



BOARD OF DIRECTORS

Case Van Wingerden
President
Kenneth Stendell
Vice President
Polly Holcombe
Shirley L. Johnson
Matthew Roberts

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA CITY HALL
5775 CARPINTERIA AVENUE
CARPINTERIA, CA 93013

GENERAL MANAGER

Robert McDonald, P.E. MPA

Wednesday, August 10, 2022 at 5:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/86306241104?pwd=TUpWZ0V6aHp3RkFHhFFHM2NDWk9tdz09>

Meeting ID: 863 0624 1104

Passcode: 740351

Or

Dial by Phone: 1-669-444-9171

If interested in participating in a matter before the Board, you are strongly encouraged to provide the Board with a public comment in one of the following ways:

1. **Comments** during a meeting may be made on any item on the agenda in person or via video conference subject to the Chairperson of the meeting.
2. **Submitting a Written Comment.** If you wish to submit a written comment, please email your comment to the Board Secretary at Public Comment@cvwd.net by **5:00 P.M. on the day of the meeting**. Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
3. If you wish to make either a general public comment or to comment on a specific agenda item in person, please: attend the Board Meeting at the location noted above and fill out a speaker slip prior to the hearing the item.

- I. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE, President Van Wingerden.**
- II. **ROLL CALL, Secretary McDonald.**
- III. ****Consider Adoption of Resolution 1121 proclaiming a local emergency, re-ratifying the proclamation of a State of Emergency by Governor Newsom's order dated March 4, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of the Carpinteria Valley Water District for the period of August 10, 2022, to September 10, 2022 (for action, General Manager McDonald).**
- IV. **PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda.).**

1301 Santa Ynez Avenue
Carpinteria, CA 93013
(805) 684-2816

**Indicates attachment of document to agenda packet.

V. APPROVAL ITEMS

A. **Minutes of the Regular Board meeting held on July 13, 2022

B. **Disbursement Report

VI. UNFINISHED BUSINESS – None

VII. **ADJOURN to Regular meeting of Carpinteria Groundwater Sustainability Agency (Time Certain 5:40 p.m.)

VIII. NEW BUSINESS -

A. **Consider WSC Final Proposal for CAPP (for action, General Manager McDonald)

B. **Consider Bartlett Pringle & Wolf Audit Arrangement Letter for Fiscal Year 2021-22 (for action, General Manager McDonald).

C. **Consider Raftelis Proposal for 3-Year Financial Plan (for action, General Manager McDonald) *presentation by Kevin Kostuik*

D. **Consider Award of contract to Elite/Tierra Contractors in an amount not to exceed \$92,000 to relocate watermain on Phase 1 of the Santa Barbara County's Santa Clause Lane Street Improvement Project. (for action, General Manager McDonald)

E. **Discuss the concept of an Assessment District for Padaro Lane with respect fire flow capacity. (for information, General Manager McDonald)

F. ** Consider Uneven Exchange (2:1) for 300 AF of Supplemental Water at a cost of \$1500/AF from San Geronio Pass Water Agency. (for information, General Manager McDonald)

G. **Discuss ACWA Fall Conference (for information, General Manager McDonald)

H. **Consider appeal for Landscape meter requirement at 4994 Carpinteria Ave (for action, General Manager McDonald)

IX. DIRECTOR REPORTS

A. **Administrative Committee – July 26, 2022 – Directors Holcombe & Van Wingerden

B. **Recycled Water Committee – August 8, 2022 – Directors Roberts & Stendell

C. **Rate & Budget Committee – August 9, 2022 – Directors Roberts & Johnson

D. **COMB Board Meeting – July 25, 2022 – Director Holcombe

E. **CCWA Board Meeting – July 28, 2022 – Director Johnson

F. **CCWA Operating Committee – July 14, 2022 – Director Johnson & General Manager McDonald

X. GENERAL MANAGER REPORTS (for information)

A. **Operations & Maintenance Report

B. **Water Supply & Drought Planning

C. **Intent to Serve Letter Report

XI. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: POTENTIAL/EXISTING LITIGATION [GOVERNMENT CODE SECTION 54956.9(D)(4)] NAME OF MATTER: Kimball-Griffith LP v. Brenda Wren Burman et. al United States District Court Central District of California. civil action number 2.20-cv-10647 AB (AFMx)

XII. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION, [GOVERNMENT CODE SECTION 54956.9(D)(1)]: Name of Case: Central Coast Water Authority et al v. Santa Barbara County Flood Control & Water Conservation District et al. (Case No. 21CV02432)

XIII. CONSIDER DATES AND ITEMS FOR AGENDA FOR:

CARPINTERIA VALLEY WATER DISTRICT BOARD MEETING OF SEPTEMBER 14, 2022, AT 5:30 P.M., CARPINTERIA CITY HALL, 5775 CARPINTERIA AVENUE, CARPINTERIA, CALIFORNIA.

XIV. ADJOURNMENT.

Robert McDonald, Secretary

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:30 p.m., August 7, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

1301 Santa Ynez Avenue
Carpinteria, CA 93013
(805) 684-2816

**Indicates attachment of document to agenda packet.

RESOLUTION NO. 1121

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARPINTERIA VALLEY WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM'S ORDER DATED MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF CARPINTERIA VALLEY WATER DISTRICT FOR THE PERIOD AUGUST 10, 2022 TO SEPTEMBER 10, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Carpinteria Valley Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings, with the exception of statutorily authorized closed meetings, of Carpinteria Valley Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency be declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 1120 on July 13, 2022, finding that the requisite conditions exist for the legislative bodies of Carpinteria Valley Water District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency to exist in California due to the threat of COVID-19; despite sustained efforts, the virus, and its variants, continues to spread and has impacted nearly all sectors of California; and

WHEREAS, the Carpinteria Valley Water District Board of Directors does hereby find that the rise in SARS-CoV-2 Omicron Variant has caused, and will continue to cause, conditions of peril to the safety of persons within Carpinteria Valley Water District's jurisdictional boundaries that are likely to be beyond the control of services, personnel, equipment, and facilities of Carpinteria Valley Water District, and acknowledges and ratifies the proclamation of a state of emergency by the Governor of the State of California and the Santa Barbara County Health Officer's Recommendation for AB 361 for social distancing issued Sept 28, 2021; and

WHEREAS, as a consequence of the local emergency, the Carpinteria Valley Water District Board of Directors does hereby find that meeting in person could pose imminent risks to the health or safety of attendees; and

WHEREAS, the Carpinteria Valley Water District Board of Directors does hereby find that Carpinteria Valley Water District shall continue to conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meeting agendas, meeting dates, times and manner in which the public may participate in the public meetings of Carpinteria Valley Water District and offer public comment by telephone or internet-based services options, including video conference, are posted on the Carpinteria Valley Water District website and physically within Carpinteria Valley Water District's jurisdictional boundaries.

WHEREAS, on March 25, 2020 the Board was presented with the COVID19 Operational Continuity and Social Distancing Plan.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF CARPINTERIA VALLEY WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference
2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.
3. Risks to Health and Safety of Attendees. The Board of Directors hereby determines that meeting in person could present imminent risks to the health and safety of attendees.
4. Ratification of Governor's Proclamation of a State of Emergency. The Board of Directors hereby acknowledges and ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
5. Remote Teleconference Meetings. Carpinteria Valley Water District staff are hereby authorized and directed to take all actions necessary to carry out the intent and

purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

6. Effective Date of Resolution. This Resolution shall take effect on August 10, 2022 and shall be effective until the earlier of (i) September 10, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Carpinteria Valley Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Carpinteria Valley Water District, this 10th day of August 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Case Van Wingerden, President

Robert McDonald, Board Secretary

	MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS	
	CARPINTERIA VALLEY WATER DISTRICT	
	July 13, 2022	
	President Van Wingerden called the regular meeting of the Carpinteria Valley Water District Board of Directors held in the Carpinteria City Hall Chamber to order at 5:30 p.m., Wednesday, July 13, 2022, and led the Board in the Pledge of Allegiance.	
ROLL CALL	Directors Present; Holcombe, Roberts, Stendell, Johnson and Van Wingerden	
	Director Absent: none	
	Others Present: Bob McDonald	
	Cari Ann Potts Norma Rosales Lisa Silva Will Carleton	Maso Motlow Brian King Rob Morrow Greg Stanford
PUBLIC FORUM	No one from the public addressed the Board.	
RESOLUTION 1120	<p>General Manager McDonald presented to consider and discuss adopting Resolution 1120 proclaiming a local emergency, re-ratifying the proclamation of a State of Emergency by Governor Newsom’s order dated March 4, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of the Carpinteria Valley Water District for the period of July 13, 2022, to August 13, 2022.</p> <p>Following discussion, Director Roberts moved, and Director Holcombe seconded the motion to approve the adoption of Resolution 1120. The motion carried by a 5-0 vote. The motion was approved by roll call as follows;</p> <p>Ayes: Roberts, Johnson, Holcombe, Van Wingerden and Stendell Nays: None Absent: None</p>	
MINUTES	Following discussion, Director Roberts moved, and Director Johnson seconded the motion to approve the minutes of the Special Board meeting held on June 29, 2022. The motion	

	<p>carried by a 4-0-1 vote with Director Van Wingerden abstaining. The minutes were approved by roll call as follows;</p> <p>Ayes: Holcombe, Johnson, Stendell and Roberts Abstain: Van Wingerden Nays: None Absent: None</p>
MINUTES	<p>Following discussion, Director Johnson moved, and Director Holcombe seconded the motion to approve the minutes of the Board meeting held on June 29, 2022. The motion carried by a 5-0 vote. The minutes were approved by roll call as follows;</p> <p>Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None Nays: None Absent: None</p>
DISBURSEMENT REPORT	<p>Following discussion, Director Roberts moved, and Director Stendell seconded the motion to approve the monthly bills for the period of May 16, 2022 through June 15, 2022. The motion carried by a 5-0 vote. The motion was approved by roll call as follows;</p> <p>Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None Nays: None Absent: None</p>
DIRECTOR'S QUARTERLY MEETING REIMBURSEMENT	<p>Following discussion, Director Roberts moved, and Director Holcombe seconded the motion to approve the Director's 4th quarter meeting reimbursement report. The motion carried by a 5-0 vote. The motion was approved by roll call as follows;</p> <p>Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None Nays: None Absent: None</p>
ANNUAL VENDOR REPORT FY 21/22	<p>Following discussion, Director Holcombe moved, and Director Roberts seconded the motion to approve the Annual Vendor Report for FY 21/22. The motion carried by a 5-0 vote. The motion was approved by roll call as follows;</p>

	<p>Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None Nays: None Absent: None</p>
ALLOCATION PROGRAM	<p>General Manager McDonald presented to discuss Proposed Methodology for Allocation Program with presentation given by Maso Motlow, Management Analyst.</p> <p>The CVWD is developing an allocation program that will provide each account or parcel within the District guidance on their expected water use in times of drought. These allocations will also help the District understand total system demand, and plan for future changes in demand. The first step in developing this program is to determine specific methods for calculating the water allocation assigned to each parcel or account. District staff are seeking input from the Strategic Water Management Committee and Board of Directors to ensure the proposed methods are appropriate and equitable.</p>
SIEMENS PROJECT REPORT	<p>General Manager McDonald presented to consider Siemens Project Report and Contract Closeout with presentation given by Brian King, District Engineer.</p> <p>The largest component of the Project was the meter replacement and AMI system and we know have in place a robust real time leak alert, an on-demand meter reading system, a reduction apparent water loss from 10% to 4%, or a savings of ~250 AFY resulting from better meter accuracy, and customers can manage their water use through a water user portal. The Solar array has been completed and produced 900,000 kWh since commissioning that's equal to 1300 AF of groundwater pumped on solar power. Finally, the replacement of the bulbs with LED bulbs has shown no negative issues for the lighting in District buildings but has certainly reduced the overall power consumption.</p> <p>Following discussion, Director Roberts moved, and Director Stendell seconded the motion to approve the Siemens Project Report and Contract Closeout. The motion carried by a 5-0 vote. The motion was approved by roll call as follows;</p> <p>Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None Nays: None Absent: None</p>

<p>CAPP PROJECT STATUS</p>	<p>General Manager McDonald presented to discuss CAPP Project Status and draft Budget for Program Management and other related services with presentation given by Rob Morrow and Dylan Wade, WSC.</p> <p>The CVWD is implementing the Carpinteria Advanced Purification Project (CAPP) to increase local, drought-resistant water supplies and reduce dependence on imported, drought-impacted surface water supplies. CVWD is partnered with the Carpinteria Sanitary District (CSD) to implement the CAPP. To date, a preliminary design report is complete and CAPP EIR was certified in 2019. In addition, 50% design plans were prepared for CWSRF loan application.</p> <p>The focus of the next phase of efforts include final design, permitting, and funding; following by construction and startup.</p> <p>Planning Phase Schedule: Project Planning – Feb. 2014 – July 2022 – Complete Final Design and Permitting – Aug 2022 – Jan 2024 Construction, Startup, and Close-out – Feb 2024 – Oct 2025</p>
<p>CREDIT CARD PROCESSING FEES</p>	<p>Assistant General Manager Rosales presented to discuss Credit Card Processing Fees and Consider Passing Fees on to Customer’s Using District’s Credit/Debit Card Payment Method.</p> <p>When customers use a credit/debit card to pay their water bill, the District is charged a processing fee that the District does not pass on to customers. As a result, the District pays approximately \$92,000 per year in credit/debit card processing fees.</p> <p>The District has the option to pass these processing fees on to the customer who would pay about \$7/month in credit card processing fees. Collectively, all customers who pay their bills via credit/debit would pay a total of \$87,000 - \$95,000 per year.</p> <p>Staff will return to the Board with proposed changes to the Rules and Regulations regarding this issue.</p>
<p>HQ WELL FILTRATION</p>	<p>General Manager McDonald presented to consider HQ Well Filtration Plant Re-Coating Proposals with presentation given by Greg Stanford, Operation & Maintenance Manager.</p> <p>The proposal is for FY 22/23 Auxiliary Services Contract to re-coat the Headquarters Well Filtration Plant. The District constructed this facility in 2003, the exterior surface coatings of the filters and piping are showing signs of deterioration and rust.</p> <p>Staff recommends awarding this contract to CD Lyon, Inc for the proposed amount of \$28,856.</p>

	<p>Following discussion, Director Roberts moved, and Director Stendell seconded the motion to approve the HQ Well Filtration Plant Re-Coating Proposal from CD Lyons not to exceed \$28,856. The motion carried by a 5-0 vote. The motion was approved by roll call as follows;</p> <p>Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None Nays: None Absent: None</p>
ON-CALL CONSTRUCTION BIDS	<p>General Manager McDonald presented to consider On-Call Construction Bids from Elite General Engineering Inc, Tierra Contracting, and BSN Construction Inc with presentation given by Greg Stanford, Operation & Maintenance Manager.</p> <p>The proposed recommendation is for FY 22/23 On-Call Construction contracts to outsource particular water distribution system repair and maintenance work as needed.</p> <p>Following discussion, Director Roberts moved, and Director Stendell seconded the motion to approve On-Call Construction Bids with Elite General Engineering Inc as the primary contract with BSN & Tierra as back-ups. The motion carried by a 5-0 vote. The motion was approved by roll call as follows;</p> <p>Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None Nays: None Absent: None</p>
DISTRICT ELECTIONS	<p>General Manager McDonald presented to discuss District Elections Schedule for 2022.</p>
RATE & BUDGET COMMITTEE	<p>Directors Roberts & Johnson gave a verbal report on the Rate & Budget Committee meeting that was held on July 11, 2022.</p>
STRATEGIC WATER MANAGEMENT COMMITTEE	<p>Directors Roberts & Johnson gave a verbal report on the Strategic Water Management Committee meeting that was held on July 12, 2022</p>
NEXT BOARD MEETING	<p>The next Regular Board meeting is scheduled to be held on August 10, 2022, at 5:30 p.m., Carpinteria City Hall, 5775 Carpinteria Avenue, Carpinteria California and on Zoom.</p>

ADJOURNMENT	President Van Wingerden adjourned the meeting at 8:19 p.m.
	Robert McDonald, Interim Secretary



Monthly Disbursement Report
Carpinteria Valley Water District

Payment Date: 06/16/22 - 07/15/22

Disbursement Report	
Operating Account	623,043.88
Rancho Monte Alegre (RMA)	9,159.38
Total	\$ 632,203.26

Operating Account - Check Report				
Vendor	Description	Payment Number	Payment Date	Payment
76 FLEET				3,531.58
	GAS CHARGES - JUNE	APA000229	7/8/2022	3,531.58
ACWA-JPIA				32,998.88
	HEALTH INSURANCE	38499	7/14/2022	32,998.88
AFLAC				785.74
	SUPPLEMENTAL INSURANCE	38492	6/30/2022	785.74
ALL AROUND LANDSCAPE SUPPLY				1,261.89
	SERVICE LINE REPAIR 941 WALNUT	APA000176	6/16/2022	326.75
	PROJ B25 1462 CASITAS PASS RD	APA000176	6/16/2022	266.13
	CHAIN SAW & BLADES	APA000210	6/23/2022	424.01
	HQ CHEM FEED SYSTEM REPAIR	APA000252	7/13/2022	214.92
	HQ CHEM FEED SYSTEM REPAIR	APA000252	7/13/2022	30.08
ANTHEM BLUE CROSS				340.67
	ANTHEM RETIREE PREMIUM - JULY	38485	6/23/2022	340.67
AT&T MOBILITY				629.94
	MOBILE DEVICES - JUNE	38500	7/14/2022	428.21
	SCADA, TABLETS, OTHER WIRELESS - JULY	38500	7/14/2022	201.73
BAY ALARM SERVICE				111.00
	SECURITY ALARM - 070122-100122	APA000218	6/30/2022	111.00
BONDY GROUNDWATER CONSULTING, INC				1,228.37
	GSP DEVELOPMENT - JUNE	APA000230	7/8/2022	1,228.37
CANON FINANCIAL SERVICES, INC				823.13
	MONTHLY CONTRACT CHARGES COPIER - JULY	APA000219	6/30/2022	823.13
CARDMEMBER SERVICES (ELAN, FORMERLY SBBT)				4,766.49
	SOFTWARE MAINTENANCE	38493	7/5/2022	430.08
	EMPLOYEE RELATONS	38493	7/5/2022	92.16
	UTILITY-TELEPHONE	38493	7/5/2022	1,033.32
	BOARD MEETINGS	38493	7/5/2022	97.87
	OFFICE SUPPLIES	38493	7/5/2022	591.58
	MAINTENANCE OF MAINS	38493	7/5/2022	42.54
	MINOR TOOLS & EQUIPMENT	38493	7/5/2022	14.69
	MAINTENANCE OF METERS	38493	7/5/2022	30.90
	MAINTENANCE OF VEHICLES	38493	7/5/2022	11.00
	ENGINEERING SUPPLIES	38493	7/5/2022	182.80
	OFFICE MAINTENANCE	38493	7/5/2022	695.46
	COMPUTER MAINTENANCE	38493	7/5/2022	997.50
	MANAGER MEETING	38493	7/5/2022	59.43
	EMPLOYEE TRAVEL - TRAINING	38493	7/5/2022	190.85
	GSA ADMINISTRATIVE EXPENSE	38493	7/5/2022	296.31
CARPINTERIA CAR CARE INC				276.99
	LIGHT TOWER REPAIR	APA000231	7/8/2022	276.99

Vendor	Description	Payment Number	Payment Date	Payment
CARPINTERIA VALLEY LUMBER CO				262.68
	MAINTENANCE OF SERVICES	APA000177	6/16/2022	11.09
	TIE DOWN STRAPS	APA000211	6/23/2022	26.50
	REPAIR RESTROOM DOOR	APA000211	6/23/2022	23.25
	ENGINEERING TOOLS	APA000211	6/23/2022	49.04
	HQ WELL VALVES	APA000232	7/8/2022	20.40
	MAINTENANCE OF SERVICES	APA000232	7/8/2022	40.85
	SUPPLIES	APA000253	7/13/2022	19.77
	OPERATIONS SHOWER REPAIR	APA000253	7/13/2022	57.29
	OPERATIONS SHOWER REPAIR	APA000253	7/13/2022	2.18
	OPERATIONS SHOWER REPAIR	APA000253	7/13/2022	12.31
CELLULAR CONTROLLED PRODUCTS				326.85
	DISTRICT ACCESS CONTROL SYSTEM - JULY	APA000220	6/30/2022	326.85
CENTRAL COAST WATER AUTHORITY				135,648.12
	CCWA VARIABLE COSTS 050122-093022	DFT0001136	6/30/2022	56,644.12
	2022 YUBA ACCORD PURCHASE - CCWA	DFT0001135	6/24/2022	79,004.00
CHARLES B. HAMILTON				249.00
	RETIREE - INSURANCE - JULY	APA000233	7/8/2022	249.00
COAST AUTO PARTS				153.35
	VEHICLE MAINTENANCE	APA000234	7/8/2022	23.84
	GREASE FOR WELL & PUMP MOTORS	APA000254	7/13/2022	87.05
	VEHICLE MAINTENANCE	APA000254	7/13/2022	38.87
	LIGHT TOWER REPAIR	APA000254	7/13/2022	3.59
COASTAL VIEW NEWS				762.00
	DISTRICT OPENING AD 060222	APA000178	6/16/2022	254.00
	DROUGHT AD 060922	APA000212	6/23/2022	254.00
	DROUGHT AD 062322	APA000255	7/13/2022	254.00
COLONIAL LIFE				768.58
	LIFE INSURANCE	38496	7/5/2022	768.58
COMMODITY TRUCKING ACQUISITION LLC				1,262.94
	PAVING	APA000235	7/8/2022	548.60
	PAVING	APA000235	7/8/2022	714.34
COUNTY OF SANTA BARBARA CLERK RECORDER ASSESSOR				4.00
	LIEN RECORDING COPY FEE	APA000179	6/16/2022	4.00
COX COMMUNICATIONS CALIFORNIA				500.88
	INTERNET PROVIDER - JUNE	APA000180	6/16/2022	250.44
	INTERNET PROVIDER - JULY	APA000256	7/13/2022	250.44
DAVE HUNSAKER - DAVE'S ORGANIC GARDENING				686.25
	LANDSCAPE SERVICES - MAY	APA000181	6/16/2022	686.25
DELL BUSINESS CREDIT				41.91
	COMPUTER PURCHASE - JUNE	APA000221	6/30/2022	41.91
E.J. HARRISON & SONS, INC.				254.91
	TRASH & RECYCLE - JUNE	APA000222	6/30/2022	254.91
ECHO COMMUNICATIONS				412.11
	ECHO COMM MONTHLY - JUNE	APA000257	7/13/2022	203.90
	ECHO COMM MONTHLY - JULY	APA000257	7/13/2022	208.21
EDISON CO				20,902.84
	CARP RES - 22,687 KWH - JUNE	38486	6/23/2022	4,398.54
	GOB CYN PUMP - 215 KWH - JUNE	38486	6/23/2022	114.38
	RMA BOOSTER STATION - 23,269 KWH - JUNE	38486	6/23/2022	5,732.45
	SMILLIE WELL - 591 KWH - JUNE	38486	6/23/2022	1,022.81
	EL CARRO WELL - KWH 20,036 - JUNE	38486	6/23/2022	4,858.22
	SM TANK - KWH 196 - JUNE	38486	6/23/2022	67.11
	OFFICE - 2,921 KWH - JUNE	38486	6/23/2022	735.12
	SM PUMP USE - KWH - 5,039 - JUNE	38486	6/23/2022	1,246.00
	HQ WELL- 3,764 KWH - JUNE	38486	6/23/2022	2,728.21

Vendor	Description	Payment Number	Payment Date	Payment
ELITE GENERAL ENGINEERING INC				50,715.40
	PROJECT I-31 LATERALL 22 CASITAS PASS	APA000213	6/23/2022	2,095.60
	PAVING	38483	6/22/2022	7,558.80
	POTHOLE FOR LEAK 7125 GOBERNADOR	38483	6/22/2022	5,887.20
	GROUNDWATER MITIGATION & PAVING - PADARO LANE	38483	6/22/2022	7,750.80
	PAVING - DAHLIA CT, WALNUT & CINDY LANE	38483	6/22/2022	5,326.20
	PAVING VARIOUS LOCATIONS	38498	7/12/2022	8,212.80
	PROJ B25 REPAIR SEWER MAIN	38498	7/12/2022	1,504.80
	ASSIST IN REPAIRING LEAK	38498	7/12/2022	4,604.40
	PROJ B25 1462 CASITAS PASS PAVING	38498	7/12/2022	7,774.80
ENTERPRISE FM TRUST				15,275.36
	FLEET LEASE AND MAINT - JUNE	APA000182	6/16/2022	7,637.68
	FLEET LEASE AND MAINT - JULY	APA000258	7/13/2022	7,637.68
ERIC FLEMING				257.53
	REIMBURSEMENT FOR TRAINING - WATER DIST	38487	6/23/2022	167.53
	REIMBURSEMENT D3 CERTIFICATE - EF	38487	6/23/2022	90.00
FAMCON PIPE AND SUPPLY, INC				4,732.96
	INVENTORY	APA000214	6/23/2022	568.43
	HQ WELL	APA000223	6/30/2022	2,091.38
	HQ WELL	APA000223	6/30/2022	674.07
	INVENTORY	APA000236	7/8/2022	922.35
	HQ VALVE MAINTENANCE	APA000259	7/13/2022	476.73
FLOWERS & ASSOCIATES, INC				4,607.00
	LIVR P58 - MAY	APA000237	7/8/2022	988.00
	SANTA CLAUS LANE WATERLINE RELOCATION - P61	APA000237	7/8/2022	3,619.00
FRONTIER COMMUNICATIONS				428.06
	ORTEGA - JUNE	APA000224	6/30/2022	126.05
	OFFICE - JUNE	APA000224	6/30/2022	302.01
FRUIT GROWERS LABORATORY, INC				1,290.00
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA000215	6/23/2022	167.00
	INORGANIC ANALYSIS	APA000215	6/23/2022	84.00
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA000215	6/23/2022	167.00
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA000215	6/23/2022	167.00
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA000225	6/30/2022	167.00
	BACTI ANALYSIS - COLILERT - P/A & QUANTI TRAY	APA000238	7/8/2022	267.00
	BACTI ANALYSIS-BIO ACTIVITY/HETER/COLIFORM	APA000238	7/8/2022	104.00
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA000238	7/8/2022	167.00
FTI SERVICES, INC.				3,529.88
	JUNE - MONTHLY MONITORING & ANTIVIRUS	APA000183	6/16/2022	592.50
	IT SUPPORT - MAY & JUNE	APA000239	7/8/2022	2,937.38
GABRIEL JAIMES				282.25
	RETIREE - INSURANCE - JULY	APA000240	7/8/2022	282.25
GAS COMPANY				40.87
	FRONT OFFICE - MONTHLY CHARGES - MAY	APA000184	6/16/2022	40.87
GROUNDWATER SOLUTIONS, INC.				13,538.75
	GSP DEVELOPMENT - MAY	38484	6/22/2022	13,538.75
GUTIERREZ, RHONDA				225.00
	REIMBURSEMENT CA-NV AWWA TRAINING	38488	6/23/2022	225.00
IMPULSE INTERNET SERVICES, LLC				143.59
	INTERNET PROVIDER - JULY	APA000185	6/16/2022	143.59
INFOSEND INC				1,906.33
	STATEMENTS - JUNE	APA000216	6/23/2022	1,906.33
JACK HENRY & ASSOCIATES, INC.				1,057.45
	REMIT PLUS SOFTWARE ANNUAL MAINT	APA000186	6/16/2022	2,917.20
	REMIT PLUS SOFTWARE - CR FROM 12/22/21	APA000186	6/16/2022	(1,859.75)
LINCOLN LIFE				12,348.16
	DEFERRED COMPENSATION	DFT0001111	6/24/2022	5,874.08
	ROTH IRA	DFT0001111	6/24/2022	300.00
	DEFERRED COMPENSATION	DFT0001126	7/11/2022	5,874.08
	ROTH IRA	DFT0001126	7/11/2022	300.00

Vendor	Description	Payment Number	Payment Date	Payment
MONTGOMERY & ASSOCIATES				14,262.50
	CAPP - FEBRUARY	38497	7/7/2022	9,795.00
	CAPP - MARCH	38497	7/7/2022	4,467.50
MYERS, WIDDERS, GIBSON JONES & FEINGOLD, LLP				14,827.87
	GENERAL COUNSEL - COMB - MAY	APA000226	6/30/2022	225.00
	GENERAL COUNSEL - CCWA - MAY	APA000226	6/30/2022	225.00
	GENERAL COUNSEL - MAY	APA000226	6/30/2022	2,781.72
	SBCO FLOOD CTRL & CONSERVATION DISTRICT - MAY	APA000226	6/30/2022	3,167.06
	SBCO FLOOD CTRL & CONSERVATION DISTRICT - JUNE	APA000260	7/13/2022	3,334.50
	GENERAL COUNSEL - JUNE	APA000260	7/13/2022	4,982.09
	GENERAL COUNSEL - CCWA - JUNE	APA000260	7/13/2022	112.50
OPENEDGE				11,303.92
	GLOBAL PMTS CC FEE	DFT0001137	7/5/2022	11,178.03
	GLOBAL PMTS CC FEE	DFT0001138	7/5/2022	125.89
P E R S				63,903.59
	PERS	DFT0001129	6/16/2022	12,263.09
	PERS	DFT0001131	6/16/2022	14,360.04
	PERS	DFT0001139	7/7/2022	2,113.00
	PERS	DFT0001133	7/7/2022	16,776.00
	PERS	DFT0001134	7/7/2022	5,369.00
	PERS	DFT0001122	7/7/2022	13,022.46
PAYROLL TRANSFER				116,933.85
	062422 PR	DFT0001159	6/23/2022	52,796.93
	070122PR - LEAVE	DFT0001160	6/30/2022	8,500.91
	070722PR	DFT0001161	7/7/2022	55,636.01
PERRY'S WELDING				850.00
	PROJ B25 1462 CASITAS PASS	APA000241	7/8/2022	850.00
PUEBLO WATER RESOURCES, INC				2,380.81
	GSP - GSP DEVELOPMENT - MAY & JUNE	APA000242	7/8/2022	2,380.81
PURETEC				135.21
	SMILLIE WELL CHEM FEED SYSTEM WATER SOFTENER	APA000187	6/16/2022	135.21
ROCKWELL PRINTING INC				878.71
	DOOR TAGS FOR SERVICE MAINTENANCE	APA000188	6/16/2022	878.71
ROSEBRO GARAGE LLC				432.63
	LIGHT TOWER BATTERY	APA000261	7/13/2022	152.63
	LIGHT TOWER REPAIR	APA000261	7/13/2022	280.00
SANTA BARBARA COUNTY EHS/CUPA				429.00
	ANNUAL HAZARDOUS MATERIALS PERMIT - SMILLIE WELL	APA000217	6/23/2022	429.00
SAWASKE LANDSCAPE				676.00
	LYONS WELL -MAY	APA000189	6/16/2022	372.00
	LYONS WELL - JUNE	APA000262	7/13/2022	304.00
SC FUELS				1,820.00
	DIESEL	APA000263	7/13/2022	1,820.00
SIERRA AUTOMATED VALVE				705.11
	HQ WELL EFFLUENT VALVES	APA000264	7/13/2022	705.11
SOUTHWEST VALVE & EQUIPMENT				528.10
	SMILLIE WELL FLOW CONTROL REPAIR	APA000265	7/13/2022	528.10
SPECIALTY TOOL & BOLT				653.35
	HQ WELL FILTRATION PLANT VALVES	APA000243	7/8/2022	66.32
	HQ WELL VALVE REPLACEMENT	APA000266	7/13/2022	246.32
	HQ WELL VALVE REPLACEMENT	APA000266	7/13/2022	113.57
	HQ WELL VALVE REPLACEMENT	APA000266	7/13/2022	227.14
STAPLES BUSINESS ADVANTAGE				556.68
	OFFICE SUPPLIES	APA000244	7/8/2022	556.68
STATE OF CALIFORNIA - EDD				9,597.65
	STATE WITHHOLDING	DFT0001112	6/24/2022	3,245.38
	STATE DISABILITY INSURANCE	DFT0001112	6/24/2022	862.95
	STATE WITHHOLDING	DFT0001124	7/1/2022	1,119.41
	STATE DISABILITY INSURANCE	DFT0001124	7/1/2022	143.72
	STATE WITHHOLDING	DFT0001127	7/11/2022	3,351.86
	STATE DISABILITY INSURANCE	DFT0001127	7/11/2022	874.33

