



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA CITY HALL
5775 CARPINTERIA AVENUE
CARPINTERIA, CA 93013

Wednesday, May 22, 2024 at 5:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/83241749980?pwd=5XM6vMOvvAmM0DPfR38UzN8YE96qVm.1>

Meeting ID: 832 4174 9980

Passcode: 885707

or

Dial by Phone: 1-669-444-9171

BOARD OF DIRECTORS

Case Van Wingerden
President
Shirley L. Johnson
Vice President

Casey Balch
Polly Holcombe
Matthew Roberts

GENERAL MANAGER

Robert McDonald, P.E. MPA

If interested in participating in a matter before the Board, you are strongly encouraged to provide the Board with a public comment in one of the following ways:

1. **Online:** Comments may be submitted online through the “eComments” function located in the **Upcoming Events** section on our website: <https://cvwd.net/about/our-board/meetings/> **by 5:00 p.m. on the day of the meeting.**
2. **Submitting a Written Comment.** If you wish to submit a written comment, please email your comment to the Board Secretary at Public.Comment@cvwd.net by **5:00 P.M. on the day of the meeting.** Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
3. If you wish to make either a general public comment or to comment on a specific agenda item in person, please: attend the Board Meeting at the location noted above and fill out a speaker slip prior to the hearing the item.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: President Van Wingerden

II. ROLL CALL: Board Secretary, Lisa Silva

III. PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda)

IV. CONSENT AGENDA

- A. **Minutes of the Regular Board meeting held on April 24, 2024**
- B. **Disbursement Report for April 11, 2024 – May 10, 2024**

1301 Santa Ynez Avenue
Carpinteria, CA 93013
(805) 684-2816

**Indicates attachment of document to agenda packet.

- V. **UNFINISHED BUSINESS – None**

- VI. **[CLOSED SESSION] CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOV CODE SECTION 54957.6. DISTRICT NEGOTIATOR: JEFFERY DINKIN
EMPLOYEE ORGANIZATION: SEIU LOCAL 620**

- VII. **[CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION, [GOVERNMENT CODE SECTION 54956.9(D)(1)]: Name of Case: Central Coast Water Authority et al v. Santa Barbara County Flood Control & Water Conservation District et al. (Case No. 21CV02432)**

- VIII. ****ADJOURN to Regular meeting of Carpinteria Groundwater Sustainability Agency (Time Certain 5:50 p.m.)**

- IX. **NEW BUSINESS –**
 - A. ****Consider Revised Rules and Regulations (for information, General Manager Robert McDonald) *Presentation by Maso Motlow***
 - B. ****Consider Engaging M Cubed to update Economic Analysis for CAPP in an amount not to exceed \$15,200.00 (for action, General Manager McDonald)**
 - C. ****Consider Engaging Woodard & Curran to assist District with Preparation of the USBR Water Management Plan 5 Year update in an amount not to exceed \$18,050 (for action, General Manager McDonald)**
 - D. ****Consider Bid for Santa Claus Lane Pipeline Relocation (for action, General Manager McDonald)**
 - E. ****Consider Proposed Revised Budget for Fiscal Year 2025 (for information, Assistant General Manager Rosales)**

- X. **DIRECTOR REPORTS –**
 - A. ****CCWA Board Meeting – April 25, 2024 – Director Johnson**
 - B. ****COMB Board Meeting – April 22, 2024 – Director Holcombe**
 - C. ****COMB Administrative Committee Meeting – April 25, 2024 – Director Holcombe**
 - D. ****COMB Board Meeting – May 20, 2024 – Director Holcombe**

- XI. **GENERAL MANAGER REPORTS (for information) –**
 - A. ****Financials**
 - B. ****Engineering Report**
 - C. ****Intent to Serve Letter Report**
 - D. ****Operations Report**

XII. CONSIDER DATES AND ITEMS FOR AGENDA FOR:

**CARPINTERIA VALLEY WATER DISTRICT BOARD MEETING OF
JUNE 12, 2024, AT 5:30 P.M., CARPINTERIA CITY HALL, 5775 CARPINTERIA
AVENUE, CARPINTERIA, CALIFORNIA.**

XIII. ADJOURNMENT.

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:30 p.m., May 19, 2024. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

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	MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS	
	CARPINTERIA VALLEY WATER DISTRICT	
	April 24, 2024	
	Vice President Johnson called the regular meeting of the Carpinteria Valley Water District Board of Directors held in the Carpinteria City Hall Chamber to order at 5:33 p.m., Wednesday, April 24, 2024, and led the Board in the Pledge of Allegiance.	
ROLL CALL	Directors Present; Roberts, Balch, and Johnson Director Van Wingerden joined the meeting at 5:47 p.m. Director Absent; Holcombe	
	Others Present: Bob McDonald	
	Cari Ann Potts Norma Rosales Lisa Silva Hillary Hauser	Rob Morrow Chris Malejan Craig Murray Kevin Kostiuk
PUBLIC FORUM	No one from the public addressed the Board.	
CONSENT AGENDA	Following discussion, Director Roberts moved, and Director Balch seconded the motion to approve the consent agenda with questions regarding the Disbursement Report. The motion carried by a 3-0-2 vote with Directors Holcombe and Van Wingerden absent. The motion was approved by roll call as follows; Ayes: Johnson, Balch and Roberts Nays : none Absent: Holcombe and Van Wingerden	
DISBURSEMENT REPORT	Following discussion, Director Balch moved, and Director Roberts seconded the motion to approve the monthly bills for the period of January 16, 2024 through April 10, 2024. The motion carried by a 3-0-2 vote with Directors Holcombe and Van Wingerden absent. The motion was approved by roll call as follows; Ayes: Johnson, Balch and Roberts Nays : none Absent: Holcombe and Van Wingerden	

<p>RATIFYING ALTERNATE DIRECTOR FOR RATE AND BUDGET COMMITTEE</p>	<p>General Manager McDonald presented to consider ratification for the Attendance and Participation of Director Holcombe as an Alternate of the Rate and Budget Committee meeting on April 18, 2024.</p> <p>Following discussion, Director Roberts moved, and Director Balch seconded the motion to approve the ratification of Director Holcombe. The motion carried by a 3-0-2 vote with Directors Holcombe and Van Wingerden absent. The motion was approved by roll call as follows;</p> <p>Ayes: Johnson, Balch and Roberts Nays : none Absent: Holcombe and Van Wingerden</p>
<p>CAPP PROJECT UPDATE</p>	<p>General Manager McDonald presented to consider CAPP Project update. Presentation by Rob Morrow, WSC and Kevin Kostiuk, Raftelis.</p> <p>The State Water Resources Control Board (SWRCB) reduced CAPP’s Water Recycling Funding Program (WRFPP) grant from \$15.0 Million to \$5.0 Million. The SWRCB did incorporate a provision that allows FY 2023-24 IUP projects whose funding was reduced to “be considered for additional WRFPP grant or principal forgiveness in the FY 2024-25 CWSRF IUP depending on funding availability.”</p> <p>CW-SRF Loan Amount Required from \$22.0 M to \$47.5 M Increased loan amount can be attributed to:</p> <ul style="list-style-type: none"> - Project Scope Change – roughly \$6.0 M - Inflation – roughly \$9.5 M - Loss of Grant Funding - \$10.0 M <p><u>Recommendation:</u> Authorize Staff to continue with the Full CAPP scenario design. Direct Staff to provide regular updates on cost status and new funding information until Project bids are received for construction.</p> <p>Following discussion, Director Roberts moved, and Director Balch seconded the motion to approve the continuation of the CAPP Project. The motion carried by a 3-1-1 vote with Director Johnson opposing and Director Holcombe absent. The motion was approved by roll call as follows;</p> <p>Ayes: Balch, Roberts and Van Wingerden Nays : Johnson Absent: Holcombe</p>

RESOLUTION NO. 1155	<p>General Manager McDonald presented to consider Resolution No. 1155 Approving the Updated Investment Policy.</p> <p>Following discussion, Director Balch moved, and Director Roberts seconded the motion to approve Resolution No. 1155. The motion carried by a 4-0-1 vote with Director Holcombe absent. The motion was approved by roll call as follows;</p> <p>Ayes: Johnson, Balch, Roberts and Van Wingerden Nays : none Absent: Holcombe</p>
EL CARRO WELL PUMP REPAIR BUDGET CHANGE	<p>General Manager McDonald presented to consider Budget change to El Carro Well Pump Repair project in the amount of \$158,000 from Chem Feed Project and Infrastructure Maintenance.</p> <p>For Information.</p>
RESOLUTION NO. 1156	<p>General Manager McDonald presented to consider Resolution No. 1156 Closing an Interest-Bearing Bank account for the Caltrans Linden Bridge Pipeline Relocation Project.</p> <p>Following discussion, Director Johnson moved, and Director Balch seconded the motion to approve Resolution No. 1156. The motion carried by a 4-0-1 vote with Director Holcombe absent. The motion was approved by roll call as follows;</p> <p>Ayes: Johnson, Balch, Roberts and Van Wingerden Nays : none Absent: Holcombe</p>
CLOSED SESSION	None
NEXT BOARD MEETING	The next Regular Board meeting is scheduled to be held on May 8, 2024, at 5:30 p.m., Carpinteria City Hall, 5775 Carpinteria Avenue, Carpinteria California.
ADJOURNMENT	<p>President Van Wingerden adjourned the meeting at 8:16 p.m.</p> <hr/> <p>Lisa Silva, Board Secretary</p>



Monthly Disbursement Report
Carpinteria Valley Water District

Payment Date: 04/11/24 - 5/10/24

Disbursement Report	
Operating Account	761,206.19
Rancho Monte Alegre (RMA)	-
Total: \$	761,206.19

Operating Account - Check Report				
Vendor	Description	Payment Number	Payment Date	Payment
ACWA/JPIA				8,698.01
	WORKER'S COMP - 3RD QUARTER	40704	4/24/2024	8,698.01
ACWA-JPIA				34,014.88
	HEALTH INS	40720	5/7/2024	34,014.88
AFLAC				748.54
	SUPPLEMENTAL INSURACNE	40686	4/16/2024	748.54
ALL AROUND LANDSCAPE SUPPLY				360.51
	INVENTORY	APA001516	4/24/2024	4.80
	MAINTENANCE OF MAINS	APA001516	4/24/2024	142.15
	MAINTENANCE OF METERS	APA001516	4/24/2024	68.67
	REGULATOR STATION COMMUNICATION PROECT	APA001516	4/24/2024	3.66
	SUPPLIES FOR CREW TRUCK	APA001537	5/7/2024	141.23
ANTHEM BLUE CROSS				515.71
	RETIREE - SUPPLEMENTAL INSURANCE - MAY	40687	4/16/2024	132.70
	RETIREE - PREMIUM INSURANCE- MAY	40688	4/16/2024	383.01
APPLIED BEST PRACTICES, LLC				1,500.00
	ANNUAL CONTINUING DISCLOSURE RPT	APA001517	4/24/2024	1,500.00
AQUATIC INFORMATICS INC.				1,600.00
	TOKAY BACKFLOW SOFTWARE RENEWAL - ANNUAL	40711	5/1/2024	1,600.00
ASPECT ENGINEERING GROUP				17,618.41
	CARPINTERIA RESERVOIR PLC UPGRADE	40695	4/16/2024	14,798.41
	SCADA & REG STATION COMMUNICATIONS	APA001538	5/7/2024	2,820.00
AT&T MOBILITY				728.70
	SCADA, TABLETS, OTHER WIRELESS - APRIL	40689	4/16/2024	249.04
	MOBILE DEVICES - MARCH	40705	4/24/2024	479.66
BADGER METER INC.				3,392.25
	METER READING CELLULAR CHARGES - APRIL	APA001539	5/7/2024	3,392.25
BAY ALARM SERVICE				105.00
	INTERCOM SYSTEM - QUARTERLY	APA001540	5/7/2024	105.00
BIG GREEN CLEANING COMPANY / RICH & FAMOUS, INC.				909.00
	MONTHLY JANITORIAL SERVICES - MAY	APA001541	5/7/2024	909.00
BNY MELLON CORPORATE TRUST				4,125.00
	2020A TRUSTEE FEE - ANNUAL	40712	5/1/2024	1,375.00
	2020B TRUSTEE FEE - ANNUAL	40712	5/1/2024	1,375.00
	2020C TRUSTEE FEE - ANNUAL	40712	5/1/2024	1,375.00
BRENNTAG PACIFIC, INC				4,089.76
	WATER QUALITY TESTING	APA001542	5/7/2024	4,089.76
CANON FINANCIAL SERVICES, INC				850.38
	MONTHLY CONTRACT CHARGES COPIER	APA001518	4/24/2024	850.38
CARPINTERIA VALLEY LUMBER CO				406.54
	INVENTORY	APA001519	4/24/2024	5.44
	MAINTENANCE OF METERS	APA001519	4/24/2024	307.49
	MAINTENANCE OF PLANTS	APA001519	4/24/2024	6.08
	PROJ P86 - REGULATOR STATIONS COMMUNICATIONS	APA001519	4/24/2024	54.21
	MAINTENANCE OF TANKS & RESERVOIRS	APA001543	5/7/2024	11.87
	MAINTENANCE OF WELLS	APA001543	5/7/2024	21.45
CHARLES B. HAMILTON				283.00
	RETIREE - INSURANCE - MAY	40727	5/7/2024	283.00
CHARLES P. CROWLEY COMPANY, INC				200.34
	MAINTENANCE OF PUMPING EQUIP	APA001520	4/24/2024	200.34
CITIES DIGITAL				1,680.00
	LASERFICHE ANNUAL SUPPORT	APA001544	5/7/2024	1,680.00
CITY OF CARPINTERIA				348.75
	BOARD MEETING TAPINGS - JAN-MARCH	APA001521	4/24/2024	348.75

Vendor	Description	Payment Number	Payment Date	Payment
COASTAL VIEW NEWS				508.00
	WATERWISE AD 041124	APA001522	4/24/2024	254.00
	WATERWISE AD 042524	APA001545	5/7/2024	254.00
COLONIAL LIFE				1,051.65
	COLONIAL LIFE	40718	5/1/2024	196.86
	COLONIAL PRETAX	40718	5/1/2024	854.79
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.				2,127.61
	REGULATOR STATION COMM PROJECT	APA001523	4/24/2024	444.64
	MAINTENANCE OF SCADA	APA001546	5/7/2024	1,537.44
	PARTS FOR ULTRASONIC TRANSMITTER INSTALL	APA001546	5/7/2024	145.53
COX COMMUNICATIONS CALIFORNIA				255.62
	INTERNET PROVIDER - MAY	40728	5/7/2024	255.62
CROCKER GROUP CORP				347.04
	REFRIGERANT - VAULT AC	APA001547	5/7/2024	347.04
DAVE HUNSAKER - DAVE'S ORGANIC GARDENING				1,440.00
	LANDSCAPE SERVICES - MARCH	APA001548	5/7/2024	1,440.00
DELL BUSINESS CREDIT				1,865.72
	2 COMPUTERS	40706	4/24/2024	1,865.72
DOCUPRODUCTS CORPORATION				134.00
	COPIER SUPPORT	APA001549	5/7/2024	134.00
E.J. HARRISON & SONS, INC.				272.85
	TRASH & RECYCLE - APRIL	APA001524	4/24/2024	272.85
EDISON CO				13,567.94
	FOOTHILL TANK - 5,070 KWH - APRIL	40690	4/16/2024	2,018.74
	CARP RES - 9,107 KWH - APRIL	40707	4/24/2024	3,573.22
	EL CARRO WELL - 343 KWH - APRIL	40707	4/24/2024	171.27
	GOB CYN PUMP - 1,072 KWH - APRIL	40707	4/24/2024	170.01
	HQ WELL- 9,285 KWH - APRIL	40707	4/24/2024	3,855.92
	OFFICE - 3,140 KWH - APRIL	40707	4/24/2024	745.68
	SM PUMP - 1,970 KWH - APRIL	40707	4/24/2024	815.41
	SMILLIE WELL - 6,677 KWH - APRIL	40707	4/24/2024	2,214.81
	LYONS WELL - 3 KWH - APRIL	40713	5/1/2024	2.88
ERROL L. MONTGOMERY & ASSOCIATES INC.				11,743.00
	CAPP GROUNDWATER MODELING	40721	5/7/2024	11,743.00
FAMCON PIPE AND SUPPLY, INC				1,821.25
	INVENTORY	APA001525	4/24/2024	1,387.02
	INVENTORY	APA001550	5/7/2024	434.23
FEDERAL PR TAX DEPOSIT				44,109.75
	FEDERAL W/H	DFT0001687	4/15/2024	8,481.13
	FICA PR	DFT0001687	4/15/2024	11,170.12
	MEDICARE W/H	DFT0001687	4/15/2024	2,612.32
	FEDERAL W/H	DFT0001691	4/29/2024	8,388.98
	FICA PR	DFT0001691	4/29/2024	10,906.48
	MEDICARE W/H	DFT0001691	4/29/2024	2,550.72
FRANCISCO J SANCHEZ - 805 UNIFORM AND EMBROIDERY				137.66
	UNIFORMS	40708	4/24/2024	137.66
FRONTIER COMMUNICATIONS				498.45
	OFFICE - 041624-051524	40714	5/1/2024	374.55
	ORTEGA - 041624 - 051524	40714	5/1/2024	123.90
FRUIT GROWERS LABORATORY, INC				759.00
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA001526	4/24/2024	180.00
	BACTI ANALYSIS - COLILERT - P/A & QUANTI TRAY	APA001526	4/24/2024	259.00
	INORGANIC ANALYSIS - METALS,-FE, MN	APA001526	4/24/2024	140.00
	BACTI ANALYSIS - COLIFORM - COLILERT-P/A	APA001551	5/7/2024	180.00
FTI SERVICES, INC.				9,673.53
	WINDOWS SERVER 2012 SUNSET-APP & SERVER MIGRATION	40696	4/23/2024	1,512.00
	IT SUPPORT - MARCH	APA001527	4/24/2024	1,950.39
	MONTHLY - DATTO 365 BACKUPS - APRIL	APA001527	4/24/2024	88.00
	MONTHLY - DATTO SUPPORT - APRIL	APA001527	4/24/2024	1,300.00
	IT SUPPORT - APRIL	APA001552	5/7/2024	1,918.89
	IT SUPPORT - MARCH	APA001552	5/7/2024	267.75
	MICROSOFT 365 LICENSE - APRIL	APA001552	5/7/2024	714.00
	MONTHLY - DATTO SUPPORT - MAY	APA001552	5/7/2024	1,300.00
	MONTHLY MONITORING & ANTIVIRUS - MAY	APA001552	5/7/2024	622.50
GABRIEL JAIMES				179.43
	RETIREE - INSURANCE - MAY	40729	5/7/2024	179.43

Vendor	Description	Payment Number	Payment Date	Payment
GALLAGHER BENEFIT SERVICES, INC.				6,845.00
	CLASS & COMP STUDY - PROGRESS BILLING	40697	4/23/2024	6,845.00
GAS COMPANY				270.58
	MONTHLY CHARGES - ADMIN BLDG - APRIL	40730	5/7/2024	114.26
	MONTHLY CHARGES - OPERATIONS BLDG - APRIL	40730	5/7/2024	156.32
GENERAL PUMP COMPANY INC				103,754.00
	EL CARRO WELL REHAB SERVICES	40698	4/23/2024	103,754.00
HARRINGTON INDUSTRIAL PLASTICS				331.66
	MAINTENANCE OF PUMPING EQUIPMENT	APA001528	4/24/2024	331.66
HD SUPPLY, INC				5,380.24
	WATER QUALITY SAMPLING	APA001529	4/24/2024	2,688.78
	WATER QUALITY TESTING	APA001529	4/24/2024	551.12
	PRESSURE TRANSMITTERS FOR REGULATOR VAULTS	APA001553	5/7/2024	722.33
	PSI TRANSMITTERS FOR REGULATOR STATIONS	APA001553	5/7/2024	1,418.01
INFOSEND INC				3,059.89
	DISCONNECT/STATEMENTS	APA001530	4/24/2024	2,448.12
	DISCONNECTS - APRIL	APA001554	5/7/2024	281.77
	EBILLS - APRIL	APA001554	5/7/2024	330.00
INSTRUMART LLC				551.29
	MAINTENANCE OF TANKS & RESERVOIRS	APA001555	5/7/2024	551.29
ISACC CERVANTES				175.00
	PESTICIDE APPLICATORS REIMBURSEMENT	40719	5/3/2024	175.00
JASON LLOYD				463.44
	WATERWISE LANDSCAPE REBATE	40731	5/7/2024	463.44
LANCE EDMONDSON				31.24
	ANTENNA FOR REGULATOR STATION REIMBURSE	40723	5/7/2024	31.24
LINCOLN LIFE				11,630.34
	DEFERRED COMPENSATION	DFT0001688	4/16/2024	5,115.17
	ROTH IRA	DFT0001688	4/16/2024	700.00
	DEFERRED COMPENSATION	DFT0001692	5/1/2024	5,115.17
	ROTH IRA	DFT0001692	5/1/2024	700.00
MCMASTER-CARR				66.80
	REGULATOR STATION COMM PROJECT	APA001531	4/24/2024	66.80
MONTECITO WATER DISTRICT				17,993.23
	ORTEGA RES - JAN 2018 - JUNE 2023	40724	5/7/2024	17,993.23
MYERS, WIDDERS, GIBSON JONES & FEINGOLD, LLP				1,931.79
	GENERAL COUNSEL - CCWA - MARCH	APA001532	4/24/2024	24.50
	GENERAL COUNSEL - MARCH	APA001532	4/24/2024	1,817.29
	SBCO FLOOD CTRL & CONSERVATION DISTRICT - MARCH	APA001532	4/24/2024	90.00
OPENEDGE				18,974.86
	POS CREDIT CARD PROCESSING FEES - APR 2024	DFT0001703	5/2/2024	321.05
	ONL CREDIT CARD PROCESSING FEES - APR 2024	DFT0001704	5/2/2024	18,653.81
P E R S				31,610.61
	PERS EMPLOYER	DFT0001690	4/25/2024	5,563.23
	PERS EMPLOYER PEPPRA 6.25	DFT0001690	4/25/2024	2,609.54
	PERS EMPLOYER TIER 2	DFT0001690	4/25/2024	1,247.06
	PERS REG PEPPRA 6.25	DFT0001690	4/25/2024	2,633.33
	PERS REGULAR	DFT0001690	4/25/2024	3,088.43
	PERS REGULAR TIER 2	DFT0001690	4/25/2024	728.67
	PERS EMPLOYER	DFT0001706	5/9/2024	5,563.23
	PERS EMPLOYER PEPPRA 6.25	DFT0001706	5/9/2024	2,638.65
	PERS EMPLOYER TIER 2	DFT0001706	5/9/2024	1,128.66
	PERS REG PEPPRA 6.25	DFT0001706	5/9/2024	2,662.71
	PERS REGULAR	DFT0001706	5/9/2024	3,088.43
	PERS REGULAR TIER 2	DFT0001706	5/9/2024	658.67
PAYROLL TRANSFER				175,658.15
	PPE 041324 XFER FM OP TO PR	DFT0001698	4/11/2024	59,111.47
	PPE 042724 XFER FM OP TO PR	DFT0001699	4/25/2024	57,472.05
	PPE 051124 XFER FM OP TO PR	DFT0001707	5/9/2024	59,074.63
PETTY CASH				216.79
	REPLENISHMENT OF PETTY CASH	40732	5/7/2024	216.79
PRES TECH MANUFACTURER'S REPRESENTATIVES, INC.				789.90
	MAINTENANCE OF EQUIPMENT	APA001533	4/24/2024	789.90
PUEBLO WATER RESOURCES, INC				12,650.00
	EL CARRO REHAB 2	40699	4/23/2024	12,650.00

