (2) engineers to be on site during construction of the Project who are experienced in the installation of the secured pipeline and intake assembly. Makai's role will be technical and in an observational capacity for installation support services during the course of the Project.

Staff is recommending that the Board authorize the General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3 of COMB's JPA, to execute a PSA with Makai in an amount not to exceed \$90,000, and issue a Notice to Proceed per the contract documents for engineering services during construction of the Project. The sole-source, non-competitive bid (NCB) justification is attached to this memorandum.

**FISCAL IMPACTS:**

The Project's budget for fiscal year 2022-2023 is \$4,400,000. This budget amount includes \$4,158,035 for construction costs, \$130,330 for management support services, and \$90,000 for engineering during construction contract costs during the course of the Project.

**ENVIRONMENTAL COMPLIANCE:**

All permits will be acquired prior to construction commencement on the Project. Reclamation also prepared a Categorical Exclusion Checklist (CEC) for the Project, as required by the National Environmental Policy Act (NEPA) in November 2021. Similarly, COMB filed a Notice of Exemption (NOE) under the California Environmental Quality Act (CEQA) with the Santa Barbara County Clerk of the Board of Supervisors on December 3, 2021.

**COMMITTEE STATUS:**

The Operations Committee reviewed the COMB staff report and the proposed project expenditures, construction contract costs, management support services contract costs, and engineering during construction contract costs for the installation of the Lake Cachuma Emergency Pumping Facility Secured Pipeline Project (Project) and forwards to the Board of Directors with a recommendation to:

- 1) Adopt Resolution No. 751 approving the Project and associated expenditures.
- 2) Award the Construction Contract to the most responsive, responsible proposer and authorize COMB's General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3 of COMB's 1986 Joint Powers Agreement (JPA), to issue a Notice of Award to Cushman Contracting Corporation (CCC), execute a contract with CCC in an amount not to exceed \$4,158,035, and issue a Notice to Proceed per the contract documents for construction of the Project.
- 3) In consideration of "time is of the essence" resulting from the current global supply chain issues and petroleum products cost volatility, authorize the General Manager to issue a Notice of Intent to Award to CCC (limited to \$25,000 for preparation of long lead item submittals), in the interim period prior to ratification by COMB's Member Agencies, to ameliorate any potential delays in ordering materials and services critical to the Project (Limited Preliminary Work).
- 4) Approve the Construction Management Support Services consultant and authorize the General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3 of COMB's JPA, to issue a Notice of Award to Flowers and Associates, Inc. (Flowers), execute a Professional Services Agreement (PSA) with Flowers in an amount of \$130,330, and issue a Notice to Proceed per the contract documents for construction management services on the Project.
- 5) Approve an Engineering During Construction Services (sole-source) contract and authorize the General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3 of COMB's JPA, to execute a PSA with Makai Ocean Engineering, Inc. in an amount not to exceed \$90,000, and issue a Notice to Proceed per the contract documents for engineering services during construction of the Project.

**LIST OF EXHIBITS:**

1. Resolution No. 751
2. Non-Competitive Bid Justification



**RESOLUTION NO. 751**

**RESOLUTION OF THE GOVERNING BOARD OF THE  
CACHUMA OPERATION & MAINTENANCE BOARD  
APPROVING THE LAKE CACHUMA EMERGENCY PUMPING FACILITY  
SECURED PIPELINE PROJECT, AUTHORIZING A CAPITAL EXPENDITURE IN  
EXCESS OF ONE MILLION DOLLARS FOR THE PROJECT AS PROVIDED  
HEREIN, SELECTING A CONTRACTOR, CONSTRUCTION MANAGEMENT  
SUPPORT SERVICES CONSULTANT, AND ENGINEERING DURING  
CONSTRUCTION SERVICES; APPROVING CONTRACT AGREEMENTS FOR THE  
PROJECT AND AUTHORIZING RELATED ACTIONS THERETO**

**RECITALS**

**WHEREAS**, the Cachuma Operation & Maintenance Board (COMB) is a joint powers authority and public entity, organized and existing in the County of Santa Barbara in accordance with Government Code Section 6500 *et seq.*, and operating pursuant to the 1996 Amended and Restated Agreement for the Establishment of a Board of Control to Operate and Maintain the Cachuma Project - Cachuma Operation And Maintenance Board, dated May 23, 1996 (“Amended and Restated Agreement”), as amended by an Amendment to the Amended and Restated Agreement made effective September 16, 2003; and as amended by the Second Amendment to the 1996 Amended and Restated Agreement made effective November 20, 2018 (collectively the Joint Powers Agreement or JPA); and

**WHEREAS**, the Member Agencies of COMB are the Goleta Water District, the City of Santa Barbara, the Montecito Water District, and the Carpinteria Valley Water District; and

**WHEREAS**, COMB operates and maintains Cachuma Project facilities pursuant to a Transfer of Operation and Maintenance Contract with the United States Bureau of Reclamation (Reclamation); and

**WHEREAS**, on July 8, 2021, California Governor Newsom proclaimed a state of emergency for Santa Barbara County due to drought conditions and directed state agencies to take further actions to bolster drought resilience and prepare for potential impacts to communities, businesses and ecosystems; and

**WHEREAS**, as of May 2022, the National Integrated Drought Information System, a division of the National Oceanic and Atmospheric Administration (NOAA), is publicly advising, among other things, that 100% of Santa Barbara County remains affected by severe drought and that the period January to March 2022 was the third driest such period during the past 128 years; and

**WHEREAS**, as of May 2022, Lake Cachuma is below 45% storage capacity and is expected to lose the ability to gravity-feed into the lower gates of the intake tower, should the current dry conditions and severe drought persist; and

**WHEREAS**, in early 2019, through a competitive Request for Proposal (RFP) process, COMB engaged Makai Ocean Engineers, Inc. (Makai) to complete a feasibility study for the Lake Cachuma Emergency Pumping Facility Secured Pipeline Project (“Project”), and after approval



from the COMB Governing Board, further engaged Makai to complete designs, specifications and bid solicitation documents for the Project; and

**WHEREAS**, the Project was recommended as a Phase 2 Management Action in the comprehensive 2020 Lake Cachuma Water Quality and Sediment Management Study prepared by COMB consultant Woodard and Curran, wherein the Project was referred to as the "North Portal Intake Tower Gate 5 Extension"; and

**WHEREAS**, the Project involves only the installation of a bottom-mounted (secured) pipeline connected to the existing intake tower at Lake Cachuma and extending 3,600 feet to the west, allowing access to deeper and colder lake water. The secured pipeline will consist of new 36" HDPE pipe anchored to the bottom of Lake Cachuma with approximately 160 precast concrete collars. The lake-end of the pipeline will include a screened gravity intake system that would allow the continued use of the lowest gate on the intake tower (Gate 5), which will allow continued gravity water flow to the Tecolote Tunnel and into the South Coast Conduit (SCC); and