Vendor	Description	Payment Number	Payment Date	Payment
STATE WATER RESOURCES CONTROL BOARD				60.00
	EF: T2 RENEWAL	38494	7/5/2022	60.00
SUN COAST RENTALS INC				1,452.79
	HQ WELL	APA000227	6/30/2022	992.00
	PROJ B-25 1462 CASITAS PASS	APA000245	7/8/2022	246.07
	OPERATIONS SHOWER REPAIR	APA000267	7/13/2022	100.98
	OPERATIONS SHOWER REPAIR	APA000267	7/13/2022	113.74
T & T TRUCK & CRANE SERVICE				833.50
	ASPHALT DISPOSAL	APA000190	6/16/2022	521.50
	ASPHALT DISPOSAL	APA000246	7/8/2022	312.00
TAFT ELECTRIC COMPANY				220.00
	GOB RES AERATION SYSTEM	APA000247	7/8/2022	220.00
TOTAL BARRICADE SERVICE INC.				6,860.60
	PROJ B25 1462 CASITAS PASS	APA000248	7/8/2022	1,823.40
	B25 1462 CASITAS PASS	APA000248	7/8/2022	1,823.40
	B25 1462 CASITAS PASS	APA000248	7/8/2022	1,483.40
	PROJ B25 1462 CASITAS PASS	APA000248	7/8/2022	1,730.40
UNDERGROUND SERVICE				199.75
	115 NEW TICKET CHARGES - JULY	APA000249	7/8/2022	199.75
UNION BANK				46,026.18
	JUNE UB BANK FEE 062722	DFT0001132	6/27/2022	1,527.47
	FICA PR	DFT0001113	6/24/2022	10,028.64
	FEDERAL W/H	DFT0001113	6/24/2022	7,347.04
	MEDICARE W/H	DFT0001113	6/24/2022	2,345.42
	FICA PR	DFT0001125	7/1/2022	1,620.14
	FEDERAL W/H	DFT0001125	7/1/2022	2,302.00
	MEDICARE W/H	DFT0001125	7/1/2022	378.90
	FICA PR	DFT0001128	7/8/2022	10,447.48
	FEDERAL W/H	DFT0001128	7/8/2022	7,585.69
	MEDICARE W/H	DFT0001128	7/8/2022	2,443.40
UNUM LIFE INSURANCE COMPANY				1,338.16
	LIFE INSURANCE - JULY	APA000191	6/16/2022	669.08
	LIFE INSURANCE - AUGUST	38501	7/14/2022	669.08
USA BLUEBOOK				648.20
	SUPPLIES - MARKING PAINT	APA000228	6/30/2022	648.20
VENTURA FEED & PET SUPPLIES, INC.				597.26
	UNIFORMS - GVH	APA000192	6/16/2022	257.25
	SAFETY BOOTS - GVH	APA000192	6/16/2022	180.00
	SAFETY BOOTS - LE	APA000268	7/13/2022	160.01
VERIZON WIRELESS				335.71
	CREW CELL PHONES - JUNE	38495	7/5/2022	335.71
VULCAN MATERIALS COMPANY				1,403.31
	PAVING	APA000193	6/16/2022	572.45
	ASPHALT DISPOSAL	APA000193	6/16/2022	250.00
	PAVING	APA000250	7/8/2022	580.86
WOODARD & CURRAN INC				2,823.75
	CAPP - MAY	APA000251	7/8/2022	2,823.75
			Report Total: \$	623,043.88

Rancho Monte Alegre - Account Check Report

PADRE ASSOCIATES, INC				150.00
	RMA BRIDGE REPLACEMENT - APRIL/MAY	1098	6/22/2022	150.00
FLOWERS & ASSOCIATES, INC				9,009.38
	RMA BRIDGE REPLACEMENT - MAY	1099	7/7/2022	9,009.38
			\$	9,159.38

Vendor	Description	Payment Number	Payment Date	Payment
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AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY



CARPINTERIA CITY HALL
5775 CARPINTERIA AVENUE
CARPINTERIA, CA 93013



Wednesday, August 10, 2022 at 5:40 p.m. Pacific Time

Join Zoom Meeting

<https://us06web.zoom.us/j/86306241104?pwd=TUpWZ0V6aHp3RkFHhFFHM2NDWk9tdz09>

Meeting ID: 863 0624 1104

Passcode: 740351

Or

Dial by Phone: 1-669-444-9171

1. CALL TO ORDER
2. ****Consider adopting of Resolution 013 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Governor Newsom's order dated March 4, 2020, and authorizing remote teleconference meetings of the legislative bodies of the Carpinteria Valley Water District for the period of August 10, 2022, to September 10, 2022 (for action, Executive Director McDonald).**
3. **PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda).**
4. **APPROVAL ITEMS**
 - A. ****Minutes for the Special Meeting of the Board held on June 29, 2022 (for action, Executive Director McDonald).**
 - B. ****Minutes for the Meeting of the Board held on June 29, 2022 (for action, Executive Director McDonald).**
 - C. ****Disbursement Report**
 - D. ****Annual Vendor Report FY 21/22**
5. **UNFINISHED BUSINESS – none**

**Indicates attachment of document to agenda packet.

6. NEW BUSINESS

- A. ****Consider Verification Letters (For information, Executive Director Bob McDonald).**
- B. ****Consider Engagement of Special Counsel for GSA (For action, Executive Director Bob McDonald).**
- C. ****Consider BPW Audit Arrangement Letter (For action, Executive Director Bob McDonald).**
- D. **Consider Fee Appeal Process Status (For information, Executive Director Bob McDonald)**

7. ADJOURNMENT.

Robert McDonald, Secretary

The above matters are the only items scheduled to be considered at this meeting.

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:00 p.m., August 7, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

******Indicates attachment of document to agenda packet.

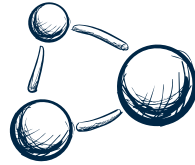
Carpinteria Advanced Purification Project

Board Meeting

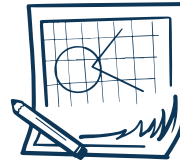
August 10, 2022



Agenda



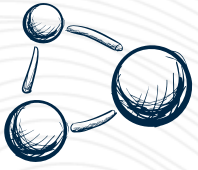
Roles and Responsibilities



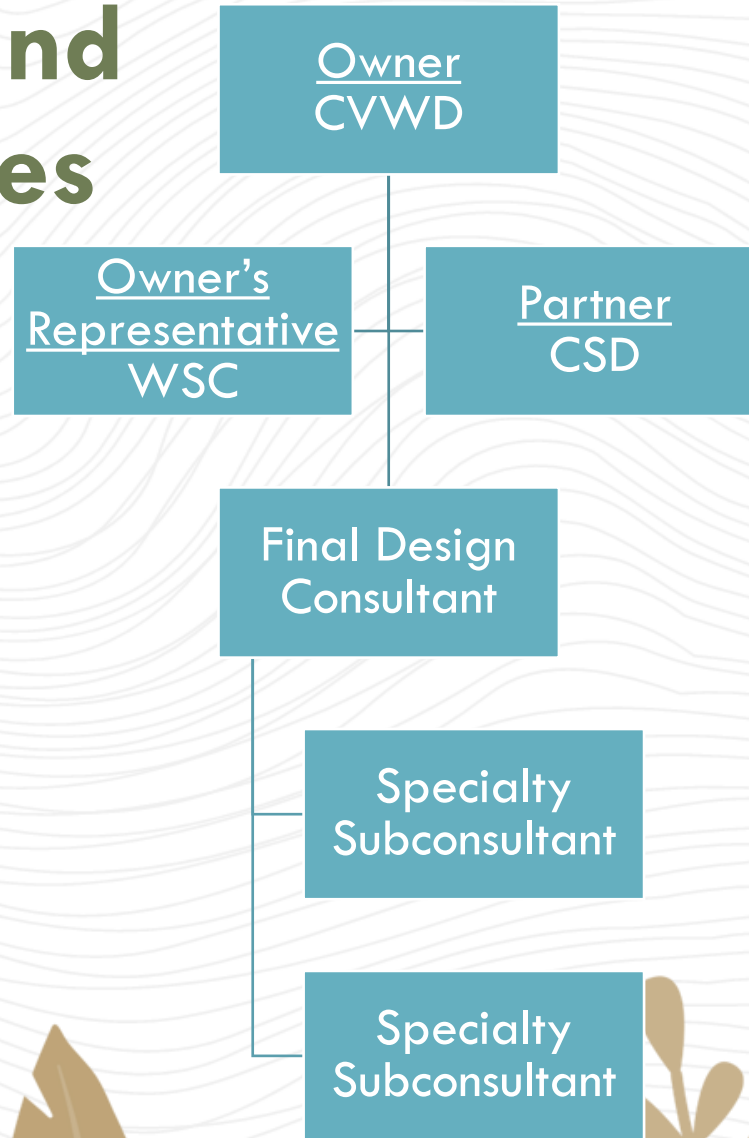
Final Design Phase

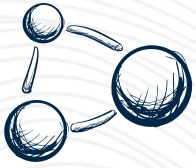


Cost Status Update

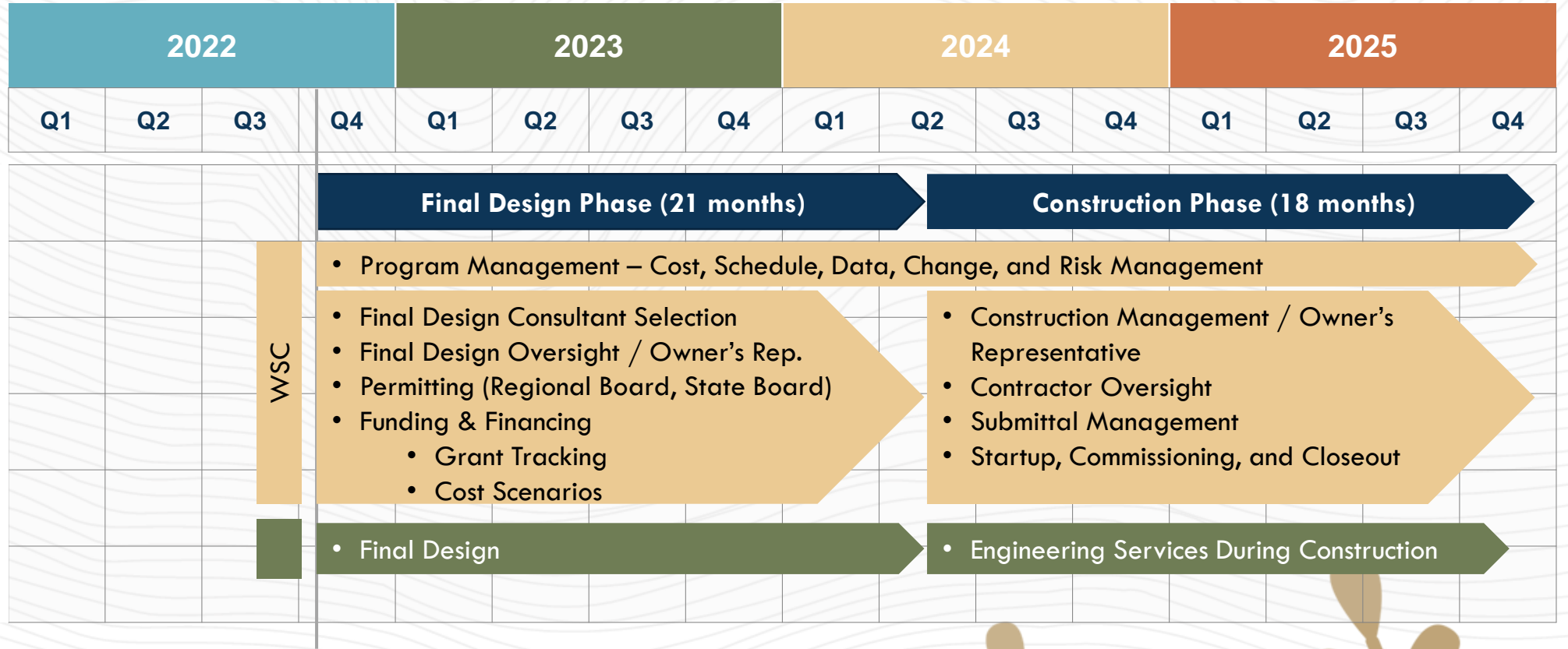


CAPP Roles and Responsibilities

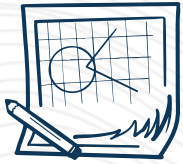




CAPP Tasks

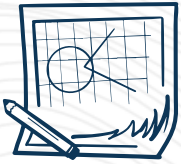


today



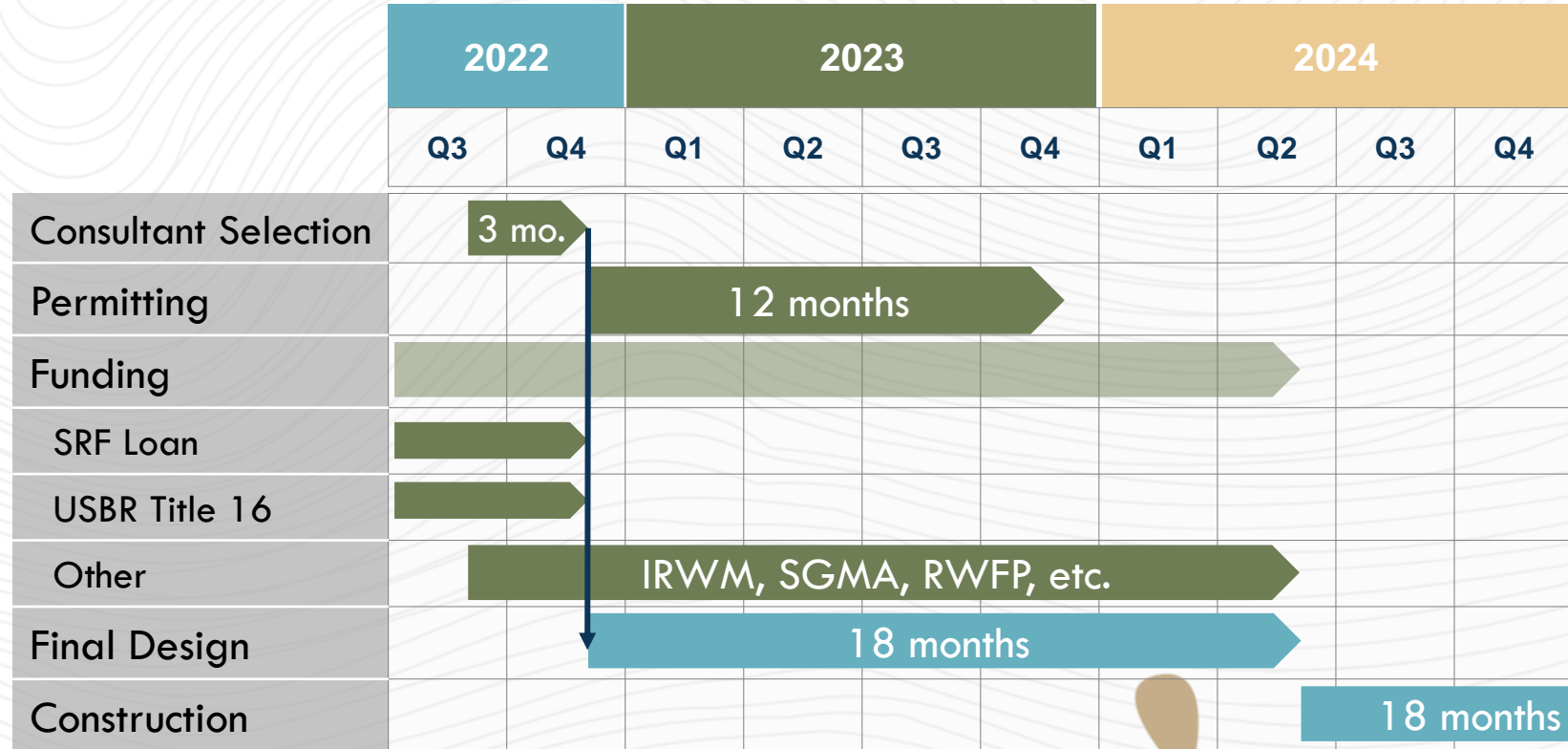
CAPP Final Design Phase

Item	Fee Estimate
1. Program Management	\$380k
2. Program Controls	\$104k
3. Funding/Financing Support	\$113k*
4. Permitting Support	\$220k*
Final Design Oversight	\$259k
Bid Phase Services	\$41k
Final Design Phase (WSC Tasks 1 to 6)	\$1.1M
Final Design Consultant (tbd)	~\$3.0M
Total Final Design Phase (18 months)	\$4.1M
*as-needed support	



CAPP Final Design Phase

Item	Fee Estimate
1. Program Management	\$380k
2. Program Controls	\$104k
3. Funding/Financing Support	\$113k*
4. Permitting Support	\$220k*
Final Design Oversight	\$259k
Bid Phase Services	\$41k
Final Design Phase (WSC Tasks 1 to 6)	\$1.1M
Final Design Consultant (tbd)	~\$3.0M
Total Final Design Phase (18 months)	\$4.1M
*as-needed support	



Final Design Consultant Selection Process

- Develop Request for Proposals (RFP) mid-Aug
- Issue RFP early Sep
- Proposals Due mid-Oct
- Evaluate Proposals late Oct
- Interviews (if needed) early Nov
- Make Selection & Finalize Scope and Fee late Nov
- Recommendations to Board mid-Dec
- Notice to Proceed early Jan



CAPP Cost Status Update

Item	Estimate	
Spent to Date	\$1.9M	
Land / Easement Purchase	\$0.3M	
Community Outreach	\$0.05M	
Program Management / Funding	\$1.1M	} WSC Contract
Regulatory / Permitting		
AWPF Design	~\$3.0M	} Final Design Consultant Team
Conveyance & Wells Design		
Total Pre-Construction	\$6.35M	
Engineering Services during Construction	\$1.12M	} Final Design Consultant Team
Construction Management	\$2.35M	} WSC Contract
Construction	\$30.87M*	} Construction Contractor
Total	\$40.69M*	
*construction cost to be updated during final design		

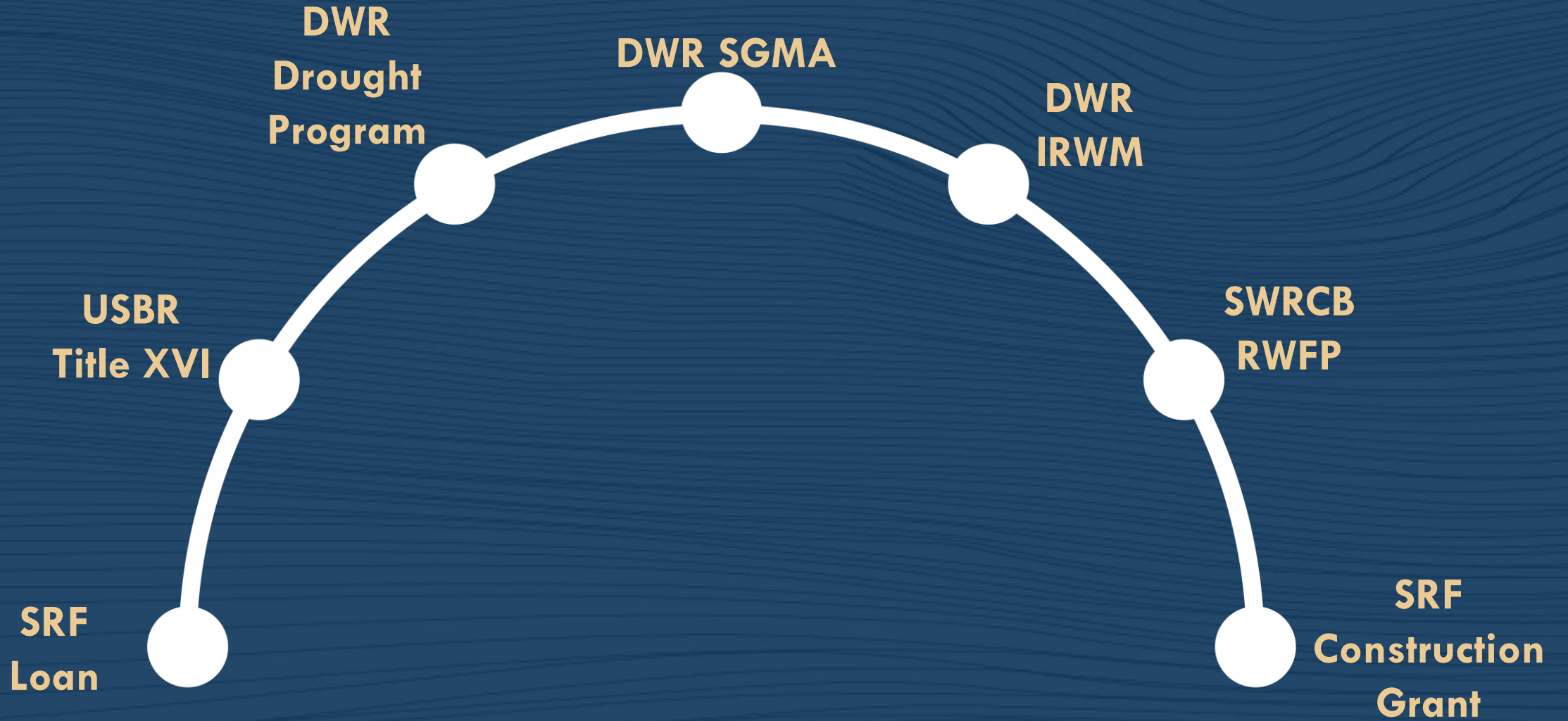


Questions?





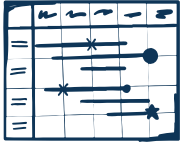
3. CAPP Funding Opportunities



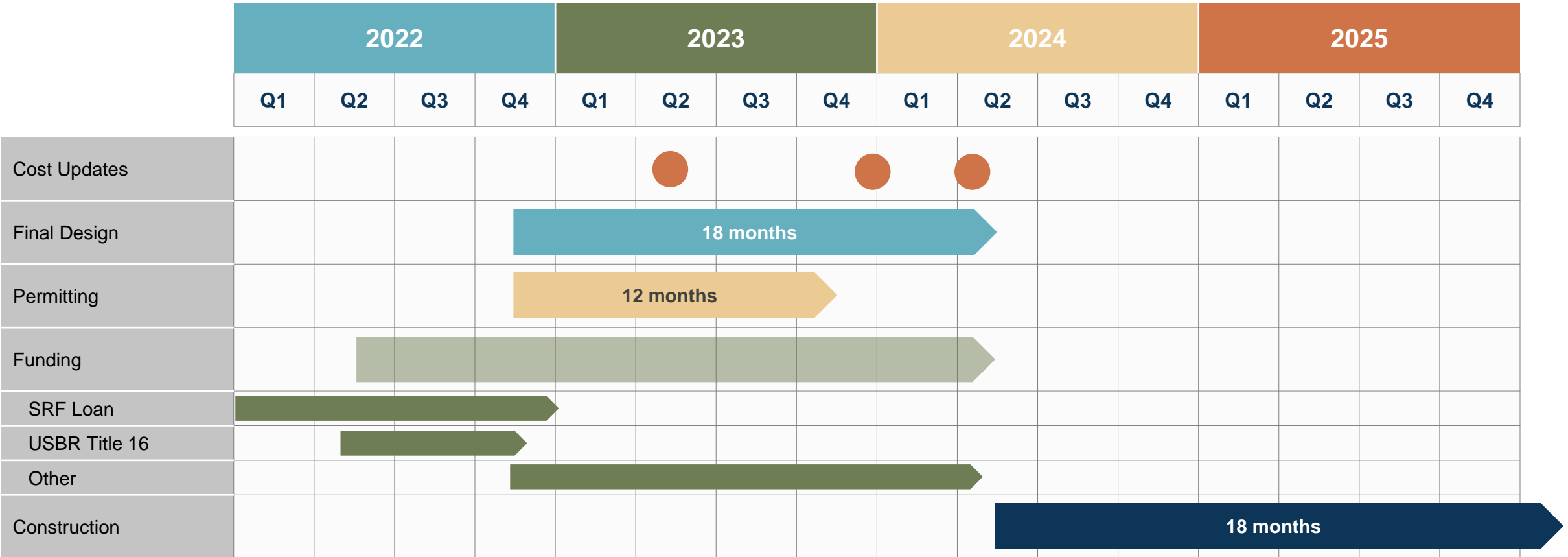


3. CAPP Funding Opportunities

Funding Program	Potential Funding	Notes	Expected Notification
SWRCB CWSRF (Loan)	~1%, 30-yr loan	Currently working through approval checklist	Agreement pending
SWRCB CWSRF Construction Grant	Up to \$5M (max)	Currently proposed in draft IUP May count as federal funds (reduces USBR max)	~2022~
USBR Title XVI	Up to \$9.6M (25%)	Application submitted March 15, 2022	Fall 2022
DWR Small Community Drought Program	Up to \$20M (max)	Application submitted; awaiting response	soon
DWR SGMA	Up to \$20M (max)	For medium and high priority basins; however, completed GSP required	N/A
DWR IRWM	~\$1M	Request to be released in ~March 2022	Late 2022
SWRCB Recycled Water Funding Program	tbd	Guidelines and funding currently under development	tbd

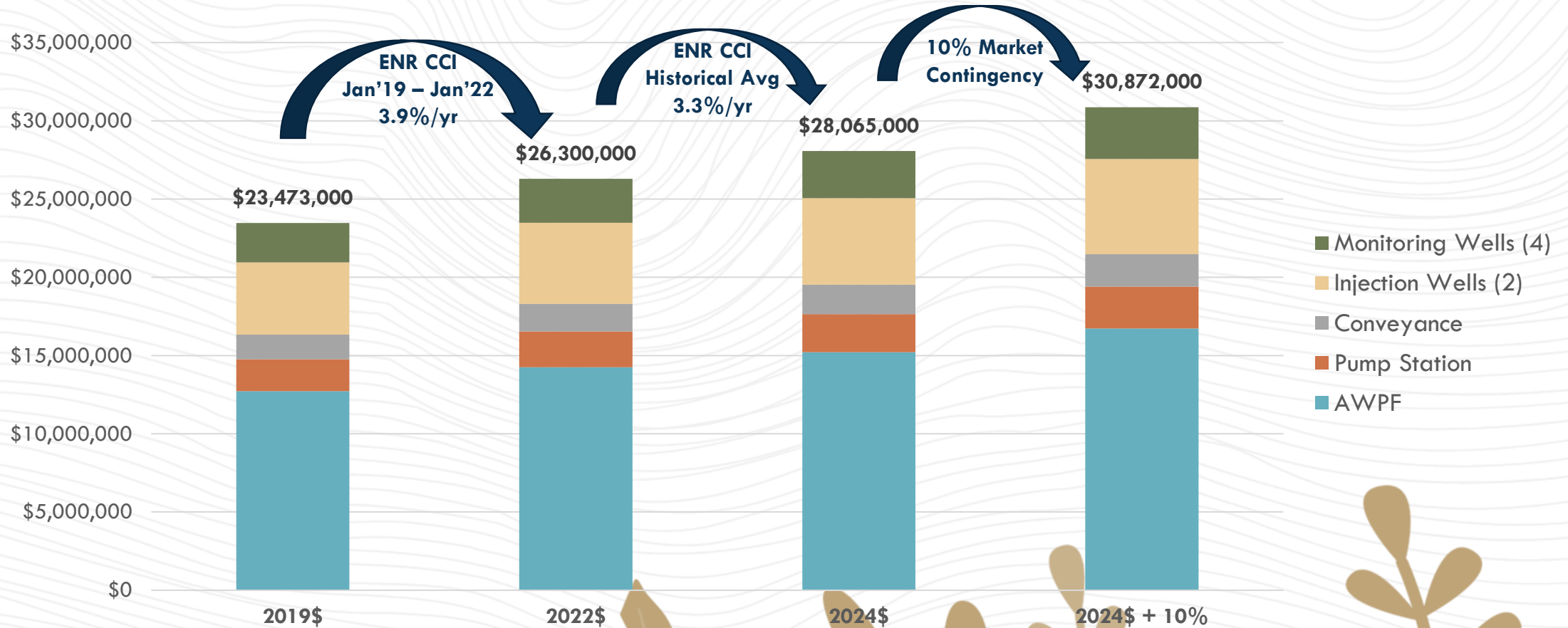


CAPP Schedule (August 2022)





CAPP Construction Cost Estimate





Task No.	Task Description	WSC													WSC Labor Hours	WSC Labor Fee	Expenses	WSC Fee	
		Program Manager	Program Coordinator	Deputy Program Manager	Staff Engineer	Permitting Support	Senior Engineer - AWP	Senior Engineer - Pipelines	Senior Engineer - Wells	Resident Engineer	Inspector / Doc Mgmt	Inspector / Doc Mgmt	Communication Strategist	Communications Support					
	<i>Billing rates, \$/hr</i>	\$320	\$280	\$195	\$155	\$195	\$280	\$280	\$320	\$260	\$230	\$195	\$165	\$280	\$170				
1	Program Management & Coordination																		
1.1	Program Administration	144	72	216												432	\$ 108,360	\$ -	\$ 108,360
1.2	Implementation Plan	16	4	40												60	\$ 14,040	\$ -	\$ 14,040
1.3	CVWD & CSD Coordination	144	72	216												432	\$ 108,360	\$ -	\$ 108,360
1.4	Team Meetings	99	63	180												342	\$ 84,420	\$ -	\$ 84,420
1.5	Board Updates	48	24	36												108	\$ 29,100	\$ -	\$ 29,100
1.6	Non-Recurring Meetings	36	36	72												144	\$ 35,640	\$ -	\$ 35,640
	SUBTOTAL	487	271	760	0	0	0	0	0	0	0	0	0	0	1518	\$ 379,920	\$ -	\$ 379,920	
2	Program Controls																		
2.1	Data Management	18	2	54												74	\$ 16,850	\$ -	\$ 16,850
2.2	Schedule Management	10	6	28												44	\$ 10,340	\$ -	\$ 10,340
2.3	Cost Management	18	4	70												92	\$ 20,530	\$ -	\$ 20,530
2.4	Change Management	24	8	48												80	\$ 19,280	\$ -	\$ 19,280
2.5	Risk Management	36	4	52												92	\$ 22,780	\$ -	\$ 22,780
2.6	Program Status Reports	24	3	32												59	\$ 14,760	\$ -	\$ 14,760
	SUBTOTAL	130	27	284	0	0	0	0	0	0	0	0	0	0	441	\$ 104,540	\$ -	\$ 104,540	
3	Funding & Financing Support																		
3.1	Funding & Financing Strategy	16	32	40												88	\$ 20,280	\$ -	\$ 20,280
3.2	CWSRF Loan Support	8	32	40												80	\$ 17,720	\$ -	\$ 17,720
3.3	Prop 1 IRWM Grant Program Support	8	32	40												80	\$ 17,720	\$ -	\$ 17,720
3.4	Title XVI Grant Support	8	32	40												80	\$ 17,720	\$ -	\$ 17,720
3.5	Grant Application	20	40	48												188	\$ 39,360	\$ 640	\$ 40,000
	SUBTOTAL	60	168	48	240	0	0	0	0	0	0	0	0	0	516	\$ 112,800	\$ 640	\$ 113,440	
4	Permitting Support																		
4.1	Coastal Development Permit Support	40	40	80												160	\$ 39,600	\$ -	\$ 39,600
4.2	Title 22 Engineering Report	16	40	80		120										256	\$ 55,320	\$ -	\$ 55,320
4.3	WDRs / WRRs Permit	16	40	80		120										256	\$ 55,320	\$ 70,000	\$ 125,320
	SUBTOTAL	72	120	240	0	240	0	0	0	0	0	0	0	0	672	\$ 150,240	\$ 70,000	\$ 220,240	
5	Final Design Oversight																		
5.1	Consultant Selection	16	8	48												72	\$ 16,720	\$ -	\$ 16,720
5.2	Consultant Coordination	52	36	76		18										222	\$ 51,250	\$ -	\$ 51,250
5.3	Design Submittal Review	144	48	144												336	\$ 87,600	\$ -	\$ 87,600
5.4	Bidability and Constructability Review	48	8	48					16							128	\$ 34,000	\$ -	\$ 34,000
5.5	Permitting Support	12	8	40												60	\$ 13,880	\$ -	\$ 13,880
5.6	Equipment Pre-Selection	40	8	40												128	\$ 29,040	\$ -	\$ 29,040
5.7	Value Engineering (60% Design)	16	4	24					4							108	\$ 26,920	\$ -	\$ 26,920
	SUBTOTAL	328	112	420	96	18	40	20	20	40	0	0	0	0	1054	\$ 259,410	\$ -	\$ 259,410	

