

RESOLUTION NUMBER 1138

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARPINTERIA VALLEY WATER DISTRICT DIRECTORS' COMPENSATION

WHEREAS, District Ordinance No. 19-1, adopted June 12, 2019 set the base rate for Directors' compensation at \$100 per day for each day of attendance at meetings; and

WHEREAS, District Ordinance No. 19-1 establishes that "For each subsequent calendar year following calendar year 2019, the compensation set forth herein may be increased upon the adoption of a resolution by the Board of Directors authorizing an increase in the compensation paid to each Director in an amount not to exceed 5% for each calendar year following the last adjustment"; and

WHEREAS, District Resolution 1086, adopted December 9, 2020, increased the base rate for Directors' compensation from \$100 per day to \$105 per day for each day of attendance at meetings; and

WHEREAS, The number of days per diem compensation of any Director in any calendar month shall not exceed ten (10)

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Carpinteria Valley Water District as follows:

1. That beginning March 1, 2023 the Directors' Compensation be increased by the sum of \$5 (five dollars) from the current \$105 to \$110 per day for each day of attendance at meetings in accordance with Ordinance 19-1.

1. Per Diem Compensation/Day of Service. Pursuant to Water Code §20201, each Director shall receive compensation from the District in the amount of One Hundred and Ten Dollars (\$110) per day, whether sitting on the Board or acting pursuant to its orders, for:

A. Attendance at regular, special or adjourned meetings of the Board of Directors.

B. Attendance at conferences or organized educational activities of the following organizations of which the District is a member; the Board hereby determines that such attendance has a significant and meaningful link to the purposes, policies and interests of the District and is therefore beneficial to the District:

1. Association of California Water Agencies (ACWA);
2. ACWA Joint Powers Insurance Authority;
3. American Water Works Association.
4. California Special Districts Association

2. Per Diem Compensation/Day of Service. Each director shall receive compensation from the District in the amount of One Hundred and Ten Dollars (\$110) per day, whether sitting on the Board or acting pursuant to its orders, for the following:

A. Attendance at any Board committee meeting, with compensation limited to two Directors serving on the committee.

B. Attendance at the following meetings of other organizations, which the Board hereby determines is beneficial to the District and constitutes the performance of a Director's official duties:

1. Cachuma Operations and Maintenance Board;
2. Central Coast Water Authority;
3. Santa Barbara County Special Districts Association;

C. Attendance at meetings providing ethics training in accordance with Government Code § 53232.1

D. Other meetings or conferences which the Board approves at an agenda item at a regular meeting not more than 30 days after said meeting or conference, that serves as a benefit to the District and constitute the performance of official duties.

E. Independent study in connection with training matters connected with being a board member and to expand a director's knowledge and interest in water matters. To receive payment for independent study a board member shall obtain prior approval at a public meeting of the Board of Directors and make a presentation to the Board of Directors after the independent study is completed. In the event prior board approval cannot be obtained, the Board member shall submit a request to approve the independent study program within thirty (30) days of the program to receive payment. Payment for independent study is limited to three (3) meetings per fiscal year.

The number of days per diem compensation of any Director in any calendar month shall not exceed ten (10).

3. Reimbursement of Expenses.

A. Each Director shall be entitled to reimbursement for actual and necessary expenses incurred in the performance of official duties, including those expenses relating to travel, meals, lodging and other actual necessary expenses, for attendance at meetings and conferences or organizations listed in Section 1, or as otherwise approved by the Board as an agenda item pursuant to Section 1.D. In accordance with Government Code section 53232.2(c), the District shall use the IRS rates for reimbursement of such expenses as established in Publication 463 or any necessary publication thereto.

B. If the lodging expenses are in connection with a conference or organized educational activity, including but not limited to ethics training, conducted by the Association of California Water Agencies or the California Special Districts Association, or as otherwise approved by the Board in accordance with Section 1, the cost shall not exceed the maximum group rate published by the conference or activity sponsor, provided that lodging at the group rate is available to the Director at the time of booking. If the group rate is not available, the Director shall use comparable lodging that is consistent with the requirements of this policy. A Director shall use government and group rates offered by a provider of transportation or lodging service for travel and lodging when available.

C. Any expenses which do not fall within this policy or the IRS reimbursable rates shall be approved by the Board in a public meeting prior to the Director incurring such expense, except where a group rate is not available for lodging as set forth above.

D. The following expenses will not be reimbursed:

1. Alcoholic beverages.
2. Parking or traffic violations.
3. In-room movies.
4. Laundry services.
5. Entertainment.
6. Expenses incurred on behalf of a spouse, dependent or traveling companion.

4. Expense Reports.

A. Within thirty (30) days after attendance at a meeting, conference, or event at which authorized or pre-approved reimbursable expenses were incurred, a Director shall submit a signed expense reimbursement request on a form approved by the Board of Directors, together with valid receipts documenting each expense.

B. The Board secretary shall produce and distribute a quarterly report containing the expense reimbursements of the Directors. The report shall be presented to the Board on a quarterly basis.

5. Board Member Reports. All Board members, either verbally or in writing, shall briefly report on meetings, conferences, or events attended at District expense at the next regularly scheduled Board meeting following such meeting, conference or event for which the reimbursement is received.

6. Ethics Training. In accordance with Government Code section 53234, Directors and any designated employees shall receive at least two (2) hours of training in general ethics principles and ethics laws relevant to his or her public service every two (2) years. Certificate of completion of ethics training shall be maintained by the District for at least five (5) years.

PASSED AND ADOPTED by the Board of Directors of the Carpinteria Valley Water District this 8th day of February 2023 by the following roll call vote:

AYES: Holcombe, Johnson, Balch, Roberts and Van Wingerden

NOES:

ABSENT:

ABSTAIN:

APPROVED:

DocuSigned by:
Case Van Wingerden
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Case Van Wingerden, President

ATTEST:

DocuSigned by:
Robert McDonald
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Robert McDonald, Board Secretary