**WHEREAS**, should the current severe drought conditions continue into the winter of 2022-2023, only then will COMB staff decide whether to request that the COMB Board consider the approval of the temporary installation and operation of the related Emergency Pumping Facility (EPF floating barge or pump station), possibly in the Spring/Summer 2023. The secured pipeline has a flexible connection that could be attached to the EPF floating barge at the Site 1 location, 3,600 feet from the intake tower, if and when it is necessary in the future; and

**WHEREAS**, in the history of Lake Cachuma, an emergency pumping facility has been installed on three (3) separate occasions: in 1957, 1990 and 2014-2017; and

**WHEREAS**, the objectives of the Project are to (1) reduce the elevation triggers for installing the temporary EPF floating pump station; (2) eliminate the need to install and remove temporary anchor piles and floating pipeline; (3) eliminate the need to store any pipeline near the shore of the lake; (4) reduce the costs for any subsequent use of the EPF floating barge; and (5) reduce the period between initial EPF floating barge deployment and operation from over one (1) year to 120 days; and

**WHEREAS**, to the extent the temporary EPF pumping barge is needed in the future, the COMB Board will be specifically asked to approve that particular component under a separate and distinct Board governing resolution that will designate and comply with the requirements outlined in the environmental documents. More specifically, in the event the temporary EPF floating barge is needed and approved by the COMB Board in the future, its installation and use will be expressly prohibited from diverting (1) unallocated Cachuma Project water, (2) water credited to Water Right 89-18 Above Narrows and Below Narrows accounts,<sup>1</sup> (3) Minimum Pool (12,000-acre feet), and (4) any water needed to meet federal Endangered Species Act (ESA) requirements and Water Right 2019-0148 requirements; and

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<sup>1</sup> If necessary and when essential for COMB to move any Board approved EPF floating barge from the Site 1 location to a Site 2 location (previously used in 2016), COMB will operate the EPF floating barge with the intent to maintain the Lake elevation at 656 feet or higher prior to the start of the downstream release for the Below Narrows Account, provided that (1) the Below Narrows Account has water credits and (2) the sum of the Above Narrows Account and the Below Narrows Account exceeds 6,000 acre-feet prior to such a release.

**WHEREAS**, it is necessary for COMB to undertake this emergency action to maintain the service of an existing water entry gate (Gate 5), and related actions thereto, thereby ensuring the continuing gravity conveyance and supply of Lake Cachuma Project water, State Project and supplemental purchased water through the intake tower to the Tecolote Tunnel/SCC and then to COMB's South Coast Member Agencies for distribution to their customers and residents; and

**WHEREAS**, the Governing Board desires to approve the Project and associated expenditures; and

**WHEREAS**, formal bid solicitation for the construction portion of the Project was posted at a public bid room and on the COMB website on Thursday, April 7, 2022, with a mandatory pre-bid conference site visit occurring on Tuesday, April 19, 2022. Three (3) contractors attended the pre-bid site visit, including Schock Contracting, Toro Enterprises, and Cushman Contracting Corporation (CCC); and

**WHEREAS**, one bid was received by the published deadline, with the sealed bid publicly opened on Thursday, May 5, 2022, at 2:01 pm at the COMB Headquarters office. The bid evaluation was performed by Makai, with CCC being responsive and responsible, and with a not-to-exceed bid proposal of \$4,158,035.00. CCC has been determined to have the requisite equipment, personnel and technical expertise to successfully complete the construction of this Project; and

**WHEREAS**, COMB staff recommends that the Governing Board authorize the COMB General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3(h) *et seq.* of COMB's JPA, to issue a Notice of Award to CCC, execute a contract with CCC in an amount not-to-exceed \$4,158,035.00, and issue a Notice to Proceed per the contract documents for construction of the Project (Construction Contract Agreement); and

**WHEREAS**, in consideration of "time is of the essence" resulting from the current global supply chain issues and petroleum products cost volatility, COMB staff recommends the Governing Board authorize the General Manager to issue a Notice of Intent to Award to CCC (limited to \$25,000 for preparation of long lead item submittals), in the interim period prior to ratification by COMB's Member Agencies, to ameliorate any potential delays in ordering materials and services critical to the Project (Limited Preliminary Work); and

**WHEREAS**, an RFP for construction management support services was issued on Thursday, April 14, 2022, with proposals due on Thursday, May 5, 2022, at 4:00 pm. Two (2) proposals were received and evaluated on each firm's ability to meet all aggregate Project requirements based on responsiveness of the proposal, specialized experience and technical competence, cost of services estimate, and proposed technical approach. The most suitable proposal was submitted by Flowers & Associates, Inc. (Flowers) in the amount of \$130,330.00; and

**WHEREAS**, COMB staff recommends that the Governing Board authorize the General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3(h) *et seq.* of COMB's JPA, to issue a Notice of Award to Flowers, execute a Professional Services Agreement (PSA) with Flowers in the amount of \$130,330.00, and issue a Notice to Proceed per the PSA documents for construction management services on the Project (PSA for Management Services); and

**WHEREAS**, Makai has completed the final designs for the Project. COMB staff subsequently issued the bid documents for construction of the Project with construction planned as early as September 2022. In support of these plans, and as the design engineer, Makai submitted a proposal to provide design support services during the construction phase of the Project (controlled submergence). Makai will review key submittals (plans and materials) from the contractor, provide input on requests for information, perform technical analysis (if needed), and will provide two (2) engineers to be on site during construction of the Project who are experienced in the installation of the secured pipeline and intake assembly. Makai's role will be technical and in an observational capacity for installation support services during the course of the Project; and

**WHEREAS**, COMB staff recommends that the Governing Board authorize the General Manager, contingent upon ratification of the Project by COMB's Member Agencies pursuant to Section 1.3(h) *et seq.* of COMB's JPA, to issue a Notice of Award to Makai in the amount of \$90,000.00, execute a contract agreement with Makai for the engineering support services during construction of the Project, and to approve such an agreement between COMB and Makai (Engineering Support During Construction Contract Agreement); and

**WHEREAS**, the estimated cost of the Project is in excess of One Million Dollars (\$1,000,000.00) and, pursuant to Section 1.3(h) *et seq.* of COMB's JPA, the Governing Board desires to contingently authorize such expenditure and acknowledges that authorization of the subject expenditure for the Project requires both unanimous consent by the Governing Board, as well as ratification by each and all of COMB's Member Agencies; and

**WHEREAS**, the Governing Board, pursuant to a competitive, publicly solicited bid process desires to select a contractor for the Project, and to approve the Construction Contract Agreement between COMB and CCC; and