Task No.	Task Description	WSC													WSC Labor Hours	WSC Labor Fee	Expenses	WSC Fee
		Program Manager	Program Coordinator	Deputy Program Manager	Staff Engineer	Permitting Support	Senior Engineer - AWP	Senior Engineer - Pipelines	Senior Engineer - Wells	Resident Engineer	Inspector / Doc Mgmt	Inspector / Doc Mgmt	Communication Strategist	Communication Support				
	<i>Billing rates, \$/hr</i>	Dylan Wade \$320	Robert Morrow \$280	Kendall Stahl \$195		Antonia Estevez-Olea \$195	Justin Pickard \$280	Joshua Reynolds \$320	Joseph Kingsbury \$260			Haili Matsukawa \$280	Nina Thoming \$170					
6	Bid Phase Services																	
6.1	Contractor Pre-Qualification	32	4	32			4	2	2						76	\$ 19,880	\$ -	\$ 19,880
6.2	Bidding	32	4	32			4	4	4						80	\$ 21,040	\$ -	\$ 21,040
	SUBTOTAL	64	8	64	0	0	8	6	6	0	0	0	0	0	156	\$ 40,920	\$ -	\$ 40,920
7	Construction Management																	
7.1	Project Set Up	96													576	\$ 125,120	\$ -	\$ 125,120
7.2	Construction Contract Administration	1800													7200	\$ 1,638,000	\$ 25,000	\$ 1,663,000
7.3	Submittal Review Processing	120													480	\$ 109,200	\$ -	\$ 109,200
7.4	Start Up, Commissioning And Project	480													1920	\$ 436,800	\$ -	\$ 436,800
	SUBTOTAL	2496	0	0	0	0	0	0	0	2560	2560	0	0	10176	\$ 2,309,120	\$ 25,000	\$ 2,334,120	
	COLUMN TOTALS	3637	706	1816	336	258	48	26	26	2560	2560	0	0	14533	\$ 3,356,950	\$ 95,640	\$ 3,452,590	

Final Design Phase (Tasks 1 to 6) Subtotal \$1,118,470

OT 1 Strategic Communications & Stakeholder Outreach																						
OT 1.1	Strategic Communications & Stakeholder Outreach	16	16	16													80	208	\$ 48,720	\$ -	\$ 48,720	
	Strategic Communications & Stakeholder Outreach	16	16	16	0	0	0	0	0	0	0	0	0	0	0	0	80	208	\$ 48,720	\$ -	\$ 48,720	
OT 2 Enhanced Source Control Program Development																						
OT 2.1	Industrial Waste Survey	16	4	8	80														108	\$ 20,200	\$ -	\$ 20,200
OT 2.2	Sewer Use Ordinance Update	16	4	8		80													108	\$ 23,400	\$ -	\$ 23,400
OT 2.3	Enforcement Response Plan	16	4	8	32														60	\$ 12,760	\$ -	\$ 12,760
OT 2.4	Source Mapping & Collection System	8	4	8	40														60	\$ 11,440	\$ -	\$ 11,440
OT 2.5	Funding & Resources Report	4	2	4	24														34	\$ 6,340	\$ -	\$ 6,340
OT 2.6	Outreach Program Plan	8	2	8	40														58	\$ 10,880	\$ -	\$ 10,880
OT 2.7	Sampling Plan and Implementation	8			24														32	\$ 6,280	\$ -	\$ 6,280
OT 2.8	Enhanced Source Control Program G	16	8	8	48														80	\$ 16,360	\$ -	\$ 16,360
	Enhanced Source Control Program	92	28	52	288	80	0	0	0	0	0	0	0	0	0	0	0	540	\$ 107,660	\$ -	\$ 107,660	
OT 3 Permitting Support																						
OT 3.1	CSD WWTP NPDES Permit	8	16	40		24													88	\$ 19,520	\$ -	\$ 19,520
OT 3.2	Environmental Permitting Support	12	6	54															72	\$ 16,050	\$ -	\$ 16,050
OT 3.3	EIR Addendum Support	16	8	54															78	\$ 17,890	\$ -	\$ 17,890
	Permitting Support TOTAL	36	30	148	0	24	0	0	0	0	0	0	0	0	0	0	0	238	\$ 53,460	\$ -	\$ 53,460	
	OPTIONAL TASKS TOTAL	144	74	216	288	104	0	0	0	0	0	0	0	0	0	0	80	986	\$ 209,840	\$ -	\$ 209,840	

10% mark-up on direct expenses; 10% mark-up for sub-contracted services
 Standard mileage rate \$0.56 per mile (or current Federal Mileage Reimbursement Rate)
 Rates are subject to revision as of January 1 each year.

Scope of Services for CAPP Program Management & Construction Management

7/31/2022

Prepared for the:



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Scope of Services: CAPP Program Management and Construction Management

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SCOPE OF SERVICES: CAPP PROGRAM MANAGEMENT AND CONSTRUCTION MANAGEMENT

INTRODUCTION

The Carpinteria Valley Water District (CVWD) is implementing the Carpinteria Advanced Purification Project (CAPP) to increase local, drought-resistant water supplies and reduce dependence on imported, drought-impacted surface water supplies. CVWD is partnered with the Carpinteria Sanitary District (CSD) to implement the CAPP. To date, a preliminary design report is complete and the CAPP EIR was certified in 2019. In addition, 50% design plans were prepared for CWSRF loan application. The program definition used for this scope is based on 2019 preliminary design report and 50% design plans. The focus of the next phase of efforts include final design, permitting, and funding; following by construction and startup, as presented in the following table.

Phase	Duration	Assumed Schedule	Associated Tasks
Project Planning	--	Feb 2014 – Jul 2022	Complete
Final Design and Permitting	18 months	Aug 2022 – Jan 2024	Tasks 1 to 6
Construction, Startup, and Close-Out	18 months	Feb 2024 – Oct 2025	Task 7

In addition to common construction permits and approvals, CAPP must receive a discharge/reuse permit from the Regional Water Quality Control Board (RWQCB) that requires antidegradation analysis, geochemical analysis, and State Water Resources Control Board (SWRCB) Division of Drinking Water (DDW) approval of a Title 22 project Engineering Report. Also, CSD will need to modify their existing National Pollutant Discharge Elimination System (NPDES) permit for discharge of treated wastewater effluent to the ocean. Efforts under this contract include leading permit acquisition and preparing materials for non-construction related permits (which will be handled by the Design Engineer).

Several funding opportunities have been and are being pursued. A SWRCB Clean Water State Revolving Fund (CWSRF) loan agreement is expected to be completed in 2022 and CVWD submitted a grant application to the United States Bureau of Reclamation (USBR) on March 15, 2022 that could fund up to 25% of eligible capital costs. CVWD’s goal is to receive an addition 25% funding from State or other non-Federal funding. Efforts under this contract include identifying and pursuing this funding.

This scope and fee estimate is for Program and Construction Management services through startup and close-out and include program management, design oversight, funding support, permitting support, construction management, and startup support. The Design Engineer(s) will contract with CVWD directly to prepare the Final Design and perform Engineering Services During Construction for the three project components: 1) Advanced Water Purification Facility; 2) Pipelines; and 3) Wells. As program manager, WSC would oversee the Design Engineer(s)’ efforts along with other consultants contracted by CVWD for CAPP, such as Pueblo Water Resources for groundwater and well work and Katz and Associates for public engagement.

Note that the “**CAPP Team**” term used in this scope includes CVWD, CSD, WSC, and other consultants supporting CAPP.

The work under this contract is expected to commence in August 2022 and is divided into two phase: 1) the Final Design phase (Tasks 1 to 6) is expected to take 18 months and continue through January 2024; 2) the Construction phase (Task 7) is expected to take 18 months, starting in February 2024 and continue through October 2025.

Work under this contract will be performed on a Time and Materials Basis. Given the preliminary characterization of CAPP based on the 2019 preliminary design report and 50% design plans, it is anticipated that the tasks will evolve to accommodate changing CAPP needs. Therefore, the budget allocations provided for each task are estimates only and CVWD will have the flexibility to reallocate budgets between tasks, as dictated by CAPP needs and as directed by CVWD. WSC's scope will be limited in that we will not be authorized to change the anticipated scope of the program identified above, that right will be reserved by CVWD and the CSD. In the task descriptions below, assumptions are provided to clarify the included scope and budget. To the extent that revised assumptions and/or scope necessitate additional budget, WSC will work with CVWD in good faith to negotiate a contract change or amendment as appropriate.

In addition, due to the duration of the work in this scope – over three years – initiation of work under each task will require approval from the CVWD General Manager.

TASK 1.0 CAPP ADMINISTRATION AND COORDINATION

1.1 Program Administration

- Provide oversight of resources, manage communication, and coordinate work efforts of the CAPP Team to align with CAPP priorities and to deliver the final design phase scope.
- Plan, organize, and conduct regular internal CAPP Team meetings to facilitate delivery of scope.
- Coordinate with CAPP Team consultants, as needed.
- Prepare monthly invoices and monthly progress reports.
- *Assumption: Budget is based upon an assumed level of effort for this task of 24 hours per month for 18 months.*

1.2 Implementation Plan

- Develop an Implementation Plan for construction of CAPP infrastructure, including simple evaluation of delivery methods (e.g., design-bid-build, design-build, etc.), scope of bid packages, and equipment pre-purchase/pre-selection.
- Evaluation will include regulatory, cost, schedule, and risk considerations.
- Prepare a draft Implementation Plan detailing the recommended implementation approach.
- Prepare a final Implementation Plan incorporating CVWD and CSD review comments.

1.3 CVWD & CSD Coordination

- Engage, collaborate, and coordinate with CVWD and CSD.
- Facilitate and/or participate in impromptu meetings, phone/conference calls, and site visits.
- Support and facilitate information sharing and knowledge transfer.
- Provide technical expertise when needed to advise CVWD and CSD on key decisions related to final design and permitting phase.

- *Assumption: Budget is based upon an assumed level of effort for this task of 24 hours per month for 18 months.*

1.4 Team Meetings

- CVWD and CSD Meetings
 - (1) Plan, organize, conduct, and document meetings with CVWD and CSD to discuss CAPP status, coordination needs, resource requirements, CAPP risks, and key issues. Monthly meetings are assumed.
 - (2) *Assumption: The budget is based on 18 meetings with a 1.5-hour duration.*
- CAPP Team Meetings
 - (1) Plan, organize, conduct, and document bi-weekly (i.e., twice per month) with the CAPP Team to:
 - (a) Provide updates on CAPP progress
 - (b) Present interim results
 - (c) Review data needs
 - (d) Discuss key issues and other topics of interest as CAPP progresses
 - (2) *Assumption: The budget is based on 36 meetings with a 1-hour duration.*

1.5 Board Updates

- Prepare and participate in board meetings for CVWD and CSD, including joint Board or committee meetings, to provide updates on CAPP status and key CAPP milestones.
- *Assumption: The budget is based on CAPP Team participation in six (6) board meetings with a two-hour duration.*

1.6 Non-Recurring Meetings

- Prepare and participate in meetings scheduled as needed with CVWD, CSD, and/or the CAPP Team members.
- *Assumption: Budget is based upon an assumed level of effort for this task of 8 hours per month 18 months.*

Deliverables: Monthly Invoices and Progress Reports, Draft and Final Implementation Plan, Meeting Agendas and Meeting Summaries.

TASK 2.0 PROGRAM CONTROLS

2.1 Data Management

- Develop and maintain a management information system (MIS) using the Microsoft Office suite to manage CAPP documentation and facilitate access to CAPP documents by CVWD and CSD staff.
- Provide MIS training resources to new CAPP team members, as needed.
- Assist CVWD and CSD staff in the development of procedures for management and tracking of CAPP-related information as required by funding sources.
- Manage data requests, and provide information, design criteria, and technical standards to CAPP team members and stakeholders.
- *Assumption: The budget is based upon an assumed level of effort of 4 hours per month.*

2.2 Schedule Management

- Develop an updated CAPP schedule for permitting and final design through CAPP completion based on the Implementation Plan prepared in Task 1.2. Incorporate detailed schedules from CAPP Team members.
- Maintain and monitor CAPP schedule. Provide updates on a quarterly basis.
- Incorporate construction schedules when submitted
- *Assumption: The schedule will be updated quarterly. After the schedule is developed, the budget is based upon an assumed level of effort of 4 hours per quarter.*

2.3 Cost Management

- Compile and monitor budget, cost, and cash flow information for CAPP. Update CAPP budget and produce budget and cost projections monthly.
- Assist CVWD and CSD staff in the development of accounting procedures to track CAPP-related expenditures, grant funding, and loan disbursements as required by funding sources.
- Monitor scope, including tracking CVWD and CSD approved out of scope work.
- *Assumption: The program cost will be updated monthly. After the budget tool is developed, the budget is based upon an assumed level of effort of 4 hours per month.*

2.4 Change Management

- Coordinate with CAPP Team to proactively manage changes to scope and/or budget of CAPP and implement change management procedures.
- WSC's scope will be limited in that we will not be authorized to change the anticipated scope of the program identified above, that right will be reserved by CVWD and the CSD.
- *Assumption: A total of 80 hours is assumed for this task.*

2.5 Risk Management

- Identify CAPP risks and develop mitigation measures and contingency plans. Document these in a CAPP risk register.
- Characterize, quantify, and prioritize CAPP risks utilizing CAPP risk register, and analyze impacts on CAPP budget and schedule.
- Implement risk mitigation measures identified through risk characterization efforts as applicable.
- Prepare monthly CAPP risk register updates.
- *Assumption: The risk register will be updated monthly. After the budget tool is developed, the budget is based upon an assumed level of effort of 4 hours per month.*

2.6 Program Status Reports

- Provide six (6) quarterly status updates in a dashboard format that summarize CAPP performance relative to the baseline CAPP budget and schedule and summarize activities completed in current quarter and planned for the next quarter. Quarterly status updates will be distributed to the Project Team via email.

Deliverables: Program Schedule and Updates, Cost Projections and Updates, Risk Register and Updates, Program Status Reports

TASK 3.0 FUNDING AND FINANCING SUPPORT

3.1 Funding and Financing Strategy

- Identify applicable funding and financing sources and criteria, including availability, eligibility, application process, and schedule.
- Engage with funding agencies to determine funding opportunities, constraints, requirements, and logistics.
- Screen applicable sources based on eligibility criteria, funding availability, CAPP goals and objectives, and/or CAPP constraints.
- Define a funding and financing portfolio, including one or more outside funding sources as well as internal CVWD and CSD funding and financing.
- Develop a cash flow model and funding plan to meet cash flow requirements for the duration of CAPP. The cash flow model will reflect expected processing and payment timelines from funding sources. Cash flow model will be maintained and updated as part of Task 2.3.

3.2 Clean Water State Revolving Fund Loan Support

- Coordinate with the SWRCB Division of Financial Assistance (DFA).
- Coordinate with CVWD to address loan requirements and requests from the SWRCB.
- Prepare formal responses to information requests from the SWRCB.
- *Assumption: The budget is based upon an assumed level of effort of 80 hours.*

3.3 Proposition 1 IRWM Grant Support

CAPP is anticipated to be included in the 2022 DWR IRWM grant application from Santa Barbara County. To support grant acquisition, WSC will:

- Coordinate with DWR and Santa Barbara County (regional IRWM grant administrator).
- Prepare requested grant application materials (grant will be submitted by Santa Barbara County).
- Respond to information requests to fill grant application data gaps.
- Support grant contract negotiations.
- *Assumptions: The budget based upon an assumed level of effort of 80 hours.*

3.4 Title XVI Grant Support

If the USBR awards CAPP funding from the Fiscal Year 2022 (FY22) Title XVI Water Infrastructure Improvements for the Nation (WIIN) project implementation grant, WSC will provide the following services:

- Coordination with USBR, which includes coordination, preparation, and attendance at calls to agreement documentation and requirements.
- General email correspondence and impromptu phone calls with USBR are anticipated.
- Coordination with CVWD to discuss USBR requirements and prepare information as necessary in advance of attending meetings with USBR.
- *Assumption: The budget is based upon an assumed level of effort of 80 hours.*

3.5 Grant Application

- Professional services may be required to investigate, prepare, and submit a grant application.

- Grant or loan application level of effort is dependent on the grant or loan CAPP. An estimate of \$40,000 is included based on WSC's previous grant application efforts for CAPP.

Deliverables: Funding Opportunity Table, Grant Application

TASK 4.0 PERMITTING SUPPORT

Note that a CEQA Addendum is not included in this scope. In addition, the following permits are assumed to not be needed: United States Army Corps of Engineers Section 404 permit, Regional Water Quality Control Board Section 401 Water Quality Certification, and California Department of Fish and Wildlife 1600 Streambed Alteration Agreement. These services are included as optional tasks, if needed.

4.1 Coastal Development Permit Support

A Coastal Development Permits (CDP) from the City of Carpinteria will be required for infrastructure in the coastal zone.

- WSC will prepare the CDP application and support CVWD in negotiations with the City. Support services may include:
 - (1) Participation in meetings with CAPP Team and the City.
 - (2) Prepare application materials and prepare revisions to the application or additional information requested by the City
 - (3) Preparation of exhibits detailing Program improvements and construction requirements.
- *Assumption: The budget is based upon an assumed level of effort for this task of 160 hours.*

4.2 Title 22 Engineering Report

A Title 22 Engineering Report approved by the SWRCB Division of Drinking Water (DDW) is required for the WDR/WRR permit.

- Engage DDW as needed to support report preparation.
- Lead regulatory discussions on the permit documents and meet with regulatory staff to attain regulatory approval.
- Update current Title 22 Engineering Report and Prepare Admin Draft report compliant with DDW requirements. Work includes compilation of existing material in accordance with DDW standards as well as development of some new materials. DDW requires potable reuse facilities meet an extensive list of performance criteria for pathogens, nutrients, and trace pollutants. Treatment system performance information from other potable water reuse facilities may be required to provide an accurate estimation of future performance for Central Coast Blue.
- The Engineering Report will detail the following issues:
 - (1) Potable Reuse program summary
 - (2) Participating partners; including roles, responsibilities, and contractual relationships
 - (3) Summary of CEQA related items
 - (4) Summary of stakeholder outreach and coordination
 - (5) Potable reuse regulatory requirements

- (6) Summary of infrastructure (treatment, conveyance, injection, extraction) for the potable reuse project
 - (7) Source water quality for potable reuse, including description of industrial pretreatment and source control program.
 - (8) Pathogen and pollutant control and treatment
 - (9) Potable reuse operational strategy, including groundwater recharge and extraction schemes. All groundwater analysis and modeling will be done by others.
 - (10) Development of monitoring and response retention time requirements
 - (11) Review of alternative water sources
 - (12) Demonstration of potable reuse water quality
 - (13) Summary of groundwater basin and basin water quality
 - (14) Summary of domestic water supply production wells
 - (15) Groundwater recharge impacts, including anti-degradation analysis
 - (16) Development of a Monitoring and Reporting Program
 - (17) Potable Reuse Operations Plan
 - (18) Summary of startup testing requirements
- Incorporate comments from CVWD and CSD on the Admin Draft Report and prepare a Draft Report for submission to DDW.
 - Review and discuss DDW comments on the Draft Report. Engage with DDW to address comments
 - Prepare Final Report for submission to DDW for approval
 - *Assumptions: Content for groundwater related topics, such as groundwater modeling, will be prepared by Pueblo Water Resources. Content related to the AWPf, such as operations plan, will be prepared by the Design Engineer.*
 - *Assumptions: Budget does not include generation of new data, unless specifically listed above, and is assumed to rely on existing reports and information. Any new data would be sampled and analyzed by others, based upon recommendations by the Program Team.*
 - *Assumption: The budget is based on up to three (3) DDW meetings, attended remotely, by three (3) Program Team staff with a duration of 1.5 hours.*

4.3 Waste Discharge Requirements / Water Recycling Requirements Permit

CAPP will require a new Waste Discharge Requirement (WDR) / Water Recycling Requirements (WRR) permit to inject purified water into the groundwater basin.

- Coordinate the efforts of CAPP Team and RWQCB.
- Engage RWQCB as needed to support the application.
- Coordinate and support additional geochemical analysis requested by the RWQCB.
- Coordinate and support additional antidegradation analysis requested by the RWQCB.
- Prepare the ROWD for review and approval by RWQCB. The ROWD will detail the following issues:
 - (1) Potable Reuse program summary
 - (2) NPDES Summary for the relevant utilities
 - (3) Documentation of water and wastewater characteristics

- (4) Summary of primary, secondary, and advanced treatment facilities
 - (5) Summary of treatment and recharge operations
 - (6) Recycled water rules and regulations
 - (7) Documentation of best management practices, including industrial pretreatment, laboratory monitoring, etc.
 - (8) Groundwater quality assessment
 - (9) Anti-degradation analysis
- Incorporate comments from CVWD and CSD on the Admin Draft ROWD Report and prepare a ROWD for submission to RWQCB.
 - Review and discuss DDW comments on the ROWD. Engage with RWQCB to address comments.
 - Participation in one (1) public hearing is assumed.
 - Prepare supplemental materials for submission to RWQCB for approval
 - *Assumptions: Antidegradation analysis and geochemical analysis to be conducted by a subconsultant. Placeholder budget for the subconsultant is included in expenses.*
 - *Assumption: The budget is based on up to three (3) RWQCB meetings, attended remotely, by three (3) Program Team staff with a duration of 1.5 hours.*

Deliverables: Meeting Agendas and Meeting Summaries; Admin Draft, Draft, and Final Title 22 Engineering Report; Draft and Final Report of Waste Discharge

TASK 5.0 DESIGN OVERSIGHT

5.1 Consultant Selection

- Develop Request for Proposal (RFP) for Design Engineer.
- Develop selection criteria for consultant selection
- Support process to select Design Engineer.

5.2 Consultant Coordination

- Manage and monitor the work of Design Engineer through design completion. Manage the review of regular submittals and reviews of documents.
- Review designers progress against the project schedule and recommend corrective action as needed.
- Attend regular progress meetings (assume 36) with the designer, including routine management and status meetings, focused design meetings, and design review workshops.
- Provide existing information, design criteria, and technical standards to Design Engineer.
- Research, compile and provide other available information requested by Design Engineer

5.3 Design Submittal Review

- Review design submittals including plans, specifications, calculations, cost estimates, geotechnical report, study reports, startup and testing plans, etc. for completeness and consistency with the Preliminary Design and CAPP objectives. This includes discipline specialists, such as civil, mechanical, process, electrical, geotechnical, architectural, structural, etc. Coordinate comments and assist in resolving conflicting comments.
- Review, evaluate, and provide recommendations to CVWD and CSD for its determination, any requests for scope changes during design.
- Provide technical expertise when needed to advise CVWD and CSD on key decisions during design.
- Participate in design workshops for 60%, 90%, final, and bid submittals.
- Assume separate workshops for distribution system, wells, and AWPf for each submittal for a total of 12 workshops.

5.4 Biddability and Constructability Review

- Perform constructability reviews for 50% and 60% design submittals, and biddability review at 90%. This includes scope, schedule and cost estimate review, as well as discipline specialists, such as civil, mechanical, process, electrical, geotechnical, architectural, structural, etc. Coordinate comments and assist in resolving conflicting comments.

5.5 Permitting Support

- Design Engineer will lead preparation on construction permits, which may include, City encroachment permit, County well permit, SWPPP, NPDES, and Air Pollution Permit packages.
- Review draft permit applications
- Provide existing information and studies, as available
- Participate in meetings with permitting agencies, as needed
- Review, evaluate, and provide recommendations to CVWD and CSD for its determination, any requests for scope changes during design.
- Provide technical expertise when needed to advise CVWD and CSD on key decisions.
- *Assumption: This budget is based upon an assumed level of effort of 60 hours.*

5.6 Equipment Pre-Selection

- Pre-selection of the MF, RO, UV-AOP systems will allow CVWD and CSD to make a value-based selection of the major mechanical equipment based on criteria established by CVWD and CSD (e.g., capital cost, lifecycle cost, operational requirements, etc.). Pre-selection of these systems will also facilitate progression of the AWPf 60% design submittal. The pre-selected equipment packages will be assigned to the construction contractor as part of the AWPf bid package.
- WSC will provide oversight of Design Engineer's preparation of equipment pre-selection procurement packages
- Coordinate with the CAPP Team to develop the minimum qualifications and proposal evaluation criteria prior to issuance of requests for proposals.

- Plan, organize, conduct, and document a workshop for each procurement package to determine scope of supply and to facilitate development of minimum qualifications and proposal evaluation criteria. Each workshop is assumed to be two (2) hours in duration.
- Coordinate with City legal counsel to facilitate development of contract language related to assignment of procurement packages and requirements from funding and financing sources (e.g., DBE outreach, federal cross cutters, American Iron and Steel, etc.).
- Plan, organize, and conduct pre-proposal meetings for each procurement package.
- Evaluate proposals received and coordinate with Partner Agency staff to identify the preferred vendor.
- *Assumptions: CVWD, CSD, and their legal counsel will develop contract language for contract assignment and to satisfy requirements from funding and financing sources (e.g., DBE outreach, federal cross cutters, American Iron and Steel, etc.). One (1) addendum will be prepared for each procurement package.*

5.7 Value Engineering of 60% Design

- Coordinate and conduct a Value Engineering (VE) Workshop of 60% Design. The VE Team will include a Value Engineering Team Coordinator and four to five VE Team Members. The following tasks are included:
 - (1) Coordination
 - (2) VE Review of Project Information
 - (3) VE Kickoff Call
 - (4) VE Review of Construction Cost Estimate
 - (5) VE Workshop
 - (6) VE Report

Deliverables: Meeting Agendas, Meeting Summaries, Comments on 60% Design Package, 90% Design Package, Final Design Package, and Bid Package; Draft and Final VE Report for 60% Design

TASK 6.0 BID PHASE SUPPORT

6.1 Contractor Pre-Qualification

- Prepare notice inviting contractors to submit a proposal for pre-qualification.
- Prepare a prequalification package for the plant and instrumentation and controls subcontractor based on DIR's standard pre-qualification materials
- Coordinate and participate in pre-qualification package evaluation, including:
 - Review pre-qualification packages;
 - Prepare evaluation criteria;
 - Prepare pre-qualification responses.
- Prepare letter recommending pre-qualified contractor's to be invited to bid.

6.2 Bidding

- Prepare the Notice Inviting Bids from the pre-qualified contractors.
- Attend a pre-bid conference as CVWD's representative.
- Respond to bidder inquiries as appropriate and provide input for program-related addenda.
- Coordinate with Design Engineer to review the acceptability of substitute materials, equipment, subcontractors and suppliers proposed during the bid process.
- Tabulate all bids received, review responsiveness of bids, and make a recommendation for award.
- *Assumption: This budget is based upon an assumed level of effort of 60 hours.*

Deliverable: Award Recommendation Letter

TASK 7.0 CONSTRUCTION MANAGEMENT

Construction management and inspection services throughout the construction and startup phases of the Project include:

- Construction Management and Inspection
- Materials Testing and Engineering
- Survey – verification/checking of contractor's work

The level of effort included in the fee is based on four staff at mostly full-time for 18 months: construction manager, resident engineer, and two inspectors / document managers. A more refined estimated will be submitted prior to the start of the construction phase.

7.1 Project Set Up

WSC will complete the following tasks:

- Prepare a Project-specific construction management plan containing the specific procedures to be followed for the Project. This plan will include the "chain of command" and the roles and responsibilities for all project team members (including but not limited to: who will perform them, and to what degree and frequency the tasks will be executed, etc.) and define the project tracking and reporting procedures. The primary purpose of this plan is to define the level of project administration, public relations, and communications.
- Compile construction phase engineering services scope of work for CM's subconsultants (materials testing, geotechnical services and construction field survey – verifying contractor's survey).

7.2 Construction Contract Administration

- Meetings
 - (1) Conduct the pre-construction meeting and prepare and distribute meeting summary.
 - (2) Conduct weekly meetings with the contractor, subcontractors, utility representatives, design team representatives, and CVWD representatives. Prepare meeting summary and distribute to all participants.

- RFI/RFC: Review, coordinate (with CVWD and design engineer), and respond to contractor's Requests for Information (RFI) and Requests for Clarification (RFC).
- Change Management Review and process change orders. When appropriate, recommendations, suggestions and alternatives will be provided to the contractor, and/or CVWD. WSC's scope will be limited in that we will not be authorized to change the anticipated scope of the program identified above, that right will be reserved by CVWD and CSD.
- Change Orders: Manage the change order process to defend CVWD against unwarranted change orders and to obtain a fair and reasonable price for those items determined to be extra-work items. Change order requests from the contractor will be received and logged along with requests by CVWD and recommendations of the design engineering team. Upon resolution of the issues and costs, the CM will recommend acceptance or rejection of the change order and, if accepted by CVWD and CSD, prepare the document for processing. The CM will verify changes performed with detailed justification on a time- and-materials basis daily if the work is performed on a T&M basis.
- Files: Maintain a set of contract files at CM's office and files at CM's field office (located at construction site). The document tracking will be conducted using software to log, track and process all correspondence, submittals, RFIs/RFCs, cost quotations, potential change orders, change orders, claims, progress payment requests, and other documents received at the field office. At the completion of the Project, the master set of project related files will be indexed and turned over to CVWD.
- CPM: Perform a detailed review of the contractor's baseline "critical path method" (CPM) schedule to analyze the logic between activities, key activity durations, proper cost loading, and verification of the critical path. This will confirm that all specified construction sequencing and schedule constraints, as well as all submittals; construction, shutdowns, tie-ins, startup and testing, and closeout activities are included for all contract work. Review the schedule to check for any logic that places undue burden on CVWD, the CM, or design engineer, such as accelerated submittal review and need for increased CVWD and CM resources. Detailed reviews of the contractor's monthly schedule update will be conducted to ensure that actual work progress, based upon the contractor's and CM's records, is properly incorporated including any approved change order work. The CM will prepare written recommendations to CVWD on contractor requests for contract time extension, and will include a time impact analysis.
- Extra Work: Track and manage all extra work items through a tracking system. Disputed work items unable to be processed as a change order will be tracked via a potential claims system, and reasonable effort should be made by the CM to resolve the issue.
- Compliance: Review compliance with contractor's documents, contractor's monthly progress payment requests, as well as construction contract records and reports specified to be submitted. Compile written recommendations and forward to CVWD.