Vendor	Description	Payment Number	Payment Date	Payment
QUADIENT LEASING USA, INC.				988.90
	POSTAGE & LETTER - QUARTERLY	APA001534	4/24/2024	988.90
RAFTELIS				3,540.00
	10 YEAR FISCAL MODEL/PLAN UPDATE	40700	4/23/2024	3,540.00
ROSEBRO GARAGE LLC				330.00
	MAINTENANCE OF VEHICLES	APA001535	4/24/2024	330.00
SIEMENS PUBLIC, INC.				134,669.33
	MASTER LEASE AGREEMNT & INTERST - QRTRLY	40709	4/24/2024	134,669.33
SIERRA AUTOMATED VALVE				481.85
	MAINTENANCE OF WELLS	APA001556	5/7/2024	481.85
SIERRA TRAFFIC SERVICES				1,708.25
	MAINTENANCE OF METERS	APA001557	5/7/2024	1,708.25
SPECIALTY TOOL & BOLT				19.71
	HQ WELL RECLAIM MOTOR BOLTS	APA001536	4/24/2024	19.71
SPENCER SEALE				945.44
	REIMBURSE - EXAM FEES - AEI REVIEW	40691	4/16/2024	525.00
	REIMBURSE - EXAM FEES - CIVIL SEISMIC/SURVEYING	40691	4/16/2024	350.00
	REIMBURSE - EXAM FEES - SEISMIC PE	40691	4/16/2024	70.44
STAPLES BUSINESS ADVANTAGE				1,151.32
	OFFICE SUPPLIES	40692	4/16/2024	297.97
	OFFICE SUPPLIES	APA001558	5/7/2024	853.35
STATE OF CALIFORNIA - EDD				9,128.44
	STATE DISABILITY INSURANCE	DFT0001689	4/16/2024	957.72
	STATE WITHHOLDING	DFT0001689	4/16/2024	3,642.09
	STATE DISABILITY INSURANCE	DFT0001693	4/30/2024	939.45
	STATE WITHHOLDING	DFT0001693	4/30/2024	3,589.18
STRADLING YOCCA CARLSON & RAUTH				316.00
	LEGAL LABOR NEGOTIATOR	APA001559	5/7/2024	316.00
TRI-COUNTY OFFICE FURNITURE				256.00
	50% DEPOSIT - ERGONOMIC KEYBOARD TRAY	40733	5/7/2024	256.00
TRINITY ALTERNATIVE POWER SOLUTIONS INC.				4,190.00
	ATS SERVICING	40722	5/7/2024	4,190.00
UMPQUA BANK COMMERCIAL CARD				5,084.48
	ADMIN DUES/LICENSES	40693	4/16/2024	661.99
	COMPUTER SYSTEM MAINTENANCE	40693	4/16/2024	56.00
	EMPLOYEE ED/TRAINING	40693	4/16/2024	999.00
	EMPLOYEE SAFETY SHOES	40693	4/16/2024	206.61
	EMPLOYEE TRAVEL	40693	4/16/2024	820.11
	ENGINEERING SUPPLIES	40693	4/16/2024	172.50
	MAINTAINCE OF MAINS & HYDRANTS	40693	4/16/2024	109.28
	MANAGER MEETINGS	40693	4/16/2024	146.33
	OFFICE EXPENSE/ SUPPLIES	40693	4/16/2024	462.39
	PUBLIC INFORMATION (MAILCHIMP)	40693	4/16/2024	13.00
	SOFTWARE MAINT	40693	4/16/2024	209.87
	UTILITY/TELEPHONE	40693	4/16/2024	1,147.73
	WORK IN PROGRESS ON REGULATOR STATIONS COMM	40693	4/16/2024	31.45
	WORK IN PROGRESS ON EL CARRO WELL REHABILITATION	40693	4/16/2024	48.22
UNDERGROUND SERVICE				104.50
	54 NEW TICKET - MAY	APA001560	5/7/2024	104.50
UNUM LIFE INSURANCE COMPANY				771.61
	LIFE INSURANCE - APRIL BALANCE	40694	4/16/2024	17.49
	LIFE INSURANCE - MAY	40694	4/16/2024	754.12
US BANK				1,833.49
	04 2024 BANK ANALYSIS FEE	DFT0001700	4/12/2024	1,833.49
VERIZON WIRELESS				347.12
	CREW CELL PHONES - MAY	40725	5/7/2024	347.12
W. W. GRAINGER, INC.				55.38
	MAINTENANCE OF EQUIPMENT	APA001561	5/7/2024	18.94
	SMALL TOOLS & SUPPLIES	APA001561	5/7/2024	36.44
WAGE WORKS DISBURSEMENTS				3,182.32
	WAGEWORKS DISB 04162024	DFT0001695	4/16/2024	130.12
	WAGEWORKS HC INITIAL FUNDING	DFT0001701	4/18/2024	1,342.20
	WAGEWORKS DISB 04232024	DFT0001696	4/23/2024	210.00
	WAGEWORKS DISB 04302024	DFT0001697	4/30/2024	844.00
	WAGEWORKS DISB 05062024	DFT0001705	5/7/2024	656.00

Vendor	Description	Payment Number	Payment Date	Payment
WAGeworks INC				134.00
	ADMIN/COMPLIANCE FEE	DFT0001694	4/24/2024	134.00
WATER SYSTEMS CONSULTING, INC.				24,522.90
	CAPP FINAL DESG & CONST MGMT	40701	4/23/2024	24,522.90
WEX BANK				2,393.06
	FUEL CHARGES - APRIL	40726	5/7/2024	2,393.06
Total:				\$ 761,206.19



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY

CARPINTERIA CITY HALL
5775 CARPINTERIA AVENUE
CARPINTERIA, CA 93013

Wednesday, May 22, 2024 at 5:50 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/83241749980?pwd=5XM6vMOvvAmM0DPfR38UzN8YE96qVm.1>

Meeting ID: 832 4174 9980

Passcode: 885707

or

Dial by Phone: 1-669-444-9171

1. CALL TO ORDER
2. PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda).
3. APPROVAL ITEMS
 - A. ****Minutes for the Meeting of the Board held on April 10, 2024**
 - B. ****Disbursement Report for January 16, 2024 – May 10, 2024**
4. UNFINISHED BUSINESS – none
5. NEW BUSINESS –
 - A. ****Consider CGSA Annual Report (for action, Executive Director McDonald)**
Presentation by David O Rourke, GSI, Water Solutions
 - B. ****Consider draft GSA Cost of Service Study for Fiscal Years 2025 and 2026 (for information, Executive Director McDonald)**
6. EXECUTIVE DIRECTOR REPORTS (for information) –
 - A. ****Financials**
7. ADJOURNMENT

The above matters are the only items scheduled to be considered at this meeting.

****Indicates attachment of document to agenda packet.**

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:00 p.m., May 19, 2024. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

**IIndicates attachment of document to agenda packet.

Memo

To: Board of Directors
 From: Norma C. Rosales, Assistant General Manager
 cc: Bob McDonald, General Manager
 Date: May 22nd, 2024
 Re: Updated Rules and Regulations

Staff have proposed revisions to the following Rules:

RULE	PAGE	DESCRIPTION
7-9	9-17	Moved cost references to appendix C. Added summary text and changed list formatting for clarity.
11.b.	19-22	Modified account class definitions to clarify that commercial, industrial, and institutional uses of water should be metered separately from residential uses of water.
14	30-31	Deleted this rule because it is redundant with rule 13.ix.
15	31-33	Added sentence about compliance with Government Claims Act. Updated formatting for clarity.
16	33	Moved cost references to appendix C and simplified text of rule.
17.c.	35	Added sentence to clarify how the District will bill customers for tampering fees,
Appendix A	51-55	Updated tables to reflect rates and charges adopted for FY 25 on 9/13/24.
Appendix B	56	Updated tables to reflect annual update of Capital Cost Recovery Fees.
Appendix C	57-58	Moved fees from text of document to appendix C. Removed references to specific rates and charges.
Appendix D/ Resolution 1157	59-66	Updated resolution to reflect annual update of Capital Cost Recovery Fees.

7. INSTALLATION, DOWNSIZING, MODIFICATION AND REMOVAL OF WATER SERVICE CONNECTION

All changes to metered service require advance District project approval prior to work commencement. The District will obtain a deposit for anticipated projects costs and applicable fees prior to work commencement. When the project is completed, the District will reduce the project deposit by the amount of District project costs and refund the remaining deposit or bill for costs in excess of deposit. The District calculates project costs on a cost plus overhead basis (see Appendix C). The depreciated value of any meters removed from service during the project will be credited against calculated project costs. Original cost is depreciated straight line over 20 years beginning from date of installation.

a. SERVICE INSTALLATION

- (1) Upon approval by the District of an application for water service connection and the receipt of any deposits or fees required to be deposited or paid by these Rules and Regulations, the District will furnish and install service pipe of suitable capacity from its water mains to the curb line of property abutting upon a public street, highway, public right-of-way, lane, alley, road or easement along which the District has, or will install, water mains.
- (2) The District will determine the number of necessary service connections based on the following.
 - (i) For commercial, industrial, public authority and residential customers, the District shall consider the following:
 - (ii) Independent ownership or rental status; or
 - (iii) Separate or distinct parcel boundaries as identified by the County of Santa Barbara or City of Carpinteria.
 - (iv) For agricultural or agricultural customers, the District shall consider the following:
 - (v) Independent ownership or rental status; or
 - (vi) Separate or distinct parcel boundaries as identified by the County of Santa Barbara or City of Carpinteria with the exception of contiguous parcels under the same ownership.

(vii) For fire service customers, the District shall rely upon local and state construction standards and fire service organization needs.

(3) All customer piping and appurtenances as described in Section (1)&(2) below shall be installed by the customer and at the customer's sole cost and expense. Said piping and appurtenances so installed by the customer must conform to the California Plumbing Code; Local Building codes, Fire District Code and District specifications.

~~(viii)~~(i) A typical meter installation is depicted in Figure 1 below. The District is responsible for the proper operation and maintenance of the water meter including the gasket on the customer side of the meter. Piping and appurtenances including any shut-off or customer valve after the gasket and meter mounting hardware on the customer side of the meter are the customer's property and responsibility (see section c. below).

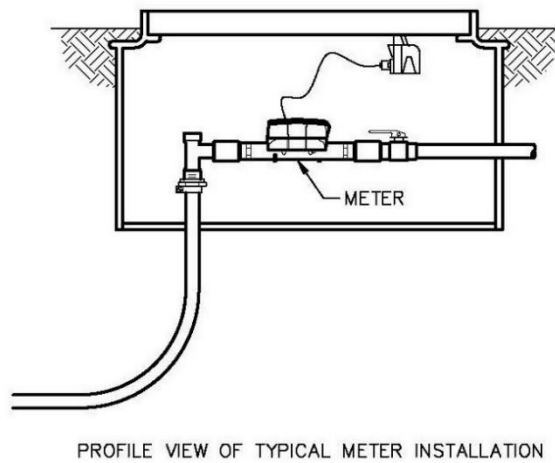
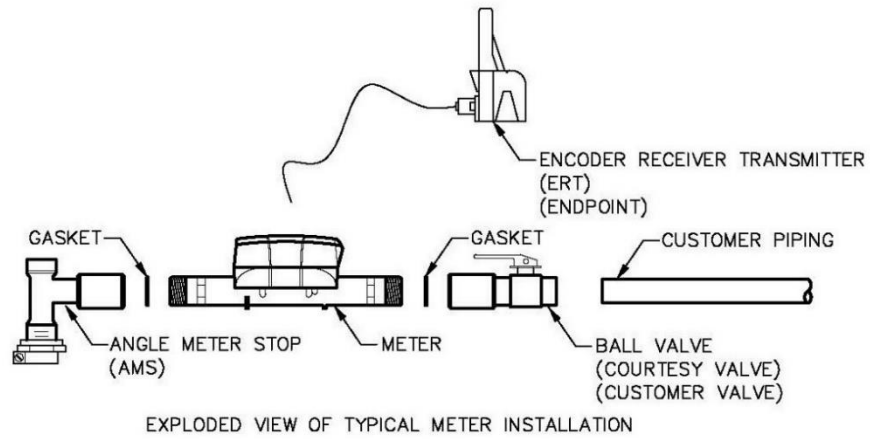


Figure 1

~~(ix)~~(ii) A typical fire line installation is depicted in Figure 2 below. The District is responsible for the proper operation and maintenance of the service line including the gasket on the District side of the backflow device and the detector meter on the device. Piping and appurtenances including any shut-off or customer valves after the gasket are the customer's property and responsibility.

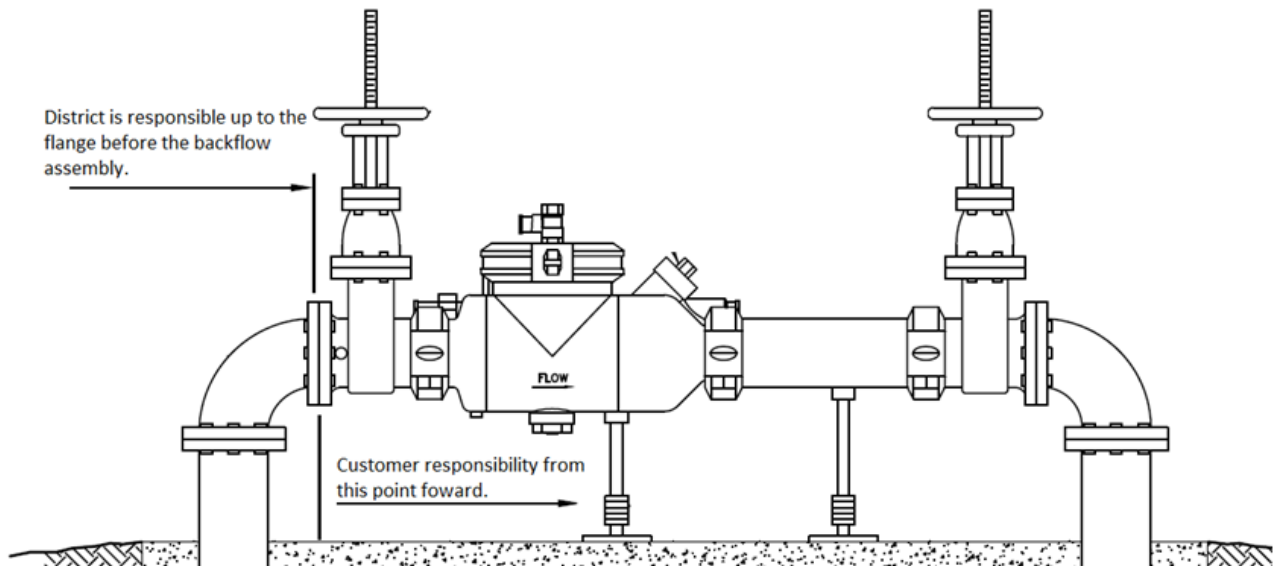


Figure 2

(iii) If a customer owns more than one property within the District and conditions or water requirements for one property has changed a customer may request for a service connection to be moved.

~~(x) Applicable deposit requirements are specified in Appendix C. Current CCRF fees are shown in Appendix B. The CCRF methodology is described in Appendix D. Under such a request the following shall apply:~~

(iv)

b. SERVICE RELOCATION

~~(x)(1)~~ Provided suitable outlets exist, a service may be moved from one property to another, ~~on a cost plus 40% basis for materials and outside services; cost plus 55% for equipment and cost plus 85% for labor. Equipment shall be charged at rates as specified in the District's annual fee table in Appendix C. Deposits will be required based on meter size as specified in the District's annual fee table in Appendix C.~~ Valves, check valves, and meters shall be installed in the new location and such pipe and fittings as are suitable for re-use shall be used. The District shall be the sole judge of suitability of pipe and fittings for re-use. Associated costs and deposit requirements are specified in Appendix C.

c. VACATING SERVICE

~~(xii)(1)~~ A ~~service vacated in section (1) above, service~~ may be replaced with a new service of a size mutually satisfactory to District and customer ~~, on a cost plus 40% basis for materials and outside services; cost plus 55% for equipment and cost plus 85% for labor. Equipment shall be charged at rates as specified in the District's annual fee table in Appendix C. Deposits will be required based on meter size as specified in the District's annual fee table in Appendix C.~~ Such a service will require the customer to pay the appropriate Capital Cost Recovery Fees for the new meter (See Appendix B and D). Associated costs and deposit requirements are specified in Appendix C.

d. CHANGING SIZE OF SERVICE

~~(4)(1)~~ When downsizing or upsizing a service, the District will install and connect all devices and appurtenances on the District side of the meter. The customer shall contract with an appropriate vendor to connect the new meter to the existing water service on the customer side of the meter (see section b.(1) above). No adjustment of the Capital Cost Recovery Fees will be considered for meter downsizing. Any subsequent replacement with the original or larger meter service will be subject to the then prevailing Capital Cost Recovery fee schedule and regulations (see Appendix B for current fees and Appendix D for CCRF methodology). Downsizing may be done upon receipt of a completed application by the customer, subject to the following:

~~(xiii)(i)~~ A favorable engineering feasibility and water needs analysis performed by the District; and

~~(xiv)(ii)~~ Payment of deposit for District expenses, based on meter size as specified in the District's annual fee table in [Appendix C](#).

e. SERVICE REMOVAL

~~b.(1)~~ A customer may request the removal of a redundant or unwanted meter, for which approval is subject to the following:

~~(4)(i)~~ A favorable engineering feasibility and water needs analysis performed by the District; and

~~(2)(ii)~~ Payment for District expenses, based on meter size as specified in the District's annual fee table in [Appendix C](#).

(2) The District reserves the right to remove all service lines and appurtenances to the distribution main at the customer's expense. ~~The cost for such a removal will be done on a cost plus 40% basis for materials and outside services; cost plus 55% for equipment and cost plus 85% for labor~~ Costs are specified in Appendix C. Equipment shall be charged at rates as specified ~~in the District's annual fee table~~ in [Appendix C](#). There will be no refund of Capital Cost Recovery Fees in accordance to District Resolution 870 (see [Appendix D](#)). Deposits will be required as in [Rule 9\(a\)](#).

(3) A meter approved by the District for removal or removed after customer request or failure to pay may be re-installed upon request of a customer, ~~and will be done on a cost plus 40% basis for materials and outside services; cost plus 55% for equipment and cost plus 85% for labor~~ Costs are specified in Appendix C. Equipment shall be charged at rates as specified ~~in the District's annual fee table~~ in [Appendix C](#). Capital Cost Recovery Fees based on the size of the meter must be paid in accordance to District Resolution 870 (see [Appendix D](#)). Deposits will be required as in [Rule 9\(a\)](#).

WATER SYSTEM EXTENSIONS

- a. The District may, upon written application, extend its water distribution system inside the District to serve a new customer or group of customers. New customers shall be those who make application for service from such extensions, in accordance with District Rules and Regulations, prior to the time construction work is started on said extension, and who agree to pay charges and regular rates for water service from the date of completion of the extension, or as service is available to each parcel, as the work progresses. Such charges and rates are published in appendices A, B & C of these Rules and Regulations. Extension of the District's System will require a "Facilities Extension Agreement" between the District and the customer(s) applying for the extension.

Should an extension require construction of public water facilities, the District will decide if the extension will be constructed by District personnel or an District approved contractor. In the event that the District undertakes the construction,

the applicant(s) shall deposit with the District, in advance and before construction is started, an amount which shall be the District's estimate of the entire cost of the extension. "Cost of Installation" includes all labor, material, equipment, engineering and miscellaneous items furnished or used in making such extension, ~~and will be done on a cost plus 40% overhead basis for materials and outside services; cost plus 55% overhead for equipment and cost plus 85% overhead for labor. Costs are specified in Appendix C.~~ Equipment shall be charged at rates as specified in ~~the District's annual fee table~~ in [Appendix C](#). Upon completion of the extension, the actual cost thereof shall be retained by the District and the balance, if any returned to the applicant(s). In the event the amount deposited does not cover the cost of the extension, the applicant(s) shall pay the balance due, upon demand.

- b. Upon completion and acceptance of the extension, the applicant(s) shall dedicate the water facilities and appurtenances to the District. The dedication will convey ownership of the new facilities to the District in Fee.
- c. In the event that the District requires an extension with a pipe size larger than necessary to serve the property of the applicant(s), the additional cost on account of installing a larger than necessary pipe, shall be borne by the applicant(s). Such costs will be included in the actual costs of said extension, but may be subject to refund as in Section 8(d) below.
- d. For a period of ten (10) years, commencing with the date of acceptance of the extension by the District, the District will refund to the applicant a pro rata share of moneys which the District may collect on account of a "Benefited Property Charge" for such extension, as said charge is hereinafter defined. The District shall be under no obligation, however, to take legal action to enforce collection of said "Benefited Property Charges", and does not hereby create or establish any rights of the applicant as a third party beneficiary to any agreement or action by the District.
 - (1) Upon completion and acceptance of an extension, the actual costs of said extension, exclusive of public fire hydrants and services which are attributable to the applicant(s) as determined by the District, shall be prorated to all parcels, including the applicants, which in the sole opinion of the District, will

be, or in the future may be, benefited by water service connections from said extension.

(2) Applicant shall be given a description of the parcels, which will be subject to the benefited property charge. The costs so pro-rated as to parcels of real property not owned by the applicant, or any of them if there be more than one, as of the date of acceptance of the extension, shall be known as the "Benefited Property Charge". Prior to the service of water to any parcel of real property, for which parcel there has been allocated a Benefited Property Charge, the applicant(s) for water service to said parcel shall pay to the District, said charge, which payment shall be in addition to any other required by these Rules and Regulations on account of water service connections.

(3) In no event shall the total amount refundable to any applicant(s) exceed the total cost of the extension attributable to the applicant(s) and no refund shall be made after said ten (10) year period, even though the District for its own benefit may still continue to collect all charges allocated to each party benefited.

- e. The District shall hold title to all accepted pipe line extensions. The District reserves the right at all times, to add any extension or additional metered customers to an extension, without procuring the consent of any party or parties contributing to the cost of the original or subsequent extension.
- f. Where possible, water main extensions and any related facilities shall be installed in streets or roads formally dedicated to public use. In the event that private land must be traversed with District facilities, a legal easement shall be established and dedicated to the Carpinteria Valley Water District.
- g. All extensions of water mains shall be made in accordance with the plans and specifications as approved by the District Engineer, who will determine the size of facilities required and will estimate the cost of all work to be done.
- h. If pumping is required on any extension, to provide adequate pressure served by Gobernador Reservoir (approximately 350 feet elevation - Pressure Zone I) and served by Shepard Mesa Tank (approximately 650 feet elevation (Pressure Zone II) surcharges per 100 cubic feet shall apply These surcharges are described in the District's annual fee table in [Appendix C](#).

- i. If pumping plants, storage facilities or any other related facilities are required in order to provide water service, including fire services, such facilities shall be included in the costs of the extension. The District shall determine the number and size of pumping plants, storage facilities or any other related facilities, which shall be constructed as a part of the distribution system extension, at the sole cost of the applicant(s).
- j. The applicant(s) shall provide the District, without cost to the District, all necessary reservoir sites, easements and rights-of-way for said storage facilities, pumping plants or related facilities, including rights-of-way for necessary roads, power and communication. In the event that necessary sites, rights-of-way or easements are on property other than that owned by the applicant(s) and the applicant(s) is unable to acquire said sites, rights-of-way or easements, by negotiation, the District may, but shall be under no obligation to, use its power of eminent domain to acquire said sites, rights-of-way or easements, after the applicant(s) has first deposited with the District, the total estimated cost of said acquisition. Any difference between the amount deposited and the actual total cost of acquisition, shall be adjusted by a refund or additional payment, as the case may be.

All of the foregoing provisions of this Rule, which are applicable to main extensions, shall also apply to reservoirs, pumping plants, or other related facilities, except that in no event shall the District be obligated to pay any costs on account of installing a reservoir, pumping plant or other related facilities larger than necessary to serve the property of the applicant.

9. CONNECTION FEES

- a. The fees for making new service connections, re-installations, removals or for enlarging service connections already in existence, ~~shall be at District's cost plus 40% overhead basis for materials and outside services; cost plus 55% overhead for equipment and cost plus 85% overhead for labor overhead of 30% on materials and outside services, and cost plus 55% for labor and equipment.~~ Equipment shall be charged at rates as specified in the District's annual fee table in [Appendix C](#). Deposits in the amounts as shown in the District's annual fee table in [Appendix C](#). will be required based on meter size. If the amount of the deposit

is less than the actual costs, the customer will be billed for the balance. If the amount of the deposit is more than the actual costs, the balance will be refunded to the customer. An itemized billing will be given for all installations.

- b. Service piping shall be no less than the meter size . Minimum service piping shall be 1" size for 3/4" meter, 1" size for 1" meter and 2" size for 1 1/2" meters.
- c. If the division of a parcel of land or change in land use has resulted in a larger service than that required by [Rule 12](#), for the remaining area, the District shall, at the request of the customer and upon payment of all necessary costs and fees, remove the existing service and replace same with an appropriately sized service to satisfy the remaining area. No refund is to be made by the District for the existing connection or meter (See [Appendix D](#)).
- d. Subject to [Rule 7](#) above, all service connections and meters with appurtenances installed, regardless of size, shall remain the property of the District.