**WHEREAS**, the Governing Board, pursuant to a competitive, publicly solicited RFP process desires to select a construction management support services consultant for the Project, and to approve the PSA for Management Services between COMB and Flowers; and

**WHEREAS**, the Governing Board, pursuant to COMB's procurement policy regarding sole-source contracts, desires to continue the engagement of Makai for the Engineering Support During Construction Contract Agreement for the Project, and to approve such agreement between COMB and Makai; and

**WHEREAS**, in 2019, Reclamation announced the selection of COMB to receive federal grant funding for the Project through their WaterSMART Drought Resiliency Grant funding program; and

**WHEREAS**, in March 2022, the California Department of Water Resources (DWR) announced the selection of COMB to receive State grant funding for the Project from the Urban and Multibenefit Drought Relief Grant Program; and

**WHEREAS**, COMB is the responsible agency for purposes of environmental review of the Project under the California Environmental Quality Act (CEQA), pursuant to Public Resources Code § 21000 *et seq.*, and the State "Guidelines for Implementation of the California Environmental Quality Act"; and

**WHEREAS**, on December 3, 2022, in compliance with CEQA, COMB filed with the Santa Barbara County Clerk a Notice of CEQA Exemption (NOE) for the Project. The NOE identified the applicable exemptions as: (1) CEQA Guidelines Exemption section 15301 *et seq.*, relating to a categorical exemption for existing facilities in order to allow the continued operational delivery of reservoir water to the inlet tower; and (2) CEQA Guidelines Exemption section 15269 *et seq.*, relating to actions necessary to prevent or mitigate an emergency. During the 35-day notice period, no comments to the NOEs were received by COMB; and

**WHEREAS**, in December 2021, Reclamation issued a Categorical Exclusion Checklist (CEC) for the Project pursuant to the requirements in 40 CFR 1501.4 of the National Environmental Policy Act (NEPA) procedures; and

**WHEREAS**, all environmental permits will be obtained prior to construction of the Project; and

**WHEREAS**, based on the foregoing, COMB proposes to construct the Project in response to the current severe drought conditions.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF COMB AS FOLLOWS:**

1. The Governing Board finds and determines that the facts set forth in the above recitals and in the documents referenced herein are true and correct.
2. The Governing Board approves the Project and a capital expenditure of funds for the Lake Cachuma Emergency Pumping Facility Secured Pipeline Project in excess of One Million Dollars (\$1,000,000.00), with such approval contingent upon ratification of such expenditure by each and all of COMB's Member Agencies in accordance with Section 1.3(h) *et seq.* of the JPA, receipt of all applicable permits, and available funding.
3. The Governing Board selects Cushman Contracting Corporation (CCC) as the construction contractor for the Project, and upon ratification of the Project by the Member Agencies, authorizes the General Manager to issue a Notice-of-Award, execute the Construction Contract Agreement, and issue a Notice-to-Proceed for the Project in accordance with the terms and conditions of the Construction Contract Agreement, in an amount not-to-exceed \$4,158,035.00.
4. The Governing Board selects Flowers & Associates, Inc. as the construction management support services consultant for the Project and, upon ratification of the Project by the Member Agencies, authorizes the General Manager to issue a Notice-of-Award, execute the PSA for Management Services for the Project, and issue a Notice-to-Proceed in accordance with the terms and conditions of the PSA for Management Services, in an amount not-to-exceed \$130,330.00.
5. The Governing Board approves the continued engagement with Makai Ocean Engineering, Inc. as the engineering during construction support services consultant for the Project and, upon ratification of the Project by the Member Agencies, authorizes the General Manager to execute the Engineering Support

During Construction Contract Agreement for the Project in accordance with the terms and conditions of the Engineering Support During Construction Contract Agreement, in an amount not-to-exceed \$90,000.00.

- 6. COMB’s officers and staff, including the General Manager, are hereby authorized and directed, pursuant to this contingent approval, to do all things necessary and appropriate (including, but not limited to, the preparation and review of documents, the application for and processing of necessary permits and filing of environmental documents and any other actions) in order to advance the processing and final execution of the Construction Contract Agreement, PSA for Management Services and the Engineering Support During Construction Contract Agreement, as well as the implementation of the Project, including the Limited Preliminary Work.
- 7. This Resolution shall take effect immediately.

**PASSED, APPROVED AND ADOPTED** by the Governing Board of the Cachuma Operation and Maintenance Board, this 23<sup>rd</sup> day of May 2022, by the following roll call vote:

**Ayes:**

**Nayes:**

**Absent/Abstain:**

**APPROVED:**

\_\_\_\_\_  
President of the Governing Board

**ATTEST:**

\_\_\_\_\_  
Secretary of the Governing Board



# Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013  
Phone (805) 684-2816

BOARD OF DIRECTORS

*Case Van Wingerden*  
President  
*Kenneth Stendell*  
Vice President  
*Polly Holcombe*  
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*Matthew Roberts*

GENERAL MANAGER

*Robert McDonald, P.E. MPA*

To: CVWD Board of Directors

From: Bob McDonald, General Manager

Date: June 8, 2022

## **For Consideration: Process for Intent to Serve Letter Requests**

Staff reviewed the District's intent to serve letter issuing policy with reference to the current extended drought conditions. The following questions were considered in this review:

1. What is the general purpose of the ITS letter?
2. Is the issuance of the ITS letter a determination by the District that there is sufficient water supply to serve the proposed project during drought or on average?
3. Is it appropriate to issue ITS letters through an administrative process versus a discretionary process?
4. Is it appropriate to stop issuing ITS letters when a moratorium is not in the place?

### **Purpose of the Intent to Serve Letter**

The Intent to serve letter is both a planning tool and a process tool used between land use agencies and resource agencies. It provides a mechanism for the resource agencies to understand the proposed changes in land use through communication from the land use agency. For example, if a developer is proposing to construct a 25-unit condominium project on Main Street and resource agencies such as water and sewer agencies aren't aware, it could have negative results on the planning of those agencies and eventually, if this scenario is repeated, capacity for the resource in question would be exceeded by developments. So, one primary function of the ITS letter is a planning tool for the resource agencies to review the impacts of proposed projects on existing and planned resources. Additionally, the ITS letter is a process tool used by the land use agency during the land entitlement process. This process is a review and approval process, both administrative and discretionary, that the land use and building and safety agencies provide for would be developers. The ITS letter is one of many

verifications for the land use agency to confirm sufficient resources. The letter signals that the resource agency has reviewed the proposed project, verified that the resource or future planned resource is sufficient for the proposed project to be constructed. The ITS letter can also include conditions be imposed on the project for the resource agency to adequately serve the project.