- Payment Requests: Compare the contractor's progress payment requests to the schedule of values and their own daily and weekly report records to confirm that the requested amounts are consistent. This will include confirmation of "materials on hand" by checking materials stored on site with paid invoice records. Appropriate contract change order work will also be confirmed and included. The CM will then recommend to CVWD the monthly progress payment amount. A copy of the progress payment will be included in each Monthly Progress Report.
- Punch List: Punch lists will be developed to permit CVWD acceptance of each segment of work to occur after the contractor attains substantial completion. Conduct a final project review with CVWD project manager and grant agencies as required. Submit a recommendation for project acceptance.

7.3 Submittal Review Processing

- Receive and consolidate the contractor's submittals of equipment operations and maintenance manuals, warranties and guarantees for materials and equipment installed in the Project. This effort will be concurrent with the final testing and project closeout phase.
- Coordinate closely with the contractor, equipment vendors, design engineering team, other CMs, and CVWD's operations staff during the development of the contractor's startup and commissioning plan. This plan will contain a pre-commissioning checklist and a systematic startup procedure, as required by the contract specifications.
- Coordinate preparation and review of record drawings. Provide evidence to CVWD that the contractor maintained record drawings.
- Coordinate with the contractor in order to verify that Storm Water Pollution Prevention and Waste Discharge Requirements are in compliance. The CM will review the Storm Water Pollution Prevention Plan (SWPPP) initially prepared by CVWD or the Design Engineer and then revised by the contractor and provide recommendations to any necessary revisions. The CM will enforce the requirements of the approved SWPPP with the contractor. The CM will confirm that the contractor meets specified construction mitigation requirements as outlined in the approved SWPPP in order to minimize the potential for violations with the Project's Stormwater Construction NPDES permit condition.
- Coordinate with the contractor on acquisition of other construction permits.

7.4 Start Up, Commissioning And Project Closeout

- In general, assist in facilitating commissioning and startup of Project facilities including long-term operational support by contractor and/or manufacturers. Coordinate with CVWD on overall project closeout including substantial completion, pre-final inspection and final completion.
- Receive and review O&M Manuals prepared by the contractor and coordinate comments from both CVWD and CVWD's treatment operations consultant and ensure that all comments from the reviewers are addressed prior to having the contractor finalize the documents. Transmit to CVWD; and deliver all keys, manuals, records drawings and maintenance records to CVWD.
- AWPf: Coordinate the Treatment Process and SCADA specialty teams (from CVWD, the Contractor, and Design Engineer) and operations consultant on operational matters; including troubleshooting and fine-tune operations procedures.

- Pipelines: Coordinate with CVWD, the Contractor, and Design Engineer on operational matters, including pressure testing and disinfection of pipelines prior to putting the pipelines into operation. The coordination efforts include: troubleshooting and fine-tuning operations procedures.
- Wells: Coordinate with CVWD and Design Engineer on development and equipping of project wells.
- Facilitate final inspection and approval to operate all Project facilities; including but not limited to: treatment processes, generator, distribution pipeline, injection wells, monitoring wells, and air quality permitting.
- Facilitate administrative close out of the project with the Contractor and funding agencies. Anticipated efforts include issuing certificates of completion for recording by CVWD, collecting and documenting warranty items, coordinating withholdings, releases of retention, issuing opinion letters to grant agencies that the project is complete,

OPTIONAL TASKS

OPTIONAL TASK 1.0 STRATEGIC COMMUNICATIONS AND STAKEHOLDER OUTREACH

Prepare communications collateral, as needed, and as requested by CVWD. Potential materials include

- CAPP Summary Brochure
- Presentations
- Elected Official Talking Points
- Press Release and News Articles
- Social Media
- Video
- *Assumption: The budget is based upon an assumed level of effort of 80 hours.*

OPTIONAL TASK 2.0 ENHANCED SOURCE CONTROL PROGRAM DEVELOPMENT

An enhanced source control program (ESCP) will serve as the guidance document that will supplement an existing pretreatment program to protect an AWP. However, since the CSD has neither an ESCP nor a pretreatment program, an ESCP must be developed that includes pretreatment program elements. Elements that will be included in the ESCP are described in the following subtasks. The Assumptions and Deliverables for this section are provided at the end of this section.

02.1 Industrial Waste Survey (IWS)

- An IWS will be conducted to identify and location of Industrial Users (IUs) in the CSD’s sewershed that have the potential to discharge wastewater that could impact the wastewater treatment plant (WWTP) and AWWPF, and help the CSD determine whether pretreatment standards and requirements apply to any of the facilities surveyed. The results of the IWS will be used to prepared and maintain a list of industries and select commercial types (SIUs, dentists, medical facilities, automotive shops, etc.). Protocols to update the IWS regularly will be developed.

02.2 Sewer Use Ordinance (SUO) Update

- The CSD’s existing SUO will be updated to give the CSD legal authority to implement and enforce all elements of the pretreatment program and ESCP. Discharge prohibitions will be expanded. Policies for IU permitting and monitoring requirements will be established.

02.3 Enforcement Response Plan (ERP)

- An ERP will be developed to give the CSD formalized procedures for investigating and responding to instances of IU noncompliance. An ERP will give the CSD a basis for enforcing IU noncompliance in a consistent manger. It will be based on the CSD’s legal authorities and IU requirements established in the ordinance. It will provide guidelines for enforcement steps and escalating enforcement steps, depending on the nature of the noncompliance.

02.4 Source Mapping & Collection System and Treatment Plant Monitoring Program

- A source mapping strategy will be developed to investigate contaminant sources with a focus on drinking water and NPDES permit-related contaminants. The program will define areas and strategies for routing monitoring including major junctions in the collection system. The objective is to build a database for the CSD to perform long-term monitoring and trending.
- In order to assure regulators that the CSD understands their influent wastewater and maintains compliance, the CSD will need to develop a robust monitoring program that expands upon its current monitoring programs. Both proactive monitoring and a rapid response action plan will be needed. A proactive monitoring program includes maintaining an inventory of contaminants, a thorough characterization of the industrial and residential wastewater quality, routing sampling of industries and commercial businesses, and online monitoring. A rapid response action plan is needed to respond to elevated concentrations, tracing up through the wastewater treatment plant and collection system, and establishing sampling zones. A procedure for taking specific rapid actions to track the source of pollutants up through the collection system and act fast to protect the finished water will be a key part of the action plan.

02.5 Funding and Resources Report

- To ensure that the CSD will have sufficient resources and qualified personnel to carry out the monitoring, enforcement, and outreach, a Funding and Resources report will be prepared. The Funding and Resources document will detail the staffing, equipment, and budgetary needs of the pretreatment and enhanced source control programs.

02.6 Outreach Program Plan

- The first line of defense against unwanted discharges in the collection system is a robust outreach program for both industrial users (IUs) and the general public. The purpose of the outreach strategy is to communicate the need for an ESCP in protecting the pure water facility as well as the role that IUs and the public will play. This plan will summarize a proposed outreach approach with recommendations for both targeted outreach to and education of the CSD's various collection system users while maximizing existing resources and communication vehicles.

02.7 Sampling Plan and Implementation

- Depending upon the information collected and compiled in earlier ESCP efforts, sampling of the collection system will range from limited to extensive. Due to the expected domestic and restaurant nature of the Pismo Beach collection system, sampling is anticipated to be minimal. The sampling and implementation plan will detail what sampling should be done for the different identified industrial dischargers as well as for residual sectors to verify anticipated sewage quality.

02.8 Enhanced Source Control Program Guiding Document

- An ESCP guidance document will be developed that encompasses the aforementioned efforts.
- Assumptions: All sampling and laboratory analysis will be done by others. Program Team will recommend sampling that is needed.

Deliverables: For each Subtask (e.g., 02.1 to 02.8), a Draft Subtask Document will be prepared for review, followed by one comprehensive Final Document.

OPTIONAL TASK 3.0 PERMITTING SUPPORT

03.1 CSD WWTP NPDES Permit Modifications

This task provides technical support to CSD if CSD need to modify its existing WWTP National Pollutant Discharge Elimination System (NPDES) permit for ocean discharge because RO concentrate will be added to the existing ocean outfall discharge and secondary effluent flows to the ocean will be reduced.

- Three (3) meetings are assumed with the RWQCB: 1) Initial scoping meeting; 2) Preliminary findings meeting; and 3) Final findings meeting.
- Document expected effluent water quality with and without Program discharges for NPDES constituents of concern.
- Prepare and submit draft memorandum documenting proposed Project discharge to CSD for review. Address comments in draft final memorandum and submit to the RWQCB for consideration.
- Incorporate RWQCB comments in final memorandum and transmit document to RWQCB for attachment to existing NPDES permit.
- *Assumptions: The permit modification requirements and process will be determined in initial meeting with the RWQCB. Therefore, the scope and budget included in this task is based on our expected requirements and process but may need to be amended after RWQCB meeting(s).*

O3.2 Environmental Permitting Support

The following environmental permits may be required: United States Army Corps of Engineers Section 404 permit, Regional Water Quality Control Board Section 401 Water Quality Certification, and California Department of Fish and Wildlife Streambed Alteration Agreement. If needed, the following scope would be implemented

- WSC will prepare permit application materials on an as-needed basis. Support services may include:
 - (1) Participation in meetings with CAPP Team and jurisdictional agencies.
 - (2) Preparation of technical information and exhibits.
 - (3) Responding to requests for information from jurisdictional agency staff.
- *Assumption: The budget is based upon an assumed level of effort for this task of 24 hours per permit application for three (3) permits for as-needed support for a total of 72 hours. It is assumed that additional discretionary permits from California Department of Fish and Wildlife, United States Army Corps of Engineers and others will not be required.*

O3.3 Environmental Impact Report Addendum Support

An Environmental Impact Report (EIR) addendum is needed if facilities, such as wells, are located in areas not covered by the Final Program EIR. The EIR addendum will be prepared by the City's environmental consultant. WSC will support preparation of the EIR addendum on an as-needed basis.

Support services may include:

- Participation in meetings with staff, consultant, jurisdictional agencies, and stakeholders.
- Preparation of technical information to support preparation of supplemental EIR documentation.
- Assistance to consultant to develop the project description.
- *Assumption: The budget is based upon an assumed level of effort for this task of 80 hours.*



BARTLETT, PRINGLE & WOLF, LLP
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

July 15, 2022

Norma Rosales
Carpinteria Valley Water District
1301 Santa Ynez Avenue
Carpinteria, CA 93013

Dear Norma:

The Objective and Scope of the Audit of the Financial Statements

You have requested that Bartlett, Pringle & Wolf, LLP (“BPW”), audit Carpinteria Valley Water District’s (the District) statements of net position as of June 30, 2022, and the related statements of revenues, expenses and changes in net position and cash flows for the year then ended, and the related notes to the financial statements as of and for the year ending June 30, 2022, which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter (“Arrangement Letter”).

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

The Responsibilities of the Auditor

We will conduct our audit in accordance with (GAAS). Those standards require that we comply with applicable ethical requirements. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout each audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

We will communicate to the Board of Directors (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit (unless they are clearly inconsequential).

As this engagement is not designed to be a fraud audit, management understands and accepts the inherent limitations of the audit services described in this agreement.

We will maintain our independence in accordance with the standards of the American Institute of Certified Public Accountants.

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Management is responsible for:

1. Identifying and ensuring that the District complies with the laws and regulations applicable to its activities, and for informing us about all known violations of such laws or regulations, other than those that are clearly inconsequential;
2. The design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the financial statements; and
3. Informing us of its knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, analysts, regulators, short sellers, vendors, customers or others.

Management is responsible for the preparation of the required supplementary information (RSI) which accounting principles generally accepted in the United States of America (U.S. GAAP) require to be presented to supplement the basic financial statements. Management is also responsible for the preparation of the supplementary information presented in relation to the financial statements as a whole in accordance with U.S. GAAP. Management agrees to include the auditor's report on the supplementary information in any document that contains the supplementary information and indicates that the auditor has reported on such supplementary information. Management also agrees to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

The Board of Directors is responsible for informing us of its views about the risks of fraud within the District, and its knowledge of any fraud or suspected fraud affecting the District.

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP);
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not conclude on subsequent events earlier than the date of the management representation letter referred to below;

3. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
4. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including information relevant to disclosures;
 - b. Draft financial statements, including information relevant to their preparation and fair presentation, when needed, to allow for the completion of each audit in accordance with the proposed timeline;
 - c. Additional information that we may request from management for the purpose of the audit; and
 - d. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management and, when appropriate, those charged with governance] written confirmation concerning representations made to us in connection with the audit, including among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this Arrangement Letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Our Report

We will issue a written report upon completion of the audit of the District's financial statements. Our report will be addressed to the Board of Directors of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, or add an emphasis-of-matter paragraph or other-matter paragraph to our auditor's report.

If circumstances arise relating to the condition of the District's records, the availability of appropriate audit evidence or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting or misappropriation of assets which, in our professional judgment, prevent us from completing the audit or

forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including, but not limited to, declining to express an opinion or issue a report, or withdrawing from the engagement.

Records and Assistance

During the course of our engagement, we may accumulate records containing data that should be reflected in the District's books and records. The District will determine that all such data, if necessary, will be so reflected. Accordingly, the District will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by District personnel, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Norma Rosales, Assistant General Manager. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

Accounting Services

In connection with our audit, you have requested us to perform the drafting of the financial statements.

Norma Rosales, Assistant General Manager, will oversee the services, make all significant judgments that are the proper responsibility of management, evaluate the adequacy of the services, make an informed judgment about the results of the services, and accept responsibility for them. You also agree to establish and maintain internal control over these services, including ongoing monitoring activities. At the conclusion of our audit, we will ask you to provide written representations to that effect.

Parties' Understandings Concerning Situation Around COVID-19

BPW and the District acknowledge that, at the time of the execution of this Arrangement Letter, federal, state and local governments, both domestic and foreign, have imposed certain restrictions on travel and/or the movement of their citizens due to the ongoing and evolving situation around COVID-19. In addition, like many organizations and companies in the United States and around the globe, BPW has restricted its employees from certain travel and onsite work, whether at a client facility or BPW facility, to protect the health of both BPW's and its clients' employees. Accordingly, to the extent that any of the services described in this Arrangement Letter requires or relies on BPW or District personnel to travel and/or perform work onsite, either at the District's or BPW's facilities, including, but not limited to, maintaining business operations and/or IT infrastructure, BPW and the District acknowledge and agree that the performance of such work may be delayed, significantly or indefinitely, and thus certain services described herein may need to be rescheduled and/or suspended at either BPW's or the District's sole discretion. BPW and the District agree to provide the other with prompt written notice (email will be sufficient) in the event any of the services described herein will need to be rescheduled and/or

suspended. BPW and the District also acknowledge and agree that any delays or workarounds due to the situation surrounding COVID-19 may increase the cost of the services described herein. Costs also may increase if services provided include matters such as consideration of going concern, impairment analysis, debt forgiveness or lease concessions, not already considered within the stated fees. BPW will obtain the District's prior written approval (email will be sufficient) for any increase in the cost of BPW services that may result from the situation surrounding COVID-19.

Fees and Costs

Our fees for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs, such as report production, typing, and postage. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Billings become delinquent if not paid within 30 days of the invoice date. If billings are past due in excess of 90 days, at our election, we may stop all work until your account is brought current, or withdraw from this engagement. The District acknowledges and agrees that we are not required to continue work in the event of the District's failure to pay on a timely basis for services rendered as required by this engagement letter. The District further acknowledges and agrees that in the event we stop work or withdraw from this engagement as a result of the District's failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable for any damages that occur as a result of our ceasing to render services. Our fees for the audit will be approximately \$33,000 for the year ending June 30, 2022. That estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. Accounting consulting will be billed at our hourly rates. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Use of Subcontractors and Third-Party Products

From time to time and depending upon the circumstances, we may, in our sole discretion, use affiliates of ours or qualified third-party service providers, located within or outside the United States, to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose Personal Information or Confidential Information (as both terms are defined below) to them. You hereby consent to us sharing your information, including Confidential Information and Personal Information, with these third-party service providers on the same basis as we would be permitted to share information with one of our employees; provided that such recipients are bound by written obligations of confidentiality that are as protective of your Confidential Information as the confidentiality terms set forth herein. You acknowledge and agree that our use of a third-party service providers may involve the processing, input, disclosure, movement, transfer, and storage of your information and data outside of our technology infrastructure.

We also may provide services to you using certain third-party hardware, software, software services, managed services (including, but not limited to, web hosting, data security, data back-up, email security, or similar services subject to direct end-user or subscription agreements), applications, and equipment (collectively, "Third-Party Products"). You acknowledge that your or our use of a Third-Party Product may involve the processing, input, disclosure, movement, transfer, and storage of information provided by you to us, including Personal Information and Confidential Information, within the Third-Party Product's infrastructure and not ours, and that the terms of use and service set forth in the end-user license, subscription, or other agreement with the licensor of such Third-Party Product, including, but not limited to, applicable laws, will govern all obligations of such licensor relating to data privacy, storage, recovery, security, and processing within such Third-Party Product's infrastructure, as well as, the service levels associated with such Third-Party Product. You hereby consent to the disclosure of your information, including your Confidential Information and Personal Information, to the licensors of such Third-Party Products for the purpose described herein.

You acknowledge that your or our use of Third-Party Products may be subject to limitations, delays, interruptions, errors, and other problems which are beyond our control, including, without limitation, internet outage or lack of availability related to updates, upgrades, patches, fixes, maintenance, or other issues. We will not be liable for any delays, delivery failures, or other losses or damages resulting from such issues. Nor will we be held responsible or liable for any loss, or unauthorized use or disclosure, of any information or data provided by you, including, without limitation, Personal Information provided by you, resulting from your or our use of a Third-Party Product.

Use and Ownership; Access to Audit Documentation

The Audit Documentation for this engagement is the property of BPW. For the purposes of this Arrangement Letter, the term "Audit Documentation" shall mean the confidential and proprietary records of BPW's audit procedures performed, relevant audit evidence obtained, other audit-related workpapers, and conclusions reached. Audit Documentation shall not include custom-developed documents, data, reports, analyses, recommendations, and deliverables authored or prepared by BPW for the District under this Arrangement Letter, or any documents belonging to the District or furnished to BPW by the District.

Review of Audit Documentation by a successor auditor or as part of due diligence is subject to applicable BPW policies, and will be agreed to, accounted for and billed separately. Any such access to our Audit Documentation is subject to a successor auditor signing an Access & Release Letter substantially in BPW's form. BPW reserves the right to decline a successor auditor's request to review our workpapers.

In the event we are required by government regulation, subpoena or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for the District, the District will, so long as we are not a party to the proceeding in which the

information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

You acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the Audit Documentation upon their request and that we shall maintain the Audit Documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to the requested Audit Documentation will be provided under the supervision of BPW audit personnel and at a location designated by our firm.

Indemnification, Limitation of Liability, and Claim Resolution

Because BPW will rely on the District and its management and Board of Directors to discharge the foregoing responsibilities, the District agrees to indemnify, hold harmless and release BPW and its partners, principals, officers, directors, employees, affiliates, subsidiaries, contractors, Subcontractors, agents, representatives, successors, or assigns from all claims, liabilities, losses and costs arising in circumstances where there has been a knowing misrepresentation by a member of the District's management.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its applicable rules for resolving professional accounting and related services disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the applicable rules for resolving professional accounting and related services disputes of the American Arbitration Association, except that under all circumstances the arbitrator must follow the laws of California. Such arbitration shall be binding and final. **IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.** The prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.

Confidentiality

BPW and the District may, from time to time, disclose Confidential Information (as defined below) to one another. Accordingly, BPW and the District agree as the recipient of such Confidential Information (the “Receiving Party”) to keep strictly confidential all Confidential Information provided to it by the disclosing party (the “Disclosing Party”) and use, modify, store, and copy such Confidential Information only as necessary to perform its obligations and exercise its rights under this Arrangement Letter and for no other purpose or use. Except as otherwise set forth herein, the Receiving Party may only disclose the Confidential Information of the Disclosing Party to its personnel, agents, and representatives who are subject to obligations of confidentiality at least as restrictive as those set forth herein and only for the purpose of exercising its rights and fulfilling its obligations hereunder. To avoid any doubt, BPW is permitted to disclose the District’s Confidential Information to BPW’s personnel, agents, and representatives for the purpose of maintaining compliance with applicable laws and professional, regulatory, and/or ethical standards.

As used herein, “Confidential Information” means, information in any form, oral, graphic, written, electronic, machine-readable or hard copy consisting of: (i) any nonpublic information provided by the Disclosing Party, including, but not limited to, all of its inventions, designs, data, source and object code, programs, program interfaces, know-how, trade secrets, techniques, ideas, discoveries, marketing and business plans, pricing, profit margins and/or similar information; (ii) any information that the Disclosing Party identifies as confidential; or (iii) any information that, by its very nature, a person in the same or similar circumstances would understand should be treated as confidential, including, but not limited to, this Arrangement Letter.

As used herein, the term “Confidential Information” will not include information that: (i) is publicly available at the time of disclosure by the Disclosing Party; (ii) becomes publicly available by publication or otherwise after disclosure by the Disclosing Party, other than by breach of the confidentiality obligations set forth herein by the Receiving Party; (iii) was lawfully in the Receiving Party’s possession, without restriction as to confidentiality or use, at the time of disclosure by the Disclosing Party; (iv) is provided to the Receiving Party without restriction as to confidentiality or use by a third party without violation of any obligation to the Disclosing Party; or (v) is independently developed by employees or agents of the Receiving Party who did not access or use the Confidential Information.

The Receiving Party will treat the Disclosing Party’s Confidential Information with the same degree of care as the Receiving Party treats its own confidential and proprietary information, but in no event will such standard of care be less than a reasonable standard of care. The Receiving Party will promptly notify the Disclosing Party if it becomes aware that any of the Confidential Information of the Disclosing Party has been used or disclosed in violation of this Arrangement Letter.

Notwithstanding the foregoing, in the event that the Receiving Party becomes legally compelled to disclose any of the Confidential Information of the Disclosing Party, or as may be required by applicable regulations or professional standards, the Receiving Party will use commercially reasonable efforts to provide the Disclosing Party with notice prior to disclosure, to the extent permitted by law.

Preexisting Nondisclosure Agreements

In the event that the parties have executed a separate nondisclosure agreement and such agreement does not automatically terminate or expire upon execution of this Arrangement Letter, such agreement shall be terminated as of the effective date of this Arrangement Letter.

Information Security

BPW is committed to the safe and confidential treatment of the District's proprietary information. BPW is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. The District agrees that it will not provide BPW with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of the District's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.

In connection with this engagement, we may communicate with you or others via email transmission. We take reasonable measures to secure your confidential information in our email transmissions, including password protecting confidential documents. However, as email can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom it is directed and only to such parties, we cannot guarantee or warrant that email from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of email transmissions, or for the unauthorized use or failed delivery of email transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of sales or anticipated profits, or disclosure or communication of confidential or proprietary information.

From time to time and depending upon the circumstances, we may use third-party service providers to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose confidential client information to them. We enter into confidentiality agreements with all third-party service providers and we are satisfied that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others.

Personal Information

As used herein, the term “Personal Information” means any personal information that directly or indirectly identifies a natural person as may be defined by applicable privacy, data protection or cybersecurity laws, and includes, but is not limited to, nonpublic, personally identifiable information such as Social Security numbers, Social Insurance numbers, driver’s license numbers or state- or province-issued identification card numbers, credit or debit card numbers with or without any required security code, number or passwords, health information, and other personal information as defined by applicable laws, whether of the District or the District’s customers or other third parties.

Each party agrees that it will not transmit to the other, in any manner, (i) Personal Information that is not needed to render the services hereunder, and (ii) Personal Information that has not been encrypted. In the event you transmit to us Personal Information in an unencrypted format or via unencrypted means, you agree that we have no obligation to notify you of the foregoing.

You represent and warrant that you have provided all notices and obtained all consents required under applicable data protection laws prior to your collection, use and disclosure to us or our Subcontractors of such Personal Information and shall take reasonable steps to ensure that such Personal Information does not include irrelevant or unnecessary information about individuals.

In the event the services provided hereunder involve Personal Information collected in Canada, you acknowledge that we or our Subcontractors performing services hereunder on our behalf may store, transfer, and/or process such Personal Information in locations and on servers located outside of Canada, including jurisdictions such as the United States whose data protection laws differ from those of Canada. As a result, such Personal Information may be subject to access requests from governments, courts, or law enforcement in those jurisdictions, including the United States, according to the laws in those jurisdictions. Subject to applicable laws in such other jurisdictions, we will use reasonable efforts to require that appropriate protections are in place to require our Subcontractors maintain protections on Personal Information collected in Canada that are equivalent to those that apply in Canada.

Upon your written request, we will enter into a mutually agreed upon agreement relating to the lawful cross-border transfer and processing of Personal Information.

We will use all such District-provided Personal Information, if at all, only for the purposes described in this Arrangement Letter. The parties agree that as part of the performance of the services as described in this Arrangement Letter, and as part of the direct business relationship between the parties, we may, at our election, use the Personal Information to improve the services and for other similar internal and business purposes. We agree to maintain appropriate security measures to protect such Personal Information in accordance with applicable laws.

If we become aware of an unauthorized acquisition or use of District-provided Personal Information, we will promptly inform you of such unauthorized acquisition or use as required by applicable laws and, upon your written request, reasonably cooperate with you at your sole cost in support of any breach notification requirements as imposed upon you by applicable laws.

Retention of Records

It is our policy to keep records related to this engagement for seven years. However, BPW does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

By your signature below, you acknowledge and agree that upon the expiration of the seven-year period BPW shall be free to destroy our records related to this engagement.

Termination

Your failure to make full payment of any and all undisputed amounts invoiced in a timely manner constitutes a material breach for which we may refuse to provide deliverables and/or, upon written notice, suspend or terminate our services under this Arrangement Letter. We will not be liable to you for any resulting loss, damage or expense connected with the suspension or termination of our services due to your failure to make full payment of undisputed amounts invoiced in a timely manner.

In the event you terminate this engagement, you will pay us for all services rendered (including deliverables and products delivered), expenses incurred, and noncancelable commitments made by us on your behalf through the effective date of termination.

We will not be responsible for any delay or failure in our performance resulting from acts beyond our reasonable control or unforeseen or unexpected circumstances, such as, but not limited to, acts of God, government or war, riots or strikes, disasters, fires, floods, epidemics, pandemics or outbreaks of communicable disease, cyberattacks, and internet or other system or network outages. At your option, you may terminate this Arrangement Letter where our services are delayed more than 120 days; however, you are not excused from paying us for all amounts owed for services rendered and deliverables provided prior to the termination of this Arrangement Letter.

When an engagement has been suspended at the request of management or those charged with governance and work on that engagement has not recommenced within 120 days of the request to suspend our work, BPW may, at its sole discretion, terminate this arrangement letter without further obligation to the District. Resumption of review work following termination may be subject to our client acceptance procedures and, if resumed,

will necessitate additional procedures not contemplated in this arrangement letter. Accordingly, the scope, timing and fee arrangement discussed in this arrangement letter will no longer apply. In order for BPW to recommence work, a new arrangement letter would need to be mutually agreed upon and executed.

We may terminate this Arrangement Letter upon written notice if: (i) we determine that our continued performance would result in a violation of law, regulatory requirements, applicable professional or ethical standards, or our client acceptance or retention standards; or (ii) you are placed on a verified sanctioned entity list or if any director or executive of, or other person closely associated with, you or any of your affiliates is placed on a verified sanctioned person list, in each case, including, but not limited to, lists promulgated by the Office of Foreign Assets Control of the U.S. Department of the Treasury, the U.S. State Department, the United Nations Security Council, the European Union, or any other relevant sanctioning authority.

The parties agree that those provisions of this Arrangement Letter which, by their context, are intended to survive, including, but not limited to, payment, limitations on liability, claim resolution, use and ownership, and confidentiality obligations, shall survive the termination of this Arrangement Letter.

Miscellaneous

The District agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, the District agrees to contact us before it includes our reports, or otherwise makes reference to us, in any public or private securities offering. Our association with an official statement is a matter for which separate arrangements may be necessary. The District agrees to provide us with printer's proofs or masters of such offering documents for our review and approval before printing, and with a copy of the final reproduced material for our approval before it is distributed.

We agree that our association with any proposed offering is not necessary, providing the District agrees to clearly indicate that we are not associated with the contents of any such official statement or memorandum. The District agrees that the following disclosure will be prominently displayed in any such official statement or memorandum:

Bartlett, Pringle & Wolf, LLP, our independent auditor, has not been engaged to perform, and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Bartlett, Pringle & Wolf, LLP also has not performed any procedures relating to this official statement.

Our professional standards require that we perform certain additional procedures, on current and previous years' engagements, whenever a partner or professional employee leaves the firm and is subsequently employed by or associated with a client in a key position. Accordingly, you agree to compensate us for any additional costs incurred as a result of you employment of one of our partners, principals or employees.

Entire Agreement

This Arrangement Letter constitutes the complete and exclusive statement of agreement between BPW and the District, and supersedes all prior agreements, understandings, and proposals, whether oral or written, relating to the subject matter of this Arrangement Letter.

If any term or provision of this Arrangement Letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken, and all other terms and provisions will remain in full force and effect.

This Arrangement Letter may be amended or modified only by a written instrument executed by both parties.

Electronic Signatures and Counterparts

Each party hereto agrees that any electronic signature of a party to this agreement or any electronic signature to a document contemplated hereby (including any representation letter) is intended to authenticate such writing and shall be as valid, and have the same force and effect, as a manual signature. Any such electronically signed document shall be deemed (i) to be "written" or "in writing," (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Each party hereto also agrees that electronic delivery of a signature to any such document (via email or otherwise) shall be as effective as manual delivery of a manual signature. For purposes hereof, "electronic signature" includes, but is not limited to, (i) a scanned copy (as a "pdf" (portable document format) or other replicating image) of a manual ink signature, (ii) an electronic copy of a traditional signature affixed to a document, (iii) a signature incorporated into a document utilizing touchscreen capabilities or (iv) a digital signature. This agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement. Paper copies or "printouts," of such documents if introduced as evidence in any judicial, arbitral, mediation or administrative proceeding, will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party shall contest the admissibility of true and accurate copies of electronically signed documents on the basis of the best evidence rule or as not satisfying the business records exception to the hearsay rule.

Please sign and return a copy of this Arrangement Letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit, including our respective responsibilities.

Carpinteria Valley Water District
July 15, 2022
Page 15

Acknowledgement and Acceptance

Each party acknowledges that it has read and agrees to all of the terms and conditions contained herein. Each party and its signatory below represents that said signatory is a duly authorized representative of such party and has the requisite power and authority to bind such party to the undertakings and obligations contained herein.