In addition to the standard connection fees in [Rule 9](#), the District will comply with the requirements of the Regulations of the California Administrative Code, Title 17, known as "Cross Connection" regulations (see [Rule 35](#)).

11. WATER RATES AND CHARGES

The District's application of water rates and charges considers the customer's account class, number of residential dwelling units, size of service, historical usage, and pumping zone.

- a. **Residential dwelling unit:** a building or structure or portion thereof designated or occupied in whole or in part as a residence or sleeping place, either permanently or temporarily, which includes sanitary facilities, and one kitchen provided within the unit. For purposes of this definition an attached or detached residential second unit of 750 sqft or greater shall be considered a separate residential dwelling unit (See [Rule 17](#) for definition of accessory dwelling unit). District staff shall make determinations regarding whether a structure or building constitutes a residential dwelling unit upon review of all development proposals, a request for new water service, or periodic review and inspection of existing service connections. Communal buildings in multi-family complexes (e.g., laundry rooms, community centers) do not count as separate dwelling units.

- b. **Account classes**
 - (1) **Single Family Residential** accounts are exclusively for domestic residential use excluding multi-family and master meter residential units (see definitions below).
 - (2) **Master Meter Residential** accounts are exclusively for meters serving two or more residential dwelling units.
 - (3) **Multi-Family Residential** accounts are exclusively for domestic multi-family residences (two or more) units that are individually metered but have at least one shared wall.
 - (4) **Landscape** accounts irrigate landscaped medians, parks, lawns, ~~or~~ gardens, or other landscaping on public parcels and private residential, commercial, and industrial parcels. (see [Rule 17](#) below.)
 - (5) **Commercial** accounts are ~~in whole or in part~~ for commercial use or mixed commercial and industrial use including but not limited to adult living facilities, assisted living facilities, dormitories, extended care facilities, foster care facilities, group homes, orphanages, residential care facilities, transitional care facilities. Some commercial accounts within the District have one meter serving multiple CII

businesses or CII locations. Enforcement of the commercial account class definition is at the District's discretion.

- (6) **Hospitality** accounts are ~~in whole or in part~~ for use by hotels, hostels, and motels. Hospitality accounts have one meter serving multiple rooms/dwelling units.
- (7) **Industrial** accounts are ~~in whole or in part~~ for industrial use. Enforcement of the commercial-industrial account class definition is at the District's discretion.
- (8) **Public Authority** accounts are ~~in whole or in part~~ for a federal, state, county, city or special district public agency buildings such as schools, hospitals, bathrooms at City parks, or similar use as determined by the District's General Manager.
- (9) **Agricultural** accounts use water for agricultural purposes which may include commercial poultry or livestock operations. Agricultural accounts must meet specific meter size and acreage requirements as summarized in the table below and outlined in the text below.

Customers requesting the agricultural account classification must provide a planting plan and irrigation plan for the parcel, and must show the proposed or existing agricultural coverage.

All meters approved for the agricultural account class must install meter protection as described in [Rule 35](#).

Table. Summary of requirements to qualify as Agricultural account class

Meter status	Approval	Meter size	Irrigated acreage
New	Not eligible	¾"	n/a
		1"	n/a
	Automatically approved	≥ 1 ½"	2-3 acres
		2"	3.1-36 acres
		3"	36.1-105 acres
≥4"	≥105.1 acres		
Existing	May be approved upon review	¾"	0.33-1.99 acres & ≥ 50% permeable parcel area
		1"	0.33-1.99 acres & ≥ 50% permeable parcel area
		1 ½"	2-3 acres
		2"	3.1-36 acres
		3"	36.1-105 acres
		≥4"	≥105.1 acres

- (i) New meters that meet the following requirements automatically qualify as agricultural accounts.
 - (a) New 1 ½” meters to irrigate 2-3 acres for commercial agricultural purposes.
 - (b) New 2” meters to irrigate greater than 3 and up to 36 acres for commercial agricultural purposes.
 - (c) New 3” meters to irrigate greater than 36 and up to 105 acres for commercial agricultural purposes.
 - (d) New 4” or larger meters to irrigate greater than 105 acres for commercial agricultural purposes.
- (ii) New meters that are ¾” or 1” in size cannot qualify as agricultural accounts.
- (iii) Existing ¾” or 1” meters that meet the following requirements may qualify as agricultural accounts. [Appendix K](#) provides an example calculation.
 - (a) Irrigate at least 0.33 acres and less than 2 acres for agricultural purposes.
 - (b) Irrigate at least 50% of the permeable area of the parcel for agricultural purposes. Permeable areas exclude hardscape like residential structures and driveways.
- (iv) Existing 1 ½” or larger meters that meet the following requirements may qualify as agricultural accounts.
 - (a) Existing 1 ½” meters to irrigate 2-3 acres for commercial agricultural purposes.
 - (b) Existing 2” meters to irrigate greater than 3 and up to 36 acres for commercial agricultural purposes.
 - (c) Existing 3” meters to irrigate greater than 36 and up to 105 acres for commercial agricultural purposes.
 - (d) Existing 4” or larger meters to irrigate greater than 105 acres for commercial agricultural purposes.

- (v) Existing meters that do not meet the acreage requirements specified in this rule cannot qualify as agricultural accounts.
 - (vi) If a customer is approved as the agricultural account class but has not finished implementation of their agricultural operations (e.g., planting crops) at the time of approval, the customer must complete implementation within two years of approval. After two years if the District determines the customer has not completed implementation the District may change the customer's account class.
 - (vii) The General Manager's determination whether an account qualifies as agricultural shall be final, unless an appeal by the customer within thirty (30) days of receipt of written notice of such determination is made to the District's Board, in which case the determination of the Board made at a public meeting with notice to the customer shall be final. Any determination by the District, however, may be subject to change based upon Contract #I75R-1802R as referenced in [Rule 2](#) above.
- (10) **Fire** accounts provision water to a customer designated as a closed water distribution system or network with the sole purpose or function of fire suppression.
- (11) **Temporary** accounts apply to circuses, bazaars, fairs, temporary restaurants, construction works, or temporary emergency services for residents, etc., of a temporary nature.
- c. **Size of Service:** (See [Rule 12](#)).
 - d. **Monthly Service:** The minimum monthly service charge for metered services, regardless of the amount of water used by a customer during any given month or fraction thereof, shall be in accordance with the schedule of rates and charges as adopted by the Board of Directors as attached in [Appendix A](#).
 - e. **Water Measurements:** Except as these Rules and Regulations otherwise provide, all water supplied by the District shall be measured by standard water meters, and a hundred cubic feet shall be the standard unit of measurement.

- f. **Meter Water Rates**: The rates charged by the District for water furnished through meter service, shall be in accordance with the annual schedule of rates and charges as adopted by the Board of Directors as attached in [Appendix A](#).

- g. **Surcharge for Pumping**: Customers receiving water in certain pressure zones may require the District to pump or re-pump water. To provide proper service, the District may install a connection in these pressure zones, and will apply the following surcharge:

Pressure Zone I: Connections served by the Gobernador Reservoir

(See [Appendix A](#) for current surcharge)

Pressure Zone II: Connections served by the Shepard Mesa Tank

(See [Appendix A](#) for current surcharge)

13. DISCONTINUATION OF SERVICE

- a. **Request for Discontinuation:** A customer may at any time request discontinuation of service by completing a Request for Termination of Water Service form. Said request must be received by the District office at least one (1) business day prior to the date on which discontinuation is desired. Such request for discontinuation may include a request for service removal, in which case the District, upon notice to the record property owner, may remove the installed meter service.
- b. **Vacating of Premises:** A customer who vacates a premises for which he has been served water and who fails to request discontinuation in the manner provided in Section (a) of this Rules and Regulations, shall be held responsible for all water consumed on said premises up until the time that the District has actual notice that said customer has vacated said premises.
- c. **Continuation of Monthly Service Charge:** Customers and/or property owners with an installed meter service, whether the meter is on or off are required to pay a monthly service charge. If the monthly service charge is not paid according to these Rules and Regulations, the record customer will be notified by mail, with a copy of the notice sent to the address shown on the Santa Barbara County tax rolls if the record customer is different from the record owner. Failure to pay the monthly service charge within 60 days of the date of such notice could result in the removal of the meter. If the meter is removed for non-payment, or at the request of the customer or property owner, payment of a fee for the reinstallation of the meter as well as the applicable Capital Cost Recovery Fees as outlined in [Appendix D](#) (see also [Rule 10](#)).
- d. **Nonpayment of Bills:**
 - (1) **Non-Residential Delinquent Accounts:** The District may discontinue water service to any customer who fails or refuses to pay any bill presented for service at any address with an outstanding balance within the District's service area. The District may discontinue service for non-residential customers within fifteen (15) days after the billing date. The sending of any further notice to a customer prior to such discontinuation by the District shall not constitute a waiver of the District's right to

discontinue said service for nonpayment within said fifteen (15) day period (see [Rule 13](#)).

The District may discontinue or refuse to provide service for non-residential water customers at any new location who fails or refuses to pay any bill for service rendered at any former location within thirty (30) days after said bill for service at a former location has been presented at the address given by said customer on the application for service at said new location.

Customers who are delinquent on their payments may be contacted by the District via telephone, letter or electronic means.

(2) **Residential Delinquent Account:** Delinquent residential accounts are Residential, Multi-Family, and Master Meter accounts that remains unpaid (and without having made payment arrangements or established an alternative payment schedule) by close of business on the 60th day after the billing date. An account for which no payment has been received after 60 days shall have their water service terminated. The following rules apply to delinquent accounts in accordance to California Health and Safety Code Division 104, Part 12, Chapter 6 [116900-116926]:

(i) **Late Fee:** If payment for a bill is not received by close of business on the 35th day after the billing date, a late fee will be assessed. The due date is displayed prominently on the bill. The District will make a reasonable, good faith effort to notify the customer by phone of an impending late fee 2 days before the due date identified on the bill. The District assumes no responsibility for phone or email contact information that has not been kept up-to-date by the customer.

(ii) **Waiver of Late Fee:** At the request of the customer and discretion of the Assistant General Manager, the District may waive the late fee if there are extenuating circumstances and the customer has not been assessed a late fee for delinquent payment in the preceding 24 months.

(iii) **Alternative Payment Arrangements:** Any customer who is unable to pay for water service within the normal payment period may request an alternative payment arrangement to avoid late fees or disruption of

service. The District will consider all circumstances surrounding the request and make a determination as to whether the payment arrangement is warranted. Alternative payment arrangements include:

- (a) Weekly or bi-weekly payments of any outstanding balance;
- (b) 12-month amortization of any outstanding balance.

(iv) A customer wishing to make alternative payment arrangements must contact the District and request, in writing, either a weekly or bi-weekly repayment schedule or a 12-month amortization plan. This letter must include the following:

- (a) Customer's name, address and account number
- (b) Requested payment alternative
- (c) Signature and date

(v) The District will review this application for payment and re-issue a copy of the original bill to the customer with repayment amounts and payment commencement date.

(vi) **Medical Necessity and Financial Hardship:** Water service to an account will not be terminated if the customer of record meets all three of the following conditions:

- (a) The customer of record is willing to enter into an alternative payment arrangement outline in (iii) above;
- (b) A Primary Care Provider (General Practitioner, Obstetrician/Gynecologist, Pediatrician, Family Practice Physician, Primary Care Clinic, Hospital, or Outpatient Clinic) certifies that the termination of service will be life threatening or pose a serious threat to the health and safety of any resident of the premises where water service is provided; and
- (c) The customer of record can demonstrate that the household income is less than 200% of the Federal Poverty Level either through financial documents or through participation in

CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children by any member of the household.

(vii) **Termination of Service:** In the event that an account has not made alternative repayment arrangements or meets the conditions of section (iv) above, the District will terminate service 60 days after the billing date. The service termination timeline will be:

- (a) On or around the 32nd day after the billing date: telephone notification of imposition of the late fee;
- (b) On or around the 45th day after the billing date: letter of late fee and intent to terminate service issued to customer of record. This letter shall state:
 - i. Customer's name, address and account number
 - ii. Past due amount
 - iii. Date by which payment or payment arrangements are required to avoid service termination
 - iv. Description of alternative payment options
 - v. Description of the process to dispute or appeal a bill
 - vi. District telephone number and website to District policies.
- (c) On or around the 52rd day after the billing date: door tag indicating the date of service termination hung on the premises;
- (d) On or around the 61st day after the billing date: termination and lock-out of water service and reconnection fee assessed (see [Appendix C](#) for reconnection charge).

(viii) **Notice to Residential Tenants / Occupants:** The District will make a reasonable, good faith effort to inform the occupants or property managers, by means of written notice to the service address, when the water service account is in arrears and subject to termination at least 7

days before water service is shut off. The written notice will advise the tenant/occupant that they have the right to become customers of the District without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at that address. The District will assess the fitness of a new customer of record and may refuse service at its discretion. A tenant assuming the responsibility of an account will not be charged the past due amount but will be responsible for paying a deposit for service.

~~(ix)~~ **Reconnection Charge:** In any case where the District has discontinued the service of water to a customer for nonpayment of bills said customer shall not receive such service until and unless, the customer satisfies all requirements of these Rules and Regulations, pays to the District a fee to cover the administrative costs for such reconnection (See Appendix C for charges) and pays all past due charges and penalties. The customer will be required to pay the reconnection administrative charge if the past due amount is not paid by 7:00 a.m. on the shut off date.

Per compliance with SB 998, ~~the~~ reconnection charge for customers demonstrating that the household income is less than 200% of the Federal Poverty Level shall not exceed \$50.00 during business hours or \$150.00 during evenings and weekends. ~~(see Appendix C for the District's reconnection fees.)~~

~~(ix)~~~~(x)~~ **Failure to Comply With Alternative Payment Arrangements:** In the event that a customer fails to meet an agreed-upon payment schedule (section iii), an account will be deemed delinquent beginning the date of the first missed payment and subject to termination of service 5 business days after notification.

~~(ix)~~~~(xi)~~ **Contact Information:** A customer wishing to appeal a water bill or make alternative payment arrangements can contact the Billing Department at (805) 684-2816 ext. 105.

~~(ix)~~~~(xii)~~ **Disputed Bills and Monetary Penalties:** A customer may request a review of their water bill or other penalty in accordance to Rule 15 of the

District's Rules and Regulations. The District will not begin service termination procedures while a bill is being appealed or disputed.

~~(xii)~~(xiii) **Notification of Terminated Service:** The District will provide a summary of terminated service connections on its website <https://cvwd.net/customer-service/billing/terminated-services/> and provide a written and verbal report to the Board of Directors during the first meeting of the Board at the beginning of the fiscal year.

~~(xiii)~~(xiv) **Other Unpaid Bills Within the District:** The District may discontinue or refuse to provide service to a customer at any new location who fails or refuses to pay any bill for service rendered at any former location within ninety (90) days after said bill for service at a former location has been presented at the address given by said customer on the application for service at said new location. Such accounts shall be subject to all other conditions outlined in [Rule 13](#). (2) above.

- e. **Unsafe Apparatus or Appliances:** The District shall have the right to refuse or discontinue service of water to a customer if said customer's service apparatus or appliances or any part thereof shall at any time be deemed by the District to be unsafe or unfit for the service of water. The District may also refuse or discontinue the service of water to a customer if the use of said customer's apparatus or appliances for the service of water is prohibited or forbidden under the authority of any State, City, County or Municipal law, statute or ordinance, now or hereafter in existence, and the customer shall not be entitled to service of water until such time as he or she has put the apparatus or appliances in a condition deemed safe by the District or has complied with all of the same laws, statutes or ordinances, as the case may be.

Each customer shall be responsible for keeping their service apparatus and appliances in a safe and sound condition and in compliance with all applicable laws, statutes and ordinances. There shall be no obligation or duty upon the District to inspect said apparatus and appliances and the action of the District in serving water to a customer does not constitute a representation by the District that the customer's apparatus or appliances are in a safe condition and comply with all of the applicable laws, statutes and ordinances.

The District may also deem conditions that limit access to District meters and appliances to be unsafe and, therefore, be grounds for discontinuance of service. (See Rules [17](#) and [24](#).)

- f. **Use of Service Apparatus or Appliances Detrimental to Other Customers:** The District may refuse or discontinue the service of water to any customer who has apparatus or appliances, the operation or utilization of which would be detrimental to or would interfere with the serving of water to other customers.

- g. **Violation of Rules and Regulations:** Violation of any of the Rules and Regulations of Carpinteria Valley Water District shall constitute grounds for the District to discontinue service of water to said customer.

- h. **Notice:** Except as otherwise herein provided, the District will not discontinue service to any customer without first giving said customer written notice of said discontinuation, including the reasons therefore and a reasonable time, as determined by the District, within which to remedy, cure or contest the facts upon which the discontinuation is based.

- i. **Door Tag Notice:** If an account is past due the District will not discontinue service without first hanging a door-tag at the service property. The door-tag will state the shut-off date and the amount that must be paid to avoid shut off. The District will charge for processing this door tag in the amount as shown in the District's annual fee table in [Appendix C](#). Said fee will be assessed on a customer's account as of the penalty date and time shown on the Disconnect Notice, regardless if payment is received prior to the door-tag being delivered to the customer's property.

In the event that the District receives a Request for Discontinuance of Service and has not yet received a Request for Service the District will hang a door-tag giving the new occupant 24-hours to contact the District before service is discontinued.

Notwithstanding [Rule 13](#) above, the District may, without notice, discontinue the service of water to any customer in any case where the District determines, in its sole discretion, that continuation of service would result in a waste of water or would

constitute or create an immediate danger or hazard to either the customer or the District, or both.

14. RECONNECTION CHARGE

~~In any case where the District has discontinued the service of water to a customer for nonpayment of bills or for other violation of these Rules and Regulations, said customer shall not receive such service until and unless, the customer satisfies all requirements of these Rules and Regulations, pays to the District a fee to cover the administrative costs for such reconnection (see Appendix C) and has paid their past due balance. The customer will be required to pay the reconnection charge if the past due amount is not paid by 7:00 a.m. on the shut off date.~~

15. DISPUTED BILLS AND MONETARY PENALTIES

- a. In the event that a customer disputes or denies the accuracy of any bill, or requests reduction in payment due to a leak or some other similar problem on the customer side of the meter, the following procedure shall be followed:

~~(1) A customer must give notice to the District of an error in or request for reduction of their bill. Failure of a customer to give notice to the District shall constitute a waiver of any error or request for reduction by said customer and the bill shall be deemed correct and final as presented. The District will comply with the Government Claims Act when reviewing all bill disputes.~~

~~(1)~~(2) The customer shall deposit with the District an amount as determined by the District based on the normal average amount of water metered for the period in question (and associated meter charges) within the time required by [Rule 13](#) hereof and shall accompany said deposit with a written statement that said customer believes the bill to be in error or in excess of normal usage due to a leak or some other similar misfortune and briefly stating the reasons for believing said bill is in error or that due to circumstance beyond the customer's control some reduction should be provided.

~~(2)~~(3) The District will, upon receipt of said deposit and statement, give written notice to said customer that his or her bill will be considered by the Board of Directors of the District at the next meeting of the Board of Directors which next meeting shall not be sooner than 7 days after the giving of said statement by the District to said customer.

~~(3)~~(4) At said meeting of said Board, the customer may appear in person or by his representative, and present whatever evidence he or she may have concerning the alleged error in his or her bill or basis for requested relief and the Board shall give its decision not later than ten (10) days after the conclusion of said meeting.

~~Failure of a customer to give notice to the District of an error in or request for reduction of their bill within ten (10) days of receiving said bill, shall constitute a waiver of any error or request for reduction by said customer and the bill shall be deemed correct and final as presented.~~

~~(4)~~(5) A request for reduction in a bill due to a leak or some other similar problem occurring on the customer side of the meter, subject to fulfillment of all of the requirements of this rule, may, after Board of Directors review, and within the Board of Director's sole discretion, be favorably granted by the Board of Directors as follows:

- (i) A credit ~~of 25% of the charge for the amount of water metered in excess of the 4-year average amount of water metered~~ for the month in question ~~as determined by the District~~ may be applied to the customer's account after a Water Audit is completed by the District. See Appendix C for the methodology for calculating the credit.
- (ii) A three-month period of time may be allowed for payment of the total amount of the bill, less the ~~25%~~ adjustment.

~~(5)~~(6) The Manager, at the Manager's discretion, may provide a credit ~~of 25%~~ to the customer's account, if calculated to be less than \$150, without forwarding the request for reduction to the Board of Directors, and after a Water Savings Survey is completed by the District.

~~(6)~~(7) The Customer must sign up for EyeOnWater <https://eyeonwater.com/signin> (if not already enrolled) to receive bill credit, due to a leak or some other similar problem, from the District.

b. In the event that a customer of record wishes to dispute monetary penalties the following procedure shall be followed:

~~(7)~~(1) The customer of record shall pay all monetary penalties and water-service charges and keep their account in good financial standing;

~~(8)~~(2) The customer of record shall provide written documentation to the District detailing their dispute and providing a reason for the monetary penalty to be waived;

~~(9)~~(3) The General Manager or Assistant General Manager District will review the circumstances associated with the monetary penalty and make a determination of whether the waiver is granted or not and notify the customer of record;

~~(10)~~(4) In the event that a waiver is not granted by the General Manager or Assistant General Manager, the customer of record may in writing appeal further to the Board of Directors.

16. RECORDS REPRODUCTION FEE

Individuals or organizations requesting digital records and data are required to pay a deposit toward estimated costs. Any unused deposit money will be credited back to the applicant. The District, at the Manager's discretion, may require that an outside service provider complete the request. Estimated costs are provided in Appendix C.

~~At the Manager's discretion, a per-page charge must be paid upon receipt of 10 or more copies of letter and/or legal size records made in-house as requested (see Appendix C). For requests in excess of 25 photocopies the District reserves the right to require, at the discretion of the Business Manager, that an outside service provider perform the requested copying at the expense of the person making the request.~~

~~Reproduction of blueprints, maps and similar documents will be provided by the District as follows: Fees for blueprints, maps, etc. must be paid equal to the fee billed to the District for the service provided by an outside service provider upon receipt of the reproductions by the person requesting the copies. Fees for maps and similar products that the District can reproduce will be charged based on reproduction costs (see Appendix C).~~

~~The District may also charge for the duplication of video recordings of meetings. These charges will reflect the cost of video / digital media and any specialized computer software that may be necessary for duplication (see Appendix C).~~

~~Requests for digital records and data can usually be met without charge. At the Manager's discretion, data manipulation and conversion requiring an hour or more of staff time may be assessed at a rate of cost plus 55% overhead for equipment and cost plus 85% overhead for labor55% for labor and equipment. Individuals or organizations requesting digital record and data are required to pay a deposit toward estimated costs. Any unused deposit money will be credited back to the applicant.~~

17. METERS AND APPLIANCES

- a. **Meters and Appliances**: All meters and appliances (such as meter boxes, valves, radios, external antennas etc.) installed by the District upon the customer's property for the purpose of delivering water to the customer shall be the property of the District, and may be repaired, replaced or removed by the District at any time. No customer may refuse the installation of any type of water meter for any reason.

Customers may opt-out of the installation of any radio transmitter associated with meter reading after completing an application for opt-out and payment of any associated fees and charges. (See [Appendix C](#) and [Appendix J](#).)

Meters and appliances must be accessible to the District or its duly authorized agents at all times. Barriers to access – including but not limited to fences, landscaping, gates, locks, vehicles, equipment, dogs or other animals or refuse will be reported to the customer and required to be corrected immediately. Should a condition limiting access remain, the District reserves the right to discontinue service after giving written notice to the customer via certified mail with return receipt. Service may be discontinued seven days after customer receipt of written notice and remain discontinued until such time as the condition limiting access has been modified or removed and access is deemed safe and acceptable by the District.

Except as herein otherwise provided, no rent or other charge shall be made by the customer against the District nor by the District against the customer for placing or maintaining said meters and appliances upon the customer's premises. The customer shall exercise reasonable care to prevent the District's meters and equipment from being injured or destroyed. In the event customer identifies any defect in the meter, customer shall notify the District thereof immediately.

The District shall have the right to remove any and all of its facilities installed on customer's premises at the termination of the service.