There is an implied vesting (right for process to move forward) after the ITS letter is issued for the resource in question. To rescind an ITS letter could elicit legal challenge and may need research to determine the risk on a case-by-case basis. CVWD issues ITS letters with a one-year expiration. The purpose of the expiration is generally not to change course on its determination of available resources, but to adjust conditions as necessary given the lengthy time frame of the entitlement process.

### **The Intent to Serve Letter and Drought**

Historically droughts have been 3 or 4 years in length for Carpinteria Valley and resulted in the development of new diverse water supplies. For example, pre 1950 Carpinteria Valley was exclusively reliant on local groundwater. During the 1940s a significant drought caused local wells to dry up. The communities of the Santa Barbara County's south coast all experienced similar conditions. As a result, the Cachuma Project was developed to supply an additional 30,000 AFY of water to the South Coast. In the late 1980s, a drought caused water shortages throughout Santa Barbara County and the Coastal Branch of the State Water Project was constructed bringing as much as 45,486 AFY of State Water to the County. In the recent 2013 to 2022 drought the Desalination Project in Santa Barbara was activated and many reuse projects are under development including the CVWDs CAPP project.

Droughts have the effect of depletion of normal water storage, uncertainty with respect to future water supplies, and the need to conserve water over the drought period. This is usually manageable over shorter drought periods (3 to 4 years) but can be challenging when droughts extend beyond 5 years in duration. The longer droughts, such as the one we are currently experiencing, can require expensive purchases of supplemental water and significant conservation in order to meet water demands.

Drought conditions, in the planning setting, is understood to be short-term and not the "normal" condition. As such, drought periods are not typically considered when asking the question "Is there sufficient water supply for a proposed development?" While it is important to consider trends in water supply, particularly climate change related trends, droughts are still considered atypical for the purposes of long-term planning. That is not to say it is appropriate to not acknowledge the occurrence of droughts, but to say that droughts should be consider a stress condition to plan for through diverse water supplies along with storage and conveyance options.

In the Urban Water Management Plan (UWMP) & Water Shortage Contingency Plan (WSCP), there is a stop gap measure called a Meter Moratorium which occurs when CVWD reaches a 40% shortage condition. This measure is a temporary water use restriction and is only in effect while the shortage is 40% or greater. A meter moratorium is not understood in Carpinteria Valley Water supply planning documents as a long-term planning condition. For this reason, when issuing the ITS letter, Staff looks at average water demands versus average water supplies to answer the question of adequate water supply. The question of why a 40% trigger for this water use restriction is a question that can be reviewed further if the Board wished to revise the trigger level. These plans are updated every 5 years but can be revised at any time. To update the plan, a public process is required, and the board must adopt by resolution the updated versions.

In the process of evaluating how drought should be considered when evaluating new development, staff found that financial Impacts on water supply from development is a consideration that has not been explicitly defined in the ITS Process. In response to this finding, Staff is working on a mathematical approach (allocation program) to allocate existing and planned water supplies to parcels within the District. This will allow the Staff to more definitively calculate the financial impacts of land use intensification and recover these costs from developers.

### **Intent to Serve Letters, Discretionary or Administrative?**

In the review of the ITS letter process, Staff considered the question of whether the process should be administrative (staff determination) or discretionary (Board determination). The Staff surveyed other water Districts in the area and found that none of the agencies use a discretionary process for the issuance of ITS letters. The Staff found that some agencies report the issuance of ITS letters to the Board on a regular basis. Finally, Staff found that the process of determination of sufficiency of water supply by the Staffs of other agencies varies in complexity but is generally mathematical and can be done administratively using documents such as the UWMP and WSCP, which are considered the primary water supply planning documents for water agencies across the state.

### **Suspension of ITS letters when a moratorium is not in the place?**

Staff reviewed the option of temporary suspension of the issuance of ITS letters, in light of the significance of the current drought. Currently, CVWD is in a Stage 2 drought condition (anticipates a 20% shortage in the next year) and will move into a Stage 3 drought condition if the coming winter has below average precipitation. As stated earlier in this report the UWMP & WSCP indicate that a meter moratorium is triggered in a Stage 4 drought condition. As discussed in this report, meter moratoriums are one tool of many water-use restrictions that



are implemented during each stage of a drought. The Idea is that each restriction assists CVWD to achieve its conservation target during that stage of a drought. To implement a moratorium before a Stage 4 drought condition may seem arbitrary and invite legal challenge for developments or projects that are in the process of seeking land use entitlements. In discussion with District legal counsel, Staff determined it is not advisable to diverge from adopted planning and policy documents such as the UWMP & WSCP. If the Board would like to reconsider the UWMP & WSCP triggers for moratoriums it should revise the documents and adopt the revisions. However, there are many developments in the queue that would likely ask that they be considered under the current planning policies. Attached to this report in Table 1 are the current request for ITS letters. The issuance of ITS letters has been on hold since the end of February 2022 in deference to this review.

## **Conclusions**

Staff concluded through its review, based on existing planning documents and policies that the District has a mechanism in place to trigger a temporary meter moratorium at a Drought Stage four condition. Staff believes that it is not advisable to suspend ITS letters when this action is inconsistent with adopted planning documents and policies.

Staff found that the UWMP & WSCP are the primary planning documents where water supply sufficiency should be determined. These planning documents should be used to inform the ITS letter process.

Staff found that the ministerial processing of the ITS Letters is consistent with other agencies and that discretionary review is not typical. One change to the existing process that may be appropriate is that it should include regular reporting to the Board of pending ITS letter requests.

Staff found that the one-year expiration on its letters is a mechanism to revise conditions but not rescind the implied vesting that the ITS letter gives.

Staff found that development impacts should be considered with respect to drought shortages, in the sense that development can have a financial impact to supply water costs during droughts. These impacts should be identified, and costs recovered from developers during the entitlement process similar to the Capital Cost Recovery Fee structure.

## **Recommendations**

No action is required by the Board today, however the following action is recommended for Staff:

If the Board wishes to modify the trigger to a different stage of drought, staff recommends that it begin the process of updating its Water Shortage Contingency Plan. Although, Staff advises to not retroactively apply the changes to the WSCP to any existing ITS Letter requests as it may invite legal challenge; and

Staff recommends that it continue to issue ITS letters in conformance with the UWMP & WSCP; and

Staff Recommends that the ITS letter process continue to be an administrative process, but that staff begin regular reporting to the Board on issuance of the letters; and

Staff recommends that it issue ITS letters with the condition that a projects that intensifies water demand on a given parcel are subject to development impact fees related to water supply costs.