Very truly yours,

BARTLETT, PRINGLE & WOLF, LLP
Certified Public Accountants and Consultants



Tracey Solomon
Partner

TAS/jf
Enclosures

Approved:

Signature

Carpinteria Valley Water District
Multi-Year Rate Study

August 1, 2022

Mr. Robert T. McDonald
General Manager
Carpinteria Valley Water District
1301 Santa Ynez Ave.
Carpinteria, CA 93013

Subject: Multi-Year Rate Study

Dear Mr. McDonald,

Raftelis is pleased to submit this scope of services to conduct a multi-year water rate study for the Carpinteria Valley Water District (District). The scope of work herein outlines the tasks Raftelis believes are required to complete the study to the District's satisfaction. Our proposal includes a scope of services that relies on updating the existing Raftelis cost-of-service and rate model developed, which has been refined over the past two rate cycles. Specifically, Raftelis will perform the following tasks:

-) Update existing models with the most recent financial and customer billing data
-) Develop a long-range financial plan model to inform a possible three-year rate adoption schedule
-) Organize and present at a series of public meetings
-) Document the study:
 - o Write an administrative report that explains the allocation of costs and development of fair and equitable rates
 - o Review the District's notice to affected parcels and attend the Public Hearing for rate adoption

I will again serve as Project Manager, shepherding the day-to-day aspects of the project, presenting rate study results, and ensuring the project is within budget and on schedule. I will direct Lindsay Roth in our Los Angeles office in conducting analyses and preparing deliverables for the project. Lindsay will be supported and overseen by Nancy Phan who created the District's original rate model in 2020-2021. Sudhir Pardiwala will serve as Technical Reviewer. Sudhir has over 40 years of rate setting experience in California and has served, and continues to serve, several Santa Barbara and Ventura County water and wastewater utility clients.

We appreciate the opportunity to again serve the District. Should you have any questions, please do not hesitate to contact me at 213-262-9309 or kkostiuk@raftelis.com.

Sincerely,



Kevin Kostiuk
Manager

Rate Study Scope of Services

Our scope includes tasks associated with updates to the existing cost-of-service and rate model, development of a long-range financial plan model, and tasks related to documenting the study and the rate adoption process.

Task 1: Project Initiation, Management, and Data Collection

Our project management approach stresses communication, teamwork, objectivity, and accountability to meet project objectives. We believe in a no-surprises approach and communicate regularly with clients through in-person meetings and webinars, so that the District is aware of the project status at all times. Raftelis' quality assurance / quality control (QA/QC) process fosters high quality and accurate work. This includes a review of the report, not only to ensure that it is comprehensive and consistent with Study results, but also to make certain that it clearly conveys the rationale and derivation of any recommendations.

We believe that a productive kick-off meeting is the most effective way to begin an engagement of this nature. Raftelis uses the kick-off meeting to perform our due diligence and ensure that project stakeholders agree to the goals, approach, work plan, schedule, and study priorities. As part of the meeting, Raftelis will:

-) Discern drivers for the study
-) Work with District staff to identify and prioritize objectives
-) Develop an understanding of the financial plan and current rate structure
-) Review the data request list and pinpoint data gaps or questions

In our meeting with District staff, we will discuss our process for the financial plan development and the necessary considerations under Proposition 218. Raftelis envisions this meeting will develop the framework for the study with District staff with which Raftelis will develop the financial plan model and proposed rates.

A detailed data request list will be submitted prior to the kick-off meeting so that the District can begin assembling appropriate data. We will also provide staff an agenda in advance of the meeting and detailed notes of the meeting.

Meetings: One kick-off meeting with District staff – virtual or in person

Deliverables: Data Request List; Kick-off Meeting agenda, presentation materials, and meeting minutes

Task 2: Update Financial and Customer Information

The foundational information of the study will be current year budget and prior year actual information including but not limited to:

1. **Operating and capital budgets** for the latest revenue and expense estimates, water supply mix, capital improvement program (CIP), elevation pumping, and any new costs.
2. **Inflationary, growth, and demand assumptions** to reflect incremental changes within the service area as well as any changes to baseline demand estimates (i.e., considerations from the 2020 Urban Water Management Plan (UWMP)), and long-term inflationary estimates in various cost centers.
3. **Prior year water consumption and metered connections** to ensure up-to-date information on customer classes, meter classes, and water use in each pressure zone, among others. This information is imperative to calculating rate revenues and reconciling with actual/reported rate revenues.

Meetings: One webinar to discuss updated assumptions and discuss foundational data

Deliverables: N/A

Task 3: Financial Plan Development

The financial plan assesses the District's current financial status and determines revenue adjustments (i.e., gross rate revenue increases) to ensure long-term fiscal sustainability and to inform a multi-year rate proposal. Raftelis will project expenses and revenue requirements over a 10-year planning horizon. Projecting revenue adjustments over a long-term planning horizon illustrates future rate impacts and potential challenges so that the District can plan operating expenses, utilization of / contributions to reserves, and capital project timing to minimize rate impacts. We will project revenue requirements based on the District's current budget, long-term capital funding strategy, reserve policies, and existing and proposed debt service (as applicable). We will discuss future per capital water use, growth in the service area, and new capital facilities and regulations. As part of the financial plans, we will review and discuss reserves for operating, capital, and emergency purposes. The model will also project other operating and non-operating revenues, and we will work with District staff to identify appropriate inflationary assumptions for major cost centers including sources of supply, power, labor, and capital among others.

Raftelis understands the importance of a user-friendly, flexible model that a client can use for future financial planning. Our models include a financial plan dashboard with the following features:

-) Flexibility to change assumptions such as water sales, capital improvement plan levels, and revenue adjustments
-) Error flagging and problematic results (such as failure to meet debt coverage, below target reserves, etc.)
-) Sensitivity analyses and various "what-if" scenario assessments that allow impacts to be viewed instantaneously with built-in screen graphics

The dashboard is an effective tool to visually assess how varying assumptions impact the financial plan. The dashboard is in an easy-to-understand format that shows the impacts of various assumptions so that decisions regarding revenue adjustments, capital financing through pay-go or debt, and reserve balances can be made quickly and efficiently. A sample model dashboard is shown on the following page.

Carpinteria Valley Water District Multi-Year Rate Study



Raftelis will develop a customized financial model that incorporates a dashboard to allow for easy scenario analysis and visualize impacts in real time. Shown here is a sample dashboard that we developed for another project.

Meetings: Three webinars to review model inputs, revisions, and scenarios

Deliverables: Ten-Year Financial Plan Model in Microsoft Excel

Task 4: Updated Cost-of-Service Analysis

Raftelis will utilize the cost-of-service analysis developed in the initial rate study (FY 2021-2022 rate year) to ensure updated cost allocations between customer classes, meter classes, and fixed and variable revenue recovery. Changes may include new operating expenses or budget structure; updated system valuation for capital cost allocations; updates to systemwide peaking characteristics based on actual data or updated master planning documents; or passive changes in the relative use of water and facilities in each class of customer, among other changes. Raftelis will review the updated cost of service analysis with District staff and subsequently document cost allocation changes in the Rate Study report.

Meetings: One webinar with District staff to review the updated cost of service analysis

Deliverables: Updated cost-of-service analysis

Task 5: Updated Rate Calculations

This task effort assumes a modest evaluation of additional rate structure changes. Several structural changes and refinements have been made in the past two rate cycles to yield the existing rate structure. The Raftelis rate model is flexible in its ability to change tier widths dynamically and show resulting changes in real time. Similarly, the model will have the ability to update the cost recovery of certain rate components from specific user classes and tiers.

The updated rate calculation will include both the base (non-shortage) rates, as well as the drought (shortage) rates developed in the most recent rate study.

Meetings: One webinar with District staff to review the updated rate calculations

Deliverables: Updated Rate Model; Slides in Microsoft PowerPoint as necessary

Task 6: Rate Study Report

Raftelis will prepare a report documenting the study to serve as the District’s administrative record. A preliminary Study Report will include an executive summary highlighting the major issues and decisions reached during development of the multi-year financial plan and resulting multi-year rate proposal.

The main body of the report will include a brief physical description of the water system and service area; an overview of operation and maintenance expenses, the capital improvement plan, and the long-term financial plan; proposed rate adjustments; and customer impacts. The report will detail the discussion on financial plan inputs and assumptions. This draft version will be submitted to staff and the District’s legal counsel for review and comment. Raftelis will then incorporate these revisions into the final report. The report will be developed prior to the noticing period so that customers can review the study during the noticing period and prior to the Public Hearing for rate adoption.

Even the most modest update to cost allocations and rate structures should be supported by a robust administrative record, documenting the study drivers, changes to the District’s costs, any structural changes to rates, and the proposed rates and charges.

Meetings: One webinar or conference call to discuss the draft report and review staff and legal comments

Deliverables: Draft and Final Study Reports

Task 7: Public Meetings and Workshops

Raftelis proposes to hold four public meetings: two meetings with the District’s Rates and Budget Committee; a Rate Workshop with the Board of Directors; and a meeting with the Board of Directors presenting the final multi-year rate proposal and authorizing the Public Hearing notice. Should the District believe the project will require more or fewer public meetings to complete, we are happy to amend our proposal to reflect the difference.

Meetings: Four public meetings

Deliverables: Presentation materials as necessary

Carpinteria Valley Water District
Multi-Year Rate Study

Task 8: Proposition 218 Noticing and Public Hearing

Proposition 218 mandates specific procedural requirements for the adoption of new rates and charges for public water service. Raftelis will review and provide edits to the draft public notice prior to District staff mailing notices to customers. Once the notices have been postmarked and mailed to the District's customers, a Public Hearing to adopt or reject the rates may be scheduled as early as 45 days after mailing.

Raftelis will be available to attend, and if desired, present the study results at the Public Hearing and address any questions and comments. Presentation materials will be provided to District staff in advance of the Public Hearing for review.

Meetings: One Public Hearing

Deliverables: Review and comments on the District's Proposition 218 Public Notice; presentation materials as necessary

Rate Study Cost Proposal

Raftelis proposes to complete the scope of work outlined above on a time-and-materials basis with a not-to-exceed cost of \$58,540. The expenses include a \$10 per hour technology charge. The following work plan provides a breakdown of the estimated level of effort required for completing each task described and the hourly billing rates for the personnel scheduled to complete the project. Raftelis will invoice the District monthly.

Tasks	Webinars	Public Meetings	Hours						Total Fees & Expenses
			PD	PM	TR	SC	Admin	Total	
1. Project Initiation, Management, and Data Collection	1		0	8	0	8	4	20	\$4,060
2. Update Financial and Customer Information	1		0	8	2	18	0	28	\$6,200
3. Financial Plan Development	3		2	12	2	40	0	56	\$12,360
4. Updated Cost of Service Analysis	1		2	4	2	10	0	18	\$4,280
5. Updated Rate Calculations	1		2	12	6	24	0	44	\$10,200
6. Rate Study Report	1		0	10	2	32	2	46	\$9,710
7. Public Meetings and Workshops		4	2	20	0	12	0	34	\$8,456
8. Proposition 218 Noticing and Public Hearing		1	1	8	0	4	0	13	\$3,274
Total Estimated Meetings / Hours	8	5	9	82	14	148	6	259	
Hourly Billing Rate			\$350	\$250	\$250	\$190	\$85		
Total Professional Fees			\$3,150	\$20,500	\$3,500	\$28,120	\$510	\$55,780	
<i>PD - Sudhir Pardiwala, Exec. Vice President</i>								Total Fees	\$55,780
<i>PM - Kevin Kostiuik, Manager</i>								Total Expenses	\$2,760
<i>TR - Nancy Phan, Senior Consultant</i>								Total Fees & Expenses	\$58,540
<i>SC - Lindsay Roth, Consultant</i>									
<i>Admin - Administrative Staff</i>									

If you accept the proposed fees documented in this letter, please sign our Standard Professional Services Agreement (attached below) and return one copy for our files. Please contact us at (213) 262 9309 should you have any questions.

PROFESSIONAL SERVICES AGREEMENT BETWEEN

AND

RAFTELIS FINANCIAL CONSULTANTS, INC.

This Consulting Agreement (“Agreement”) is entered into this _____ day of _____, 2022 (hereinafter referred to as the effective date of the agreement) by and between, _____ (the “Client”) and Raftelis Financial Consultants, Inc., 227 W. Trade Street, Suite 1400, Charlotte, NC 28202 (“Raftelis”).

Witnesseth

WHEREAS, Raftelis is engaged and experienced in public finance, management, and pricing, and service delivery, and

WHEREAS, The Client desires to hire Raftelis and Raftelis agrees to provide services to the Client,

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to the terms and conditions set forth herein.

Article 1. Statement of Work

Raftelis shall provide professional consulting services to prepare _____ for Client. Raftelis will perform the services as set forth in its proposal sent to Client dated _____ and included herein as Attachment A, the "Scope".

Article 2. Time for Completion

This Agreement will commence upon approval by the Client and remain in effect for a period of one year. Further renewals of this Agreement are at the option of and shall be mutually agreed to by the Parties.

Article 3. Compensation

Client shall pay to Raftelis the sum not to exceed \$ _____, which includes professional fees and direct expenses incurred in performing the scope of services, as well as an hourly technology expense reimbursement, outlined in Attachment B. The parties understand that this sum is based upon the scope of work contained herein at Raftelis’ current standard hourly rate schedule included in Attachment B. Any expansion of the scope of work by the Client shall involve the discussion and agreement of additional fees and time by both parties.

Raftelis shall submit invoices to the Client on a monthly basis for services rendered to the date thereof. Such invoices shall be supported by appropriate documentation; at a minimum, the task performed, the individuals working on such task, the level of each such individual, and expenses incurred. Each invoice will contain all

hours and expenses from the Raftelis for the month. Upon receipt of monthly invoice, the Client will remit payment of same amount to the Raftelis within 30 days.

Article 4. Additional Services

At the Client's request, Raftelis may submit proposals for additional professional services. Each proposal submitted shall detail: (1) scope of work for the additional services, (2) period of services to be performed, and (3) method and amount of compensation. The Client shall provide written acceptance and authorization to Raftelis prior to the commencement of work on any proposed additional services. Each proposal for additional services accepted and approved by the Client shall become part of this Agreement and shall be governed by the terms and conditions contained herein.

Article 5. Place of Performance

Raftelis shall be responsible for maintaining its own office facilities and will not be provided with either office facilities or support by the Client.

Article 6. Indemnification

Raftelis hereby agrees to indemnify the Client, its officers, directors, managers and employees ("Indemnified Party or Parties") and to hold the Indemnified Parties harmless against claims, costs and expenses, including reasonable attorney's fees, action, or demands against the Indemnified Parties and against damages for injury to or death of any person and for loss of or damage to all property caused by the negligent acts, errors or omissions of Raftelis in performing this Agreement, except to the extent the claims, demands, liabilities, cost and expenses are caused by the negligent acts, errors or omission of an Indemnified Party.

Article 7. Insurance

Raftelis shall maintain the types and levels of insurance during the life of this Agreement as specified below. The Client will be named as additional insured on Raftelis' Certificates of Insurance and Raftelis will provide the Client with these Certificates of Insurance.

Commercial general liability insurance - \$1,000,000 for each occurrence and \$2,000,000 in the aggregate

Comprehensive automobile liability insurance - \$1,000,000 combined single limit each occurrence- hired and non-owned only

Workers Compensation insurance – Statutory limits

Professional liability insurance - \$5,000,000 occurrence and \$5,000,000 in the aggregate

Excess or Umbrella Liability - \$5,000,000 occurrence and \$5,000,000 in the aggregate

Article 8. Confidential Information

Raftelis acknowledges and agrees that in the course of the performance of the services pursuant to this Agreement, Raftelis may be given access to, or come into possession of, confidential information from the Client, of which information may contain privileged material or other confidential information. Raftelis acknowledges and agrees, except as required by judicial or administrative order, trial, or other governmental proceeding, that it will not use, duplicate, or divulge to others any such information marked as "confidential" disclosed to Raftelis by the Client ("Confidential Information") without first obtaining written permission from the Client. All tangible embodiments of such information shall be delivered to the Client or the destination of such information by Raftelis requested by the Client. The Client acknowledges Raftelis has the right to maintain its own set of work papers which may contain Confidential Information.

Article 9. Independent Contractor Status

It is understood and agreed that Raftelis will provide the services under this Agreement on a professional basis as an independent contractor and that during the performance of the services under this Agreement, Raftelis' employees will not be considered employees of the Client within the meaning or the applications of any federal, state, or local laws or regulations including, but not limited to, laws or regulations covering unemployment insurance, old age benefits, worker's compensation, industrial accident, labor, or taxes of any kind. Raftelis' employees shall not be entitled to benefits that may be afforded from time to time to Client employees, including without limitation, vacation, holidays, sick leave, worker's compensation, and unemployment insurance. Further, the Client shall not be responsible for withholding or paying any taxes or social security on behalf of Raftelis' employees. Raftelis shall be fully responsible for any such withholding or paying of taxes or social security.

Article 10. Reliance on Data

In performance of the services, it is understood that the Client and/or others may supply Raftelis with certain information and/or data, and that Raftelis will rely on such information. It is agreed that the accuracy of such information is not within Raftelis' control and Raftelis shall not be liable for its accuracy, nor for its verification, except to the extent that such verification is expressly a part of Raftelis' Scope of services.

Article 11. Standard of Performance

Raftelis' opinions, estimates, projections, and forecasts of current and future costs, revenues, other levels of any sort, and events and estimates of cost-justified system development fees shall be made on the basis of available information and Raftelis' expertise and qualifications as a professional. Raftelis will perform the Scope of services in conformance with the professional standards in its field of expertise prevailing at the time and place the Scope of services are performed. Raftelis does not warrant or guarantee that its opinions, estimates, projections or forecasts of current and future levels and events will not vary from the Clients' estimates or forecasts or from actual outcomes. Raftelis identifies costs, allocates costs to customer classes and provides rate models. It does not establish rates, which is the legislative responsibility of the Client.

Article 12. No Consequential Damages

To the fullest extent permitted by law, neither party shall be liable to the other for any special, indirect, consequential, punitive or exemplary damages resulting from the performance or non- performance of this Agreement notwithstanding the fault, tort (including negligence), strict liability or other basis of legal liability of the party so released or whose liability is so limited and shall extend to the officers, directors, employees, licensors, agents, subcontractors, vendors and related entities of such party

Article 13. Termination of Work

This Agreement may be terminated as follows:

1. **By Client** (a) for its convenience on 30 days' notice to Raftelis, or (b) for cause, if Raftelis materially breaches this Agreement through no fault of Client and Raftelis neither cures such material breach nor makes reasonable progress toward cure within 15 days after Client has given written notice of the alleged breach to Raftelis.
2. **By Raftelis** (a) for cause, if Client materially breaches this Agreement through no fault of Raftelis and Client neither cures such material breach nor makes reasonable progress toward cure within 15 days after Raftelis has given written notice of the alleged breach to Client, or (b) upon five days' notice if Work under this Agreement has been suspended by either Client or Raftelis in the aggregate for more than 30 days.
3. **Payment upon Termination.** In the event of termination, Raftelis shall be compensated for all work properly performed prior to the effective date of termination.

Article 14. Notices

All notices required or permitted under this Agreement shall be in writing and shall be deemed deliverable when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

If for the Client:

Name _____

Title _____

Address _____

If for Raftelis: _____

Raftelis Financial Consultants, Inc.
227 W. Trade Street
Suite 1400
Charlotte, NC 28202

Article 15. Ownership of Work Product

All documents, data, compilations reports and studies prepared by Raftelis in performing the Scope of services shall be the sole property of the Client; provided that any use other than as contemplated in this Agreement or any alteration or modification of the Work Product shall be at the sole risk of Client and Client shall indemnify, defend and hold Raftelis harmless from any claim, demand, liability, cost or expenses incurred by Raftelis from such use or modification. Nothing contained herein shall be deemed an assignment, transfer or divestiture its use by Raftelis of any of its trade secrets, know-how or intellectual property

Article 16. Compliance with Applicable Laws

Raftelis agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation or disabilities.

Any act of discrimination committed by Raftelis in the course of its performance under this Agreement, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of this Agreement.

Article 17. General Provisions

- A. Entire Agreement: This Agreement represents the entire and sole agreement between the Parties with respect to the subject matter hereof.
- B. Waiver: The failure of either Party to require performance by the other of any provision hereof shall in no way affect the right to require performance at any time thereafter, nor shall the waiver of a breach of any provision hereof be taken to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself. All remedies afforded in this Agreement shall be taken and construed as cumulative; that is, in addition to every other remedy available at law or in equity.
- C. Relationship: Nothing herein contained shall be construed to imply a joint venture, partnership, or principal-agent relationship between Raftelis and the Client; and neither Party shall have the right, power, or authority to obligate or bind the other in any manner whatsoever, except as otherwise agreed to in writing.
- D. Assignment and Delegation: Neither Party shall assign this Agreement or any rights, duties, or obligations hereunder without the express written consent of the other. Subject to the foregoing, this Agreement shall inure to the benefit of and be binding upon the successors, legal representatives, and assignees of the Parties hereto.
- E. Severability: If any provision of this Agreement is declared invalid or unenforceable, such provision shall be deemed modified to the extent necessary to render it valid and enforceable. In any event, the unenforceability or invalidity of any provision shall not affect any other provision of this Agreement, and this Agreement shall continue in force and effect, and be construed and enforced, as if such provision had not been included, or had been modified as above provided, as the case may be.
- F. Governing Law: This Agreement shall be governed by, and construed in accordance with, the laws of the State of North Carolina.

Carpinteria Valley Water District
Multi-Year Rate Study

- G. Paragraph Headings: The paragraph headings set forth in this Agreement are for the convenience of the Parties, and in no way define, limit, or describe the scope or intent of this Agreement and are to be given no legal effect.
- H. Third Party Rights Nothing in this Agreement shall be construed to create or confer any rights or interest to any third party or third party beneficiary. It is the intent of the parties that no other outside, non-party claimant shall have any legal right to enforce the terms of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives.

By: _____
Signature

Title

Date

Raftelis Financial Consultants, Inc.

By: _____
Signature

Title

Date

Carpinteria Valley Water District
Multi-Year Rate Study

This is to certify that an appropriation in the amount of this contract is available therefore and that _____ has been authorized to execute the contract and approve all requisitions and change orders.

By _____

Title _____

Raftelis' 2022 Standard Hourly Billing Rates

<u>Position</u>	<u>Hourly Billing Rate **</u>
Chair	\$475
Chief Executive Officer/President	\$400
Executive Vice President	\$350
Vice President	\$325
Senior Manager	\$285
Principal Consultant	\$275
Manager	\$250
Senior Consultant	\$220
Consultant	\$190
Creative Director	\$190
Associate	\$160
Graphic Designer	\$135
Analyst	\$115
Administration	\$85
 Technology/Communications Charge*	 \$10
 PRMG – Executive Vice President	 \$280
PRMG – Vice President	\$265
PRMG – Senior Manager	\$225
PRMG - Manager	\$215
PRMG – Senior Consultant	\$175
PRMG - Consultant	\$140
PRMG - Associate	\$120
PRMG - Administration	\$85
 Technology/Communication Charge*	 \$10

** These rates will be in effect for calendar year 2022 and will then increase annually by 3% unless specified otherwise by contract.

* Technology/Communications Charge – this is an hourly fee charged monthly for each hour worked on the project to recover telephone, facsimile, computer, postage/overnight delivery, conference calls, electronic/computer webinars, photocopies, etc.

For services related to the preparation for and participation in deposition and trial/hearing, the standard billing rates listed above will be increased by an amount up to 50%.

Memo

To: Bob McDonald, General Manager

From: Brian King, District Engineer

cc: Norma Rosales, Assistant General Manager

Date: 8/3/2022

Re: Santa Claus Lane Phase 1 improvement

Background

The County of Santa Barbara, Santa Claus Lane beach access and streetscape improvements project. The project will provide improved access to the beach, provide new recreational amenities to the public, increase accessibility to all users in the project area and improve infrastructure and safety along Santa Clause Lane. They include additional beach and business patron parking, beach access, public restrooms, bike racks, bike lanes, crosswalks, sidewalks, traffic calming measures and a new roundabout at the intersection of Santa Claus Lane and Spindrif/Sand Point Road and Landscaping.

With the improvements to the project area the District will need to relocate our existing water line from the south side of the road to north side. In the current layout our existing water main is under the purposed new 10-foot wide side walk. The existing main is from the 1950's and for the District to have to access to perform any repairs or replacement would be very expensive in the future.

The project is to be completed in two phases. The first phase is to construct the roundabout at the east end of Santa Claus Lane. And the second phase will be from the constructed roundabout to the west end of Santa Clause lane to Padaro lane.

With the roundabout being constructed first the District needs to install approximately 100 feet of new water main for our proposed layout. With this completed in the first phase will be more cost effective and time saving

Please note that this 100 foot section is a challenging project. There are may factors for the construction. First have to keep the road open so the contractor requires traffic control, there are many other existing utilities in the existing location which is additional challenge to the installation. Plus with having to cross under the existing infrastructure will require shoring and possible dewatering.

Requested Quotes from three Contractors Lash Construction, Elite Engineering and Tierra construction. Lash Construction was thankful for the opportunity to work with the District but declined to supply a quote due to the fact they are to busy at this time.

Bid Results were as follows:

Tierra Contracting \$91,385.00

Elite Engineering \$103,082.40

Recommendation

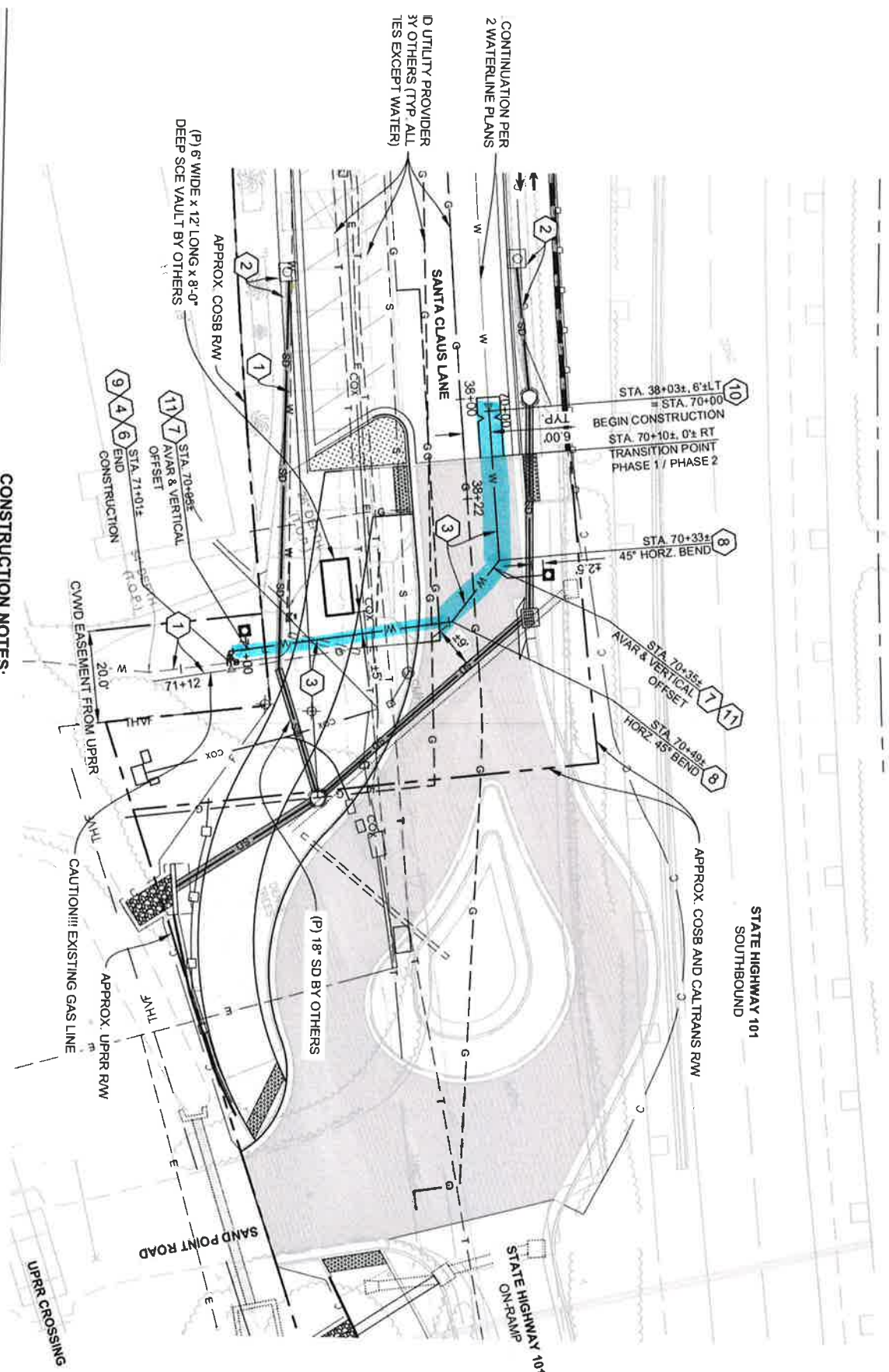
Approve the proposal from Tierra Contractor in an amount not to exceed \$92,000 for the for Phase 1 of the Santa Claus Lane Street improvement project pipeline relocation.

Brian King P.E.

District Engineer

Carpinteria Valley Water District: Area to Install Pipe on Santa Claus Lane





CONSTRUCTION NEAR EXISTING SEWER LINE SHALL BE STANDARD DETAIL W-112.

UTS AND WASHERS SHALL BE TRIPAC BLUE 2000 AS TRIPAC FASTENERS (CORONA, CA - 951-280-4489) OR EQUIVALENT PROVIDED IN ADVANCE BY THE ENGINEER. WITH PRIOR APPROVAL OF THE ENGINEER STAINLESS STEEL FASTENERS MAY BE USED.

CONSTRUCTION NOTES:

- 1 PROTECT IN PLACE EXISTING WATER LINE AND ANCILLARY INFRASTRUCTURE.
- 2 IMPROVEMENTS PER PHASE 2 PLANS.
- 3 CONSTRUCT 8" CLASS 305 (DR14) PVC C900 WATER LINE.

TERMS AND CONDITIONS OF CONTRACT

Contractor will submit invoices to OWNER on the 1st and 15th of each month after commencement of construction for all work done by Elite General Engineering, Inc. to date of invoice. OWNER shall pay 95% of the sums presented on each invoice on or before the 10th and 25th of each month following presentment of invoice. The retained balance of the contract should be paid to Elite General

Engineering, Inc. on presentment to the OWNER of waiver or preliminary letter of acceptance by appropriate County or City authorities, or if none, at such time as the improvements are used by OWNER or his agents, representatives or successors in interest, or within 30 days after completion of work by Elite General Engineering, Inc. whichever is sooner.

2. Interest at the rate of 18% APR will be charged on all past due accounts.

3. Elite General Engineering, Inc. agrees to commence work hereunder within 10 days after receipt of signed proposal from OWNER to do so and to prosecute said work thereafter diligent and continuously.

4. Rock Clause applies to project unless specifically included on page 1(one) of this agreement. Elite General Engineering, Inc. reserves the right to adjust the price aforesaid if there are rocks in the way of the excavation and/or cause delays in getting the job completed. All excess rock 12" or bigger from excavation by Elite General Engineering, Inc. should be left at the trench site, any removal of rocks from the trench site shall be the responsibility of the OWNER.

5. The plans and specifications are intended to supplement each other, so that any works exhibited in either and not mentioned in the other are to be executed, wherever reasonable, the same as if they were mentioned and set forth in both.