- b. **Meter Installation**: All meters and appliances shall be installed by the District. Meters, wherever practicable, shall be placed in suitable meter boxes located in the parkway adjacent to the curb line. When it is not practicable to place meters in the parkway, the meters shall be installed in some convenient place approved by the District upon the customer's premises, in an approved easement, and in a location

that is at all times accessible for inspection, reading and testing. The District shall not install submeters. The District shall not use customer installed submeters for its metering or billing.

c. **Meter Tampering:** The customer shall not make or maintain any by-pass or other connection between the meter and the District's main. The customer shall not tamper with the meter or any other appliance or interfere with the operation of the meter or appliances in any manner or for any purpose. Penalties for tampering with a meter or appliances or bypassing a meter may include, but are not limited to, tampering fines and penalties, fees for unmeasured water consumption, meter and appliance replacement costs and labor, criminal prosecution and disconnection of District water service. The District will add tampering fees to the customer's monthly bill unless the account is closed in which case the District will bill the customer separately (see [Appendix C](#)).

d. **Accounts per water service connection.**

In all cases in which water is to be served to a building occupied by multiple accounts, independent services to the curb line must be provided for each independent customer.

(1) Santa Barbara county code Section 14-23.080 and California Plumbing Code Section 608.8 adopted by the City of Carpinteria require each dwelling unit within a multi-family residential building to be separately metered for water service.

(2) Santa Barbara county code Section 14-23.090 and the City of Carpinteria Municipal code Section 13.08.240 requires each tenant in a commercial, industrial, or institutional buildings to be separately metered for water service unless this requirement is waived by the District for good cause.

(3) For example, a development is proposed to include four residential condominiums and three commercial stores. The proposed development would require seven appropriately-sized service connections in addition to any fire service connections deemed necessary by the responsible agency.

In all cases in which water is to be served to a parcel with multiple residential dwelling units, independent services to the curb line must be provided for each residential dwelling unit except as follows:

(1) residential dwelling units on agricultural parcels; or

(i) accessory dwelling units as defined d below.-

- e. - **Accessory Dwelling Units:** District rules and regulations shall comply with California and local requirements regarding Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU).

ADUs / JADUs constructed either within an existing building envelope or in a new permitted structure, will not be required to be independently metered, nor will the ADU/JADU be subject to Capital Cost Recovery Fees (CCRF). However, all ADU / JADU developments will be required to meet District and local agency requirements for hydraulic capacity of service, including service line capacity, water meter capacity and if applicable fire sprinkler capacity. In the event that ADU / JADU developments require increased service or meter capacity, costs associated with increased service will be applied as described in Rules 9 and 10 and [Appendix D](#).

The District will consider ADUs with a footprint of 750 square feet or more as separate dwelling units from the main structure. The District will reclassify accounts with ADUs of 750 sqft or greater as Master Meter Residential accounts and these accounts will be subject to the rates and charges associated with this account class. The District will not consider JADUs or ADUs with a footprint of less than 750 square feet as separate dwelling units. The District will not reclassify accounts that add an ADU / JADU of less than 750 square feet.

- f. **Irrigation Meters:** Facilities for irrigation of new and existing parks, medians, landscaped public area, lawns or gardens surrounding condominiums, townhouses, apartments, and industrial parks shall be designed and installed in such a way to conserve water. The rate and extent of water application shall be controlled by the owner so as to minimize water usages.

Dedicated landscape water meters are required for residential landscapes over 5,000 square feet, non-residential landscapes over 1,000 square feet, and shared landscaped common areas. Dedicated landscape meters must be installed by the District, be on a dedicated service line and be installed with approved backflow prevention.

In most cases the irrigation meter shall be sized based on the peak flow through a single valve of the irrigation system (i.e. highest producing valve). However, the District reserves the right to further evaluate the system and to select a meter size that best meets the needs of the system. The meter size may be based on multiple valves, branches of the system , square footage, or as deemed most appropriate by the District.

Appendix A
Water Rates and Charges

*Proposed **Water Rates** and **Monthly Service Charges** effective July billing period*

Table I

Water Rates (unit cost)			
<i>1 unit = 100 cubic feet (HCF) or 748 gallons</i>	Base \$/HCF	Pressure Zone I \$/HCF	Pressure Zone II \$/HCF
Residential, Multi-family, Master Meter, Landscape			
Tier 1	\$4.82	\$5.18	\$5.53
Tier 2	\$5.01	\$5.37	\$5.72
Tier 3	\$5.92	\$6.28	\$6.63
Commercial, Industrial, Public Authority, Hospitality			
Base	\$4.84	\$5.20	\$5.55
Peak	\$5.85	\$6.21	\$6.56
Agricultural Irrigation			
Uniform	\$2.29	\$2.65	\$3.00
Residential Equivalency Fee	\$24.19	Per month	
Temporary			
Uniform	\$5.09	\$5.45	\$5.80
Fire			
Uniform	\$4.84		

Table II

Monthly Basic and State Water Project Charges			
Meter Size	Basic	SWP	Total
3/4"	\$10.30	\$36.36	\$46.66
1"	\$13.85	\$60.60	\$74.45
1 1/2"	\$22.73	\$121.19	\$143.92
2"	\$33.38	\$193.89	\$227.27
3"	\$67.13	\$424.12	\$491.25
4"	\$116.86	\$763.41	\$880.27
6"	\$235.86	\$1,575.28	\$1,811.14
Multi-family – Individually Metered	\$10.30	\$16.95	\$27.25
Master-Metered	By Meter Size	\$16.95	
Hospitality	By Meter Size	\$9.24	

Table III

Monthly Capital Improvement Program (CIP) Charge		
Rate	\$6.00	per HCF
Minimum	\$24.00	4 HCF
Maximum	\$1,500.00	250 HCF

Table IV

Meter Size	Monthly O&M Charge
3/4"	\$45.50
1"	\$75.82
1 1/2"	\$151.63
2"	\$242.61
3"	\$530.69
4"	\$955.23
6"	\$1,971.10

Table V

Monthly Fire Service Charges	
Fireline Size	Charge
2"	\$13.07
3"	\$28.47
4"	\$55.06
6"	\$150.47
8"	\$315.03
10"	\$562.57

Table VI a

1 unit = 100 HCF or 748 Gal	Variable Drought Rates	
	STAGE 1 \$/HCF	STAGE 2 \$/HCF
Residential, Multi-family, Master Meter, Landscape		
Tier 1	\$0.23	\$0.54
Tier 2	\$0.24	\$0.56
Tier 3	\$0.28	\$0.66
Commercial, Industrial, Public Authority, Hospitality		
Base	\$0.24	\$0.54
Peak	\$0.28	\$0.65
Agricultural Irrigation		
Uniform	\$0.11	\$0.26
Temporary		
Uniform	\$0.25	\$0.56
Fire		
Uniform	NA	NA

Table VI b

Meter Size	Fixed Drought Rates	
	STAGE 1	STAGE 2
3/4"	\$5.43	\$11.17
1"	\$9.06	\$18.62
1 1/2"	\$18.10	\$37.23
2"	\$28.95	\$59.56
3"	\$63.31	\$130.27
4"	\$113.95	\$234.48
6"	\$235.14	\$483.85

Water Rates & Charges Notes & Definitions

Water Rates refer to the unit cost of water. One unit is defined as 748 gallons or 100 cubic feet (HCF) of water.

Pressure Zone I refers to connections served by Gobernador Reservoir.

Pressure Zone II refers to connections served by Shepard Mesa Tank.

Table I - Notes on Water Rates

For **Commercial, Industrial, Public Authority, and Hospitality** accounts the structure of the rates are unchanged and are as follows:

The **Base Tier** is based on the 5-year (December to March) water consumption by account and/or dwelling unit.

The **Peak Tier** pricing applies to all consumption in excess of the Base Tier.

For **Agricultural** accounts the structure of the rates is unchanged and are as follows:

All water is charged at a uniform rate.

Agricultural customers with residential units pay a **Residential Equivalency fee** that covers drinking water treatment related costs equivalent to 9 units per month.

For **Residential** accounts the structure of the rates is unchanged and are as follows:

Tier 1 is based on efficient indoor use for a three-person household.

Tier 2 is based on average summer use (June to September) of the Residential class.

Tier 3 pricing applies to all consumption in excess of Tier 2 use.

Table II - Notes on Basic and State Water Project Charges

The Basic component funds costs associated with meter maintenance, customer service, and billing. The State Water Project component funds 100% of the District's SWP debt obligation. Implementation of these monthly service components varies by meter size account class.

For all individually metered dwelling units or structures, the Basic component and SWP component charges vary by meter size.

For all dwelling units classified as Multi-Family (MFR) (i.e., individually metered) the SWP component is adjusted to the service level of approximately half of a $\frac{3}{4}$ " meter. The Basic component is equal to the full charge on a $\frac{3}{4}$ " meter.

For all dwelling units classified as Master Meter Residential (MMR) the SWP component is adjusted to the service level of approximately half of a $\frac{3}{4}$ " meter per dwelling unit. The Basic component for master meter accounts is charged by meter size.

For all dwelling units classified as Hospitality the SWP component is adjusted to the service level of approximately $\frac{1}{4}$ of a $\frac{3}{4}$ " meter per dwelling unit. The Basic component for master meter accounts is charged by meter size.

Table III - Notes on Capital Improvement Program (CIP) Charges

The Capital Improvement Program or **CIP** charge pays the District's non-SWP debt obligations and capital project costs that help the District meet drinking water quality standards set by the United States Environmental Protection Agency and enforced by the California State Water Board. These charges are based on 5-year average monthly water use, subject to a minimum of 4 HCF and a maximum of 250 HCF per month.

Table IV - Notes on Agricultural Operation & Maintenance (AG O&M) Charges

The **AG O&M** charge appears only on the bills of agricultural accounts. This charge funds the portion of costs that are collected from other customer classes through the **CIP** charge. These charges fund non-SWP debt obligations and capital projects for repair and replacement of water system infrastructure that is necessary to maintain the District's level of service. These charges are based on meter size.

Table V - Notes on Charges for Fire Service

Charges for **Fire Service** recover costs associated with providing private fire protection. These charges are based on fire-line size.

Table VI - Drought Rates and Charges

The proposed rate structure will include **fixed and variable drought surcharges** for stage 1 and stage 2 drought conditions. These charges recover revenue losses from demand reduction, water supply costs related to groundwater basin recovery. Other drought related costs include variable costs associated with State Water deliveries, costs associated with the Lake Cachuma EFP Secure Pipeline Project, and costs associated with supplemental water supply purchases.

Appendix B
Capital Cost Recovery Fees

Effective June 12th 2024

WATER SERVICE
CAPITAL COST RECOVERY FEES

Per-dwelling unit	Meter Size				
	3/4 inch	1 inch	1 1/2 inch	2 inch	3 inch
<u>\$11,466</u>	<u>\$17,199</u>	<u>\$28,665</u>	<u>\$57,329</u>	<u>\$91,727</u>	<u>\$206,385</u>

FIRE SERVICE
CAPITAL COST RECOVERY FEES

Meter Size					
2 inch	3 inch	4 inch	6 inch	8 inch	10 inch
<u>\$11,466</u>	<u>\$25,798</u>	<u>\$45,863</u>	<u>\$103,193</u>	<u>\$183,454</u>	<u>\$286,646</u>

Appendix C

Miscellaneous Service Fees and Charges

Electronic Payment Fee	None	Rule 5
Telephone Payment Fee (IVR)	\$1.25 per transaction	Rule 5
Returned Check Fee	\$25.00 55.00	Rule 5
<u>Door Tag Fee</u>	\$27.00	Rule 13
<u>Late Fee</u>	\$27.00 34.00	Rule 13(d)/ 13(i)
<u>Reconnection Administration Fee</u>	\$37.00 61.00	Rules 14/ 22/ 29
<u>Customer deposit</u>	Deposit is equal to twice the estimated average bill for the account class rendered. Deposit is equal to twice the estimated average bill for the account class rendered.	Rule 4 & Rule 6
<u>Deposit for water system extension; Deposit for service connection; Deposit for installation, downsizing, modification, removal of meter</u>	Deposit is cost plus 40% basis for materials and outside services; cost plus 55% for equipment and cost plus 85% for labor.	
	Materials & outside services Cost plus 40%	
	Equipment Cost plus 55%	Rule 7, Rule 8
	Labor Cost plus 85%	
<u>Meter Downsizing Deposit</u>	Deposit is cost plus 40% basis for materials and outside services; cost plus 55% for equipment and cost plus 85% for labor.	Rule 7(d)
<u>Digital records request or data manipulation and conversion</u> (requiring one hour or more of staff time)	Charge is cost plus 55% overhead for equipment and cost plus 85% overhead for labor.	Rule 16
<u>Lifeline Credit</u>		Rule 6
	Residential & Multi-Family customer classes Credit is 20% of total monthly service charge.	
	Mater Meter customer class Credit is 20% of the per dwelling unit monthly service charge.	
<u>Bill credit</u> (for problem on customer side of meter)	Credit is 25% of the charge for the amount of water metered in excess of the 4-year average amount of water metered.	Rule 15
<u>Charges</u> Deposit for water system extension or service connection; meter Deposit for installation, downsizing, modification, or removal of meter		Rule 7, Rule 8
<u>Overhead rates</u>		Rule 7, Rule 8

<u>Materials & outside services</u>	<u>Cost plus 40%</u>
<u>Equipment</u>	<u>Cost plus 55%</u>
<u>Labor</u>	<u>Cost plus 85%</u>

Pumping Surcharge

Rule 8(h)

Pressure Zone I	connections served by Gobernador Reservoir	\$0.23 per 100 cubic feet
Pressure Zone II	connections served by Shepard Mesa Tank	\$0.47 per 100 cubic feet

Meter Installation / Removal Deposits

Rules 7(e)/ 9(a)

<u>Deposit by Meter Size</u>	<u>Deposit</u>	<u>Rules 7(e)/ 9(a)</u>
<u>Meter Size</u>		
3/4" & 1"	\$ 23,000.00	
1 1/2" & 2"	\$ 30,000.00	
greater than 2"	As determined by Manager	

Fire Sprinkler Outlet Deposits

Rule 9(a)

<u>Deposit by Fire Sprinkler Outlet Size</u>	<u>Deposit</u>	<u>Rule 9(a)</u>
<u>Outlet Size</u>		
4"	\$ 35,000.00	
6"	\$ 40,000.00	
8"	\$ 46,000.00	
greater than 8"	As determined by Manager	
fire hydrant	\$ 48,000.00	

Deposit by Meter Test Size

Rule 18

<u>1" or less</u>	<u>\$295.00</u>
<u>Over 1"</u>	<u>\$425.00</u>

Deposit for Temporary Service

Rule 21(e)

<u>Connection Fee</u>	<u>\$75.00</u>
<u>Relocation Fee</u>	<u>\$35.00 per move</u>
<u>Deposit</u>	<u>As determined by Manager</u>

Quit Claim Deposit	\$1,000	
Residential Equivalency Fee (REQ)	\$26.08 per month	Rule <u>11(a)</u>
Door Tag Fee	\$27.00	Rule <u>13</u>
Late Fee	\$27.00	Rule <u>13(d)/ 13(i)</u>
Reconnection Administration Fee	\$37.00	Rules <u>14/ 22/ 29</u>
Other customers	\$37.00	Rules <u>13/14/ 22/ 29</u>
Records Reproduction Fee	\$0.50 per page	Rule <u>16</u>

		\$5.00 per map page	
		\$5.00 per video / dvd	
<u>Photocopies of letter or legal size documents</u>	10-25 pages; in-house	\$0.50 per page	
	More than 25 pages	Third party cost	
<u>Reproduction of blueprints, maps and similar documents</u>		\$5.00 per map page (in house) or third party cost	
<u>Duplication of video recordings</u>		\$5.00 per video / dvd plus cost of specialized software, as needed	
<u>Data manipulation and conversion</u>	Requiring more than one hour of staff time	Cost plus 55% overhead for equipment and cost plus 85% overhead for labor.	
Meter Tests Deposit			Rule 18
	<u>Meter Size</u>	<u>Deposit</u>	
	1" or less	\$295.00	
	Over 1"	\$425.00	
Temporary Service Connection Fee		\$75.00	Rule 21(e)
	<u>Connection Fee</u>	\$75.00	
	<u>Relocation Fee</u>	\$35.00 per move	
	<u>Deposit</u>	As determined by Manager	
Temporary Service Relocation Fee		\$35.00 per move	Rule 21(g)
Temporary Service Deposit		As determined by Manager	Rule 21(b)
Non-emergency after hours response		\$268.00	Rule 34
Tampering Fee		\$500.00	Rules 17(c) / 22
Lien Recording Fee		\$4.00 45.38	Rule 36(a)
Lien Release Fee		\$31.00 67.78	
AMI Transmitter Opt-out Fee		\$36.35	Rule 17(a)
Monthly meter reading charge		\$10.05	
<u>Water waste charges</u>			
	1 st leak violation	\$25.00	Rule 29
	2 nd leak violation	\$100.00	
	Subsequent leak violations	\$500.00 per violation	
Equipment & Fuel Charges			Rules 7/ 8 / 9
		Equipment charges	Fuel charges
Back-hoe	\$ 63.00	per hour	\$6.00 per day
Compressor & tools	\$ 250.00	per day	\$6.00 per day
Crew truck	\$ 64.00	per hour	\$6.00 per day
Concrete saw	\$ 240.00	per day	\$6.00 per day
Dump truck	\$ 73.00	per hour	\$6.00 per day
Generator	\$ 69.50	per day	\$6.00 per day

Pick-up truck	\$ 25.00	per hour	\$6.00	per day
Skid-steer	\$ 35.00	per hour	\$6.00	per day
Tapping tool	\$200.00	First tap + tool		
	\$100.00	each additional tap		
Traffic control devices	\$150.00	per day		
Trash pump	\$ 220.00	per day	\$6.00	per day
Whacker / compactor	\$ 130.00	per day	\$6.00	per day
Vacuum truck / trailer	\$ 64.00	per hour	\$6.00	per day
Boring tools	\$ 300.00	per day		
Light tower	\$ 200.00	per day	\$6.00	per day
Steel Traffic Plates:				
8'x10'x1"	\$32.00	per day		
6'x 8'x1"	\$20.00	per day		
5'x 8'x1"	\$20.00	per day		
Vacuum Trailer	\$48.80	per day		
Concrete Mixer	\$4.20	per hour		

Equipment charges based on Cal Trans / contractor rates.



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
Phone (805) 684-2816

BOARD OF DIRECTORS

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Matthew Roberts

GENERAL MANAGER

Robert McDonald, P.E. MPA

To: Board of Directors, CVWD

From: General Manager, Bob McDonald

Date: 5/9/2024

SUBJECT: M Cubed Econ Study Update

Background

In March of 2022, M-Cubed completed an economic cost-benefit study for the CAPP as a requirement for the Title XVI Grant application. The study considered Public and District benefits and compared to net present value project costs. The outcome was a benefit to cost ratio of 2.86 meaning that the benefits outweighed the cost by nearly 3 times. In this analysis groundwater recharge, emergency preparedness and seawater intrusion avoidance were not considered in the benefits value calculation. As of the 50% engineering design completion the cost of the project has escalated significantly but so have other costs that might be avoided with the project. Additionally, significant work has been completed on the groundwater basin sustainability including the GSP and groundwater modeling looking at both CAPP's effects on groundwater levels and seawater intrusion.

Below is a summary of the findings of the economic study completed in 2022. Staff would like understand if the changes in the cost of CAPP and other costs have changed the overall Benefit-Cost ratio. Additionally, now that the GSP is completed Staff would like to include the benefits accrued to the groundwater conditions in this economic analysis.

March 2022 Study

Summary of CAPP Net Present Value Benefits over 50 Years

Benefits	\$ Millions
Non-public Benefits	
Avoided SWP Suspended Table A	\$21.9
Avoided Supplemental Purchases	\$25.8
Agricultural Production with Firm Water Supply	\$20.6
Groundwater Recharge	Not quantified
Total Non-Public Benefits	\$68.2
Public Benefits	
Delta Ecosystem	\$27.7
Emergency Response: Extended Drought Reliability	\$80.9
Emergency Response: Delta Outage Relief	\$6.8
Emergency Response: South Coast Conduit Outage Relief	Not quantified
Deferred Seawater Intrusion	Not quantified
Regional Economic Activity	
CAPP Construction	\$31.2
Agricultural Production with Firm Water Supply	\$0.3
Total Public Benefits	\$146.8
Total Benefits	\$215.1
CAPP NPV Costs	\$75.3
Net Benefits	\$139.8
Benefit/Cost Ratio	2.86

Recommendation

Authorize Staff to engage M Cubed to update the economic study.

RE: Scope for Updating the Analysis of Estimated Net Economic Benefits of Carpinteria Valley Water District's Carpinteria Advanced Purification Project (CAPP)

Carpinteria Valley Water District (CVWD) submitted a grant request to the U.S. Bureau of Reclamation Title 16 WIIN program to assist in funding a \$30 million CAPP recycled water project, which was accepted. M.Cubed will update the March 14, 2022 benefit/cost memo with a focus on local and regional benefits to support CAPP advocacy. The same approach and methodology will be used.

The baseline of comparison will be current water resource acquisition costs adjusted for consumer shortage costs that may be incurred under the current supply situation. In addition, any additional environmental benefits and reductions in risk exposure from avoiding continued reliance on SWP supplies will be estimated.

Task 1: CAPP projects costs will be updated based on 50% value engineering. Direct financial benefits will be measured based on updated avoided costs for alternative resources identified in the CVWD water resources model. A range of costs will be developed for use in analyzing scenarios. To the extent that conveyance infrastructure differs between the options, cost estimates will be developed.

Task 2: M.Cubed will revise the estimate of potential shortage costs to consumers using the methodology presented in the previous memo.

Task 3: M.Cubed will update the estimated impact of shortages on agricultural production. In addition, M.Cubed will assess the supplemental value to the groundwater basin now under a groundwater sustainability plan (GSP). If estimates of displaced seawater intrusion are now available, M.Cubed will assess whether placing an economic value is feasible. (The environmental benefits to the Delta and outages due to Delta emergencies will be eliminated.)

Task 4: If a difference in regional economic and employment effects is identified, the regional impacts will be evaluated using input-output economic effect multipliers for Carpinteria based on the zip-code segmented IMPLAN regional economic model with the latest available Santa Barbara County data base.

Task 5: A memorandum report will be prepared

Proposed Project Budget: \$15,200

Billing Rates:

Partner:	\$250/hour
Research Assoc.	\$60/hour
IMPLAN license fee	\$1,000

Via Electronic Mail

4/11/2024



Rhonda Gutierrez
Engineering Technician/
Conservation Specialist
Carpinteria Valley Water District
1301 Santa Ynez Ave
Carpinteria, CA 93013

RE: Proposal for U.S. Bureau of Reclamation Water Management Plan

Dear Ms. Gutierrez:

Thank you for the opportunity for Woodard & Curran to support the Carpinteria Valley Water District (District) with preparation of its United State Bureau of Reclamation (Reclamation) Water Management Plan.

BACKGROUND

Reclamation's Water Management Plans are required for certain water agencies that receive Central Valley Project water, including the District. As such, the District must submit a Water Management Plan every 5 years. The last Water Management Plan the District wrote was in 2017. Reclamation provides the opportunity for agencies in California to prepare a crosswalk of their Urban Water Management Plans (UWMPs), a state-mandated document, against Reclamation's Water Management Plan requirements. Supplemental information is required for any Water Management Plan requirements not already included in the UWMP.

In 2021, Woodard & Curran completed the District's *2020 Urban Water Management Plan*, which was determined by California Department of Water Resources to meet the requirements of the California Water Code. As such, Woodard & Curran is familiar with the contents of the District's current UWMP and is well suited to efficiently complete the District's Water Management Plan crosswalk. There are several areas where the UWMP is unable to address the Water Management Plan requirements, therefore needing supplementation information. The Water Management Plan can be written based on the previous Water Management Plan because it is unlikely to have changed substantially since 2017. **Table 1** lists the Water Management Plan requirements and the proposed sources of information: UWMP (cross-walked), 2017 Water Management Plan (supplemental information), or to be drafted by Woodard & Curran (added to supplemental information).