**Table 1- Request for Intent to serve letters**

Land Use	Project Location	Type of Project	# of new meters	Days waiting	Approximate increase in Demand (AFY)
Agency	4253 Carpinteria Avenue	5 New SFR	5	98	1.75
City	4162 Venice Ln	ADU	0	74	0
County	3892 Via Real	business permit for cannabis	0	66	0-6
County	864 Arbol Verde	Addition	0	63	0
City	4610 4th Street	New SFD	0	63	0
County	3376 Foothill Rd	business permit for cannabis	0	44	Undetermined
County	711 Sand Point	House rebuild	0	37	0
County	7350 Shepard Mesa Rd	new pool	0	32	0
County	5390 Foothill Rd	as-built structures/additions	0	31	0
County	6030 Castas Pass Rd	new well and as-built ADU permit	0	30	0
County	225 Lindberg Lane	new houses on RMA lot 12 & 16	2	28	2
County	3485 & 3485 1/2 Padaro	merging lots, demolishing small 750 sqft residence and adding addition to existing structure	0	24	0
County	7392 Shepard Mesa Rd	New house *but already has meter	0	16	0
County	1942 Cate Mesa Rd	Staff has not received plans.Cate school Redo dining commons?	0	14	Undetermined
County	7176 Gobernador Canyon Rd	Employee dwellings + cannabis operation (needs updated REC +1)	0	7	Undetermined
City	501 Concha Loma	New 2 car garage, 97 sqft addition, 1207sqft remodel	0	7	Undetermined
City	4745 Dorrance Way	420 square foot bedroom and bathroom addition	0	7	Undetermined
City	lagunitas Business Park	New business park development,large meters and fire line	2		Undetermined
City	5885 Carpinteria Ave	Hotel 99 rooms, Restaurant, Events Building, Ag, SFD (16units)	20		10-30
County	Ballard Ave Project	New housing development 169 units, landscape and center	171		26-30

## **Memo**

**To:** Bob McDonald, General Manager

**From:** Brian King, District Engineer

**cc:** Norma Rosales, Assistant General Manager

**Date:** 5/26/2022

**Re:** 4994 Carpinteria Ave. information on State Variance.

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### **Background**

The customer at 4994 Carpinteria Avenue, the Santa Cruz Island Foundation, submitted plans to the City of Carpinteria for the exterior improvements to the existing developed building and parking lot to complement recent interior building renovations that were performed under a separate permit. The District was forwarded the plans for the City to review. The Engineering department noted that the total new and renovated landscape areas for the project, per the plans, was 2,876 square feet (sf). The Engineering department issued a comment letter to the City in the response to the plans noting that according to the District Rule 17. Non-residential accounts exceeding 1,000 sf of landscape areas require a dedicated landscape water meter. In addition, it was mentioned that they would be required to install and annually test a reduced pressure principle backflow assembly at the water meter.

The owner wrote a letter to the Board of Directors C/O Robert McDonald dated February 22, 2022 requesting to the Board for an variance of a dedicated landscape meter. The matter was discussed at the April 13<sup>th</sup> Board meeting. To which it was not voted on and staff was asked for additional information of a possible variance at the state level.

### **Finding**

The Model Water Efficient Landscape Ordinance (MWELo), administered by California Department of Water Resources was created in 1992 in response to the 1990 Water Conservation in Landscaping Act (AB325) and went into effect in 1993 with updates in 2010 and 2015. The purpose of the current MWELo is to promote efficient water use through a watershed-based approach in new and retrofitted landscapes.

The City of Carpinteria adopted Ordinance 641, amending Chapter 15.90 of the Carpinteria Municipal Code: Water Efficient Landscaping, incorporating the state MWELo updates, on January 11, 2010. Following Governor Brown's Executive Order, B-29-15, on July 15, 2015, the California Water Commission approved revisions to MWELo. Due to staffing constraints, the City of Carpinteria did not update the MWELo sections since 2010 and has effectuated the 2015 revisions by default.

One of the 2015 revisions to MWEL's Irrigation Design Plan section (California Code of Regulations, Title 23, Division 2, Chapter 2.7 Section 492.7), requires the installation of **dedicated landscape water meters** or submeters for residential landscapes over 5000 sq. ft. and non-residential landscapes over 1000 sq. ft.

In 2018, SB 606 and AB 1668 were enacted by the California State Legislature. This legislation requires DWR and State Water Board to establish standards for (1) indoor residential use; (2) outdoor residential use; (3) outdoor CII use with dedicated irrigation meters; and (4) water losses, by June 2022. The CII standards are currently being determined at this time.

CVWD District Rule 17-f, Irrigation Meters was adopted as part of the Fiscal Year 2019-2020 Rules and Regulations, on July 24, 2019. Following the State's prompt, the District's rule requires the installation of **dedicated landscape meters** for residential landscapes over 5000 sq. ft. and non-residential landscapes over 1000 sq. ft. The District does not allow for the installation of private submeters in lieu of the dedicated landscape meters.

### **Conclusion**

I do not find any type of variance at the State level. The only mention is of a submeter as noted in California Code of Regulation, Title 23, Division 2, Chapter 2.7 Section 492.7 which requires the installation of dedicated landscape water meters or submeters for residential landscape over 5000 sq. ft and non residential landscapes over 1000 sq. ft.. But please note District rule 17 does not account for submeters.

Brian King P.E.

District Engineer



**AGENDA**  
**GROUNDWATER MANAGEMENT & SGMA**  
**COMMITTEE**

At

**CARPINTERIA VALLEY WATER DISTRICT**  
**1301 SANTA YNEZ AVENUE**  
**CARPINTERIA, CALIFORNIA**

**May 24, 2022 at 12:00 pm**

BOARD OF DIRECTORS

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President  
*Kenneth Stendell*  
Vice President  
*Polly Holcombe*  
*Shirley L. Johnson*  
*Matthew Roberts*

GENERAL MANAGER

*Robert McDonald, P.E. MPA*

If interested in participating in a matter before the Board, you are strongly encouraged to provide the Board with public comment in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Secretary at [Public.Comment@cvwd.net](mailto:Public.Comment@cvwd.net) by **11:00 A.M. on the day of the meeting**. Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.

2. Providing Verbal Comment Telephonically. If you wish to make either a general public comment or to comment on a specific agenda item as it is being heard please send an email to the Board Secretary at [Public.Comment@cvwd.net](mailto:Public.Comment@cvwd.net) by **11:00 A.M. on the day of the meeting** and include the following information in your email: (a) meeting date, (b) agenda item number, (c) subject or title of the item, (d) your full name, (e) your call back number including area code. During public comment on the agenda item specified in your email, District staff will make every effort to contact you via your provided telephone number so that you can provide public comment to the Board electronically.

Please note the President has the discretion to limit the speaker's time for any meeting or agenda matter.

**I. CALL TO ORDER**

**II. PUBLIC FORUM** (Any person may address the Groundwater Management & SGMA Committee on any matter within its jurisdiction which is not on the agenda)

**III. OLD BUSINESS** -none

**IV. NEW BUSINESS.**

**A. Consider updated analysis for revenue collection for CGSA operational expenses.**

**B. Consider presentation for upcoming public stakeholder meetings on May 26 and June 14, 2022.**

**V. ADJOURNMENT.**

Robert McDonald, Secretary

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 12:00 p.m., May 21, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

\*\*Indicates attachment of document to agenda packet.