6. Should the OWNER at any time during the progress of the work request any modification, alterations, or deviations in, additions to, omissions from, this contract of the plans or specifications, he shall be at liberty to do so, and the same shall in no way affect or make void this contract; but the price aforesaid shall be adjusted and the case may be, by a fair and reasonable valuation based upon the cost of labor and material plus overhead and 20% profit to Elite General Engineering, Inc. This contract shall be held to be completed when the work is finished in accordance with the original plans as amended or modified by such changes, whatever may be the nature or extent thereof, Elite General Engineering, Inc. is not deemed to have waived its right to compensation for extra work if the same is not provided in writing. Any necessary repairs or cleaning of sewer lines after presentment of waiver preliminary letter of acceptance or use by owner or his agents, due to causes beyond Elite General Engineering, Inc.'s control, shall be the responsibility of the OWNER.

7. (A) Elite General Engineering, Inc. shall not be responsible for delays in said work caused by (a) the acts of OWNER or his agents or employees of those claiming under agreement with or grand from OWNER, or by (b) the Acts of God which Elite General Engineering, Inc. could not have reasonably foreseen and provided against, or by (c) stormy or inclement weather which necessarily delays the work, or by (d) any strikes, boycotts, or like obstructive action by employees or labor organizations, and any unforeseen contingencies which are beyond the control of Elite General Engineering, Inc. and cannot be reasonably overcome.

7. (B) Any costs incurred by Elite General Engineering, Inc. as a result of delays in construction caused by owners, other contractors or sub-contractors or owner's agents, representatives, or assigns, shall be paid for by the OWNER, and if Elite General Engineering, Inc. is forced to temporarily abandon the job site or is interrupted in the continuous operation of the construction because of the aforesaid delays, moving "in and out" charges will be added to the price aforesaid.

8. Elite General Engineering, Inc. shall not be responsible for any damage occasioned by the OWNER or OWNER'S agent, Act of God, Earthquake, or other causes beyond the control of Elite General Engineering, Inc.; unless otherwise herein provided or unless Elite General Engineering, Inc. is obligated by the terms hereof to provide insurance against such hazard or hazards.

9. Elite General Engineering, Inc. shall carry at their own expense all Workmen's Compensation Insurance and Public Liability Insurance necessary for the full protection of Elite General Engineering, Inc. and OWNER during the progress of the work. Certificates of such insurance shall be filed with OWNER if OWNER so requires and shall be subject to his reasonable approval as to the adequacy of protection. Insurance coverage does NOT include a Waiver of Subrogation. Should OWNER/contractor request said waiver, it will be at the OWNER/contractor's expense.

PROPOSAL



LIC# 416114
DIR# 1000008320

Phone: (805) 964-8747
Fax: (805)964-4438

Proposal: 2022 118
Date: 7/20/2022

To:	Project:
Carpinteria Valley Water District Attn: Brian King, PE 1301 Santa Ynez Ave. Carpinteria, CA 93013	Santa Claus Lane Waterline Installation – Phase 1

This duly licensed company **TIERRA CONTRACTING, INC. (License No. 416114)** Hereinafter called Contractor, agrees to construct in a good and workmanlike manner for Owner, furnishing all labor, material, tools and equipment therefore, the work as noted herein for the unit prices as set for the below:

SCOPE OF WORK

Santa Claus Lane Waterline Phase 1 Installation

Tierra Contracting will provide all labor, material and equipment to install approximately 100 LF of new 8" C900 watermain per plan sheet C-1 dated June 2022. Pothole all existing utility crossings and construct both vertical and horizontal offsets to avoid conflicts with the existing and proposed utilities to be installed in Santa Claus Lane. Construct 2 EA 2" air vacs per CVWD standard detail. During CVWD schedule shutdown, perform watermain tie-in to existing 6" steel waterline per construction notes 4 and 6. Perform hydrostatic pressure test. Backfill, compact and replace asphalt concrete per County of Santa Barbara standard specifications.

Total Cost = \$91,385

Note: Proposal excludes all water works materials outside of the parts outside of Construction Notes 4, 6, and 9 on the plan sheet C-1 dated June 2022.

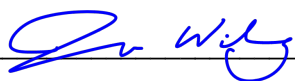
General Bid Excludes: Fees, Plans, Permits, Staking, Landscaping, Soil Testing, Additional Move-ins, Responsibility for damage to all unknown/unmarked existing onsite utilities, Winterization of Project (Sediment Control-Strawbale Barriers around Catch basins), Storm Water Protection Plan, and all costs associated with contaminated soil or ground water.

Acceptance:

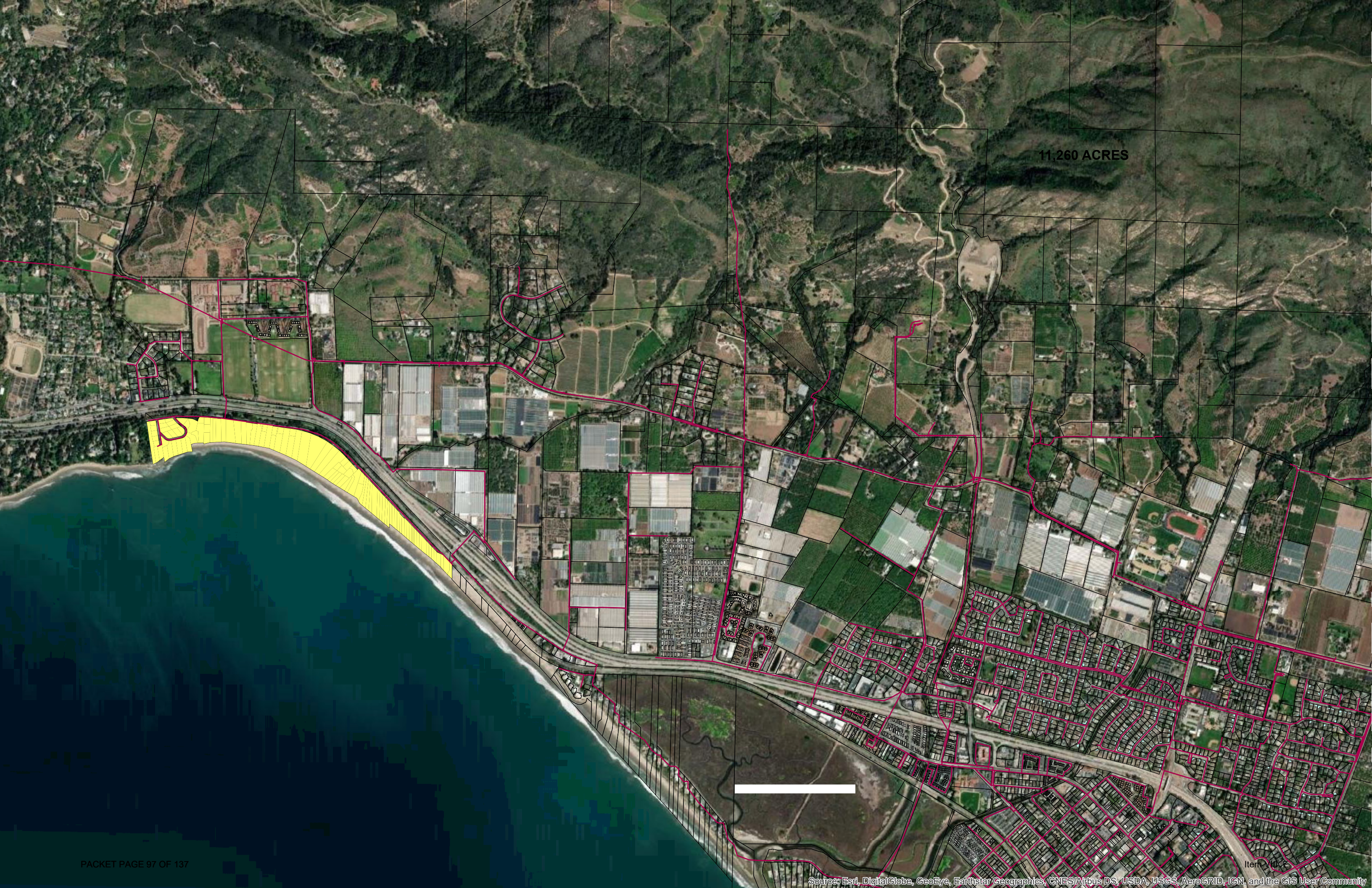
Tierra Contracting is hereby authorized to furnish and install the above equipment and materials at the price and under the terms and conditions as set forth above:

Owner
By _____ Date _____

TIERRA CONTRACTING, INC.

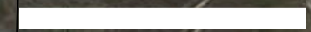
By  _____

JASON WILEY



11,260 ACRES

B





Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
Phone (805) 684-2816

BOARD OF DIRECTORS

Case Van Wingerden
President
Kenneth Stendell
Vice President
Polly Holcombe
Shirley L. Johnson
Matthew Roberts

To: CVWD Board of Directors

From: Bob McDonald, General Manager

Date: August 4, 2022

GENERAL MANAGER

Robert McDonald, P.E. MPA

For Consideration: Acquisition of Exchange Water through the CCWA Supplemental Water Purchase program.

Background

The District has been in a Stage 2 drought emergency since October 2021 and has made several purchases of supplemental water through the CCWA Supplemental Water Purchase Program over the past 2 years. This year the District was able to acquire just over 100 AF of supplemental water. Most recently in April 2022 the District Staff analyzed the transfer opportunity of water from Mojave Water Agency for \$2000/AF. The findings were that, at that time, the price was too high. Since then, more information about the State Water project conditions have come out and a formal analysis of available water in the Cachuma project was completed. In addition, CVWD water supply outlook has been updated. All the new information indicates higher scarcity of water to come in the next year.

A new water supply exchange opportunity was identified by CCWA in July that the District has analyzed. The exchange is with San Geronio Pass Water Agency (SGPWA) and is a 2 for 1 exchange with a strike price of \$1500/AF and a ten-year return window.

Analysis

The State Water system is expected to have a low or zero allocation for 2023 unless significantly above average precipitation occurs this winter. Lake Oroville is at 49% of its capacity in July 2022 and the SWP system is overburdened this year and will need this winter's precipitation to replenish the overdrafted system. This means likely, a very low allocation and lots of competition for supplemental water across the state. Additionally, Lake Cachuma's available supply hovers between 10 and 20% of normal allocation. This will affect, water supplies in Carpinteria significantly. Finally, Water conservation messaging is beginning to work but on a much more gradual basis than we had hoped for. With these findings the District will need ~500

AF of supplemental water along with increased groundwater pumping and increased conservation for 2023. With this in mind, the District has analyzed the SGPWA opportunity and believes that it is prudent to participate at this time in an amount between 300 and 400 AF.

Recommendation:

This is for information and discussion only. The Staff is seeking direction whether to pursue the opportunity. If the District engages with SGPWA to enter into agreement the Board will have to approve the final agreement.

**TERM SHEET FOR WATER EXCHANGE
BETWEEN
SAN GORGONIO PASS WATER AGENCY
AND
CENTRAL COAST WATER AUTHORITY**

1. Background:

San Geronio Pass Water Agency (“SGPWA”) and the Central Coast Water Authority (“CCWA”) each have water supply contracts, directly or indirectly, with the California Department of Water Resources (“DWR”) for water from the State Water Project (“SWP”). Allocations of SWP are extremely low this year and CCWA could benefit from additional water supplies in 2022. Article 55 of the SWP contracts allow for the conveyance of non-SWP water under certain conditions and subject to DWR operations, SGPWA may have up to 1700 acre-feet of non-SWP water available. SGPWA is willing to release non-SWP water to CCWA in exchange for water that would be returned in future years, plus a one-time payment.

2. Term:

- a. Subject to DWR operations, SGPWA will release the water to CCWA within the calendar year 2022. CCWA will work with DWR to have the water delivered to the CCWA within 2022. CCWA will return water to SGPWA prior to December 31, 2032.

3. Approvals:

- a. Upon execution of this Term Sheet, SGPWA and CCWA shall (1) initiate discussions with DWR, (2) initiate preparation of CEQA documents for environmental review, and (3) prepare a definitive agreement intended to be finalized and executed by their respective Boards, along with any required CEQA compliance.
- b. CCWA will assist SGPWA with preparing a request to DWR for approval of the exchange.
- c. CCWA shall be responsible for coordinating approvals from DWR for the delivery of the non-SWP water to the local districts within CCWA. SGPWA shall be responsible for coordinating with DWR the return water from CCWA.
- d. SGPWA and CCWA will cooperate with each other in processing and obtaining DWR approvals associated with the exchange.

- e. SGPWA and CCWA shall cooperate with each other and DWR in determining and completing any environmental reviews associated with the exchange. To the extent required, SGPWA and CCWA shall share equally the costs for a consultant, if needed, to prepare environmental documents for the exchange; SGPWA shall act as Lead Agency.
- f. SGPWA and CCWA shall each be responsible for their own review and processing of required agreements, environmental documents, and other transaction costs.

Determination of Non-SWP Water:

- g. Quantity of Transfer Water: The non-SWP water to be supplied by SGPWA is made available in accordance with agreements SGPWA has with DWR. Subject to the DWR operations SGPWA may have up to 1700 acre-feet available in 2022 for release into the California Aqueduct for use by CCWA.
- h. Confirmation of non-SWP Water: SGPWA will coordinate with DWR to confirm the amount of water made available for delivery to CCWA. It is the intent that SGPWA and CCWA finalize the quantity of non-SWP water and SGPWA shall notify DWR of the amount and preliminary delivery schedule.

4. Conveyance to CCWA:

- a. Point of Delivery: Both CCWA and SGPWA have access to water supplies and conveyance capacity in the California Aqueduct and San Luis Reservoir. For accounting and operational purposes, it is assumed that the water will be made available to CCWA in San Luis Reservoir.
- b. Delivery Schedules: SGPWA, in coordination with CCWA shall submit monthly water delivery schedules to DWR for delivery of the non-SWP water to CCWA.

5. Payments for non-SWP Water:

- a. CCWA shall be responsible for the DWR Variable charges for conveying the water from the Point of Delivery to CCWA's service area. CCWA shall be responsible for their own internal and/or transaction costs.
- b. CCWA Obligation for Transfer Water: CCWA shall pay \$1500 per acre-foot for each acre-foot of non-SWP water made available by SGPWA

6. Return Water

- a. CCWA shall return 2 acre-feet for each acre-foot of non-SWP water made available by SGPWA in 2022 unless reduced by agreement as articulated below.
- b. Return Water will be made available to SGPWA in San Luis Reservoir before December 31, 2032.
- c. Return Water can be from any viable source of water that CCWA has available to it.
- d. Return Water will be returned to SGPWA a minimum of one-tenth the transferred amount per year with an annual return maximum of up to 1,500 acre-feet per year if requested by SGPWA.
- e. Return Water can be returned higher than the maximum 1,500 acre-feet per year if agreed upon by both parties.
- f. Return Water will not be returned at a time when SGPWA has limited space to store water in San Luis Reservoir.
- g. Return Water may be suspended during very high allocation years if requested by SGPWA.
- h. The Return Water may be suspended during DWR declared critically dry years if requested by CCWA.
- i. It is acknowledged that the intent of CCWA and SGPWA is to work together to return outstanding exchange water as quickly as practicable.
- j. SGPWA shall be responsible for the DWR Variable Charges for conveying the return water from San Luis Reservoir to the SGPWA service area.
- k. CCWA and SGPWA may agree to reduce the balance of Return Water through a future water exchange or financial arrangement that is acceptable to both parties.
- l. If any Return Water remains by the end of December 31, 2032, then this agreement will be extended by an additional 2 years unless both parties agree to allow this agreement to expire or if new terms have been executed.

To the extent a third party initiates a claim to challenge the exchange or any aspect of the transaction, SGPWA and CCWA shall share equally in the costs associated with defending the claim, unless either party decides not to defend the claim.

This Term Sheet is not intended to be binding on either SGPWA or CCWA. Neither party shall be bound until the DWR approval is in effect, the required environmental review has been completed, and a mutually acceptable agreement has been developed and executed.

Currently, it is assumed that a Negative Declaration would be the proper level of CEQA analysis; if a Negative Declaration, Mitigated Negative Declaration, or Environmental Impact Report is necessary, SGPWA and CCWA shall equally share in any costs for CEQA documentation and compliance.

The respective obligations of each party shall be suspended while it is prevented from complying by acts of God, war, riots, civil insurrection, acts of civil or military authority, fires, floods, earthquakes, labor accidents or incidents, rules and regulations of any governmental agency (other than the Parties themselves), or other cause of the same or other character any of which are beyond the reasonable control of either party (collectively, "Force Majeure"). In the event of a suspension due to the Force Majeure, the party whose obligations are suspended shall promptly notify the other party in writing of such suspension and the cause and estimated duration of such suspension.

Terms acknowledged and agreed to by:

SGPWA Water Agency:

Central Coast Water Authority

Lance Eckhart, General Manager

Ray Stokes, Executive Director

★ Agenda items marked with this symbol will be recorded and available for on-demand access after the live event.

Note: Tuesday Committee meetings will not be recorded or available on-demand.

ACWA JPIA - MONDAY, NOV 28

- 8:30 - 10:00 AM**
 - ACWA JPIA Program Committee
- 10:15 - 11:15 AM**
 - ACWA JPIA Executive Committee
- 1:30 - 4:00 PM**
 - ACWA JPIA Board of Directors
- 4:00 - 5:00 PM**
 - ACWA JPIA Town Hall
- 5:00 - 6:00 PM**
 - ACWA JPIA Reception

TUESDAY, NOV 29

- 7:00 AM - 6:00 PM**
 - Registration
- 8:00 AM - 9:45 AM**
 - Agriculture Committee
- 8:30 AM - Noon**
 - ACWA JPIA Seminars
- 10:00 - 11:45 AM**
 - Groundwater Committee
 - Energy Committee
- 11:00 AM - Noon**
 - Outreach Task Force
- Noon - 2:00 PM**
 - Committee Lunch Break
- 1:00 - 2:45 PM**
 - Legal Affairs Committee
 - Local Government Committee
 - Finance Committee
 - Water Management Committee
- 1:00 - 3:00 PM**
 - ACWA JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)
- 3:00 - 4:45 PM**
 - Communications Committee
 - Federal Affairs Committee
 - Membership Committee
 - Water Quality Committee
- 5:00 - 6:30 PM**
 - Welcome Reception in the Exhibit Hall

WEDNESDAY, NOV 30

- 7:30 AM - 5 PM**
 - Registration
- 8:00 - 9:45 AM**
 - Opening Breakfast *(Ticket Required)* ★
- 8:30 AM - 6:00 PM**
 - Connect in the Exhibit Hall
- 10:00 - 11:00 AM**
 - Attorneys Program ★
 - Finance Program ★
 - Region Forum ★
 - Statewide Forum ★
 - Water Industry Trends Program ★
- 11:15 AM - 12:15 PM**
 - Roundtable Talks
- 12:30 PM - 1:30 PM**
 - Networking Lunch in the Exhibit Hall *(Ticket Required)*
- 1:45 - 2:45 PM**
 - Attorney Program ★
 - Communications Committee Program ★
 - Finance Program ★
 - Statewide Forum ★
 - Water Industry Trends Program ★
- 3:00 - 3:30 PM**
 - Ice Cream Break in the Exhibit Hall
- 3:30 - 4:45 PM**
 - Regions 1-10 Membership Meetings
- 5:00 - 6:00 PM**
 - ACWA Reception in the Exhibit Hall
- 6:00 - 7:00 PM**
 - Women in Water Hosted Reception

THURSDAY, DEC 1

- 7:30 AM - 2:00 PM**
 - Registration
- 8:00 AM - 9:15 AM**
 - Exhibitor Demonstrations
 - Networking Continental Breakfast in the Exhibit Hall *(Ticket Required)*
- 8:00 AM - Noon**
 - Connect in the Exhibit Hall
- 8:30 - 10:45 AM**
 - Ethics Training (AB 1234) - *Limited Seating*
- 9:30 - 11:00 AM**
 - Attorney Program ★
 - Innovation Program ★
 - Region Forum ★
 - Statewide Forum ★
 - Water Industry Trends Program ★
- 11:15 - 11:45 AM**
 - Prize Drawings in the Exhibit Hall
- Noon - 2:00 PM**
 - General Session Luncheon *(Ticket Required)* ★
- 2:15 - 3:15 PM**
 - Attorney Program ★
 - Finance Program ★
 - Region Forum ★
 - Town Hall ★
 - Water Industry Trends Program ★
- 3:30 - 4:30 PM**
 - Closing Reception

Last modified: July 21, 2022

Registration required to attend any part of ACWA's Fall Conference & Exhibition, including Tuesday, Nov. 29 Committee Meetings. See www.acwa.com for health & safety attendance requirements.

Memo

To: Bob McDonald, General Manager

From: Brian King, District Engineer

cc: Norma Rosales, Assistant General Manager

Date: 8/5/2022

Re: 4994 Carpinteria Ave (account 08-082179-02) Customer requesting exemption for landscape meter requirement.

Background

The customer at 4994 Carpinteria Avenue, the Santa Cruz Island Foundation, submitted plans to the City of Carpinteria for exterior improvements to the existing developed building and parking lot to complement recent interior building renovations that were performed under a separate permit. The District was forwarded the plans from the City to review. The Engineering department noted that the total new and renovated landscape area for the project, per the plans, was **2,876 square feet (sf)**. The Engineering department issued a comment letter to the City in response to the plans noting that according to **District Rule 17**, non-residential accounts exceeding 1,000 sf of landscaped areas require a dedicated landscape water meter. In addition, it was mentioned that they would be required to install and annually test a reduced pressure principle backflow assembly at the water meter.

The customer project was discussed at the April 13th Board meeting. From which the District looked to see if there was variance at the State level, it was determined that no such variance was found.

Since that time the customer has reduced the landscape area of the project from **2,876 square feet to 1,155 square feet**. The 1,155 square feet is still above the District rule 17 of 1,000 square feet.

District Rule 17:

“Dedicated landscape water meters are required for residential landscapes over 5,000 square feet, non-residential landscapes over 1,000 square feet, and shared landscaped common areas. Dedicated landscape meters must be installed by the District, be on a dedicated service line and be installed with approved backflow prevention.”

Additional Information

Estimated Cost

This property is located at a busy intersection, Linden and Carpinteria Avenue and I estimate that, based on traffic control, labor, materials, paving and location of the water main relative to the property, the water meter installation would be around \$30,000, which exceeds the District's deposit of \$20,000 for a ¾" or 1" water meter installation. The customer would be billed for any costs associated with installing the dedicated landscape meter that exceed the \$20,000 deposit.

The customer would also be required to pay the Capital Cost Recovery Fee (CCRF) of \$19,422 for a ¾ meter along with the cost of the installation.

So I estimate the total installation for the service to be approximately \$50,000

Recommendation

Rule 17 states for non-residential properties with landscapes over 1,000 square feet that a dedicated landscape meter is required. The client has been able to reduce the purposed landscape from 2,876 square feet to 1,155 square feet and is requesting an exemption from Rule 17. However, Rule 17 still requires a dedicated landscape meter for the current proposal. Staff recommends that the applicant either reduce the total square footage of landscape by an additional 155 square feet or be required to purchase a dedicated landscape meter.

Brian King P.E.

District Engineer

AGENDA

ADMINISTRATIVE COMMITTEE

At

**CARPINTERIA VALLEY WATER DISTRICT
1301 SANTA YNEZ AVENUE
CARPINTERIA, CALIFORNIA**

July 26, 2022 at 12:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/83207646868?pwd=NjZDZDFUOUlwODdvMFYyZ3d5RURKUT09>

Meeting ID: 832 0764 6868

Passcode: 056690

or

Dial by Phone: 1-669-444-9171

BOARD OF DIRECTORS

*Case Van Wingerden
President
Kenneth Stendell
Vice President
Polly Holcombe
Shirley L. Johnson
Matthew Roberts*

GENERAL MANAGER

Robert McDonald, P.E. MPA



If interested in participating in a matter before the Committee, you are strongly encouraged to provide the Committee with public comment in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Secretary at Public.Comment@cvwd.net by **11:00 A.M. on the day of the meeting**. Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.

2. Providing Verbal Comment Telephonically. If you wish to make either a general public comment or to comment on a specific agenda item as it is being heard please send an email to the Board Secretary at Public.Comment@cvwd.net by **11:00 A.M. on the day of the meeting** and include the following information in your email: (a) meeting date, (b) agenda item number, (c) subject or title of the item, (d) your full name, (e) your call back number including area code. During public comment on the agenda item specified in your email, District staff will make every effort to contact you via your provided telephone number so that you can provide public comment to the Committee electronically.

Please note the President has the discretion to limit the speaker's time for any meeting or agenda matter.

I. CALL TO ORDER

II. PUBLIC FORUM (Any person may address the Administrative Committee on any matter within its jurisdiction which is not on the agenda)

III. OLD BUSINESS – none

IV. NEW BUSINESS.

A. Consider IT Technician Employment Agreement.

B. Consider Special Assessment District for Padaro Lane to fund improvements.

C. Consider Board Policy for Social Distancing during Covid 19 spikes.

V. ADJOURNMENT.

Robert McDonald, Board Secretary

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 12:00 p.m., July 23, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

**Indicates attachment of document to agenda packet.

AGENDA

RECYCLED WATER COMMITTEE

At

**CARPINTERIA VALLEY WATER DISTRICT
1301 SANTA YNEZ AVENUE
CARPINTERIA, CALIFORNIA**

August 8, 2022 at 12:15 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/87679629271?pwd=Y1JVNzZWYy8xVGpDc0hSZjJaNEFsZz09>

Meeting ID: 876 7962 9271

Passcode: 283914

or

Dial by Phone: 1-669-444-9171

BOARD OF DIRECTORS

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President
Kenneth Stendell
Vice President
Polly Holcombe
Shirley L. Johnson
Matthew Roberts*

GENERAL MANAGER

Robert McDonald, P.E. MPA



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Please note the President has the discretion to limit the speaker's time for any meeting or agenda matter.

I. CALL TO ORDER

II. PUBLIC FORUM (Any person may address the Recycled Water Committee on any matter within its jurisdiction which is not on the agenda)

III. OLD BUSINESS – none

IV. NEW BUSINESS.

A. **Consider CAPP Program Management Proposal from WSC.

V. ADJOURNMENT.

Robert McDonald, Board Secretary

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 12:00 p.m., August 5, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

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**Indicates attachment of document to agenda packet.



AGENDA

RATE & BUDGET COMMITTEE

At

**CARPINTERIA VALLEY WATER DISTRICT
1301 SANTA YNEZ AVENUE
CARPINTERIA, CALIFORNIA**

August 9, 2022 at 12:15 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/85691182913?pwd=enh3NE1QaVUySGk3N3I0eXdZd3kwdz09>

Meeting ID: 856 9118 2913

Passcode: 198361

or

Dial by Phone: 1-669-444-9171

BOARD OF DIRECTORS

*Case Van Wingerden
President
Kenneth Stendell
Vice President
Polly Holcombe
Shirley L. Johnson
Matthew Roberts*

GENERAL MANAGER

Robert McDonald, P.E. MPA

If interested in participating in a matter before the Committee, you are strongly encouraged to provide the Committee with public comment in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Secretary at Public.Comment@cvwd.net by **11:00 A.M. on the day of the meeting**. Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.

2. Providing Verbal Comment Telephonically. If you wish to make either a general public comment or to comment on a specific agenda item as it is being heard please send an email to the Board Secretary at Public.Comment@cvwd.net by **11:00 A.M. on the day of the meeting** and include the following information in your email: (a) meeting date, (b) agenda item number, (c) subject or title of the item, (d) your full name, (e) your call back number including area code. During public comment on the agenda item specified in your email, District staff will make every effort to contact you via your provided telephone number so that you can provide public comment to the Committee electronically.

Please note the President has the discretion to limit the speaker's time for any meeting or agenda matter.

- I. CALL TO ORDER**
- II. PUBLIC FORUM** (Any person may address the Rate & Budget Committee on any matter within its jurisdiction which is not on the agenda)
- III. OLD BUSINESS** – none
- IV. NEW BUSINESS.**

****Review and Discuss Raftelis 3-year Cost of Service Rates Study Proposal.**

V. ADJOURNMENT.

Robert McDonald, Board Secretary

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 12:00 p.m., August 6, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

**Indicates attachment of document to agenda packet.



**REGULAR MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD**

**Monday, July 25, 2022
1:00 P.M.**

BY TELECONFERENCE

NOTICE: Pursuant to California Government Code sections 54953(b)(1), (b)(2), (e)(1) and (e)(3) (AB 361), members of the Cachuma Operation & Maintenance Board (COMB) Board of Directors, staff, and members of the public will participate in this meeting electronically by video and/or teleconference, as described below.

HOW TO OBSERVE THE MEETING

Members of the public may observe the meeting as set forth below.

Join via video conference:

<https://us02web.zoom.us/j/83628273563?pwd=E0dZk1ZlY4zq6wRcXjLTI830q6KWqj.1>

Passcode: 136283

Join via teleconference:

US: +1 669 900 6833 Conference ID: 836 2827 3563 Passcode: 136283

HOW TO MAKE A PUBLIC COMMENT

Any member of the public may address the Board on any subject within the jurisdiction of the Board of Directors. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

By Video: Those observing the meeting by video may make comments during designated public comment periods using the “raise hand” feature. Commenters will be required to unmute their respective microphone when providing comments.

By Telephone: Those observing the meeting by telephone may make comments during the designated public comment periods by pressing *9 on the key pad to indicate such interest. Commenters will be prompted to press *6 to unmute their respective telephone when called upon to speak.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

**REGULAR MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD**

Monday, July 25, 2022

1:00 PM

AGENDA

NOTICE: This Meeting shall be conducted through remote access as authorized and in accordance with Government Code section 54953 and the California Governor’s Executive Order N-08-21, N-15-21 and as amended by AB 361.