Table 1: Water Management Plan Requirements and Proposed Source Information

Water Management Plan Requirement		Source of Information
Section 1: Description of the District		
A. History		
A.1	Date district formed, first Reclamation contract, original size, current year	UWMP
A.2	Current size, population, and irrigated acres	UWMP
A.3	Water supplies received in current year	<i>District to provide</i>
A.4	Annual entitlement under each right and/or contract	UWMP
A.5	Anticipated land-use changes	UWMP
B. Location and Facilities		
B.1	Incoming flow locations and measurement methods	2017 WMP
B.2	Current year Agricultural Conveyance System	N/A
B.3	Current year Urban Distribution System	UWMP
B.4	List storage facilities	UWMP & 2017 WMP
B.5	Restrictions on the District's water source(s)	UWMP
B.6	Proposed changes or additions to facilities & operations (next 5 yrs)	UWMP <i>District to confirm no additional changes</i>
C. Topography and Soils		
C.1	Topography of District and impacts on water operations & management	2017 WMP & UWMP
D. Climate		
D.1	General climate of the District service area	UWMP
D.1.a	Period of record and weather station ID used	UWMP
D.1.b	Average precipitation (by month and annually)	UWMP
D.1.c	Average, maximum and minimum temperatures (by month and annual)	UWMP
D.1.d	Wind velocity and frost – free days	<i>W&C to draft</i>
D.2	Impact of any microclimates on water management within the District	UWMP
E. Natural and Cultural Resources		
E.1	Identify natural resources within the District	2017 WMP
E.2	Describe mgmt of resources, past or present, by District	2017 WMP
E.3	Identify recreational and/or cultural resources areas within the District	2017 WMP <i>W&C to draft additional information</i>
F. Operating Rules and Regulations		
F.1	Attach a copy of the District's operating rules and regulations	UWMP
F.2	Describe agricultural water allocation policy	2017 WMP
F.3	Describe policies on transfers by District and its customers	UWMP



Water Management Plan Requirement		Source of Information
G. Water Measurement, Pricing, and Billing		
G.1	Urban Customer	-
G.1.a	Total number of connections	UWMP
G.1.b	Number of metered connections	UWMP
G.1.c	Number of connections not billed by quantity	UWMP
G.1.d	Percent of water that was measured at delivery point	UWMP
G.1.e	Percent of water that was billed by quantity	UWMP
G.1.f	Measurement device table	2017 WMP <i>W&C to update with District help</i>
G.2	Ag and Urban Customers	-
G.2.a	Describe/attach current year water charges	<i>District to provide</i>
G.2.b	Annual charges collected from customers (fixed and volumetric)	<i>District to provide</i>
G.2.c	Describe or attach water-use data accounting procedures	<i>District to provide</i>
H. Water Shortage Allocation Policies		
H.1.a	Attach District's current year water shortage policies	UWMP
H.1.b	Describe how reduced water supplies are allocated	UWMP
H.2	Attach District's current year policies that address wasteful use of water and enforcement	UWMP
I. Evaluate Policies of Regulatory Agencies		
I.1	Discuss modifications and solutions for improved water management	UWMP
Section II: Inventory of Water Resources		
A. Surface Water Supply		
A.1	AF amounts of surface water delivered to the District by each of the Districts sources (see table 1)	UWMP <i>District to provide updates for current year</i>
A.2	Historical amount of water delivered for the last 10 years (see table 8)	UWMP <i>District to provide updates for 2021-current</i>
B. Groundwater Supply		
B.1	AF amounts of groundwater pumped and delivered (see table 2)	UWMP
B.2	Description of groundwater basin(s) that underlie the District	UWMP
B.3	Map of District operated wells and groundwater recharge areas	UWMP or pull from GSP
B.4	Description of conjunctive use of surface & groundwater	UWMP
B.5	For managed ground water basins, attach groundwater mgmt plan	GSP



Water Management Plan Requirement		Source of Information
B.6	For participation in groundwater banking, attach water banking mgmt plan	N/A
C. Other Water Supplies		
C.1	Long term water supplies not described above (see table 1)	UWMP
D. Source Water Quality Monitoring Practices		
D.1	Potable Water Quality - attach current Water Quality Rpt (Urban only)	District website
E. Water Uses Within the District		
E.1	Urban use by customer type in current year	UWMP <i>District to provide current year data</i>
E.2	Urban wastewater collection & treatment systems	UWMP
E.3	Groundwater recharge/management/banking	UWMP
E.4	Transfers and exchanges into or out of the service area	UWMP
E.5	Trades, wheeling, wet/dry exchanges or other transactions	UWMP
E.6	Any other uses of water	UWMP
F. Water Accounting (Authority)		
F.1	Table 1, Surface Water Supply	UWMP
F.2	Table 2, Ground Water Supply	UWMP
F.3	Table 3, Total Water Supply	UWMP
F.4	Table 4, Distribution System Losses	UWMP
F.5	Table 5, District Water Budget	<i>District to provide</i>
F.6	Table 6, Annual Water Quantities Delivered Under Each Right or Contract	UWMP
Section IV: Best Management Practices for Urban Contractors		
A. BMP Compliance Methodology		
B. Foundational BMPs		
B.1	Utilities Operations	UWMP & 2017 WMP
B.1.a	Operations Practices	UWMP & 2017 WMP
B.1.b	Water Loss Control	UWMP & 2017 WMP
B.1.c	Metering	UWMP & 2017 WMP
B.1.d	Retail Conservation Prices	UWMP
B.2	Education Programs	UWMP
B.2.a	Public Information Programs	UWMP
B.2.b	School Education Programs	UWMP
C Programmatic BMPs		
C.1	Residential	UWMP & 2017 WMP
C.2	CII	UWMP & 2017 WMP
C.3	Landscape	UWMP & 2017 WMP
D. Provide a 5 -Year Budget for Implementing BMPs		<i>District to provide</i>
E. Attachments		



Water Management Plan Requirement		Source of Information
E.1	Attachment A, District Maps	UWMP
E.2	Attachment B, District Rules and Regulations	UWMP and District website
E.3	Attachment C, Measurement Device Documentation	2017 WMP <i>District to provide updated as needed</i>
E.4	Attachment D, District Sample Bills	2017 WMP <i>District to provide updated as needed</i>
E.5	Attachment E, District Water Shortage Plan	UWMP
E.6	Attachment F, Groundwater Management Plan (if applicable)	GSP
e.7	Attachment G, Groundwater Banking Plan (if applicable)	N/A
E.8	Attachment H, Annual Potable Water Quality Report – Urban	District website
E.9	Attachment I, Notices of District Education Programs Available to Customers	District website or District to provide
E.10	Attachment J, Water Order Form (if applicable)	District website or District to provide
E.11	Attachment K, District Soils Map (Ag Only)	N/A
E.12	Attachment L, Drainage Problem Report (if applicable)	N/A
E.13	Attachment M, Other	N/A

SCOPE OF WORK

The scope of work is based on the presumed information sources available to Woodard & Curran as identified in **Table 1** above.

Task 1: Kickoff and Project Management

Woodard & Curran will hold a virtual kickoff meeting with District staff to review the scope, schedule, and data request. Up to five bi-weekly project meetings will be held via Microsoft Teams to review project questions and status. Woodard & Curran will prepare monthly invoices and progress reports.

Task 1 Deliverables:

- Kickoff meeting agenda, materials, and summary
- Bi-weekly progress meeting summaries (up to 5)
- Monthly progress reports and invoices (up to 3)



Task 2: Water Management Plan

Woodard & Curran will draft the Water Management Plan crosswalk and supplemental information based on the information sources identified in **Table 1**, above. Where necessary, Woodard & Curran will draft new narrative for the supplemental information. The District will review the Draft Water Management Plan. Woodard & Curran will revise the Water Management Plan and provide a Screencheck Final Water Management Plan for District review and approval. Following final edits, Woodard & Curran will provide a Final Water Management Plan and submit to Reclamation on behalf of the District.

Task 2 Deliverables:

- Draft Water Management Plan (crosswalk and supplemental information, in Word)
- Screencheck Water Management Plan (Word document)
- Final Water Management Plan (PDF)

SCHEDULE

This proposal assumes that the Water Management Plan will be submitted within 4 months of receiving the Notice to Proceed.

ASSUMPTIONS AND UNDERSTANDINGS

The following assumptions and understandings apply to the scope of work, schedule, and budget described herein.

- All meetings will be held virtually, using Microsoft Teams
- Up to 5 half-hour bi-weekly meetings will be held
- Comments on the Draft Water Management Plan will be discussed in one of the bi-weekly meetings and will not require a separate call
- District will provide Woodard & Curran access to their login for submittal to Reclamation

BUDGET

Woodard & Curran proposes to complete the scope of work for a fee of \$18,050, billed on a time and materials basis. A detailed fee estimate is provided in Attachment A.

TERMS AND CONDITIONS

The above Scope of Services shall be performed according to the attached Standard Terms & Conditions.

CLOSING



We appreciate this opportunity to offer our water management planning services. If you accept this proposal and wish to proceed with the Scope of Services, please sign both the Terms and Conditions and the below Authorization to Proceed and return a copy for our files.

Please feel free to contact our proposed Project Manager, Sally Johnson at (858) 875-7427 or sjohnson@woodardcurran.com if you have any questions regarding this proposal or require any further information.

Sincerely,

Woodard & Curran, Inc.

Elisha Back
Vice President

Attachments:

- Fee Estimate
- Standard Terms & Conditions

cc: Ms. Sally Johnson, Woodard & Curran

The parties hereto have executed this Agreement by their duly authorized agents as of the date indicated below.

AUTHORIZATION BY:

WOODARD & CURRAN, INC.

CARPINTERIA VALLEY WATER DISTRICT

_____ Signature	_____ Date
Elisha Back	
_____ Name (printed)	
Vice President	
_____ Title	

_____ Signature	_____ Date
_____ Name (printed)	
_____ Title	



Carpinteria Valley Water District
 USBR Water Management Plan

Fee Estimate
 April 15, 2024

Tasks					Total Hours	Total Labor Costs (1)	Total
	Dawn Flores	Sally Johnson	Danielle Voellinger	Jen Sindermann			Total Fee
	QC	PM	Planner	Project Assistant			
	\$315	\$315	\$240	\$140			
Water Management Plan							
Task 1: Kickoff and Project Management		8	4	4	16	\$4,040	\$4,040
Task 2: Water Management Plan	4	10	40		54	\$14,010	\$14,010
Subtotal Task 1:	4	18	44	4	70	\$18,050	\$18,050
TOTAL	4	18	44	4	70	\$18,050	\$18,050

1. The individual hourly rates include salary, overhead and profit.
2. W&C reserves the right to adjust its hourly rate structure and ODC markup at the beginning of the calendar year for all ongoing contracts.
3. Additional Woodard & Curran staff may perform work on the project, based on our standard billing rate schedule currently in effect.



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
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BOARD OF DIRECTORS

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Polly Holcombe
Matthew Roberts

GENERAL MANAGER

Robert McDonald, P.E. MPA

To: Board of Directors, CVWD

From: General Manager, Bob McDonald

Date: 5/9/2024

Report Drafted by: Spencer Seale, Field Engineering Technician

SUBJECT: Santa Claus Lane Water Improvement Plans – Bid Summary

Background

The Santa Claus Lane Water Improvements Project (**SCLWIP**) is a project to relocate exist water facilities along Santa Claus Lane in coordination with the County of Santa Barbara Public works' "Santa Claus Lane Streetscape Project." The SCLWIP would relocate water facilities, including water mains, hydrants, water services and valves along a half mile stretch of road.

The Design for the project was completed in January of 2024. The Engineering plans for SCLWIP included an Engineers probable cost estimate of \$1,155,751. Staff believed that the project could be performed in two phases in order to budget enough money to fund the project. In 2022 and 2023, \$220,000 and \$250,000 were allocated to fund the project, respectively. Approximately \$183,000 was used for the tie in of 8" C900 main near the roundabout and for engineering design fees. The 2023 Budget has \$287,000 remaining, which requires additional money to be allocated in FY 2025.

The Project bid documents were structured in two phases. Phase one was for the eastern section or "business" section of Santa Claus Lane, and Phase two was for the western section mostly adjacent to the beachfront area of Santa Claus Lane. Staff did this to enable it to award a single phase at a time as funding was available.

On April 4th, 2024, the two-phase Santa Claus Lane bid package was sent out to seven different local contractors, including: BSN Construction, Elite Engineering, Toro Enterprises, Travis Agriculture Construction, Tierra Contracting, Sam Hill & Sons, and Lash Construction. On April 10th, CVWD held an on-site mandatory pre-bid conference at Santa Claus Lane, in which five local contractors were present: Toro Enterprises, Travis Agriculture Construction, Tierra Contracting, Sam Hill & Sons, and Lash Construction. On April 30th, CVWD received and opened sealed bids at the CVWD office. Toro Enterprises was the sole bidder for the project.

Analysis

Toro's bid for phase one came in at \$1,388,224, which is 185% higher than Engineers estimate of \$487,888. Toro's bid for phase two came in at \$1,048,562, which is 57% higher than Engineers estimate of \$667,863. A summary of the bid comparison is shown below in Table 1. An itemized bid comparison is also attached to the end of this memo.

Table 1. Summary of Santa Claus Lane bid comparison. Please note, the Flowers & Associates' bid includes a 15% contingency.

	Flowers & Associates Estimate	Toro Enterprises Bid	% Difference
Phase One	\$487,888	\$1,388,224	185%
Phase Two	\$667,863	\$1,048,562	57%
TOTAL	\$1,155,751	\$2,436,786	111%

When evaluating the phase one bid alone, the bid result was significantly higher than the engineer's estimate. Certain bid items that are less critical will need to be removed to effectively lower the total project cost. Certain bid items could potentially be performed in-house by the CVWD distribution crew to reduce project costs.

Staff believes that the project can be done within or close to the engineers estimate with some changes to the project scope.

Some changes include removing less critical bid items from the phase one bid schedule and eliminating phase two altogether. For phase one, this includes the 550 LF of new 8" PVC with tie ins and disinfection/testing, removing four (4) service lateral relocations, two (2) AVAR assemblies, and construction of a 2" RP backflow assembly. Other line items, such as costs associated with night work and mobilization/demobilization, may potentially be reduced by eliminating the 550 LF of new 8" PVC.

After removing less critical bid items from the bid schedule, we intend to meet with the County to discuss our proposed amendments. Once we have reached a consensus with the County, we could re-advertise the amended bid package.

Recommendation

Reject all bids and revise bid documents as described above to rebid.

Santa Claus Lane - Phase 1 Bid Comparison

5/1/2024

Item No.	Description	Unit	Quantity	F&A Estimate		Toro Bid		% change
				Unit Price	Item Cost	Unit Price	Item Cost	
1	Mobilization, Demobilization, Site Safety, and Clean-up	LS	1	\$ 50,000	\$ 50,000	\$ 141,448	\$ 141,448	183%
2	Traffic Control Plans including preparation and implementation	LS	1	\$ 30,000	\$ 30,000	\$ 51,848	\$ 51,848	73%
3	Sawcut, Trench & Construct 8" PVC Waterline including Fittings, Bends & Thrust Blocks	LF	550	\$ 250	\$ 137,500	\$ 710	\$ 390,500	184%
5	Construct Pipeline Penetration through Bio Retention Area for the existing 8" watermain	EA	5	\$ 3,000	\$ 15,000	\$ 18,292	\$ 91,460	510%
7	Construct 2" AVAR Assembly	EA	2	\$ 6,000	\$ 12,000	\$ 32,249	\$ 64,498	437%
8	Construct Fire Hydrant Laterals	EA	2	\$ 10,000	\$ 20,000	\$ 38,413	\$ 76,826	284%
9	Construct 1" Service Laterals	EA	10	\$ 6,000	\$ 60,000	\$ 18,210	\$ 182,100	204%
10	Construct 4" Manifolded Service Laterals	LS	2	\$ 10,000	\$ 20,000	\$ 72,657	\$ 145,314	627%
11	Construct 4" Fireline Replacement	LS	1	\$ 7,500	\$ 7,500	\$ 62,733	\$ 62,733	736%
12	Construct 2" Reduced Pressure Backflow Assembly and Lateral	LS	1	\$ 6,500	\$ 6,500	\$ 19,986	\$ 19,986	207%
15	Construct Waterline Connection Point at Sta. 32+98±, 26'±, LT (easterly connection into existing 8" waterline)	LS	1	\$ 12,000	\$ 12,000	\$ 17,544	\$ 17,544	46%
16	Construct Waterline Connection Point at Sta. 38+03±, 9'±, LT (connection into existing 8" waterline from Phase 1 effort)	LS	1	\$ 5,000	\$ 5,000	\$ 6,668	\$ 6,668	33%
17	Testing and Disinfection of the Water System	LS	1	\$ 3,750	\$ 3,750	\$ 62,738	\$ 62,738	1573%
18	Extra Costs associated with Nighttime Work in the designated areas	LS	1	\$ 45,000	\$ 45,000	\$ 46,894	\$ 46,894	4%
19	Relocate fire hydrant using existing fire hydrant lateral at Sta. 24+43	EA	1	-	-	\$ 27,667	\$ 27,667	-
SUBTOTAL					\$ 424,250		\$ 1,388,224	
15% CONTINGENCY					\$ 63,638		-	
TOTAL					\$ 487,888		\$ 1,388,224	185%

Santa Claus Lane - Phase 2 Bid Comparison

5/1/2024

Item No.	Description	Unit	Quantity	F&A Estimate		Toro Bid		% change
				Unit Price	Item Cost	Unit Price	Item Cost	
1	Mobilization, Demobilization, Site Safety, and Clean-up	LS	1	\$ 50,000	\$ 50,000	\$ 113,150	\$ 113,150	126%
2	Traffic Control Plans including preparation and implementation	LS	1	\$ 30,000	\$ 30,000	\$ 74,586	\$ 74,586	149%
3	Sawcut, Trench & Construct 8" PVC Waterline including Fittings, Bends & Thrust Blocks	LF	1450	\$ 250	\$ 362,500	\$ 373	\$ 540,850	49%
4	Construct 8" Steel Waterline, Steel Sleeve, UPRR work and appurtenances	LS	1	\$ 50,000	\$ 50,000	\$ 63,407	\$ 63,407	27%
6	Construct 8" Gate Valves	EA	1	\$ 2,500	\$ 2,500	\$ 3,908	\$ 3,908	56%
7	Construct 2" AVAR Assembly	EA	4	\$ 6,000	\$ 24,000	\$ 27,067	\$ 108,268	351%
8	Construct Fire Hydrant Laterals	EA	2	\$ 10,000	\$ 20,000	\$ 26,647	\$ 53,294	166%
9	Construct 1" Service Laterals	EA	2	\$ 6,000	\$ 12,000	\$ 17,601	\$ 35,202	193%
13	Construct Waterline Connection Point at Sta. 10+07, 10" RT (Intersection of Padaro and Santa Claus Lane)	LS	1	\$ 18,000	\$ 18,000	\$ 16,626	\$ 16,626	-8%
14	Construct Waterline Connection Point at Sta. 23+77, 12', LT (westerly connection into existing 8" waterline)	LS	1	\$ 8,000	\$ 8,000	\$ 8,361	\$ 8,361	5%
17	Testing and disinfection of the Water System	LS	1	\$ 3,750	\$ 3,750	\$ 30,910	\$ 30,910	724%
SUBTOTAL					\$ 580,750		\$ 1,048,562	
15% CONTINGENCY					\$ 87,113		-	
TOTAL					\$ 667,863		\$ 1,048,562	57%

Carpinteria Valley Water District



OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2024-25 AMENDED

Adopted by the Board of Directors of the
Carpinteria Valley Water District
at a Regular Board Meeting held on
June 12, 2024, by Resolution No. 1158.

Lisa Silva, Board Secretary

CARPINTERIA VALLEY WATER DISTRICT

FY 2024-2025

OPERATING BUDGET SUMMARY - PROPOSED AMENDED, DROUGHT STAGE 0

	2023/24 Amended Adopted 09/13/2023 3,678 AF	2023/24 Mid Year Review 3,370 AF	2024/25 Adopted 09/13/2023 4,154 AF	2024/25 Proposed Amended 06/12/24 3,500 AF
REVENUE				
Municipal and Industrial Water Sales	3,284,966	2,993,368	4,314,816	3,675,118
Agricultural Water Sales	1,850,997	1,643,431	2,219,887	1,873,244
Water Service Charges	9,053,838	9,035,676	10,455,973	10,455,973
Fire Protection and Service Revenue	197,770	209,857	189,820	189,820
Drought Surcharge	780,292	580,345	-	-
Interest Revenue	120,000	210,416	120,000	120,000
Other Income	324,415	276,380	288,434	288,434
Overhead Charges	50,000	3,106	50,000	50,000
TOTAL REVENUES	15,662,278	14,952,579	17,638,931	16,652,589
EXPENSES				
Personnel	3,658,463	3,337,217	3,925,802	3,925,802
General & Administrative	482,250	501,060	504,557	470,669
Utilities	382,686	379,816	400,742	413,854
Professional Services	304,397	245,101	371,165	375,344
Operations Expense	964,371	901,135	1,043,992	1,040,482
State Water Power & Chem	94,586	109,866	184,995	167,853
Water Treatment & Testing	2,050,174	1,437,435	1,965,500	1,464,793
Joint Powers Authority Expense	637,250	639,941	782,330	1,023,089
Water Conservation	51,103	25,558	52,171	53,100
Other Expense	863,484	837,239	899,842	899,842
TOTAL EXPENSES	9,488,764	8,414,368	10,131,097	9,834,828
Drought Expenses (Savings)	(98,213)	-	-	-
NET REVENUE				
	6,271,726	6,538,211	7,507,834	6,817,761
DEBT SERVICE	4,980,676	4,805,867	5,185,735	5,185,735
BALANCE OF REVENUE	1,291,050	1,732,344	2,322,099	1,632,026
LESS CAPITAL EXPENDITURES	920,400	920,400	1,040,000	1,040,000
CAPITAL COST RECOVERY REVENUE	150,000	80,000	150,000	150,000
Debt Pay Down Fund	520,650	891,944	1,432,099	742,026
\$ CHANGE		<i>VS FY24 ADOPTED</i> 371,293	<i>VS FY24 ADOPTED</i> 911,449	<i>VS FY25 ADOPTED</i> (690,073)
% CHANGE		71.3%	102.2%	-48.2%

**CARPINTERIA VALLEY WATER DISTRICT
FY 2024-2025 OPERATING BUDGET
PROPOSED AMENDED**

2023/24 Adopted 09/13/2023 3,678 AF	2023/24 Mid Year Review 3,370 AF	2024/25 Adopted 09/13/2023 4,154 AF	2024/25 Proposed 06/12/24 3,500 AF
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REVENUE

Water Sales Revenue

01-4000 Residential	2,516,493	2,264,877	3,377,370	2,838,592
01-4001 Commercial	478,138	424,596	610,736	578,268
01-4002 Industrial	107,496	110,920	132,352	133,017
01-4003 Public Authority	221,839	221,768	233,358	164,241
01-4004 Agricultural	1,850,997	1,643,431	2,219,887	1,873,244
01-4010 Ag Residential Equivalency Charge (REQ)	101,516	92,015	116,112	116,112
01-4005 Monthly Service Charge-Basic	710,004	689,740	771,736	771,736
01-4006 Monthly Service Charge-SWP	3,091,715	3,013,122	3,434,522	3,434,522
01-4007 Monthly Service Charge-CIP	4,229,129	4,357,956	5,132,658	5,132,658
01-4011 Drought Surcharge - Meter	497,171	362,337	-	-
01-4012 Drought Surcharge - Volume	283,121	218,008	-	-
01-4013 AG Fixed O&M	921,474	882,843	1,000,945	1,000,945
01-4200 Fire Protection	197,770	209,857	189,820	189,820
01-4009 Lifeline Program Credits	(39,000)	(28,793)	(39,000)	(39,000)
01-4300 Misc Service Revenue	85,000	99,166	85,000	85,000
Total Water Sales Revenue	15,252,863	14,561,842	17,265,497	16,279,155
\$ Change		(691,021)	2,703,655	(986,342)
% Change		-5%	19%	-6%

Other Revenue

01-4100 Capital Cost Recovery	150,000	80,000	150,000	150,000
01-4310 Other Revenue	139,415	77,215	103,434	103,434
01-4314 GSA Personnel Costs Reimbursement	100,000	100,000	100,000	100,000
01-4450 Overhead Control **	50,000	3,106	50,000	50,000
01-4500 Interest	120,000	210,416	120,000	120,000
Total Other Revenue	559,415	470,737	523,434	523,434