REVISED

A Meeting of the
BOARD OF DIRECTORS
OF THE
CENTRAL COAST WATER AUTHORITY

will be held at 9:00 a.m., on Thursday, May 26, 2022
at 255 Industrial Way, Buellton, California 93427

Members of the public may participate by video call or telephone via
URL: https://v.ringcentral.com/join/008789477
or by dialing (650) 419-1505 and entering access Code/Meeting ID: 008789477 #

Public Comment on agenda items may occur via video call or telephonically, or by submission to the
Board Secretary via email at lfw@ccwa.com no later than 8:00 a.m. on the day of the meeting. In your
email, please specify (1) the meeting date and agenda item (number and title) on which you are
providing a comment and (2) that you would like your comment read into the record during the meeting.
If you would like your comment read into the record during the meeting (as either general public
comment or on a specific agenda item), please limit your comments to no more than 250 words.

Every effort will be made to read comments into the record, but some comments may not be read due
to time limitations. Please also note that if you submit a written comment and do not specify that you
would like this comment read into the record during the meeting, your comment will be forwarded to
Board members for their consideration.

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session
agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the
meeting will be available on the CCWA internet web site, accessible at https://www.ccwa.com.

- Eric Friedman
Chairman
Ed Andrisek
Vice Chairman
Ray A. Stokes
Executive Director
Brownstein Hyatt
Farber Schreck
General Counsel

- Member Agencies
City of Buellton
Carpinteria Valley
Water District
City of Guadalupe
City of Santa Barbara
City of Santa Maria
Goleta Water District
Montecito Water District
Santa Ynez River Water
Conservation District,
Improvement District #1

- Associate Member
La Cumbre Mutual
Water Company

I. Call to Order and Roll Call

II. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code section 54956.9(d) (1)
Name of case: Central Coast Water Authority, et al. v. Santa Barbara County
Flood Control and Water Conservation District, et al. (Case No. 21CV02432)
B. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Government Code section 54956.8
Property: Warren Act Contract
Agency negotiator: Ray Stokes
C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2)
Number of cases: 1

Agenda Item II, the Closed Session, is anticipated to take 30 minutes. The remainder of
the Meeting will start no earlier than 9:30 am.

III. Return to Open Session

- A. Report on Closed Session Actions (if any)

IV. Public Comment – (Any member of the public may address the Board relating to
any matter within the Board’s jurisdiction. Individual Speakers may be limited to
five minutes; all speakers to a total of fifteen minutes.)

V. Consent Calendar

- \* A. Minutes of the April 28, 2022 Regular Meeting
\* B. Bills
\* C. Controller’s Report
\* D. Operations Report
Staff Recommendation: Approve the Consent Calendar

255 Industrial Way
Buellton, CA 93427
(805) 688-2292
Fax (805) 686-4700
www.ccwa.com

Continued

\* Indicates attachment of document to original agenda packet.



**VI. Executive Director's Report**

- \* A. Temporary Warren Act Contract Between CCWA and United States Bureau of Reclamation  
*Staff Recommendation:* Informational item only.  
Staff Recommendation: That the Board authorize the Executive Director to execute a fee agreement with Brownstein Hyatt Farber Schreck LLP for government relations services on a month-to-month basis
- B. Water Supply Situation Report  
*Staff Recommendation:* Informational item only.
- \* C. 2022 Supplemental Water Purchase Program
  - 1. Mojave Water Agency  
*Staff Recommendation:* That the Board Adopt Resolution No. 22-04: A Resolution Of The Board Of Directors Of The Central Coast Water Authority Approving The 2022 Purchase Of Supplemental State Water Project Water Supplies From Mojave Water Agency
  - 2. State Water Contractor Dry Year Transfer Program  
*Staff Recommendation:* That the Board authorize the Executive Director to enter into contracts with numerous Dry Year Transfer Program sellers on behalf of three CCWA Participants
- D. Update on the Voluntary Agreement, Jennifer Pierre, State Water Contractors  
*Staff Recommendation:* Informational item only.
- \* E. CCWA/San Luis Obispo County State Water Transfer Proposal  
*Staff Recommendation:* That the Board authorize the Executive Director to negotiate a contract based on the attached draft term sheet.
- \* F. Aquaterra Water Bank  
*Staff Recommendation:* Informational item only.
- \* G. Amendment to Chemical Contract: (1) ChemTrade Inc. for Liquid Aluminum Sulfate at an initial cost of \$476.27 per dry ton and (2) JCI Jones Chemical Inc. for Liquid Chlorine at an initial cost of \$1,838 per dry ton  
*Staff Recommendation:* That the Board Authorize the Executive Director to execute the contract amendments allowing a quarterly pricing review for the following chemical vendors and initial pricing:
  - Chemtrade LLC for Liquid Aluminum Sulfate at a cost of \$476.27 per dry ton.
  - JCI Jones Chemical for Liquid Chlorine at a cost of \$1,838.00 per ton.
- \* H. State Water Contractors Update  
*Staff Recommendation:* Informational item only.
- \* I. Legislative Report  
*Staff Recommendation:* Informational item only.

**VII. Reports from Board Members for Information Only**

**VIII. Items for Next Regular Meeting Agenda**

**IX. Date of Next Regular Meeting: June 23, 2022**

**X. Adjournment**



# CACHUMA OPERATION AND MAINTENANCE BOARD

## Operations Committee Meeting

Wednesday, May 11, 2022  
12:00 P.M.

---

### **BY TELECONFERENCE**

NOTICE: Pursuant to California Government Code sections 54953(b)(1), (b)(2), (e)(1) and (e)(3) (AB 361), members of the Cachuma Operation & Maintenance Board (COMB) Board of Directors, staff, and members of the public will participate in this meeting electronically by video and/or teleconference, as described below.

### **HOW TO OBSERVE THE MEETING**

Members of the public may observe the meeting as set forth below.

Join Via Video Conference

<https://us02web.zoom.us/j/87946464314?pwd=Z0llK2dydUIZVzJ0dkYycVpXQVI5dz09>  
Passcode: 305338

Join Via Teleconference

US +1 669 900 6833 Meeting ID: 879 4646 4314 Passcode: 305338

### **HOW TO MAKE A PUBLIC COMMENT**

Any member of the public may address the Board on any subject within the jurisdiction of the Board of Directors. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

**By Video:** Those observing the meeting by video may make comments during designated public comment periods using the “raise hand” feature. Commenters will be required to unmute their respective microphone when providing comments.