1. CALL TO ORDER, ROLL CALL

2. PUBLIC COMMENT *(Public may address the Board on any subject matter within the Board’s jurisdiction. See “Notice to the Public” below.)*

3. CONSENT AGENDA *(All items on the Consent Agenda are considered to be routine and will be approved or rejected in a single motion. Any item placed on the Consent Agenda may be removed and placed on the Regular Agenda for discussion and possible action upon the request of any Board Member.)*

Action: Recommend Approval of Consent Agenda by motion and roll call vote of the Board:

- a. Minutes of June 27, 2022 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

4. RESOLUTION NO. 755 – CONFIRMATION OF LOCAL EMERGENCY - ACKNOWLEDGEMENT OF GOVERNOR NEWSOM’S DECLARED STATE OF EMERGENCY (HEALTH AND SAFETY)

Action: Recommend adoption by motion and roll call vote of the Board

5. BOARD COMMITTEE APPOINTMENTS FOR FISCAL YEAR 2022-23

Action: Recommend the President of the Board make Committee appointments for FY 2022-23

- 1. Administrative Committee
- 2. Operations Committee
- 3. Fisheries Committee
- 4. Lake Cachuma Oak Tree Committee
- 5. Public Outreach Committee

6. PROPOSED ANNUAL RESOLUTIONS

Action: Recommend approval by motion and roll call vote on one motion unless member requests separate consideration

- a. Resolution No. 756 Adopting Annual Statement of Investment Policy
- b. Resolution No. 757 Authorizing Investment of Monies in the Local Agency Investment Fund
- c. Resolution No. 758 Establishing a Supplemental Account Agreement for Telephone Transfers

- d. Resolution No. 759 Establishing a Check Signing Policy for General Fund Account Payment of Claims
- e. Resolution No. 760 Authorizing Signatories for General Fund Account at American Riviera Bank
- f. Resolution No. 761 Authorizing Signatories for Revolving Fund Account at American Riviera Bank
- g. Resolution No. 762 Establishing a Check Signing Policy for Cachuma Project Trust Fund and Master Contract Renewal Fund Accounts for Payment of Claims
- h. Resolution No. 763 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at American Riviera Bank
- i. Resolution No. 764 Establishing a Time and Place for Board Meetings

7. GENERAL MANAGER REPORT

Receive information from the General Manager on topics pertaining to COMB, including but not limited to the following:

- Administration
- Virtual Meetings

8. ENGINEER'S REPORT

Receive information from the COMB Engineer, including but not limited to the following:

- Climate Conditions and Water Quality
- ESRI User Conference
- Lake Elevation Projections
- Infrastructure Improvement Projects

9. ESRI USER CONFERENCE STAFF PRESENTATION

Receive a presentation from staff as presented at the ESRI User Conference

10. OPERATIONS DIVISION REPORT

Received information regarding the Operations Division, including but not limited to the following:

- Lake Cachuma Operations
- Operation and Maintenance Activities

11. FISHERIES DIVISION REPORT

Receive information from the Fisheries Division Manager, including, but not limited to the following:

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

12. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

Receive information regarding the Lake Cachuma Oak Tree Program including but not limited to the following:

- Maintenance and Monitoring

13. MONTHLY CACHUMA PROJECT REPORTS

Receive information regarding the Cachuma Project, including but not limited to the following:

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

14. **DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING**
15. **[CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: POTENTIAL LITIGATION**
 - a. [Government Code Section 54956.9(d)(1)]
Name of matter: *Kimball-Griffith L.P. v. Brenda Wren Burman, et al.*, Case No. 2:20-cv-10647
– Request for Declaratory and Injunctive Relief
 - b. [Government Code Section 54956.9(d)(1)] Potential Litigation: Conference with Legal Counsel
16. **RECONVENE INTO OPEN SESSION**
 - [Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]
 - 16a. Name of matter: *Kimball-Griffith L.P. v. Brenda Wren Burman, et al.*, Case No. 2:20-cv-10647
– Request for Declaratory and Injunctive Relief
 - 16b. Potential Litigation: Conference with Legal Counsel
17. **MEETING SCHEDULE**
 - **August 22, 2022 at 1:00 PM**
 - **Board Packages available on COMB website www.cachuma-board.org**
18. **COMB ADJOURNMENT**

NOTICE TO PUBLIC

Posting of Agenda: This agenda was posted at COMB's offices, located at 3301 Laurel Canyon Road, Santa Barbara, California, 93105 and on COMB's website, in accordance with Government Code Section 54954.2. The agenda contains a brief general description of each item to be considered by the Governing Board. The Board reserves the right to modify the order in which agenda items are heard. Copies of staff reports or other written documents relating to each item of business are on file at the COMB offices and are available for public inspection during normal business hours. A person with a question concerning any of the agenda items may call COMB's General Manager at (805) 687-4011.

Written materials: In accordance with Government Code Section 54957.5, written materials relating to an item on this agenda which are distributed to the Governing Board less than 72 hours (for a regular meeting) or 24 hours (for a special meeting) will be made available for public inspection at the COMB offices during normal business hours. The written materials may also be posted on COMB's website subject to staff's ability to post the documents before the scheduled meeting.

Public Comment: Any member of the public may address the Board on any subject within the jurisdiction of the Board. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

Note: If you challenge in court any of the Board's decisions related to the listed agenda items you may be limited to raising only those issues you or someone else raised at any public hearing described in this notice or in written correspondence to the Governing Board prior to the public hearing.



A Meeting of the
BOARD OF DIRECTORS
OF THE
CENTRAL COAST WATER AUTHORITY

will be held at 9:00 a.m., on Thursday, July 28, 2022

Via URL: https://meetings.ringcentral.com/j/1456830058

or by dialing 1(623)404-9000 and entering access Code/Meeting ID: # 145 683 0058

In response to the spread of the COVID-19 virus, Governor Newsom declared a state of emergency which directly impacts the ability of legislative bodies and the public to meet safely in person. To help minimize the potential spread of the COVID-19 virus, the CCWA Board of Directors shall consider whether to hold this public meeting telephonically pursuant to the requirements of Government Code section 54953(e), as amended by Assembly Bill 361 (2021). The CCWA Board of Directors and public will participate in this meeting by video call or telephone.

Eric Friedman
Chairman

Ray A. Stokes
Executive Director

Brownstein Hyatt
Farber Schreck
General Counsel

Member Agencies

City of Buellton

Carpinteria Valley
Water District

City of Guadalupe

City of Santa Barbara

City of Santa Maria

Goleta Water District

Montecito Water District

Santa Ynez River Water
Conservation District,
Improvement District #1

Associate Member

La Cumbre Mutual
Water Company

Public Comment on agenda items may occur via video call or telephonically, or by submission to the Board Secretary via email at lfw@ccwa.com no later than 8:00 a.m. on the day of the meeting. In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please limit your comments to no more than 250 words.

Every effort will be made to read comments into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, your comment will be forwarded to Board members for their consideration.

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available on the CCWA internet web site, accessible at https://www.ccwa.com.

- I. Call to Order and Roll Call
II. * Resolution No. 22-06 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors And All Subordinate Bodies Under the Ralph M. Brown Act
Staff Recommendation: Adopt Resolution No. 22-06 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors and All Subordinate Bodies under the Ralph M. Brown Act.
III. CLOSED SESSION
A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code section 54956.9(d) (1)
Name of case: Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al. (Case No. 21CV02432)
Agenda Item II, the Closed Session, is anticipated to take 20 minutes. The remainder of the Meeting will start no earlier than 9:20 am.
IV. Return to Open Session
A. Report on Closed Session Actions (if any)
V. Public Comment – (Any member of the public may address the Board relating to any matter within the Board’s jurisdiction. Individual Speakers may be limited to five minutes; all speakers to a total of fifteen minutes.)

255 Industrial Way
Buellton, CA 93427
(805) 688-2292
Fax (805) 686-4700
www.ccwa.com

- * Indicates attachment of document to original agenda packet.
★ Documents will be posted at CCWA.com prior to the meeting.
◆ Indicates enclosure of document with agenda packet.

Continued

Handwritten signature

VI. Election of Officers and Committee Appointments

Staff Recommendation: Take nominations from Board
[Motion: Elect Chairperson]
[Motion: Elect Vice Chairperson]
[Motion: Elect Treasurer]
[Motion: Elect Secretary]

VII. Consent Calendar

- * A. Minutes of the May 26, 2022 Regular Meeting and June 9, 2022 Special Meeting
 - * B. Bills
 - * C. Controller's Report
 - * D. Operations Report
 - * E. Budget Transfer
- Staff Recommendation:* Approve the Consent Calendar

VIII. Executive Director's Report

- * A. Resolution No. 22-07 of The Board Of Directors of The Central Coast Water Authority Expressing The Board's Appreciation To Ewald (Ed) Andrisek For His Service To The Authority And The Central Coast
Staff Recommendation: Approve Resolution No. 22-07
- B. Water Supply Situation Report and 2022 Supplemental Water Purchase Program
Staff Recommendation: Informational item only.
- C. Planning for a Dry 2023 Water Year: Water Supply and Operational Challenges and Possible Mitigation Measures
Staff Recommendation: Informational item only.
- * D. 2022 CCWA/San Luis Obispo County Flood Control and Water Conservation District Transfers
Staff Recommendation: Adopt Resolution No. 22-08 of the Board of Directors of the Central Coast Water Authority Approving The 2022 Agreement For The Transfer And Treatment Of State Water Project Water Between The Central Coast Water Authority And The San Luis Obispo County Flood Control And Water Conservation District
- E. 2022 CCWA/San Geronio Pass Water Agency Transfer
Staff Recommendation: Informational item only
- * F. Proposal for Alternative Release Point for State Water at the Lake Cachuma Penstock Facilities
Staff Recommendation:
 - 1. Subject to the Parent District agreeing to pay 50% of the costs of the proposed project, authorize the Executive Director to request USBR approval to install facilities on the USBR's penstock facilities to allow CCWA State water deliveries directly into the stilling basin at the base of the Cachuma Project spillway, which will allow the continued blending of CCWA State water during downstream releases.
 - 2. Direct the Executive Director to return to the Board for consideration of the proposed project, subject to compliance with the California Environmental Quality Act.
- * G. Amendment to Chemical Contract: Univar USA Inc. for Sodium Hypochlorite at a unit price of \$6.97 per gallon, Estimated \$79,737 per year Expenditure
Staff Recommendation: Approve the contract amendment with Univar incorporating changes to the terms and conditions of the Univar chemical contract.
- * H. DWR Calendar Year 2023 Statement of Charges
Staff Recommendation: Informational item only.
- ◆ I. Finance Committee
 - 1. FY 2021/22 Fourth Quarter Investment Report
Staff Recommendation: Approve the Fourth Quarter FY 2021/22 Investment Report.
- J. State Water Contractors Update
Staff Recommendation: Informational item only.
- * K. Legislative Report
Staff Recommendation: Informational item only.

Continued

- IX. Reports from Board Members for Information Only**
- X. Items for Next Regular Meeting Agenda**
- XI. Date of Next Regular Meeting: August 25, 2022**
- XII. Adjournment**



**A REGULAR MEETING OF THE OPERATING COMMITTEE
of the
CENTRAL COAST WATER AUTHORITY**

will be held at 9:00 a.m., on Thursday, July 14, 2022
at 255 Industrial Way, Buellton, California

Members of the public may participate by video call or telephone via
URL: <https://meetings.ringcentral.com/j/1444519499>
or telephone by dialing 1(623)404-9000 and entering code #144 451 9499

Public Comment on agenda items may occur via video call or telephonically, or by submission to the Board Secretary via email at lfw@ccwa.com no later than 8:00 a.m. on the day of the meeting. In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please limit your comments to no more than 250 words.

Every effort will be made to read comments into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, your comment will be forwarded to Board members for their consideration.

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Eric Friedman
Chairman

Ed Andrisek
Vice Chairman

Ray A. Stokes
Executive Director

Brownstein Hyatt
Farber Schreck
General Counsel

Member Agencies

City of Buellton

Carpinteria Valley
Water District

City of Guadalupe

City of Santa Barbara

City of Santa Maria

Goleta Water District

Montecito Water District

Santa Ynez River Water
Conservation District,
Improvement District #1

Associate Member

La Cumbre Mutual
Water Company

I. Call to Order and Roll Call

II. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code section 54956.9(d) (1)

Name of case: Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al. (Case No. 21CV02432)

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2)
Number of cases: 1

Agenda Item II, the Closed Session, is anticipated to take 20 minutes. The remainder of the Meeting will start no earlier than 9:20 am.

III. RETURN TO OPEN SESSION

IV. Public Comment – (Any member of the public may address the Committee relating to any matter within the Committee’s jurisdiction. Individual Speakers may be limited to five minutes; all speakers to a total of fifteen minutes.)

V. Election of Officers

VI. * Consent Calendar

A. Minutes of the March 10, 2022 Operating Committee Meeting
Staff Recommendation: Approve Consent Calendar.

VII. Executive Director’s Report

A. Operations Update
Staff Recommendation: Informational item only.

255 Industrial Way
Buellton, CA 93427
(805) 688-2292
Fax (805) 686-4700
www.ccwa.com

* Indicates attachment of document to agenda packet

Continued

- B. Water Supply Situation Report and 2022 Supplemental Water Purchase Program Update
Staff Recommendation: Informational item only.
- C. Planning for a Dry 2023 Water Year: Water Supply and Operational Challenges and Possible Mitigation Measures
Staff Recommendation: Informational item only.
- D. Warren Act Contract Update
Staff Recommendation: Informational item only.
- E. Alternative Discharge Point for State Water at the Lake Cachuma Penstock Facilities
Staff Recommendation: Informational item only.
- * F. Aquaterra Water Bank Proposal and Term Sheet
Staff Recommendation: Informational item only.
- * G. DWR Calendar Year 2023 Statement of Charges
Staff Recommendation: Informational item only.

VIII. Reports from Committee Members for Information Only

IX. Date of Next Regular Meeting: October 13, 2022

X. Adjournment

Project No.	Job / Facility	Status	Monitoring Frequency	Information Received From
1	HQ Well	HQ Well is online this month pumping ~1150gpm. The Recoating project is scheduled to take place from 8/8 -8/19	Daily	O & M Treatment
2	El Carro Well	El Carro Well is online this month pumping ~850gpm	Daily	O & M Water Treatment
3	Smillie Well	Smillie Well is off line this month due to a faulty flow meter and pumping water levels. The meter has been ordered and is expected to be installed Mid August 2022	Daily	O & M Water Treatment
4	Well Status	HQ Well 1150 GPM Offline	Daily	O&M Water Treatment
		El Carro Well 850 GPM Offline		
		Smillie Well 250 GPM Offline		
5	Gobernador Aeration System	The aeration mixer is online operating normally.	Daily	O & M Water Treatment
6	Water Quality	District Water Filtration facilities are operating within normal parameters and producing high quality water. All routine sampling was completed and all results met the CDPH & EPA guidelines.	Daily	O&M Water Treatment
7	SCADA Upgrades	The first solar powered pressure regulator station monitoring station is on hold pending approval by City of Carpinteria for the installation of hardware panels in the City Right of Way	Daily	O & M Water Treatment
8	Production Meter Testing	We hope to have our production meters for HQ Well & El Carro well tested for accuracy in the next 2 months.	Daily	O&M Water Treatment
10	Pumping & Production	Nothing to report this month	Daily	O & M Water Treatment
11	Hydrant Maintenance & Repair	Nothing to report this month	Daily	O&M Water Distribution
12	Valve Exercise & Replacement	Nothing to report this month	Daily	O&M Water Distribution
13	Mainline Leak Repairs	Staff repaired 3 leaks this month	Daily	O & M Water Distribution
14	Mainline Replacement	Nothing to report at this time.	Daily	O&M Water Distribution
15	Service Reairs	District Staff repaired / replaced (4) leaking water services and 3 leaking Angle Meter Stops this period.	Daily	O&M Water Distribution
16	Meter Replacement / Testing	Staff replaced 2 large meters.	Daily	O&M Water Distribution
17	Fleet	1) As of 7/25 The new Crew Truck has not arrived at the after market upfitter, apparently it is still stuck at the dealer pending inspection. Estimated completion and delivery is now late August to Mid September. 2) 2) We are evaluating our options regarding ordering (2) new trucks this year and exploring the viability of making one of those fully electric.	Daily	O&M
18	Facilities Upgrades and Repairs	District staff has been working on repairs to the Operations Building shower and plumbing leaks. Staff discovered that a leak that caused damage to the adjacent office wall was caused by a rotted out P-Trap in the shower which allowed water to come up in the wall space and deteriorated grout line in the shower walls which damaged the drywall. Staff has rotted pipek and is working to restore the shower whioch had to be completely gutted to repair all the sources of water damage.	Daily	O&M
19	Customer Projects	Nothing to report this period.	Daily	O&M Water Distribution
20	Landscape	Nothing to report at this time.	Daily	O & M

**CARPINTERIA VALLEY WATER DISTRICT
 WATER SUPPLY REPORT
 (ALL VALUES IN ACRE-FEET / AF)**

MONTH ENDING: 6/30/2022

	MONTHLY USE			
	CACHUMA	GW	SWP	ID#1 EXCHANGE
JUL	383	105	0	56
AUG	0	205	292	58
SEP	0	245	187	47
OCT	0	291	99	27
NOV	0	269	53	0
DEC	0	129	100	0
JAN	0	205	0	0
FEB	0	204	99	0
MAR	0	90	297	0
APR	0	56	290	0
MAY	34	133	232	0
JUN	177	45	227	0

12-MONTH TOTALS	594	1,977	1,876	188
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12-MONTH RUNNING METERED SALES	4,313
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12-MONTH RUNNING READ-CYCLE LOSSES	136
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AVAILABLE SURFACE WATER SUPPLY

CACHUMA PROJECT

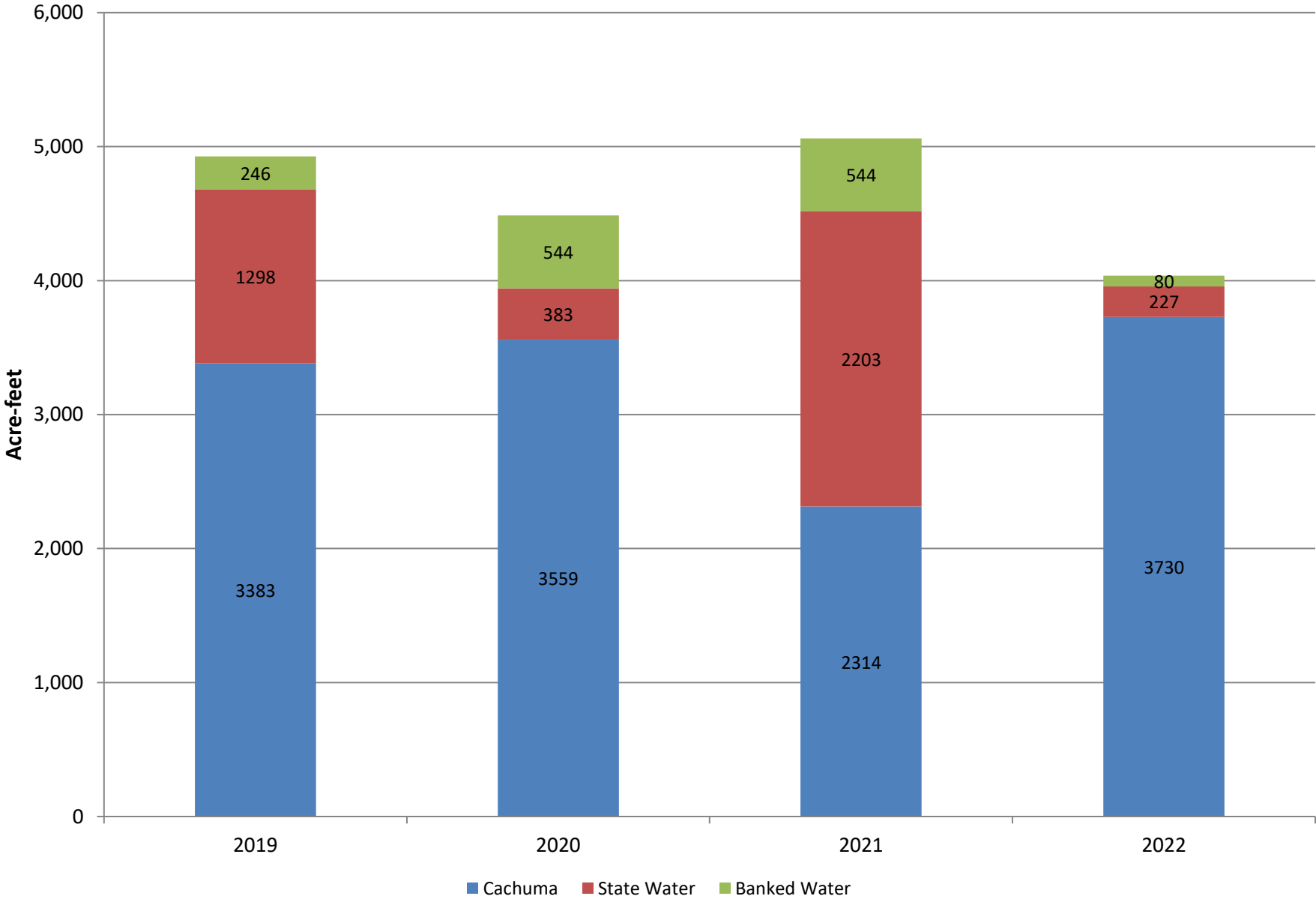
CARRYOVER BALANCE	1,734
CURRENT WATER YEAR BALANCE	1,996
CACHUMA SUBTOTAL	3,730

STATE WATER PROJECT

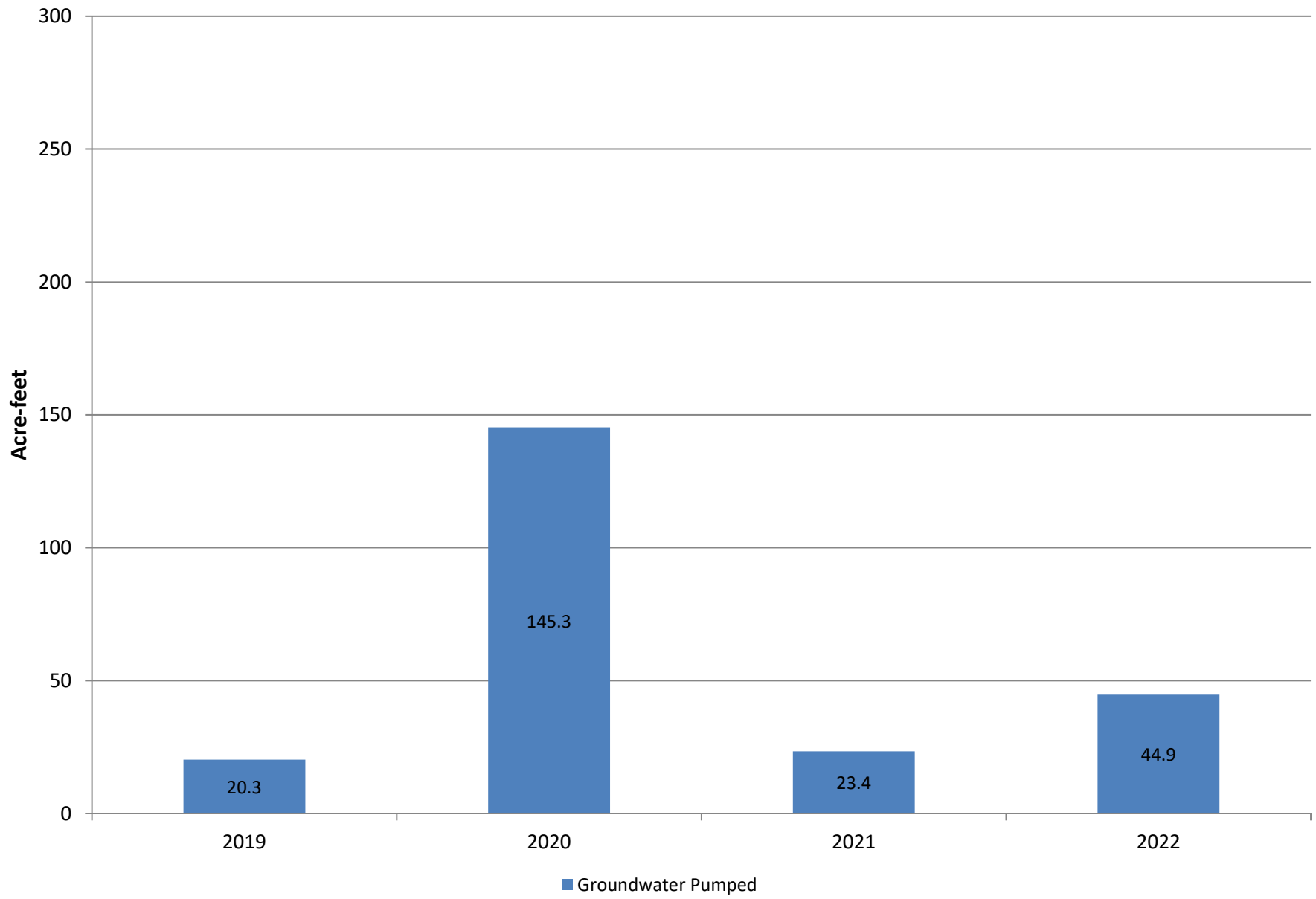
CARRYOVER BALANCE	227
CURRENT WATER YEAR BALANCE	0
BANKED WATER (IRWD)	80
STATE WATER SUBTOTAL	307

TOTAL AVAILABLE SURFACE WATER SUPPLY	4,037
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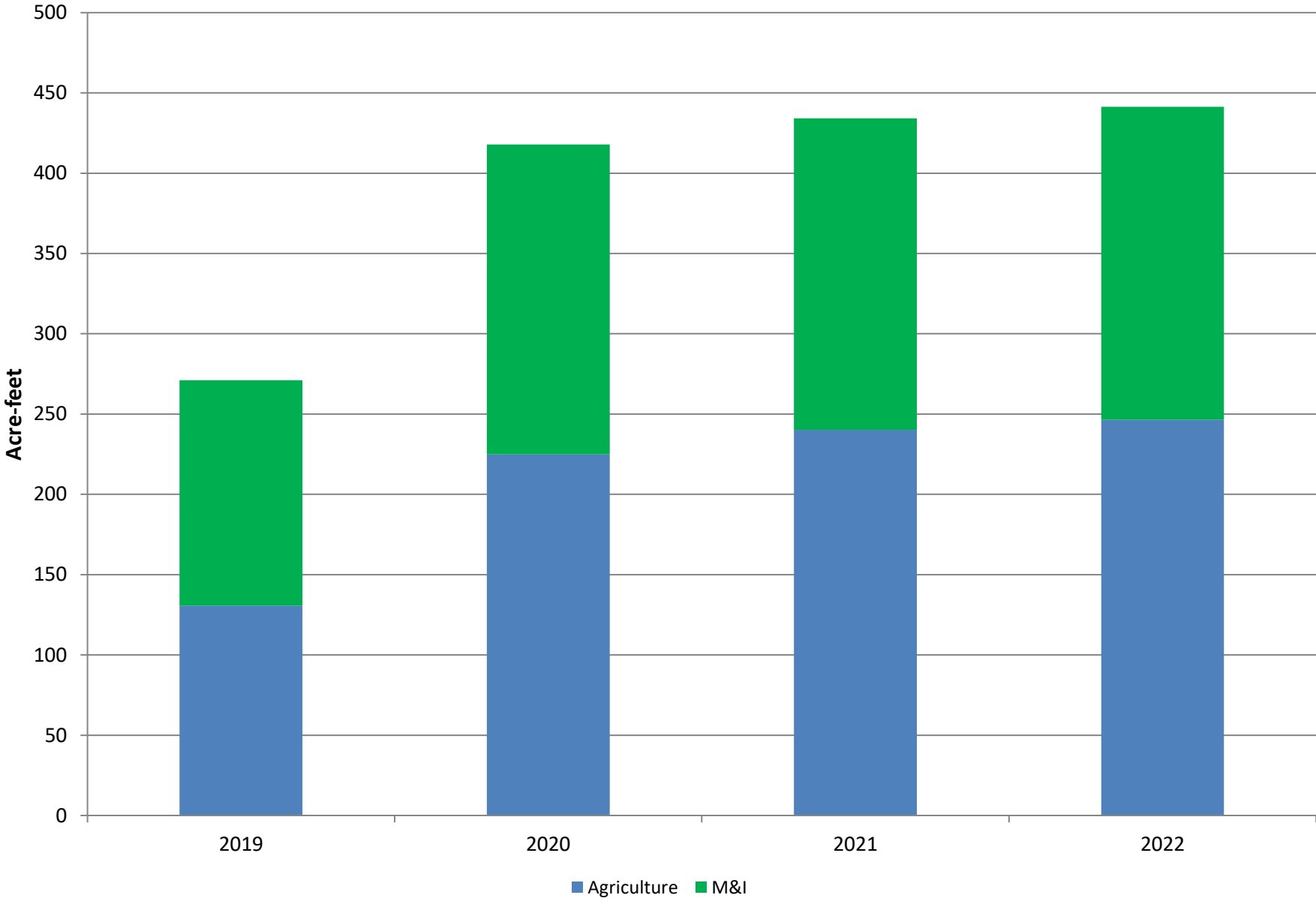
Available Surface Supply - JUN



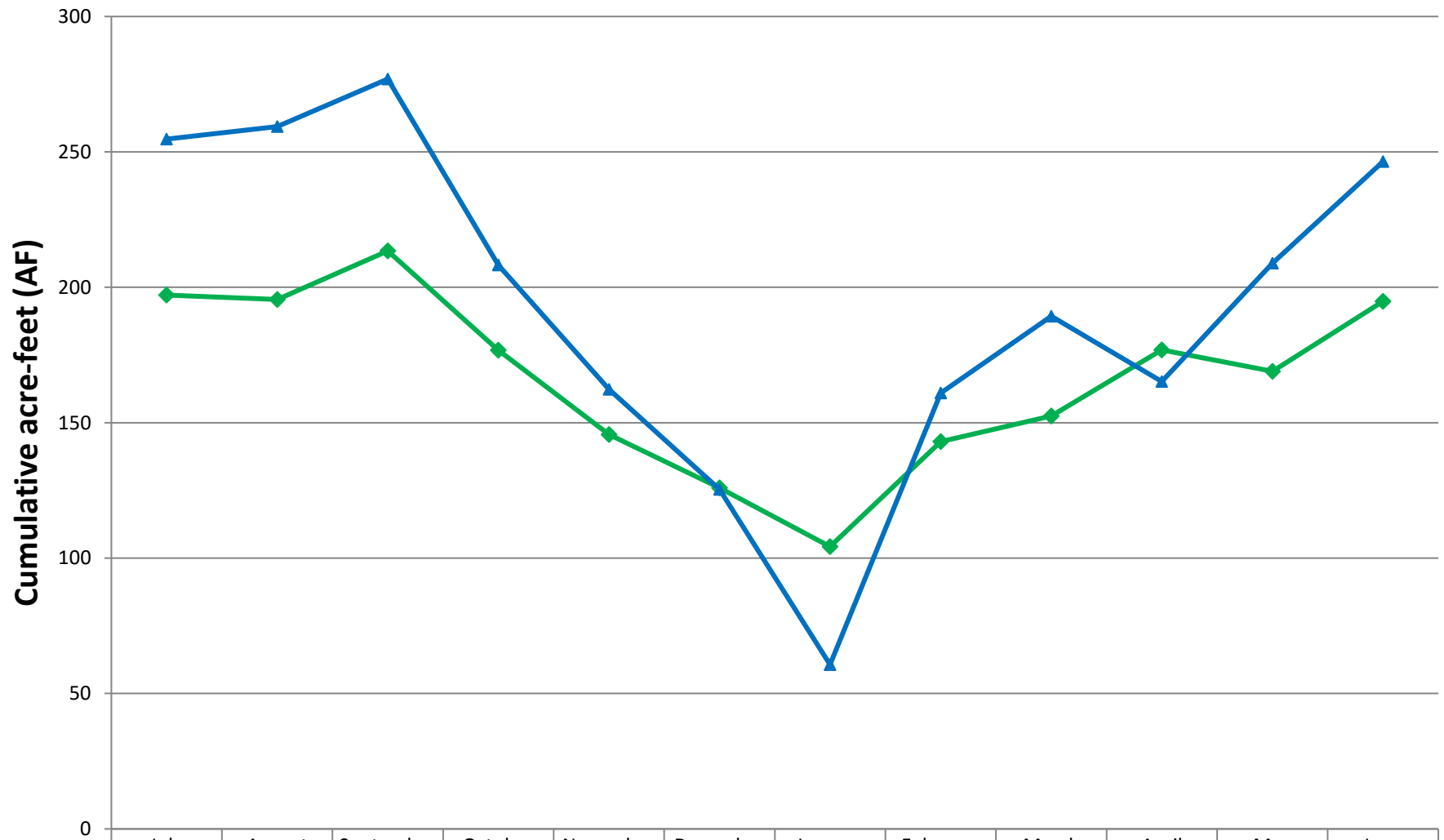
Groundwater Production - JUN



CVWD Metered Sales JUN



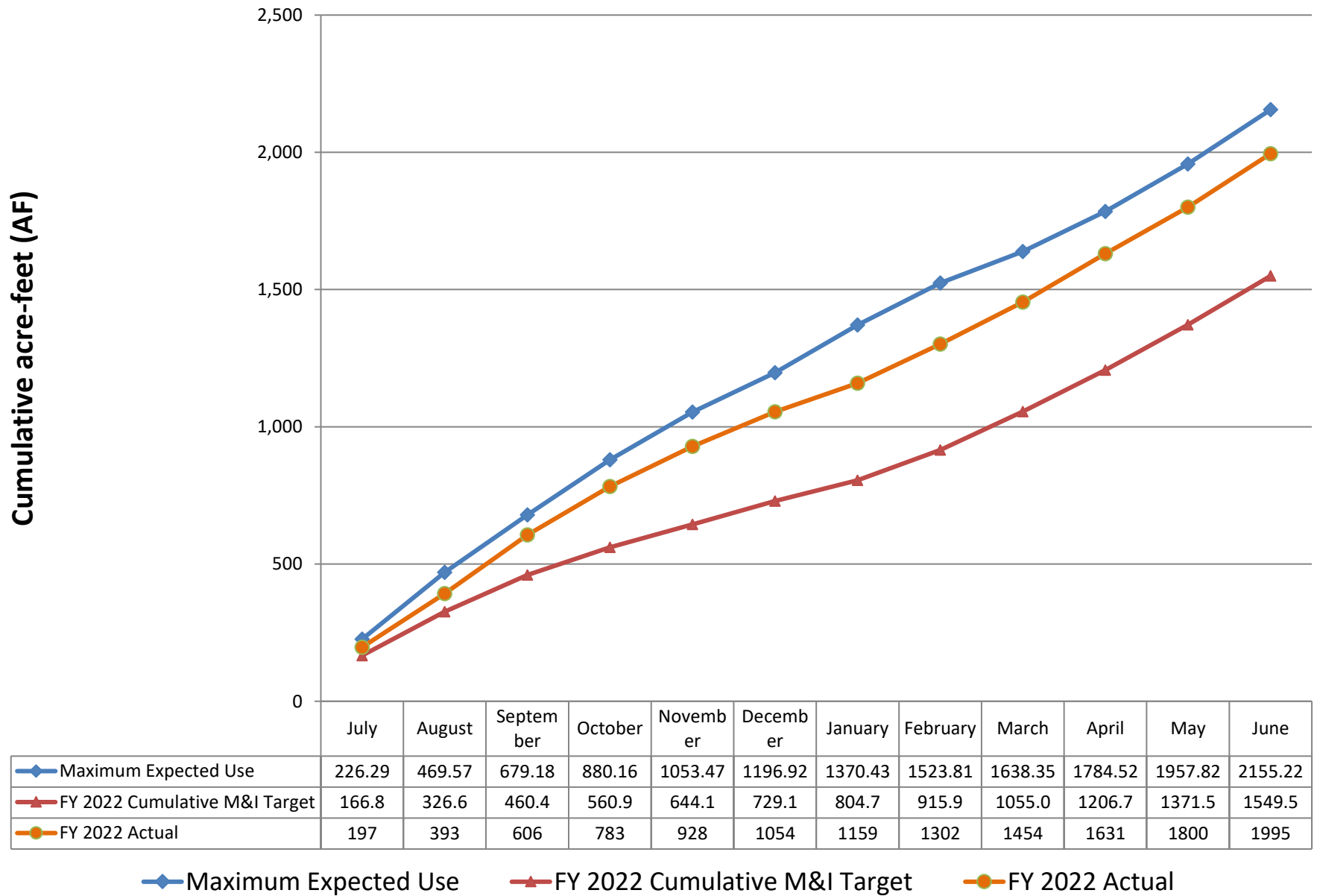
CVWD Monthly Metered Sales for this Year