Total Rate-Based Revenue

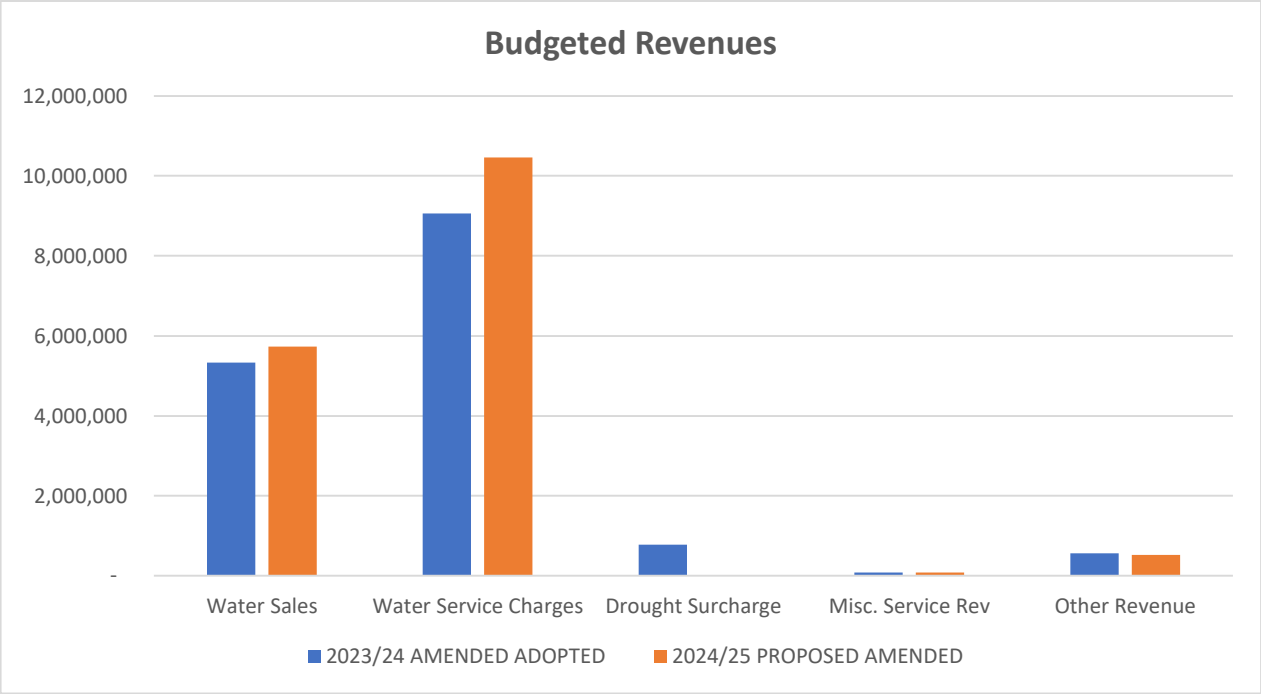
	15,812,278	15,032,579	17,788,931	16,802,589
\$ Change		(779,699)	2,756,352	(986,342)
% Change		-5%	18%	-6%

Non-Operating Revenue***

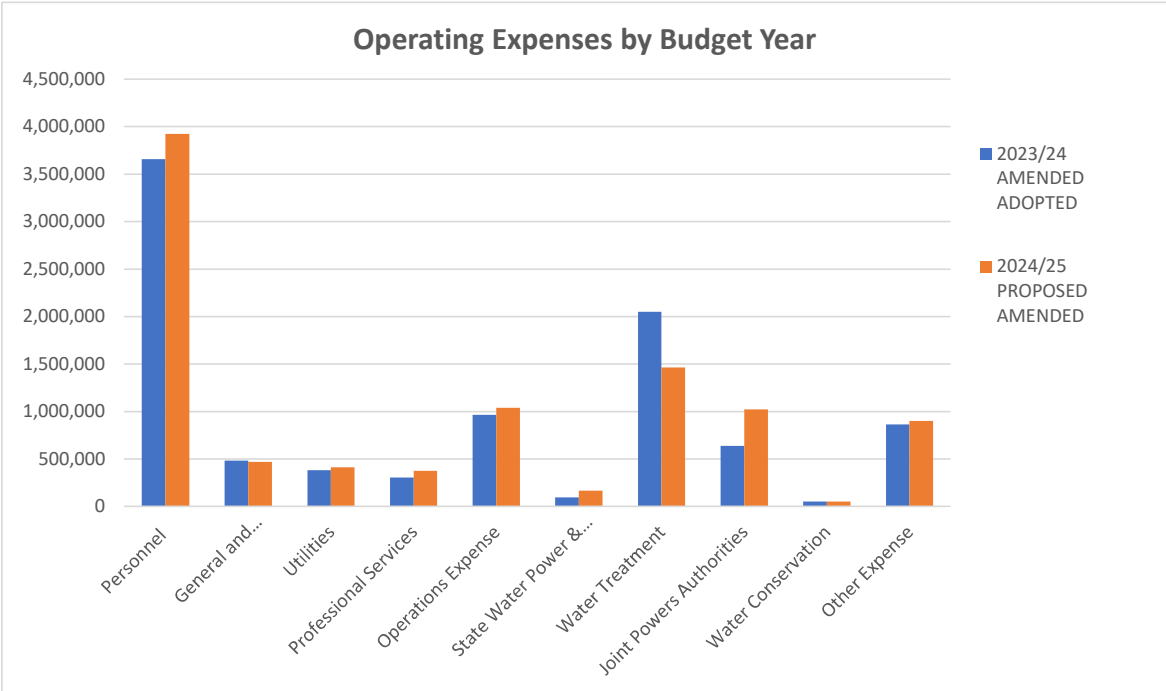
01-4340 Asset Disposal	-	-	-	-
01-4312 Grant Revenue	-	-	-	-
01-4313 Other Income	-	-	-	-
01-4501 Interest-COP Funds Restricted	-	-	5,100	5,100
01-4610 Contributed Capital	-	-	-	-
Total Non-Operating Revenue	-	-	5,100	5,100

**Related to customer work orders

***Revenue not included in considering rate increases



CARPINTERIA VALLEY WATER DISTRICT FY 2024-2025 OPERATING BUDGET PROPOSED AMENDED	2023/24 Adopted 09/13/2023 3,678 AF	% of Total	2023/24 Mid Year Review 3,370 AF	% of Total	2024/25 Adopted 09/13/2023 4,154 AF	% of Total	2024/25 Proposed 06/12/24 3,500 AF	% of Total
OPERATING EXPENSES								
Personnel	3,658,463	38.6%	3,337,217	39.7%	3,925,802	38.8%	3,925,802	39.9%
<i>\$ Change</i>			-321,246		588,585		0	
<i>% Change</i>			-8.8%		17.6%		0.0%	
General and Administrative	482,250	5.1%	501,060	6.0%	504,557	5.0%	470,669	4.8%
<i>\$ Change</i>			18,810		3,497		-33,888	
<i>% Change</i>			3.9%		0.7%		-6.7%	
Utilities	382,686	4.0%	379,816	4.5%	400,742	4.0%	413,854	4.2%
<i>\$ Change</i>			-2,870		20,926		13,112	
<i>% Change</i>			-0.7%		5.5%		3.3%	
Professional Services	304,397	3.2%	245,101	2.9%	371,165	3.7%	375,344	3.8%
<i>\$ Change</i>			-59,296		126,064		4,179	
<i>% Change</i>			-19.5%		51.4%		1.1%	
Operations Expense	964,371	10.2%	901,135	10.7%	1,043,992	10.3%	1,040,482	10.6%
<i>\$ Change</i>			-63,236		142,857		-3,509	
<i>% Change</i>			-6.6%		15.9%		-0.3%	
State Water Power & Chem	94,586	1.0%	109,866	1.3%	184,995	1.8%	167,853	1.7%
<i>\$ Change</i>			15,280		75,129		-17,142	
<i>% Change</i>			16.2%		68.4%		-9.3%	
Water Treatment	2,050,174	21.6%	1,437,435	17.1%	1,965,500	19.4%	1,464,793	14.9%
<i>\$ Change</i>			-612,739		528,065		-500,707	
<i>% Change</i>			-29.9%		36.7%		-25.5%	
Joint Powers Authorities	637,250	6.7%	639,941	7.6%	782,330	7.7%	1,023,089	10.4%
<i>\$ Change</i>			2,691		142,389		240,759	
<i>% Change</i>			0.4%		22.3%		30.8%	
Water Conservation	51,103	0.5%	25,558	0.3%	52,171	0.5%	53,100	0.5%
<i>\$ Change</i>			-25,545		26,613		929	
<i>% Change</i>			-50.0%		104.1%		1.8%	
Other Expense	863,484	9.1%	837,239	10.0%	899,842	8.9%	899,842	9.1%
<i>\$ Change</i>			-26,246		62,603		0	
<i>% Change</i>			-3.0%		7.5%		0.0%	
TOTAL OPERATING EXPENSES	9,488,764	100%	8,414,368	100%	10,131,097	100%	9,834,828	100%
<i>\$ Change</i>			-1,074,396		1,716,729		-296,269	
<i>% Change</i>			-11.3%		20.4%		-2.9%	



**CARPINTERIA VALLEY WATER DISTRICT
FY 2024-2025 OPERATING BUDGET
PROPOSED AMENDED**

**2023/24
Adopted
09/13/2023
3,678 AF**

**2023/24
Mid Year
Review
3,370 AF**

**2024/25
Adopted
09/13/2023
4,154 AF**

**2024/25
Proposed
06/12/24
3,500 AF**

PERSONNEL

Labor

01-540-6001	Maint of Wells-Labor	88,329	86,170	88,957	88,957
01-550-6001	Water Tests & Treatment-Labor	88,225	89,201	88,852	88,852
01-550-6004	Electrical/Instrumentation-Labor	32,652	2,212	32,972	32,972
01-560-6001	Engineering Labor-Office	221,621	236,182	230,555	230,555
01-560-6002	Engineering- Vacation, Sick, & Holidays	92,866	77,735	94,917	94,917
01-560-6003	Field Labor-Office	148,430	171,487	179,764	179,764
01-560-6004	Field- Vacation, Sick, & Holidays	136,333	90,174	153,266	153,266
01-560-6005	Standby Labor	67,000	74,506	67,000	67,000
01-560-6006	Vehicle/Equipment Maint Labor	10,766	1,238	13,096	13,096
01-560-6007	Maint of Mains & Hydrants-Labor	172,717	136,232	194,309	194,309
01-560-6008	Maint of Meters & Svcs-Labor	138,178	86,516	157,204	157,204
01-560-6009	Maint Pumping Equipment-Labor	20,072	1,456	20,269	20,269
01-560-6010	Utility Service Alerts-Labor	16,257	18,384	15,994	15,994
01-560-6011	Cross Connection Labor	12,310	11,914	12,917	12,917
01-560-6012	Engineering Field Labor	74,861	61,147	77,757	77,757
01-560-6013	Maint Tanks & Reservoirs-Labor	12,549	51	12,672	12,672
01-570-6001	Office of General Manager	182,521	184,896	187,889	187,889
01-570-6002	Office of GM-Vacation, Sick, & Holidays	30,697	44,877	31,600	31,600
01-570-6003	Salary Office	654,000	754,629	715,363	715,363
01-570-6004	Office-Vacation, Sick, & Holidays	138,411	90,000	172,913	172,913
01-570-6015	Labor-Training & Seminars	59,789	64,551	65,550	65,550
01-570-6016	Maint of Plant-Labor	22,920	5,557	25,371	25,371
01-570-6017	Public Information-Labor	11,398	17,692	11,506	11,506
01-570-6019	Water Conservation Coord-BMP 12	63,964	65,294	64,613	64,613
01-580-6001	Meter Reading/Customer Orders	51,257	32,012	50,076	50,076
Total Labor		2,548,123	2,404,112	2,765,382	2,765,382
	\$ Change		(144,011)	361,270	-
	% Change		-5.7%	15.0%	0.0%

**CARPINTERIA VALLEY WATER DISTRICT
 FY 2024-2025 OPERATING BUDGET
 PROPOSED AMENDED**

2023/24 Adopted 09/13/2023 3,678 AF	2023/24 Mid Year Review 3,370 AF	2024/25 Adopted 09/13/2023 4,154 AF	2024/25 Proposed 06/12/24 3,500 AF
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PERSONNEL - continued

Personnel-Related Expenses

01-570-6005 Directors Fees	18,540	15,540	19,096	19,096
01-570-6006 Employee Retirement-PERS	247,171	227,152	260,967	260,967
01-570-6007 Deferred Compensation-Employees	44,827	36,155	45,856	45,856
01-570-6008 Employee Health Insurance	443,000	354,839	483,000	483,000
01-570-6009 Employee FICA & Medicare	164,695	169,474	189,635	189,635
01-570-6010 Workers Compensation	66,950	33,149	68,959	68,959
01-570-6011 Employee Safety Boots	5,000	2,798	6,000	6,000
01-570-6012 Employee Physicals	3,000	3,000	3,090	3,090
01-570-6013 Compensated Absences	60,000	60,000	25,000	25,000
01-570-6014 Employee Educ. & Training Registration	30,282	25,000	31,190	31,190
01-570-6020 Temporary Labor	12,875	-	13,261	13,261
01-570-6022 Unemployment Insurance	8,000	-	8,000	8,000
01-570-6206 Vehicle Allowance	6,000	6,000	6,365	6,365
Total Personnel - Related Expenses	1,110,340	933,105	1,160,420	1,160,420

\$ Change		(177,235)	227,315	(1)
% Change		-16.0%	24.4%	0.0%

Total Personnel Expenses

3,658,463	3,337,217	3,925,802	3,925,802
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\$ Change		(321,246)	588,585	(1)
% Change		-8.8%	17.6%	0.0%

**CARPINTERIA VALLEY WATER DISTRICT
FY 2024-2025 OPERATING BUDGET
PROPOSED AMENDED**

2023/24 Adopted 09/13/2023 3,678 AF	2023/24 Mid Year Review 3,370 AF	2024/25 Adopted 09/13/2023 4,154 AF	2024/25 Proposed 06/12/24 3,500 AF
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GENERAL AND ADMINISTRATIVE

01-570-6100 Office Expense & Supplies	15,000	17,398	15,000	15,000
01-570-6101 Computer System Maintenance	82,040	71,711	90,244	82,000
01-570-6102 Dues, Memberships & Licenses	27,316	24,992	28,135	28,135
01-570-6103 Employee Travel	20,000	15,000	20,600	20,600
01-570-6104 Misc. Office Expense	1,000	3,846	1,859	2,000
01-570-6105 Public Information Expense	20,000	20,000	20,600	20,600
01-570-6106 Advertising	6,000	7,780	4,328	4,328
01-570-6107 Meetings & Events	3,090	3,090	3,183	3,183
01-570-6108 Board Meetings and Supplies	7,000	3,000	7,210	7,210
01-570-6116 Board Member Training **NEW**	5,253	1,200	5,411	5,411
01-570-6109 Management Meeting Supplies	3,605	3,500	3,713	3,713
01-570-6110 Employee Relations Expense	2,627	3,462	2,705	2,705
01-570-6111 Software Maintenance	68,040	29,482	71,442	71,442
01-570-6112 Incode Maintenance	57,960	35,878	60,858	60,858
01-570-6113 Office Equipment Leases	18,540	16,561	19,096	19,096
01-570-6114 Customer Billing Expenses	97,850	216,566	100,786	75,000
01-570-6115 Bank and Finance Fees	31,930	25,235	32,888	32,888
01-570-6119 Cybersecurity Insurance **NEW**	15,000	2,360	16,500	16,500
Total General and Administrative	482,250	501,060	504,557	470,669
\$ Change		18,810	3,497	(33,888)
% Change		3.9%	0.7%	-6.7%

UTILITIES

01-540-6200 Pwr & Telephone for Pumping-PMP STN	189,041	184,744	206,765	198,493
01-540-6201 Power & Telephone for Pumping-Wells	134,365	134,365	141,083	162,268
01-570-6200 Electric	7,622	11,570	7,851	7,851
01-570-6201 Gas	3,500	1,141	3,605	3,605
01-570-6202 Telephone	40,000	35,040	33,036	33,036
01-570-6203 Waste Disposal	3,677	3,274	3,787	3,787
01-570-6204 Other Utilities	876	1,508	902	1,100
01-570-6208 Security **NEW**	3,605	8,173	3,713	3,713
Total Utilities Expense	382,686	379,816	400,742	413,854
\$ Change		(2,870)	20,926	13,112
% Change		-0.7%	5.5%	3.3%

**CARPINTERIA VALLEY WATER DISTRICT
FY 2024-2025 OPERATING BUDGET
PROPOSED AMENDED**

2023/24 Adopted 09/13/2023 3,678 AF	2023/24 Mid Year Review 3,370 AF	2024/25 Adopted 09/13/2023 4,154 AF	2024/25 Proposed 06/12/24 3,500 AF
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PROFESSIONAL SERVICES

01-560-6300	Engineering Services	65,000	31,756	140,332	140,332
01-560-6301	Groundwater Professional Services	10,506	2,700	10,821	15,000
01-560-6306	Siemens O&M Services	36,641	-	37,740	37,740
01-570-6300	Auditors Fees	35,000	65,645	36,050	36,050
01-570-6301	Legal-General	77,250	55,000	79,568	79,568
01-570-6303	Administrative Professional Services	65,000	75,000	63,654	63,654
01-570-6305	Legal-Labor Negotiator	15,000	15,000	3,000	3,000
Total Professional Services		304,397	245,101	371,165	375,344
	\$ Change		(59,296)	126,064	4,179
	% Change		-19.5%	51.4%	1.1%

OPERATIONS EXPENSE

		#REF!			
Water Supply					
01-520-6600	Cachuma Project Water Purchases	240,680	225,691	241,000	241,000
01-520-6608	Supplemental Water Purchases	-	-	-	-
01-520-6601	Renewal Fund - Cachuma Project	8,364	11,306	25,200	26,500
Total Water Supply		249,044	236,997	266,200	267,500
	\$ Change		(12,047)	29,203	1,300
	% Change		-4.8%	12.3%	0.5%

Repairs & Maintenance

01-540-6500	Maintenance of Pumping Equip	22,678	10,660	24,945	24,945
01-540-6501	Maintenance of Wells	32,819	15,344	36,100	36,100
01-560-6500	Maintenance of Vehicles & Equipment	29,118	38,285	29,992	29,992
01-560-6501	Maintenance of Mains & Hydrants	154,825	47,862	170,308	170,308
01-560-6502	Maintenance of Tanks & Reservoirs	15,000	15,000	22,809	18,000
01-560-6503	Maintenance of Meters & Services	95,000	208,873	104,500	104,500
01-560-6504	Maintenance of SCADA Equipment	28,050	42,160	30,855	30,855
01-560-6505	Badger Meter Reading Fees **NEW**	41,000	41,400	43,497	43,497
01-570-6500	Maintenance - Office, Plant & Sites	64,717	60,607	66,658	66,658
01-570-6205	Fleet Fuel & Maintenance	36,771	33,361	37,874	37,874
01-570-6207	Equipment Fuel Expense	7,000	3,400	11,044	11,044
01-570-6600	Fleet Vehicle Lease Expense	110,313	84,018	113,622	113,622
Total Repairs and Maintenance		637,290	600,971	692,205	687,396
	\$ Change		(36,319)	91,234	(4,809)
	% Change		-5.7%	15.2%	-0.7%

**CARPINTERIA VALLEY WATER DISTRICT
FY 2024-2025 OPERATING BUDGET
PROPOSED AMENDED**

2023/24 Adopted 09/13/2023 3,678 AF	2023/24 Mid Year Review 3,370 AF	2024/25 Adopted 09/13/2023 4,154 AF	2024/25 Proposed 06/12/24 3,500 AF
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OPERATIONS EXPENSE - continued

Supplies & Equipment

01-560-6600 Engineering Supplies & Expense	10,000	11,522	12,985	12,985
01-560-6601 Cloudseeding	13,366	3,137	13,767	13,767
01-560-6602 Uniforms Expense	13,000	1,079	15,914	15,914
01-560-6603 Safety Supplies & Equipment	15,294	28,193	15,753	15,753
01-560-6604 Minor Tools Supplies & Equipment	23,577	15,860	24,284	24,284
01-560-6606 Utility Service Alerts	2,800	3,375	2,884	2,884
Total Supplies & Equipment	78,037	63,167	85,587	85,587
\$ Change		(14,870)	22,420	(0)
% Change		-19.1%	35.5%	0.0%

Total Operations Expense

	964,371	901,135	1,043,992	1,040,482
\$ Change		(63,236)	142,857	(3,509)
% Change		-6.6%	15.9%	-0.3%

STATE WATER

01-520-6700 CCWA - Variable	-	12,300	-	12,669
01-520-6701 DWR - Variable	94,586	97,566	184,995	155,184
Total State Water, Power & Chemicals	94,586	109,866	184,995	167,853
\$ Change		15,280	75,129	(17,142)
% Change		16.2%	68.4%	-9.3%

WATER TREATMENT & TESTING

01-550-6800 Treatment - Cater Plant	1,909,035	1,326,916	1,805,723	1,312,301
01-550-6801 Water Quality Analysis-Distribution	30,000	21,952	43,285	36,000
01-550-6802 Treatment - Wells	57,255	55,087	60,118	60,118
01-550-6803 Chlorination - Ortega Reservoir	43,697	33,480	45,882	45,882
01-550-6805 Testing - Production Meters	10,187	-	10,492	10,492
Total Water Treatment and Testing	2,050,174	1,437,435	1,965,500	1,464,793
\$ Change		(612,739)	528,065	(500,707)
% Change		-29.9%	36.7%	-25.5%

**CARPINTERIA VALLEY WATER DISTRICT
FY 2024-2025 OPERATING BUDGET
PROPOSED AMENDED**

2023/24 Adopted 09/13/2023 3,678 AF	2023/24 Mid Year Review 3,370 AF	2024/25 Adopted 09/13/2023 4,154 AF	2024/25 Proposed 06/12/24 3,500 AF
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JOINT POWERS AUTHORITIES

01-530-6900	COMB Operating	456,504	459,194	646,203	737,953
01-530-6903	COMB-Safety of Dam (M & I)	34,407	34,408	36,127	34,407
01-530-6907	COMB Fisheries	146,339	146,339	-	150,729
01-530-6920	Carpinteria GSA Expenses	-	-	100,000	100,000
Total JPA Expenses		637,250	639,941	782,330	1,023,089
	\$ Change		2,691	142,389	240,759
	% Change		0.4%	22.3%	30.8%

WATER CONSERVATION

01-570-7100	Wtr Cons BMP 1 Wtr Srvy Prg	2,500	-	2,500	2,500
01-570-7101	Wtr Cons BMP 3 Residential	5,000	-	5,000	5,000
01-570-7102	Wtr Cons BMP 5 Landscape (CII)	5,000	-	5,000	5,000
01-570-7103	Wtr Cons BMP 2.1 Public Inf	21,321	22,106	21,961	21,961
01-570-7104	Wtr Cons BMP 2.2 School Edu	1,545	395	1,591	1,591
01-570-7105	Wtr Cons BMP 4 CII	3,000	-	3,000	3,000
01-570-7108	Wtr Cons BMP 1.4 Wtr Loss Contr	2,060	-	2,122	2,122
01-570-7109	Conservation Program	2,060	434	2,122	2,122
01-570-7110	Wtr Cons BMP A3A On-Farm Evals	2,575	-	2,652	2,652
01-570-7111	Wtr Cons BMP B3-On Farm Impr	2,575	-	2,652	2,652
01-570-7112	Wtr Cons District Members	3,467	2,623	3,571	4,500
Total Water Conservation Expenses		51,103	25,558	52,171	53,100
	\$ Change		(25,545)	26,613	929
	% Change		-50.0%	104.1%	1.8%

OTHER EXPENSES

01-510-7000	CCWA Operating Expense	710,105	692,339	745,611	745,611
01-550-7000	Regulatory Permitting Fees	43,619	29,756	34,628	34,628
01-570-7000	LAFCO	12,360	14,363	12,731	12,731
01-570-7001	Insurance General	82,400	85,781	84,872	84,872
01-570-7002	District Election Expense	-	-	7,000	7,000
01-580-7000	Uncollectable Accounts	15,000	15,000	15,000	15,000
Total Other Expenses		863,484	837,239	899,842	899,842
	\$ Change		(26,246)	62,603	(0)
	% Change		-3.0%	7.5%	0.0%