**By Telephone:** Those observing the meeting by telephone may make comments during the designated public comment periods by pressing \*9 on the key pad to indicate such interest. Commenters will be prompted to press \*6 to unmute their respective telephone when called upon to speak.

### **AMERICANS WITH DISABILITIES ACT**

In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

# CACHUMA OPERATION & MAINTENANCE BOARD

## Operations Committee Meeting

---

Wednesday, May 11, 2022

12:00 P.M.

### AGENDA

Chair: Director Sneddon  
Member: Director Holcombe

1. Call to Order
2. Public Comment (*Public may address the Committee on any subject matter not on the agenda and within the Committee's jurisdiction*)
3. Proposed 3<sup>rd</sup> Amendment to the 2021-2025 Infrastructure Improvement Plan (IIP) (*for information and possible recommendation*)
4. 2021-2025 Infrastructure Improvement Plan – Lake Cachuma Emergency Pumping Facility Secured Pipeline Project (Project) (*for information and possible recommendation*)
  - a. Approval of Project Expenditures
  - b. Award of Construction Contract
  - c. Approval of Construction Management Support Services Contract
  - d. Approval of Engineering Design Services During Construction Contract
5. Adjournment

#### NOTICE TO THE PUBLIC

**Public Comment:** The public is welcome to attend and observe the meeting. A public comment period will be included at the meeting where any member of the public may address the Committee on any subject within the Committee's jurisdiction. The total time for this item will be limited by the Chair.

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Cachuma Operation & Maintenance Board (COMB) at 687-4011 at least 48 hours prior to the meeting to enable staff to make reasonable arrangements.

[This Agenda was posted at COMB offices, 3301 Laurel Canyon Road, Santa Barbara, CA and Noticed and Delivered in Accordance with Section 54954.1 and .2 of the Government Code.]



**SPECIAL MEETING  
OF THE  
CACHUMA OPERATION AND MAINTENANCE BOARD**

**Thursday, May 12, 2022  
10:00 A.M.**

---

**BY TELECONFERENCE**

**NOTICE:** Pursuant to California Government Code sections 54953(b)(1), (b)(2), (e)(1) and (e)(3) (AB 361), members of the Cachuma Operation & Maintenance Board (COMB) Board of Directors, staff, and members of the public will participate in this meeting electronically by video and/or teleconference, as described below.

**HOW TO OBSERVE THE MEETING**

Members of the public may observe the meeting as set forth below.

Join via Video Conference

<https://us02web.zoom.us/j/83091985373?pwd=ZDJHcksrWm1nT1pOGhEMTEzYVFoZz09>

Passcode: 820092

Join via Teleconference

US: +1 669 900 6833 Webinar ID: 830 9198 5373 Passcode: 820092

**HOW TO MAKE A PUBLIC COMMENT**

Any member of the public may address the Board on any subject within the jurisdiction of the Board of Directors. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

**By Video:** Those observing the meeting by video may make comments during designated public comment periods using the “raise hand” feature. Commenters will be required to unmute their respective microphone when providing comments.

**By Telephone:** Those observing the meeting by telephone may make comments during the designated public comment periods by pressing \*9 on the key pad to indicate such interest. Commenters will be prompted to press \*6 to unmute their respective telephone when called upon to speak.

**AMERICANS WITH DISABILITIES ACT**

In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

**SPECIAL MEETING  
OF THE  
CACHUMA OPERATION AND MAINTENANCE BOARD**

---

**Thursday, May 12, 2022**

**10:00 A.M.**

**AGENDA**

**NOTICE:** This Meeting shall be conducted through remote access as authorized and in accordance with Government Code section 54953 and the California Governor's Executive Order's N-08-21, N-15-21 and as amended by AB 361.

1. **CALL TO ORDER, ROLL CALL**
2. **PUBLIC COMMENT** *(In accordance with Government Code Section 54954.3, every notice for a special meeting shall provide an opportunity for members of the public to directly address the legislative body concerning any item that has been described in the notice for the meeting before or during consideration of that item.)*
3. **DRAFT PROPOSED 3<sup>RD</sup> AMENDMENT TO THE 2021-2025 INFRASTRUCTURE IMPROVEMENT PLAN (IIP)**  
Action: Receive information on the draft proposed 3<sup>rd</sup> Amendment to the IIP
4. **DRAFT FISCAL YEAR 2022-23 COMB OPERATING BUDGET**  
Action: Receive a presentation on the Draft Fiscal Year 2022-23 COMB Operating Budget
5. **DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING**
6. **[CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: POTENTIAL LITIGATION**
  - a. [Government Code Section 54956.9(d)(1)]  
Name of matter: *Kimball-Griffith L.P. v. Brenda Wren Burman, et al.*, Case No. 2:20-cv-10647  
– Request for Declaratory and Injunctive Relief
  - b. Potential Litigation: Conference with Legal Counsel
7. **RECONVENE INTO OPEN SESSION**  
[Government Code Section 54957.7]  
Disclosure of actions taken in closed session, as applicable  
[Government Code Section 54957.1]
  - 6a. Name of matter: *Kimball-Griffith L.P. v. Brenda Wren Burman, et al.*, Case No. 2:20-cv-10647  
– Request for Declaratory and Injunctive Relief
  - 6b. Potential Litigation: Conference with Legal Counsel

8. **MEETING SCHEDULE**

- **May 23, 2022 Regular Board Meeting at 1:00 P.M**
- **Board Packages Available on COMB website [www.cachuma-board.org](http://www.cachuma-board.org)**

9. **COMB ADJOURNMENT**

NOTICE TO PUBLIC

**Posting of Agenda:** This agenda was posted at COMB's offices, located at 3301 Laurel Canyon Road, Santa Barbara, California, 93105 and on COMB's website, in accordance with Government Code Section 54954.2. The agenda contains a brief general description of each item to be considered by the Governing Board. The Board reserves the right to modify the order in which agenda items are heard. Copies of staff reports or other written documents relating to each item of business are on file at the COMB offices and are available for public inspection during normal business hours. A person with a question concerning any of the agenda items may call COMB's General Manager at (805) 687-4011.

**Written materials:** In accordance with Government Code Section 54957.5, written materials relating to an item on this agenda which are distributed to the Governing Board less than 72 hours (for a regular meeting) or 24 hours (for a special meeting) will be made available for public inspection at the COMB offices during normal business hours. The written materials may also be posted on COMB's website subject to staff's ability to post the documents before the scheduled meeting.

**Public Comment:** Any member of the public may address the Board on any subject within the jurisdiction of the Board that is not scheduled for as an agenda item before the Board. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

**Americans with Disabilities Act:** in compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

**Note:** If you challenge in court any of the Board's decisions related to the listed agenda items you may be limited to raising only those issues you or someone else raised at any public hearing described in this notice or in written correspondence to the Governing Board prior to the public hearing.