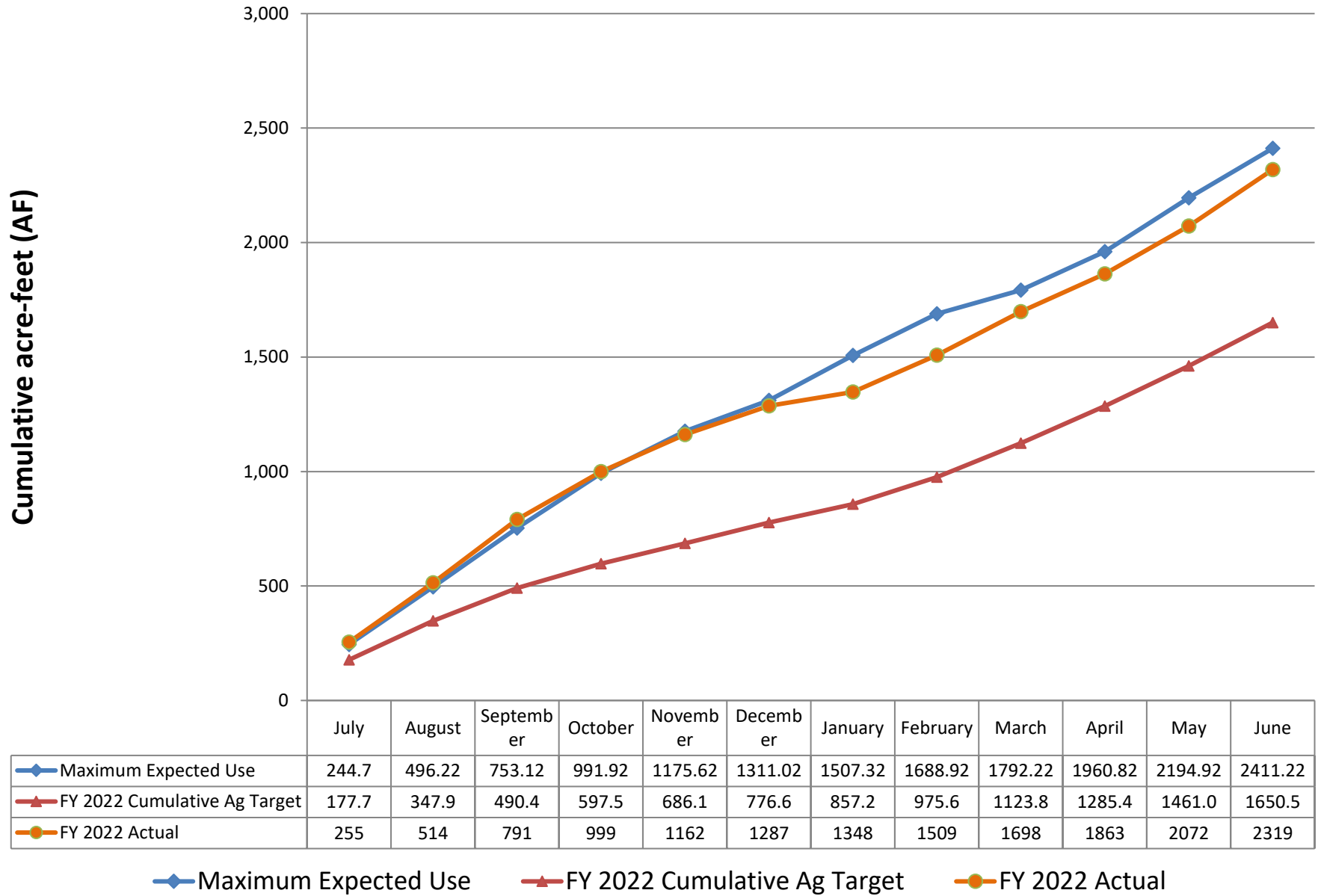
	July	August	September	October	November	December	January	February	March	April	May	June
M&I	197	196	213	177	146	126	104	143	152	177	169	195
AG	255	259	277	208	162	125	61	161	189	165	209	246

◆ M&I ▲ AG

Fiscal Year M&I Sales Projections vs. Actuals

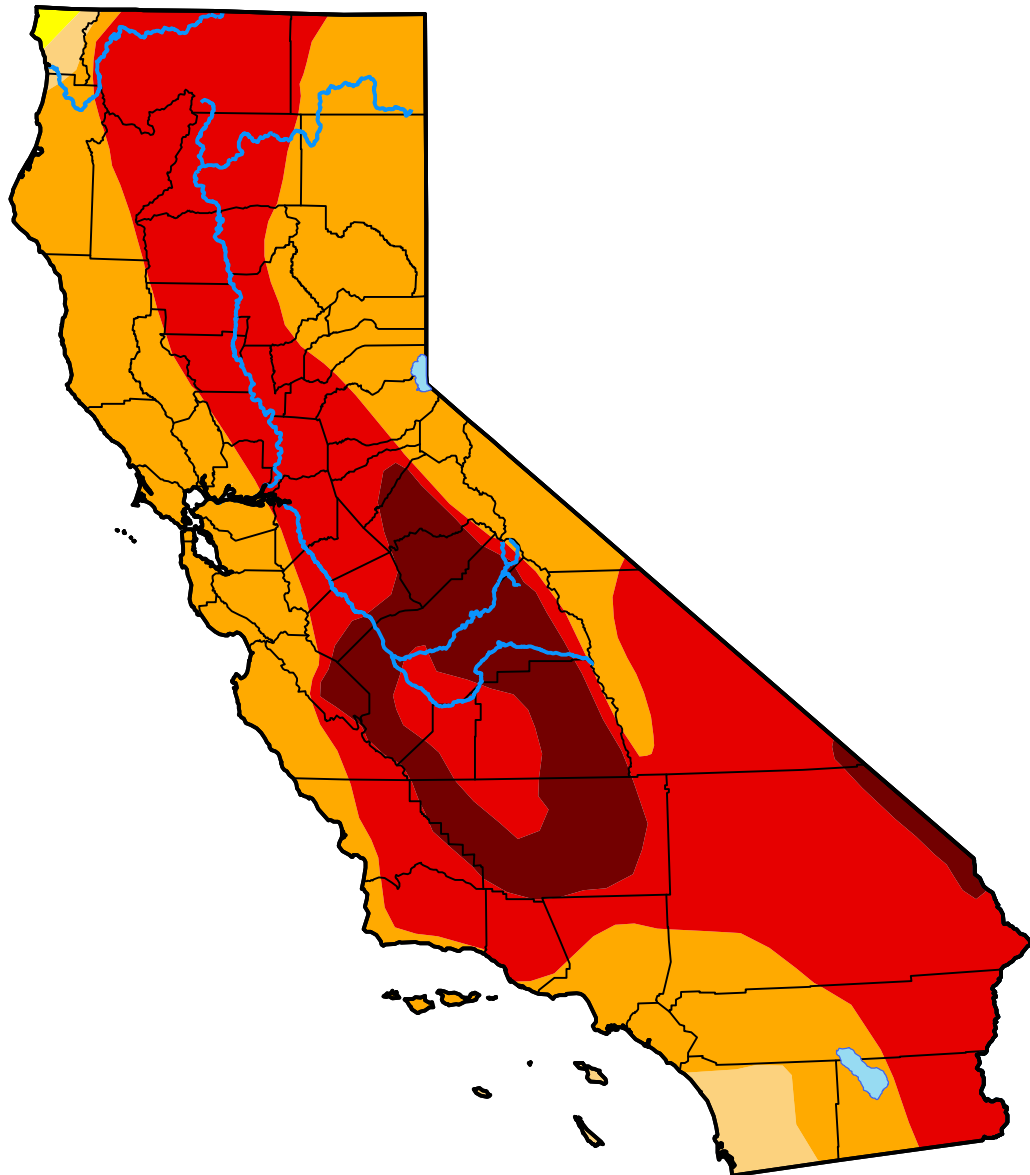


Fiscal Year AG Sales Projections vs Actuals









U.S. Drought Monitor California

July 19, 2022
(Released Thursday, Jul. 21, 2022)
Valid 8 a.m. EDT



Intensity:

-  None
-  D0 Abnormally Dry
-  D1 Moderate Drought
-  D2 Severe Drought
-  D3 Extreme Drought
-  D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Brian Fuchs
National Drought Mitigation Center



droughtmonitor.unl.edu

Item X. B.

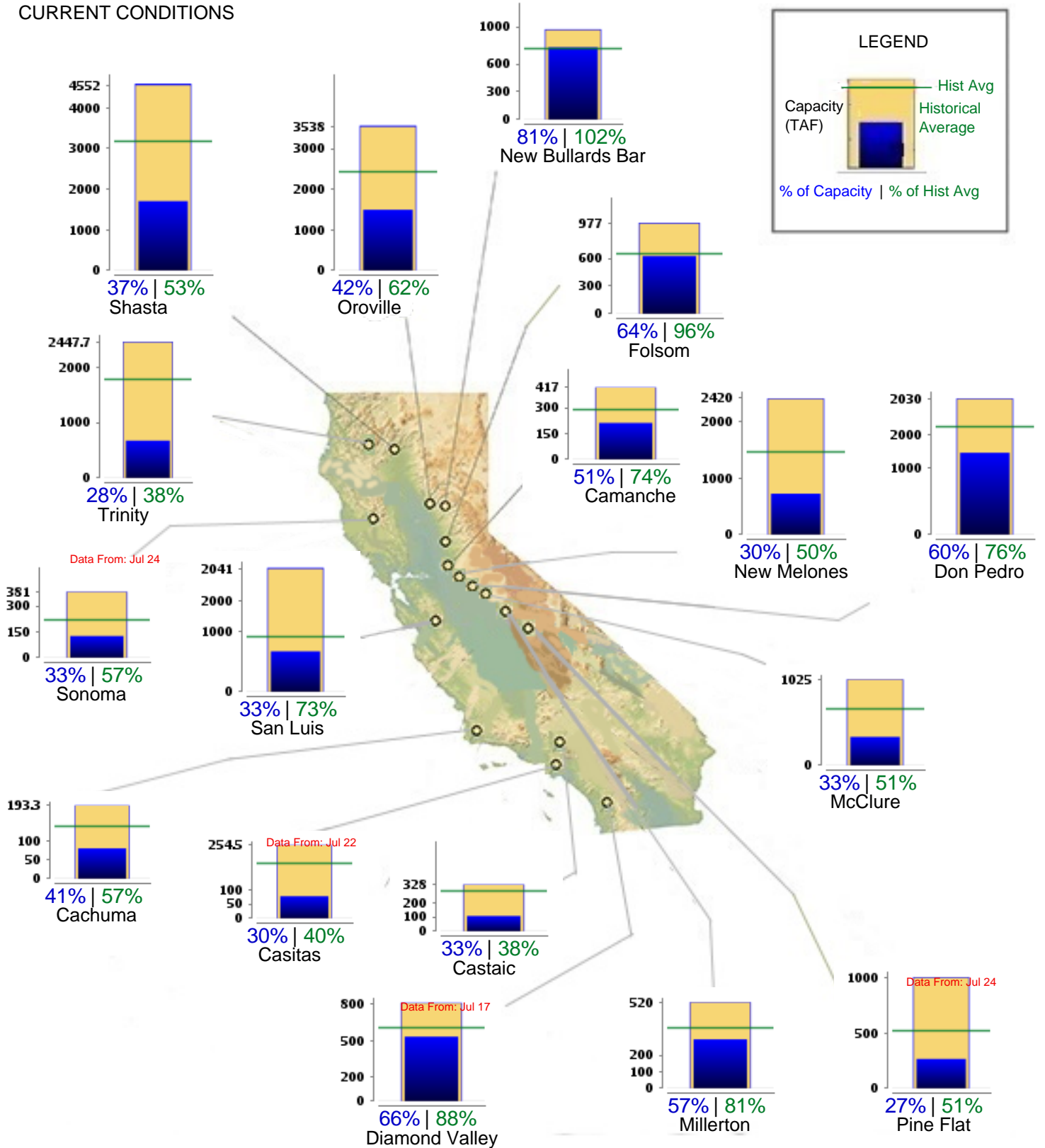


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - July 25, 2022

CURRENT CONDITIONS





Santa Barbara County - Flood Control District

130 East Victoria Street, Santa Barbara CA 93101 - 805.568.3440 - www.countyofsb.org/pwd

Rainfall and Reservoir Summary

Updated 8am: 7/25/2022

Water Year: 2022

Storm Number: NA

Notes: Daily rainfall amounts are recorded as of 8am for the previous 24 hours. Rainfall units are expressed in inches. All data on this page are from automated sensors, are preliminary, and subject to verification.

*Each Water Year (WY) runs from Sept 1 through Aug 31 and is designated by the calendar year in which it ends
[County Real-Time Rainfall and Reservoir Website link: > http://www.countyofsb.org/hydrology](http://www.countyofsb.org/hydrology)

Rainfall	ID	24 hrs	Storm 0day(s)	Month	Year*	% to Date	% of Year*	AI
Buellton (Fire Stn)	233	0.00	0.00	0.00	9.11	55%	55%	
Cachuma Dam (USBR)	332	0.00	0.00	0.00	12.69	65%	64%	
Carpinteria (Fire Stn)	208	0.00	0.00	0.01	10.03	59%	58%	
Cuyama (Fire Stn)	436	0.00	0.00	0.00	4.51	60%	59%	
Figueroa Mtn. (USFS Stn)	421	0.00	0.00	0.00	13.17	62%	61%	12.5
Gibraltar Dam (City Facility)	230	0.00	0.00	0.00	17.70	68%	67%	12.5
Goleta (Fire Stn-Los Carneros)	440	0.00	0.00	0.00	11.88	65%	64%	
Lompoc (City Hall)	439	0.00	0.00	0.00	9.94	69%	68%	12.5
Los Alamos (Fire Stn)	204	0.00	0.00	0.00	9.30	61%	61%	
San Marcos Pass (USFS Stn)	212	0.00	0.00	0.00	26.77	80%	79%	
Santa Barbara (County Bldg)	234	0.00	0.00	0.00	13.38	73%	73%	
Santa Maria (City Pub. Works)	380	0.00	0.00	0.00	7.95	60%	60%	
Santa Ynez (Fire Stn /Airport)	218	0.00	0.00	0.00	10.13	65%	64%	
Sisquoc (Fire Stn)	256	0.00	0.00	0.00	7.47	50%	49%	

County-wide percentage of "Normal-to-Date" rainfall : **64%**

County-wide percentage of "Normal Water-Year" rainfall : **63%**

County-wide percentage of "Normal Water-Year" rainfall calculated assuming no more rain through Aug. 31, 2022 (End of WY2022).

AI (Antecedent Index / Soil Wetness)

6.0 and below = Wet (min. = 2.5)
 6.1 - 9.0 = Moderate
 9.1 and above = Dry (max. = 12.5)

Reservoirs

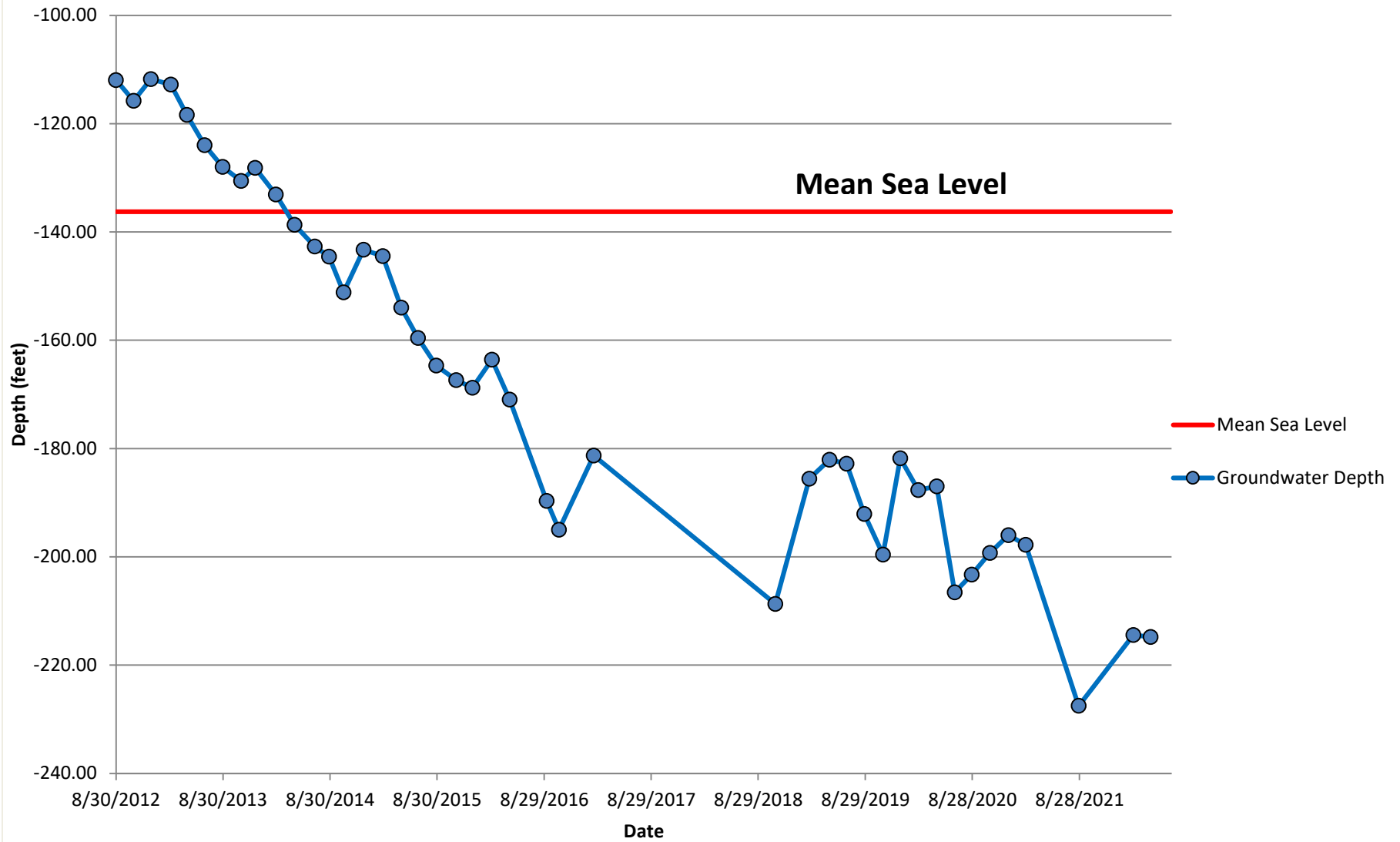
Reservoir Elevations referenced to NGVD-29.

**Cachuma is full and subject to spilling at elevation 750 ft. However, the lake is surcharged to 753 ft. for fish release water. (Cachuma water storage is based on Dec 2013 capacity revision)

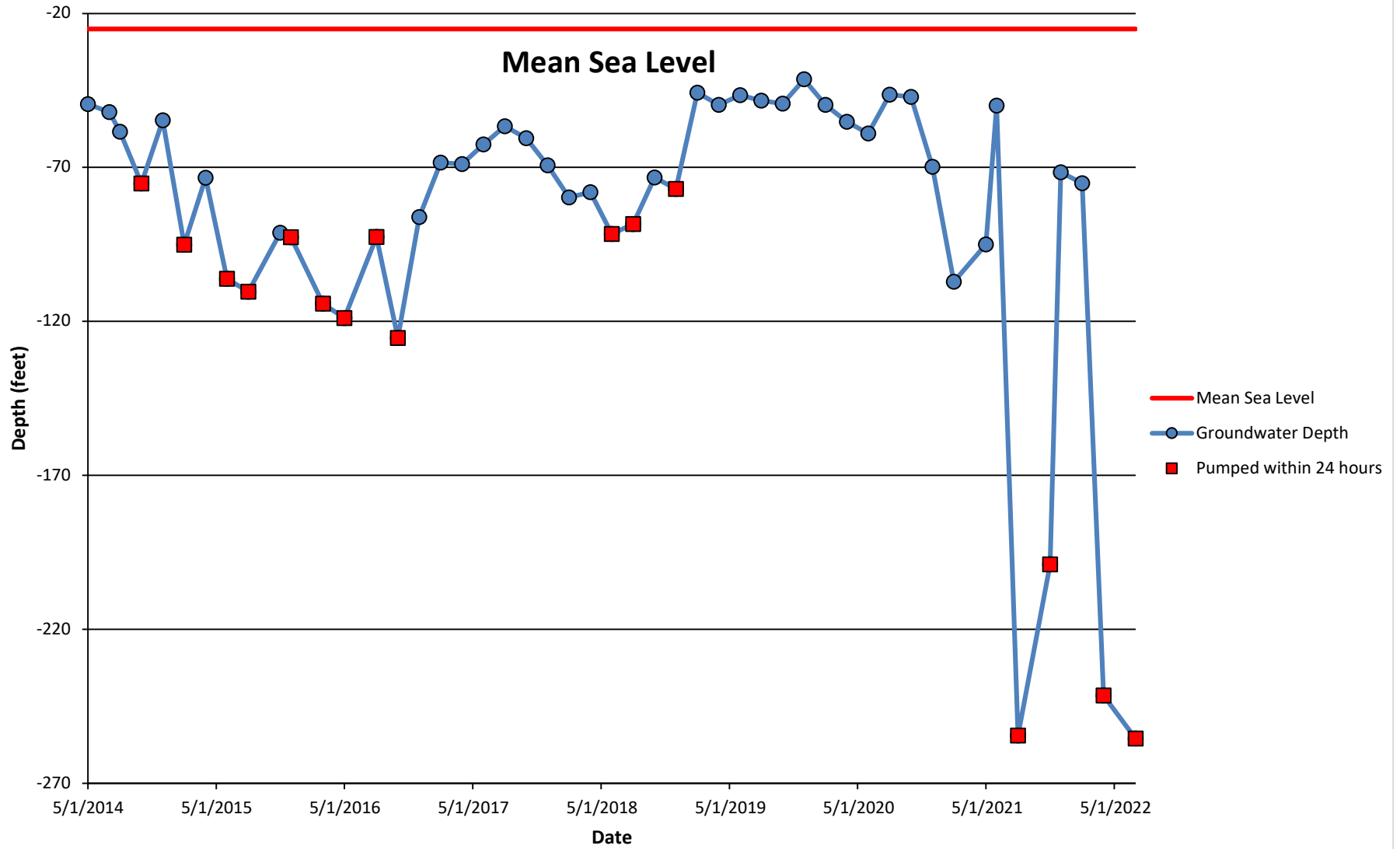
Click on Site for Real-Time Readings	Spillway Elev. (ft)	Current Elev. (ft)	Max. Storage (ac-ft)	Current Storage (ac-ft)	Current Capacity (%)	Storage Change Mo.(ac-ft)	Storage Change Year*(ac-ft)
Gibraltar Reservoir	1,400.00	1,385.01	4,693	1,801	38.4%	-339	1,527
Cachuma Reservoir	753.**	704.84	192,978	79,145	41.0%	-2,099	-20,125
Jameson Reservoir	2,224.00	2,206.98	4,848	2,967	61.2%	-89	-118
Twitchell Reservoir	651.50	NA	194,971	NA		NA	NA

[Previous Rainfall and Reservoir Summaries](#)

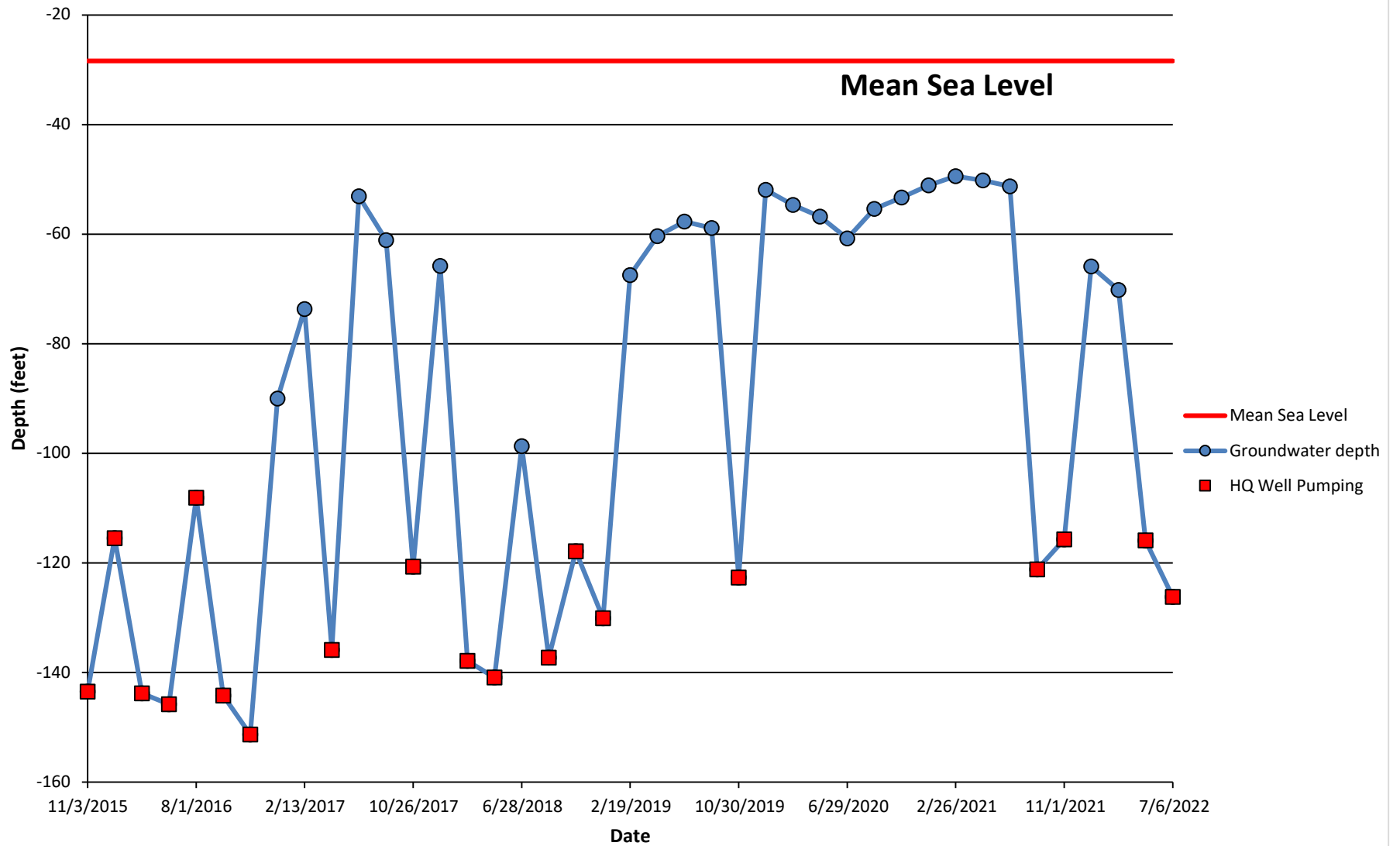
Smillie Well
Groundwater Depth Below Land Surface Datum
Land Surface Altitude - 136.24 Feet Above Mean Sea Level



HQ Well
Groundwater Depth Below Land Surface Datum
Land Surface Altitude - 28.96 Feet Above Mean Sea Level



Santa Ynez Well
Groundwater Depth Below Land Surface Datum
Land Surface Altitude - 28.38 Feet Above Mean Sea Level



**Engineering Monthly Report
Intent to Serve Letters
July 2022**

Letters Issued

Address	Description	Date Letter Issued
7350 Shepard Mesa Rd	New pool, spa, trellis, and landscaping modifications. Note parcel had existing 1” residential meter.	07/26/2022
3376 Foothill Rd	Cannabis business permit in existing greenhouses. Note parcel had existing 2” agricultural meter.	07/27/2022
4745 Dorrance Way	Addition to existing dwelling unit of 420 sq. ft. Note parcel had existing ¾” master meter.	07/28/2022

Intake of Letters and in Review

Address	Description	Date received
1960 Cate Mesa Rd (Cate School)	New Health Care Center Building on Campus – pending supplemental information that was not included in initial application. Note parcel has water service.	07/05/2022
7176 Gobernador Canyon Rd	New employee dwelling unit and cannabis agricultural operation. Note parcel has water service.	07/27/2022