**CARPINTERIA VALLEY WATER DISTRICT
FY 2024-2025 OPERATING BUDGET
PROPOSED AMENDED**

2023/24 Adopted 09/13/2023 3,678 AF	2023/24 Mid Year Review 3,370 AF	2024/25 Adopted 09/13/2023 4,154 AF	2024/25 Proposed 06/12/24 3,500 AF
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CAPITAL EXPENDITURES

01-1650	Cater Plant Expansion	70,000	70,000	100,000	100,000
01-1680	Intangible Asset - Website Redesign				
01-1705	Pumping Equipment				
01-1710	Mains, Transmission and Distribution	489,356	489,356	470,000	420,000
01-1715	Meters & Services				
01-1720	Hydrants			50,000	50,000
01-1725	Corrosion Control				
01-1730	Administration Building				
01-1735	Maintenance Center				
01-1740	Office Equipment	50,000	50,000	50,000	50,000
01-1745	Automotive Equipment				
01-1750	Other Equipment & Tools	151,044	151,044		
01-1755	Wells				
01-1760	Tanks & Reservoirs				
01-1765	Water Treatment Equipment				
01-1770	Facilities and Grounds			50,000	50,000
01-1775	CIP Storage Tank		160,000	320,000	240,000
01-1785	HQ Well				130,000
Total Capital Expenditures		920,400	920,400	1,040,000	1,040,000
	\$ Change		-	119,600	-
	% Change		0.0%	13.0%	0.0%

**CARPINTERIA VALLEY WATER DISTRICT
 FY 2024-2025 OPERATING BUDGET
 PROPOSED AMENDED**

2023/24 Adopted 09/13/2023 3,678 AF	2023/24 Mid Year Review 3,370 AF	2024/25 Adopted 09/13/2023 4,154 AF	2024/25 Proposed 06/12/24 3,500 AF
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DEBT SERVICE

State Water Fixed Costs

01-510-7300 State DWR Charges	2,174,810	2,000,000	2,230,738	2,230,738
Total State Water Fixed Costs	2,174,810	2,000,000	2,230,738	2,230,738
\$ Change		(174,810)	230,738	-
% Change		-8.0%	11.5%	0.0%

Debt Service - Principal

01-2335 Revenue Bonds 2020A - Principle	415,000	415,000	435,000	435,000
01-2337 Bond Payable-2020B Txble Ref Rev Bonds	100,000	100,000	105,000	105,000
01-2340 SRF-Cater Treatment Plant Principal	-	-	-	-
01-2365 Revenue Bonds 2016-Principal	480,000	480,000	500,000	500,000
01-2367 Siemens Lease - Principal	413,693	413,693	425,198	425,198
01-23xx SRF - Cater Treatment 2026 - Princ **NEW**	-	-	-	-
Total Debt Service - Principal	1,408,693	1,408,693	1,465,198	1,465,198
\$ Change		-	56,505	-
% Change		0.0%	4.0%	0.0%

Debt Service - Interest

01-599-7308 Revenue Bonds 2016-Interest	238,750	238,750	214,250	214,250
01-599-7309 Siemens Lease - Interest	124,984	124,984	114,240	114,240
01-599-7310 Revenue Bonds 2020A - Interest	825,625	825,626	804,375	804,375
01-599-7311 Revenue Bonds 2020B - Interest	132,314	132,314	129,434	129,434
10-599-7312 Revenue Bonds 2020C - Interest	75,500	75,500	75,500	75,500
01-599-7314 SRF - Cater Treatment 2026 - Int **NEW**	-	-	152,000	152,000
Total Debt Service - Interest	1,397,173	1,397,174	1,489,799	1,489,799
\$ Change		1	92,625	-
% Change		0.0%	6.6%	0.0%

Total Debt Service

	4,980,676	4,805,867	5,185,735	5,185,735
\$ Change		(174,809)	379,868	-
% Change		-3.5%	7.9%	0.0%

CARPINTERIA VALLEY WATER DISTRICT	2023/24	2023/24	2024/25	2024/25
FY 2024-2025 OPERATING BUDGET	Adopted	Mid Year	Adopted	Proposed
PROPOSED AMENDED	09/13/2023	Review	09/13/2023	06/12/24
	3,678 AF	3,370 AF	4,154 AF	3,500 AF

FISCAL YEAR 2023-2025	2023/24	2023/24	2024/25	2024/25
OPERATION BUDGET - PROPOSED	Adopted	Mid-Year Review	Adopted	Prop Amended
TOTAL OPERATING BUDGET	15,389,840	14,140,635	16,356,832	16,060,563
% Change		-8.1%	15.7%	-1.8%

**CARPINTERIA VALLEY WATER DISTRICT
FISCAL YEAR 2024-2025
OPERATING BUDGET - PROPOSED AMENDED**

COVERAGE RATIOS

BASED ON SRFs AND BONDS		BASED ON CCWA-STATE WATER	
Revenue		Revenue	
Residential	2,838,592	Residential	2,838,592
Commercial	578,268	Commercial	578,268
Industrial	133,017	Industrial	133,017
Public Authority	164,241	Public Authority	164,241
Agricultural	1,873,244	Agricultural	1,873,244
Ag Residential Equivalency Charge (REQ)	116,112	Ag Residential Equivalency Charge (REQ)	116,112
Monthly Service Charge-Basic	771,736	Monthly Service Charge-Basic	771,736
Monthly Service Charge-SWP	3,434,522	Monthly Service Charge-SWP	3,434,522
Monthly Service Charge-CIP	5,132,658	Monthly Service Charge-CIP	5,132,658
Drought Surcharge - Meter	-	Drought Surcharge - Meter	-
Drought Surcharge - Volume	-	Drought Surcharge - Volume	-
AG Fixed O&M	1,000,945	AG Fixed O&M	1,000,945
Fire Protection	189,820	Fire Protection	189,820
Lifeline Program Credits	(39,000)	Lifeline Program Credits	(39,000)
Misc Service Revenue	85,000	Misc Service Revenue	85,000
Other Income	103,434	Other Income	103,434
CGSA Personnel Costs Reimb	100,000	CGSA Personnel Costs Reimb	100,000
Overhead Control **	50,000	Overhead Control **	50,000
Interest	120,000	Interest	120,000
Total Revenue	16,652,589	Total Revenue	16,652,589
Expenses		Expenses	
Personnel	3,925,802	Personnel	3,925,802
General and Administrative	470,669	General and Administrative	470,669
Utilities	413,854	Utilities	413,854
Professional Services	375,344	Professional Services	375,344
Operations Expense	1,040,482	Operations Expense	1,040,482
State Water Power & Chem	167,853	State Water Power & Chem	167,853
Water Treatment	1,464,793	Water Treatment	1,464,793
JPA Expense	1,023,089	JPA Expense	1,023,089
Water Conservation	53,100	Water Conservation	53,100
Other Expense	899,842	Other Expense	899,842
Drough Savings	-		-
Total Expenses	9,834,828	Total Expenses	9,834,828
Net Revenue	6,817,761	Net Revenue	6,817,761
State Water Debt Service	2,230,738	State Water Rate coverage	-
Siemens Lease Purchase Agreement	539,438	<i>(fund may be used for 25% of coverage)</i>	
		Siemens Lease Purchase Agreement	539,438
Total Available for SRF and Bonds Debt Service	4,047,585	Total Available for CCWA Debt Service	6,278,323
Debt Service		State Water Debt Service	2,230,738
Revenue Bonds 2016A	714,250		
Revenue Bonds 2020A	1,239,375	COVERAGE RATIO	2.81
Revenue Bonds 2020B	234,434		
Revenue Bonds 2020C	75,500		
Cater 2026 SRF	152,000		
Total Debt Service	2,415,559		
COVERAGE RATIO	1.68		

**CARPINTERIA VALLEY WATER DISTRICT
FISCAL YEAR 2024-2025
CAPITAL BUDGET - PROPOSED AMENDED**

RATE FUNDED CAPITAL EXPENDITURES

Nbr	Project Description / Category	GL Acct #	Department	I=In-house C=Contract	FY 24-25 Budget
Water Rates Funded					
<u>Infrastructure</u>					
A	Infrastructure Maintenance *	1710	Operations	I	240,000
P84	Gobernador Pressure System (Year 2 of 5)	1775	Engineering	C	100,000
P92	Parking Lot Rehab (Year 1 of 5)	1770	Operations	C	50,000
<u>Reliability</u>					
P15	HQ Well Chem Feed and Controls	1785	Operations	C	130,000
P68	No-Discharge Flushing (Year 3 of 5)	1710	Engineering	C	30,000
P85	Carpinteria Reservoir PCL Upgrade	1775	Operations	C	60,000
P93	Carpinteria Reservoir Aeration (Year 1 of 5)	1775	Operations	C	80,000
P94	Padaro Lane Main Line Upgrade (Year 1 of 10)	1710	Engineering	C	150,000
P95	Hydrant Guard Installation - All Hydrants	1720	Operations	I	50,000
<u>Safety</u>					
	None				-
<u>Business Reliability/ Efficiency</u>					
P72	IT Upgrades	1740	Business	I, C	50,000
Subtotal, Water Rates Funded					<hr/> 940,000
CIP Rate Funded					
	Cater Treatment Plant - Capital Expenditures	1650	Funded by CIP Charges		100,000
Subtotal, CIP Funded					<hr/> 1,040,000
FY 23/24 Capital Project Funds Released and Available - ESTIMATED					-
Total FY 24/25 Rates Funded Capital Projects, Net of Released Prior Year Funds					<hr/> 1,040,000 <hr/>

* Ongoing upgrades and replacements of existing transmission and distribution equipment and lines. Projects formerly referred to as Water Distribution Replacement, Valve Exercise & Replacement, End Drain Replacement, Water Service Replacement and T Branch Removal.

Fiscal Year 2024-25 Capital Expenditure over \$10,000

Brief Description:

Replacement of Transmission & Distribution Systems

Project Number	A85,A88,A96,B25,B26	Account Number	1710
Category	Infrastructure	Department	Operations
Schedule	Ongoing	Work performed by:	Contractor <input checked="" type="checkbox"/> In-House
Funding Source	Water Rates Funded	<input checked="" type="checkbox"/>	Alternate Funding
	BUDGET	DROUGHT	TOTAL
FY24 and Past	\$ 231,000		\$ 231,000
FY25	\$ 240,000		\$ 240,000
FY26 and Future	\$ 250,000		\$ 250,000
Total Project Costs	ONGOING	ONGOING	ONGOING

Item is:

	New
<input checked="" type="checkbox"/>	Replacement
<input checked="" type="checkbox"/>	Repair

Description of Project	Water Distribution Replacement, Water Service Replacement, T-Branch Removal, Valve Replacement & End Drain Replacement and Service Meter Replacements.
------------------------	--

Why This Project Is Needed	Ongoing repair and replacement of aging water transmission, distribution and treatment systems required to maintain infrastructure reliability.
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Consequences Of Not Funding This Project	Unpredictable system component failures will happen due to age of system. If repairs are not made, water quality, fire protection and reliability of delivery will be compromised.
--	--

Fiscal Year 2024-25 Capital Expenditure over \$10,000

Brief Description:

Gobernador Pressure System (Funding Year 2 of 5)

Project Number	P84	Account Number	1760
Category	<u>Infrastructure</u>	Department	<u>Engineering</u>
Schedule	<u>One-time</u>	Work performed by:	<u> X </u> Contractor <u> </u> In-House

Funding Source	Water Rates Funded	<u> X </u>	Alternate Funding	
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	BUDGET	DROUGHT	TOTAL	Item is:
FY24 and Past	\$ 100,000	\$ -	\$ 100,000	<u> X </u> New
FY25	\$ 100,000	\$ -	\$ 100,000	<u> X </u> Replacement
FY26 and Future	\$ 300,000		\$ 300,000	<u> </u> Repair
Total Project Costs	\$ 500,000	\$ -	\$ 500,000	

Description of Project	Construct pressure system to supply section of meters near Gobernador reservoir with required pressure at the meter. The project will involve a new pressure zone for the accounts, design and construction of system, building to house the pumps and controls. Goal is collect 5 years of funding at \$100K each year to fund the project.
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Why This Project Is Needed	District is serving customer at below the state required 20 psi at the meter.
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Consequences Of Not Funding This Project	Violation of state requirements for pressure at customer meter.
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Fiscal Year 2024-25 Capital Expenditure over \$10,000

Brief Description:

Parking Lot Rehabilitation (Funding Year 1 of 5)

Project Number

P92

Account Number

1770

Category

Reliability

Department

Operations

Schedule

One-time

Work performed by:

 X

Contractor

In-House

Funding Source

Water Rates Funded

 X

Alternate Funding

FY24 and Past

BUDGET	DROUGHT	TOTAL
\$ -	\$ -	\$ -
\$ 50,000	\$ -	\$ 50,000
\$ 200,000		\$ 200,000
\$ 250,000	\$ -	\$ 250,000

FY25

FY26 and Future

Total Project Costs

Item is:

 New

 X

Replacement

 Repair

Description of Project

Resurface Maintenance Yard parking lot.

Why This Project Is Needed

The parking lot is badly cracked and much of it is more like gravel than asphalt. Traffic, weather and age have caused the parking lot to continue to fail. The constant gravel like surface is a safety issue that will eventually lead to a slip and fall injury, sweeping only exacerbates the problem.

Consequences Of Not Funding This Project

Not repairing the parking lot will lead to continues failure and eventually cause large chunks to lift out.

Fiscal Year 2024-25 Capital Expenditure over \$10,000

Brief Description: HQ Well Chemical Feed and Controls

Project Number P15 Account Number 1780
 Category Water Quality Department Operations
 Schedule One-time Work performed by: X Contractor
X In-House

	<u>BUDGET</u>	<u>DROUGHT</u>	<u>TOTAL</u>	Item is:
FY24 and Past	\$ -	\$ -	\$ -	<u>X</u> New
FY25	\$ 130,000	\$ -	\$ 130,000	<u> </u> Replacement
FY26 and Future	\$ -		\$ -	<u> </u> Repair
Total Project Costs	\$ 130,000	\$ -	\$ 130,000	

Description of Project	Remove existing chemical feed enclosure and feed system. Construct new containment area for chemical feed equipment and relocate sensitive equipment from the corrosive environment in which it is currently located.
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Why This Project Is Needed	Protect the analytical equipment that is currently housed in the enclosure and to protect the creek from chemical spills.
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Consequences Of Not Funding This Project	Failure of analytical equipment causing shutdown water production. Potential chemical exposure to Santa Monica Creek.
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Fiscal Year 2024-25 Capital Expenditure over \$10,000

Brief Description:

No Discharge Flushing (Funding Year 3 of 5)

Project Number

P68

Account Number

1710

Category

Reliability

Department

Engineering

Schedule

One-time

Work performed by:

 Contractor

 X

In-House

Funding Source

Water Rates Funded

 X

Alternate Funding

	BUDGET	DROUGHT	TOTAL
FY24 and Past	\$ 48,000	\$ -	\$ 48,000
FY25	\$ 30,000	\$ -	\$ 30,000
FY26 and Future	\$ 90,000		\$ 90,000
Total Project Costs	\$ 168,000	\$ -	\$ 168,000

Item is:

 New

 Replacement

 X

Repair

Description of Project	To flush 5-7 miles of distribution system with no waste of water. NO-DES stands for Neutral Output Discharge Elimination System. Instead of flushing water out of Hydrants and running water to waste the NO-DES process utilizes a trailer mounted pumping, filtering and re-chlorinating system which circulates the water within the water distribution system.
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Why This Project Is Needed	The District has not flushed in over 8 years. Could result in taste and odor issues along with possible dirty water complaints.
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Consequences Of Not Funding This Project	Possible water complaints and warning from DHS for not flushing system on annual basis.
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Fiscal Year 2024-25 Capital Expenditure over \$10,000

Brief Description:

Carpinteria Reservoir PCL Upgrade

Project Number

P85

Account Number

1775

Category

Reliability

Department

Operations

Schedule

One-time

Work performed by:

Contractor

In-House

Funding Source

Water Rates Funded

Alternate Funding

	BUDGET	DROUGHT	TOTAL
FY24 and Past	\$ -	\$ -	\$ -
FY25	\$ 60,000	\$ -	\$ 60,000
FY26 and Future	\$ -	\$ -	\$ -
Total Project Costs	\$ 60,000	\$ -	\$ 60,000

Item is:

New

Replacement

Repair

Description of Project	Upgrade components of the Carpinteria Reservoir communications system including: *the Programmable Logic Controller (PLC): the system controller which also handles the cellular communications with the District main facility *the Input-Output or I/O which transfers data between the PLC and various controls and alarms which are used to view and control the facility remotely.
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Why This Project Is Needed	The current hardware and associated programming is no longer supported and parts are no longer available from the manufacturer.
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Consequences Of Not Funding This Project	Existing unsupported hardware creates a security issue and a reliability issue due to unexpected failure. In the event of a failure, parts are no longer available to repair and return to service which will cause a loss of control and operability at the facility putting at risk our ability to move water to the east side of our District.
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Fiscal Year 2024-25 Capital Expenditure over \$10,000

Brief Description:

Carpinteria Reservoir Aeration (Funding Year 1 of 5)

Project Number	P93	Account Number	1775
Category	<u>Reliability</u>	Department	<u>Operations</u>
Schedule	<u>One-time</u>	Work performed by:	<u> X </u> Contractor <u> </u> In-House
Funding Source	Water Rates Funded	<u> X </u> Alternate Funding	

	BUDGET	DROUGHT	TOTAL	
FY24 and Past	\$ -	\$ -	\$ -	<u> </u> New
FY25	\$ 80,000	\$ -	\$ 80,000	<u> X </u> Replacement
FY26 and Future	\$ 320,000		\$ 320,000	<u> </u> Repair
Total Project Costs	\$ 400,000	\$ -	\$ 400,000	

Description of Project	Installation of an aeration system in Carpinteria Reservoir to mitigate the disinfection byproducts in the reservoir. The levels of total trihalomethanes (TTHM) is increasing which requires that we stay ahead of the issue to avoid being in violation of the maximum contaminant level (MCL) for TTHM.
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Why This Project Is Needed	The levels of TTHM is increasing which requires that we stay ahead of the issue to avoid being in violation of the MCL for TTHM.
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Consequences Of Not Funding This Project	Continued rise in TTHM levels in the reservoir and eventual violation from Division of Drinking Water not to mention the public perception.
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Fiscal Year 2024-25 Capital Expenditure over \$10,000

Brief Description: Padaro Lane Main Line Upgrade (Funding Year 1 of 10)

Project Number	P94	Account Number	1710
Category	<u>Reliability</u>	Department	<u>Engineering</u>
Schedule	<u>One-time</u>	Work performed by:	<u> X </u> Contractor <u> </u> In-House
Funding Source	Water Rates Funded	<u> X </u> Alternate Funding	<u> </u>

	BUDGET	DROUGHT	TOTAL	
FY24 and Past	\$ -	\$ -	\$ -	<u> X </u> New
FY25	\$ 150,000	\$ -	\$ 150,000	<u> </u> Replacement
FY26 and Future	\$ 1,350,000		\$ 1,350,000	<u> </u> Repair
Total Project Costs	\$ 1,500,000	\$ -	\$ 1,500,000	

Description of Project	The replacement of the water main on Padaro Lane will help with the fire flow requirements. Currently the system is meeting the minimum requirement but the main is only 4 inch in Padaro Lane. An 8 inch main would supply the area with sufficient fire flow volume. It will take 10 years to collect the funding for the project. During the 10 year funding, work on half of the system could possible start at year 6.
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Why This Project Is Needed	The main is aging and the District had to modify the Distribution system to meet the minimum fire flow as required for the State fire code.
----------------------------	---

Consequences Of Not Funding This Project	Possible litigations by customers on system just meeting the flow requirements.
--	---

Fiscal Year 2024-25 Capital Expenditure over \$10,000

Brief Description: **Hydrant Guard Installation - All Hydrants**

Project Number P95 Account Number 1720

Category Reliability Department Operations

Schedule One-time Work performed by: Contractor
I In-House

Funding Source Water Rates Funded X Alternate Funding

	BUDGET	DROUGHT	TOTAL	
FY24 and Past	\$ -	\$ -	\$ -	Item is: <u> X </u> New
FY25	\$ 50,000	\$ -	\$ 50,000	<u> </u> Replacement
FY26 and Future	\$ -		\$ -	<u> </u> Repair
Total Project Costs	\$ 50,000	\$ -	\$ 50,000	

Description of Project	Install hydrant check valves on our most vulnerable hydrants.
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Why This Project Is Needed	Reduce water loss when a hydrant is hit and to meet water loss compliance standards for our annual water loss reporting.
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Consequences Of Not Funding This Project	We do not reduce water loss and do not comply with this part of our water loss compliance.
--	--

Fiscal Year 2024-25 Capital Expenditure over \$10,000

Brief Description: IT Upgrades

Project Number P72 Account Number 1740

Category Business Reliability Department Business

Schedule Ongoing Work performed by: X Contractor
X In-House

Funding Source Water Rates Funded X Alternate Funding _____

	BUDGET	DROUGHT	TOTAL	
FY24 and Past	\$ 50,000	\$ -	\$ 50,000	<u>X</u> New
FY25	\$ 50,000	\$ -	\$ 50,000	<u>X</u> Replacement
FY26 and Future	\$ 50,000		\$ 50,000	_____ Repair
Total Project Costs	ONGOING	ONGOING	ONGOING	

Description of Project	The IT infrastructure is continuing to expand as we implement additional automations in all departments. IT infrastructure hardening is also an ongoing process.
------------------------	--

Why This Project Is Needed	Cybercrime is increasing at a rapid rate and the District needs to adhere to recommended guidelines to both prevent as many attacks as possible and to recover from attacks as effectively as possible.
----------------------------	---

Consequences Of Not Funding This Project	We will be operating outside of recommended norms, more vulnerable to cyber attacks and less prepared for reacting to them. Cyberattacks on the water system infrastructure could cause a myriad of problems to our distribution and treatment systems.
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A Meeting of the
**BOARD OF DIRECTORS
 OF THE
 CENTRAL COAST WATER AUTHORITY**

will be held at 9:00 a.m., on Thursday, April 25, 2024
 at 255 Industrial Way, Buellton, California 93427

Members of the public may participate by video call or telephone via
 URL: <https://meetings.ringcentral.com/j/1472676079>
 or by dialing (623)404-9000 and entering access Code/Meeting ID: 1472 676 079#

Eric Friedman
 Chairman
 Jeff Clay
 Vice Chairman
 Ray A. Stokes
 Executive Director

Brownstein Hyatt
 Farber Schreck
 General Counsel

Member Agencies

City of Buellton
 Carpinteria Valley
 Water District
 City of Guadalupe
 City of Santa Barbara
 City of Santa Maria
 Goleta Water District
 Montecito Water District
 Santa Ynez River Water
 Conservation District,
 Improvement District #1
 Associate Member
 La Cumbre Mutual
 Water Company

Public Comment on agenda items may occur via video call or telephonically, or by submission to the Board Secretary via email at lfw@ccwa.com no later than 8:00 a.m. on the day of the meeting. In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please limit your comments to no more than 250 words.

Every effort will be made to read comments into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, your comment will be forwarded to Board members for their consideration.

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available on the CCWA internet website, accessible at <https://www.ccwa.com>.

I. Call to Order and Roll Call

II. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Initiation of litigation pursuant to Government Code section 54956.9(d) (4): 1 case
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Government Code section 54956.9(d) (1)
 Name of case: Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al. (Case No. 21CV02432)
- C. Public Employee Performance Evaluation - Government Code Section 54957
 Title: Executive Director
- D. Conference with Labor Negotiator - Government Code Section 54957.6
 Name of Negotiator: Jeffrey Dinkin
 Unrepresented Employees: Executive Director

III. Return to Open Session

- A. Report on Closed Session Actions (if any)
- B. CCWA Board Consideration of Executive Director Compensation Adjustment
Staff Recommendation: Consider matter.

IV. Public Comment – (Any member of the public may address the Board relating to any matter within the Board’s jurisdiction. Individual Speakers may be limited to five minutes; all speakers to a total of fifteen minutes.)

V. Consent Calendar

- * A. Minutes of the March 28, 2024 Regular Meeting
- * B. Bills
- * C. Controller’s Report
- * D. Operations Report
Staff Recommendation: Approve the Consent Calendar

255 Industrial Way
 Buellton, CA 93427
 (805) 688-2292
 Fax (805) 686-4700
 www.ccwa.com

* Indicates attachment of document to original agenda packet.