**REGULAR MEETING  
OF THE  
CACHUMA OPERATION AND MAINTENANCE BOARD**

**Monday, May 23, 2022  
1:00 P.M.**

---

**BY TELECONFERENCE**

**NOTICE:** Pursuant to California Government Code sections 54953(b)(1), (b)(2), (e)(1) and (e)(3) (AB 361), members of the Cachuma Operation & Maintenance Board (COMB) Board of Directors, staff, and members of the public will participate in this meeting electronically by video and/or teleconference, as described below.

**HOW TO OBSERVE THE MEETING**

Members of the public may observe the meeting as set forth below.

**Join via video conference:**

<https://us02web.zoom.us/j/88989999540?pwd=Znp5QzkyOVh1RGsvNU1DSFJjWWNLQT09>  
Passcode: 735863

**Join via teleconference:**

US: +1 669 900 6833 Webinar ID: 889 8999 9540 Passcode: 735863

**HOW TO MAKE A PUBLIC COMMENT**

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**AMERICANS WITH DISABILITIES ACT**

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**REGULAR MEETING  
OF THE  
CACHUMA OPERATION AND MAINTENANCE BOARD**

---

**Monday, May 23, 2022**

**1:00 PM**

**AGENDA**

**NOTICE:** This Meeting shall be conducted through remote access as authorized and in accordance with Government Code section 54953 and the California Governor's Executive Orders N-08-21, N-15-21 and as amended by AB 361.

- 1. CALL TO ORDER, ROLL CALL**
- 2. PUBLIC COMMENT** *(Public may address the Board on any subject matter within the Board's jurisdiction. See "Notice to the Public" below.)*
- 3. CONSENT AGENDA** *(All items on the Consent Agenda are considered to be routine and will be approved or rejected in a single motion. Any item placed on the Consent Agenda may be removed and placed on the Regular Agenda for discussion and possible action upon the request of any Board Member.)*  
Action: Recommend Approval of Consent Agenda by motion and roll call vote of the Board:
  - a. Minutes of April 25, 2022 Regular Board Meeting
  - b. Investment of Funds
    - Financial Reports
    - Investment Reports
  - c. Review of Paid Claims
- 4. VERBAL REPORTS FROM BOARD COMMITTEES**  
Receive verbal information regarding the following committee meetings:
  - Administrative Committee Meeting – May 3, 2022
  - Operations Committee Meeting – May 11, 2022
- 5. RESOLUTION NO. 748 – CONFIRMATION OF LOCAL EMERGENCY - ACKNOWLEDGEMENT OF GOVERNOR NEWSOM'S DECLARED STATE OF EMERGENCY (HEALTH AND SAFETY)**  
Action: Recommend adoption by motion and roll call vote of the Board
- 6. RESOLUTION NO. 749 – 2021-2025 INFRASTRUCTURE IMPROVEMENT PLAN (IIP) – PROPOSED 3<sup>RD</sup> AMENDMENT**  
Action: Recommend adoption by motion and roll call vote of the Board
- 7. RESOLUTION NO. 750 – FISCAL YEAR 2022-2023 OPERATING BUDGET**  
Action: Recommend adoption by motion and roll call vote of the Board



8. **RESOLUTION NO. 751 – 2021-2025 INFRASTRUCTURE IMPROVEMENT PLAN – LAKE CACHUMA EMERGENCY PUMPING FACILITY SECURED PIPELINE PROJECT**  
Action: Recommend approval and adoption by motion and roll call vote of the Board
9. **GENERAL MANAGER REPORT**  
Receive information from the General Manager on topics pertaining to COMB, including but not limited to the following:
  - Administration
10. **ENGINEER’S REPORT**  
Receive verbal information from the COMB Engineer, including but not limited to the following:
  - Climate Conditions and Water Quality
  - Lake Elevation Projections
  - Infrastructure Improvement Projects
11. **OPERATIONS DIVISION REPORT**  
Receive verbal information regarding the Operations Division, including but not limited to the following:
  - Lake Cachuma Operations
  - Operation and Maintenance Activities
12. **FISHERIES DIVISION REPORT**  
Receive information from the Fisheries Division Manager, including, but not limited to the following:
  - LSYR Steelhead Monitoring Elements
  - Tributary Project Updates
  - Surcharge Water Accounting
  - Reporting/Outreach/Training
13. **PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM**  
Receive information regarding the Lake Cachuma Oak Tree Program including but not limited to the following:
  - Maintenance and Monitoring
14. **MONTHLY CACHUMA PROJECT REPORTS**  
Receive information regarding the Cachuma Project, including but not limited to the following:
  - a. Cachuma Water Reports
  - b. Cachuma Reservoir Current Conditions
  - c. Lake Cachuma Quagga Survey
15. **DIRECTORS’ REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING**
16. **MEETING SCHEDULE**
  - Regular Board Meeting – June 27, 2022 at 1:00 PM
  - Board Packages available on COMB website [www.cachuma-board.org](http://www.cachuma-board.org)
17. **COMB ADJOURNMENT**

#### NOTICE TO PUBLIC

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## CACHUMA OPERATION AND MAINTENANCE BOARD

### Administrative Committee Meeting

Tuesday, May 3, 2022  
10:00 A.M.

---

#### BY TELECONFERENCE

NOTICE: Pursuant to California Government Code sections 54953(b)(1), (b)(2), (e)(1) and (e)(3) (AB 361), members of the Cachuma Operation & Maintenance Board (COMB) Board of Directors, staff, and members of the public will participate in this meeting electronically by video and/or teleconference, as described below.

#### HOW TO OBSERVE THE MEETING

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Join Via Video Conference

<https://us02web.zoom.us/j/83716846873?pwd=VlpnRVE5SVFYRnlVRm5RY1BIZ05SUT09>

Passcode: 745700

Join Via Teleconference

US +1 669 900 6833 Meeting ID: 837 1684 6873 Passcode: 745700

#### HOW TO MAKE A PUBLIC COMMENT

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#### AMERICANS WITH DISABILITIES ACT

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# CACHUMA OPERATION & MAINTENANCE BOARD

## Administrative Committee Meeting

---

Tuesday, May 3, 2022  
10:00 A.M.

### AGENDA

Chair: Director Holcombe  
Member: Director Hanson

1. Call to Order
2. Public Comment (*Public may address the Committee on any subject matter within the Committee's jurisdiction*)
3. Proposed Draft Fiscal Year 2022-23 Operating Budget (*for information and possible recommendation*)
4. Adjournment

#### NOTICE TO THE PUBLIC

**Public Comment:** The public is welcome to attend the meeting via remote access only. A public comment period will be included at the meeting where any member of the public may address the Committee on any subject within the Committee's jurisdiction. The total time for this item will be limited by the Chair.

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