Continued

#51780

VI. Executive Director's Report

- A. Water Supply Situation Report
Staff Recommendation: Informational item only.
- * B. Proposed Administrative Rules for the Transfer or Exchange of Water
Staff Recommendation: Approve and adopt Resolution No. 24-02 Approving Administrative Rules for the Transfer or Exchange of Water
- * C. Personnel Committee
 - 1. 2024 Review of Personnel Policy Manual
Staff Recommendation: Approve the proposed changes to the Personnel Policy Manual as outlined in Personnel Counsel's memo dated March 14, 2024.
 - 2. Employee Benefit Adjustments
Staff Recommendation: Approve the suggestions and direct staff to work with Personnel Counsel to make appropriate changes to the CCWA Personnel Policy Manual and include the necessary amounts in the Final FY 2024/25 Budget.
- * D. FY 2023/24 Third Quarter Investment Report
Staff Recommendation: Approve the Third Quarter FY 2023/24 Investment Report.
- * E. Annual Review of the CCWA Investment Policy
Staff Recommendation: Informational item only.
- * F. Adoption of Final CCWA FY 2024/25 Budget
Staff Recommendation: Adopt Final CCWA FY 2024/25 Budget.
- G. State Water Contractors Update
Staff Recommendation: Informational item only.
- * H. Legislative Report
Staff Recommendation: Informational item only.

VII. Reports from Board Members for Information Only

VIII. Items for Next Regular Meeting Agenda

IX. Date of Next Regular Meeting: May 23, 2024

X. Adjournment



**REGULAR MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD**

**Monday, April 22, 2024
1:00 P.M.**

HOW TO OBSERVE THE MEETING

Join by Teleconference or Attend in Person

COMB follows Centers for Disease Control and Prevention (CDC), California Department of Public Health (CDPH) and local public health guidelines with respect to COVID-19 protocols and masking requirements, based on local conditions and needs. COMB will have available masks for use during public meetings.

Members of the public may observe the meeting electronically as set forth below.

Join via Video Conference

<https://us02web.zoom.us/j/82331714161?pwd=cFVJQXVrYXJlN2lTV2I3RUlsWk14UT09>

Passcode: 859715

Join via Teleconference

US 1 669 900 6833 Webinar ID: 823 3171 4161 Passcode: 859715

HOW TO MAKE A PUBLIC COMMENT

Any member of the public may address the Board on any subject within the jurisdiction of the Board of Directors. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

In person: Those observing the meeting in person may make comments during designated public comment periods.

By Video: Those observing the meeting by video may make comments during designated public comment periods using the “raise hand” feature. Commenters will be required to unmute their respective microphone when providing comments.

By Telephone: Those observing the meeting by telephone may make comments during the designated public comment periods by pressing *9 on the key pad to indicate such interest. Commenters will be prompted to press *6 to unmute their respective telephone when called upon to speak.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

**REGULAR MEETING
OF THE CACHUMA OPERATION AND MAINTENANCE BOARD**
held at
**3301 Laurel Canyon Road
Santa Barbara, CA 93105**

Monday, April 22, 2024

1:00 PM

AGENDA

NOTICE: This Meeting shall be conducted in-person and through remote access as authorized and in accordance with Government Code section 54953, AB 361 and AB 2449.

- 1. CALL TO ORDER, ROLL CALL**
- 2. PUBLIC COMMENT** *(Public may address the Board on any subject matter within the Board's jurisdiction. See "Notice to the Public" below.)*
- 3. CONSENT AGENDA** *(All items on the Consent Agenda are considered to be routine and will be approved or rejected in a single motion. Any item placed on the Consent Agenda may be removed and placed on the Regular Agenda for discussion and possible action upon the request of any Board Member.)*
Action: Recommend approval of Consent Agenda by motion and roll call vote of the Board
 - a. Minutes of March 25, 2024 Regular Board Meeting
 - b. Investment of Funds
 - Financial Reports
 - Investment Reports
 - c. Review of Paid Claims
- 4. RESOLUTION NO. 797 – PRESIDENTIAL DISASTER DECLARATION (2024 WINTER STORMS)**
Action: Recommend adoption by motion and roll call vote of the Board
- 5. FINANCIAL REVIEW – 3rd QUARTER FISCAL YEAR 2023-24**
Action: Board receive and file information on the 3rd Quarter Fiscal Year 2023-24 Financial Review
- 6. PRESENTATION ON PHASE II WATER QUALITY AND SEDIMENT MANAGEMENT STUDY**
Action: Board receive and file a presentation on the Phase II Water Quality and Sediment Management Study
- 7. VEHICLE REPLACEMENT PURCHASE – OPERATIONS DIVISION**
Action: Recommend approval by motion and roll call vote of the Board
- 8. GENERAL MANAGER REPORT**
Receive information from the General Manager on topics pertaining to COMB, including but not limited to the following:
 - Administration
 - FY 2023-24 Accomplishments / FY 2024-25 Internal Goals

9. ENGINEER'S REPORT

Receive information from the COMB Engineer, including but not limited to the following:

- Climate Conditions
- Lake Elevation Projection
- Meter Accuracy Improvements
- Winter Storm Damage Repairs/Reimbursement
- Infrastructure Improvement Projects Update

10. OPERATIONS DIVISION REPORT

Receive information regarding the Operations Division, including but not limited to the following:

- Lake Cachuma Operations
- Operation and Maintenance Activities

11. FISHERIES DIVISION REPORT

Receive information from the Fisheries Division Manager, including, but not limited to the following:

- LSYR Steelhead Monitoring Elements
- Surcharge Water Accounting
- Reporting/Outreach/Training

12. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

Receive information regarding the Lake Cachuma Oak Tree Program including but not limited to the following:

- Maintenance and Monitoring

13. MONTHLY CACHUMA PROJECT REPORTS

Receive information regarding the Cachuma Project, including but not limited to the following:

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

14. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

15. [CLOSED SESSION]: ANNUAL PERFORMANCE REVIEW

- a. [Government Code Section 54957(b)(1)] Title: General Manager

16. [CLOSED SESSION]: CONFERENCE WITH LABOR NEGOTIATORS

- a. [Government Code Section 54957.6(a)]
Agency designated representatives: Board President
Unrepresented Employee: General Manager

17. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

- 15a. Annual Performance Review – General Manager
- 16a. Conference with Labor Negotiators

18. MODIFICATION OF GENERAL MANAGER'S COMPENSATION

Action: At Board discretion, consideration and approval of modification to General Manager compensation

19. MEETING SCHEDULE

- **Regular Board Meeting – May 20, 2024 at 1:00 PM (Third Monday)**
- **Board Packages available on COMB website www.cachuma-board.org**

20. COMB ADJOURNMENT

NOTICE TO PUBLIC

Posting of Agenda: This agenda was posted at COMB's offices, located at 3301 Laurel Canyon Road, Santa Barbara, California, 93105 and on COMB's website, in accordance with Government Code Section 54954.2. The agenda contains a brief general description of each item to be considered by the Governing Board. The Board reserves the right to modify the order in which agenda items are heard. Copies of staff reports or other written documents relating to each item of business are on file at the COMB offices and are available for public inspection during normal business hours. A person with a question concerning any of the agenda items may call COMB's General Manager at (805) 687-4011.

Written materials: In accordance with Government Code Section 54957.5, written materials relating to an item on this agenda which are distributed to the Governing Board less than 72 hours (for a regular meeting) or 24 hours (for a special meeting) will be made available for public inspection at the COMB offices during normal business hours. The written materials may also be posted on COMB's website subject to staff's ability to post the documents before the scheduled meeting.

Public Comment: Any member of the public may address the Board on any subject within the jurisdiction of the Board. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

Note: If you challenge in court any of the Board's decisions related to the listed agenda items you may be limited to raising only those issues you or someone else raised at any public hearing described in this notice or in written correspondence to the Governing Board prior to the public hearing.



CACHUMA OPERATION AND MAINTENANCE BOARD

Administrative Committee Meeting

Thursday, April 25, 2024
1:00 PM

HOW TO OBSERVE THE MEETING

Join by Teleconference or Attend in Person

COMB follows Centers for Disease Control and Prevention (CDC), California Department of Public Health (CDPH) and local public health guidelines with respect to COVID-19 protocols and masking requirements, based on local conditions and needs. COMB will have available masks for use during public meetings.

Members of the public may observe the meeting as set forth below.

Join via Video Conference

<https://us02web.zoom.us/j/82568919459?pwd=ZkVVKzFXTkJFUDdhNXNXWEwxemNuUT09>

Passcode: 596533

Join via Teleconference

US+1 669 900 6833 Webinar ID: 825 6891 9459 Passcode: 596533

HOW TO MAKE A PUBLIC COMMENT

Any member of the public may address the Committee on any subject within the jurisdiction of the Committee Directors. The total time for this item will be limited by the Chair of the Committee. The Committee is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Committee on any Public Comment item.

In person: Those observing the meeting in person may make comments during designated public comment periods.

By Video: Those observing the meeting by video may make comments during designated public comment periods using the “raise hand” feature. Commenters will be required to unmute their respective microphone when providing comments.

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AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

CACHUMA OPERATION & MAINTENANCE BOARD

Administrative Committee Meeting

held at

**3301 Laurel Canyon Road
Santa Barbara CA 93105**

Thursday, April 25, 2024

1:00 PM

AGENDA

Chair: Director Holcombe

Member: Director Hanson

NOTICE: This Meeting shall be conducted in-person and through remote access as authorized and in accordance with Government Code section 54953, AB 361 and AB 2449.

1. Call to Order
2. Public Comment (*Public may address the Committee on any subject matter on the agenda and within the Committee's jurisdiction*)
3. COMB Proposed Draft Fiscal Year 2024-25 Annual Operating Budget (*for information and possible recommendation*)
4. Adjournment

NOTICE TO THE PUBLIC

Public Comment: The public is welcome to attend and observe the meeting. A public comment period will be included at the meeting where any member of the public may address the Committee on any subject within the Committee's jurisdiction. The total time for this item will be limited by the Chair.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Cachuma Operation & Maintenance Board (COMB) at 687-4011 at least 48 hours prior to the meeting to enable staff to make reasonable arrangements.

[This Agenda was posted at COMB offices, 3301 Laurel Canyon Road, Santa Barbara, CA and Noticed and Delivered in Accordance with Section 54954.1 and .2 of the Government Code.]



**REGULAR MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD**

**Monday, May 20, 2024
1:00 P.M.**

HOW TO OBSERVE THE MEETING

Join by Teleconference or Attend in Person

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<https://us02web.zoom.us/j/86826792432?pwd=aG9jNWxRd1J3RnhqbnhuRGY3WlpCQT09>

Passcode: 742142

Join via Teleconference

US +1 669 900 6833 Webinar ID: 868 2679 2432 Passcode: 742142

HOW TO MAKE A PUBLIC COMMENT

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**REGULAR MEETING
OF THE CACHUMA OPERATION AND MAINTENANCE BOARD**
held at
**3301 Laurel Canyon Road
Santa Barbara, CA 93105**

Monday, May 20, 2024

1:00 PM

AGENDA

NOTICE: This Meeting shall be conducted in-person and through remote access as authorized and in accordance with Government Code section 54953, AB 361 and AB 2449.

- 1. CALL TO ORDER, ROLL CALL**
- 2. PUBLIC COMMENT** *(Public may address the Board on any subject matter within the Board's jurisdiction. See "Notice to the Public" below.)*
- 3. CONSENT AGENDA** *(All items on the Consent Agenda are considered to be routine and will be approved or rejected in a single motion. Any item placed on the Consent Agenda may be removed and placed on the Regular Agenda for discussion and possible action upon the request of any Board Member.)*
Action: Recommend approval of Consent Agenda by motion and roll call vote of the Board
 - a. Minutes of April 22, 2024 Regular Board Meeting
 - b. Investment of Funds
 - Financial Reports
 - Investment Reports
 - c. Review of Paid Claims
- 4. VERBAL REPORTS FROM BOARD COMMITTEES**
Receive verbal information regarding the following committee meetings:
 - Administrative Committee Meeting – April 25, 2024
- 5. RESOLUTION NO. 798 – PROPOSED FISCAL YEAR 2024-2025 ANNUAL OPERATING BUDGET**
Action: Recommend adoption by motion and roll call vote of the Board
- 6. GENERAL MANAGER REPORT**
Receive information from the General Manager on topics pertaining to COMB, including but not limited to the following:
 - Administration
 - U.S. Bureau of Reclamation
 - Personnel

7. ENGINEER'S REPORT

Receive information from the COMB Engineer, including but not limited to the following:

- Climate Conditions
- New Fleet Acquisitions
- Operations Work Plan Checklist
- Winter Storm Damage Repairs/Reimbursement
- Infrastructure Improvement Projects Update

8. OPERATIONS DIVISION REPORT

Receive information regarding the Operations Division, including but not limited to the following:

- Lake Cachuma Operations
- Operation and Maintenance Activities

9. FISHERIES DIVISION REPORT

Receive information from the Fisheries Division Manager, including, but not limited to the following:

- LSYR Steelhead Monitoring Elements
- Surcharge Water Accounting
- Reporting/Outreach/Training

10. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

Receive information regarding the Lake Cachuma Oak Tree Program including, but not limited to the following:

- Maintenance and Monitoring

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- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

12. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

13. [CLOSED SESSION]: ANNUAL PERFORMANCE REVIEW

- a. [Government Code Section 54957(b)(1)] Title: General Manager

14. [CLOSED SESSION]: CONFERENCE WITH LABOR NEGOTIATORS

- a. [Government Code Section 54957.6(a)]
Agency designated representatives: Board President
Unrepresented Employee: General Manager

15. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

- 13a. Annual Performance Review – General Manager
- 14a. Conference with Labor Negotiators

16. **MODIFICATION OF GENERAL MANAGER'S COMPENSATION**
Action: At Board discretion, consideration and approval of modification to General Manager compensation
17. **MEETING SCHEDULE**
 - **Regular Board Meeting – June 25, 2024 at 1:00 PM**
 - **Board Packages available on COMB website www.cachuma-board.org**
18. **COMB ADJOURNMENT**

NOTICE TO PUBLIC

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CARPINTERIA VALLEY WATER DISTRICT
WATER SALES BUDGET & ACTUAL / WATER PRODUCED & PURCHASED

March 24

(IN ACRE FEET)			
2023-2024 M & I BUDGET	1,717	M & I BUDGET TO DATE	1,241
2023-2024 AG BUDGET	1,961	M & I SALES TO DATE	1,219
			(22)
2023-2024 TOTAL BUDGET	3,678	AG BUDGET TO DATE	1,494
		AG SALES TO DATE	1,306
			(188)
TOTAL PRODUCED TO DATE	811	TOTAL BUDGET TO DATE	2,735
TOTAL PURCHASED TO DATE	1,836	TOTAL SALES TO DATE	2,525
	2,647		(210)

2023-2024 FISCAL YEAR	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
M & I BUDGET	190	195	190	150	115	95	100	105	101	125	160	191
M & I WATER SALES	166	169	167	160	156	127	91	93	90			
AG BUDGET	239	260	265	205	140	95	96	95	99	107	163	197
AG WATER SALES	207	204	217	207	191	127	50	47	56			
TOTAL BUDGET	429	455	455	355	255	190	196	200	200	232	323	388
TOTAL SALES	373	373	384	367	347	254	141	140	146	0	0	0
PRODUCED WATER (Groundwater)	96	156	114	70	46	26	39	100	164			
PURCHASED WATER	324	232	246	323	289	224	145	27	26			
TOTAL	420	388	360	393	335	250	184	127	190	0	0	0



Carpinteria Valley Water District

Statement of Change in Net Position

(unaudited)

For Fiscal: 2023-2024 Period Ending: 03/31/2024

% Year Completed: 75%

	Original Total Budget	Current Total Budget	Year to Date Activity	Budget Remaining	% Earned	
WATER SALES						
01-4000	RESIDENTIAL WATER SALES	2,700,494	2,516,493	1,720,491	796,002	68.4%
01-4001	COMMERCIAL WATER SALES	499,063	478,138	293,662	184,476	61.4%
01-4002	INDUSTRIAL WATER SALES	112,246	107,496	87,797	19,699	81.7%
01-4003	PUBLIC AUTHORITY WATER SALES	197,962	221,839	177,744	44,095	80.1%
01-4004	IRRIGATION WATER SALES	1,881,941	1,850,997	1,177,412	673,585	63.6%
01-4005	BASIC SERVICE CHARGES	718,444	710,004	519,952	190,052	73.2%
01-4006	SWP SERVICE CHARGES	3,134,913	3,091,715	2,302,021	789,694	74.5%
01-4007	CAPITAL IMPROVEMENT PROJECT	4,254,292	4,229,128	3,317,061	912,067	78.4%
01-4008	DWELLING UNIT EQUIV CHARGE (SWP DEQ)	-	-	(66,910)	66,910	0.0%
01-4009	LIFE CREDITS	(39,000)	(39,000)	(21,856)	(17,144)	56.0%
01-4010	RESIDENTIAL EQUIVALENCY FEE	135,548	101,516	72,737	28,779	71.7%
01-4011	DROUGHT SURCHARGE MTR	466,043	497,171	362,389	134,782	72.9%
01-4012	DROUGHT SURCHG VOLUME	237,821	283,121	212,229	70,892	75.0%
01-4013	AG FIXED O&M	931,421	921,474	674,111	247,363	73.2%
	WATER SALES Total:	15,231,188	14,970,092	10,828,843	4,141,249	72.3%
CAPITAL RECOVERY FEES						
01-4100	CAPITAL RECOVERY	150,000	150,000	16,448	133,552	11.0%
	CAPITAL RECOVERY FEES Total:	150,000	150,000	16,448	133,552	11.0%
FIRE PROTECTION						
01-4200	FIRE PROTECTION	180,312	197,771	148,916	48,855	75.3%
	FIRE PROTECTION Total:	180,312	197,771	148,916	48,855	75.3%
OTHER REVENUE						
01-4300	MISCELLANEOUS SERVICE	85,000	85,000	64,562	20,438	76.0%
01-4310	OTHER REVENUE	139,415	139,415	222,930	(83,515)	159.9%
01-4314	GSA PERS COSTS REIMB	100,000	100,000	72,000	28,000	72.0%
	OTHER REVENUE Total:	324,415	324,415	359,492	(35,077)	110.8%
OVERHEAD CHARGED TO CUSTOMER						
01-4450	OVERHEAD REVENUE	50,000	50,000	15,215	34,785	30.4%
	OVERHEAD CHARGED TO CUSTOMER Total:	50,000	50,000	15,215	34,785	30.4%
INTEREST REVENUE - NON OPERATING						
01-4500	INTEREST REVENUE	120,000	120,000	357,918	(237,918)	298.3%
01-4501	INTEREST REVENUE-CIP	5,100	5,100	-	5,100	0.0%
	INTEREST REVENUE - NON OPERATING Total:	125,100	125,100	357,918	(232,818)	286.1%
TOTAL REVENUE		16,061,015	15,817,378	11,726,831	4,090,547	74.1%

% Year Completed: 75%

		Original Total Budget	Current Total Budget	Year to Date Activity	Budget Remaining	% Used
PERSONNEL						
01-540-6001	MAINT OF WELLS-LABOR	88,329	88,329	56,010	32,319	63.4%
01-550-6001	WTR TSTS & TRTMNT-WELLS-LABOR	88,225	88,225	58,458	29,767	66.3%
01-550-6004	ELECTRICAL/INSTRUMTN- LABOR	32,652	32,652	1,679	30,973	5.1%
01-560-6001	ENGINEERING OFFICE LABOR	221,621	221,621	162,508	59,113	73.3%
01-560-6002	ENGINEERING-VAC, SICK & HOLIDY	92,866	92,866	44,567	48,299	48.0%
01-560-6003	FIELD OFFICE LABOR	148,429	148,429	131,379	17,050	88.5%
01-560-6004	FIELD-SICK LV, VAC, HOLIDAYS	136,333	136,333	66,615	69,718	48.9%
01-560-6005	FIELD - STANDBY TIME	67,000	67,000	54,492	12,508	81.3%
01-560-6006	VEHICLE MAINTENANCE LABOR	10,766	10,766	1,909	8,857	17.7%
01-560-6007	MAINT. OF MAINS & HYDS-LABOR	172,717	172,717	85,330	87,387	49.4%
01-560-6008	MAINT OF METERS & SERV- LABOR	138,178	138,178	88,726	49,452	64.2%
01-560-6009	MAINT. OF PUMPING EQUIP. LABOR	20,072	20,072	16,286	3,787	81.1%
01-560-6010	UTILITY SERVICE ALERT-LABOR	16,257	16,257	13,181	3,076	81.1%
01-560-6011	CROSS CONNECTION LABOR	12,310	12,310	8,680	3,630	70.5%
01-560-6012	ENGINEERING FIELD LABOR	74,861	74,861	43,730	31,131	58.4%
01-560-6013	MAINT TANKS & RESERVOIRS-LABOR	12,549	12,549	2,147	10,402	17.1%
01-570-6001	OFFICE OF GEN'L MANAGER-LABOR	182,521	182,521	131,469	51,052	72.0%
01-570-6002	OFFICE OF GM-VAC, SICK & HOLDY	30,697	30,697	29,221	1,476	95.2%
01-570-6003	SALARY OFFICE	654,000	654,000	523,732	130,268	80.1%
01-570-6004	OFFICE-SICK LV, VAC, HOLIDAYS	138,411	138,411	70,112	68,299	50.7%
01-570-6005	DIRECTORS FEES	18,540	18,540	11,620	6,920	62.7%
01-570-6006	EMPLOYEES RETIREMENT	247,171	247,171	163,549	83,622	66.2%
01-570-6007	DEFERRED COMP-EMPLOYEES	44,827	44,827	25,552	19,275	57.0%
01-570-6008	EMPLOYEES GROUP INS.	443,000	443,000	281,894	161,106	63.6%
01-570-6009	EMPLOYEES-FICA-SOCIAL SECURITY	164,695	164,695	123,191	41,504	74.8%
01-570-6010	WORKERS COMP. INSURANCE	66,950	66,950	18,293	48,657	27.3%
01-570-6011	EMPLOYEES SAFETY SHOES	5,000	5,000	1,795	3,205	35.9%
01-570-6012	EMPLOYEES PHYSICALS	3,000	3,000	1,100	1,900	36.7%
01-570-6013	COMPENSATED ABSENCES	60,000	60,000	-	60,000	0.0%
01-570-6014	EMPLOYEE ED & TRAINING REGISTRATION	30,282	30,282	13,420	16,862	44.3%
01-570-6015	TRAINING/SEMINARS-LABOR	59,789	59,789	39,405	20,384	65.9%
01-570-6016	MAINTENANCE OF PLANT-LABOR	22,920	22,920	3,310	19,610	14.4%
01-570-6017	PUBLIC INFORMATION-LABOR	11,398	11,398	12,856	(1,458)	112.8%
01-570-6019	WTR CONS BMP 12-CONS CRDTR LBR	63,964	63,964	45,791	18,173	
01-570-6020	TEMPORARY LABOR	12,875	12,875	-	12,875	0.0%
01-570-6022	UNEMPLOYMENT INSURANCE	8,000	8,000	-	8,000	0.0%
01-570-6206	VEHICLE ALLOWANCE	6,000	6,000	1,300	4,700	21.7%
01-580-6001	METER READING & ORDERS LABOR	51,257	51,257	22,104	29,153	43.1%
	PERSONNEL Total:	3,658,462	3,658,462	2,355,409	1,303,053	64.4%
GENERAL AND ADMINISTRATIVE						
01-570-6100	OFFICE EXPENSE & SUPPLIES	15,000	15,000	14,640	360	97.6%
01-570-6101	COMPUTER SYSTEM MAINT	82,040	82,040	52,858	29,182	64.4%
01-570-6102	DUES, SUBSCR, AND LIC	27,316	27,316	23,251	4,064	85.1%
01-570-6103	EMPLOYEE TRAVEL	20,000	20,000	2,823	17,177	14.1%
01-570-6104	MISC OFFICE EXPENSE	1,000	1,000	1,923	(923)	192.3%
01-570-6105	PUBLIC INFORMATION EXPENSE	20,000	20,000	6,408	13,592	32.0%
01-570-6106	ADVERTISING	6,000	6,000	5,536	464	92.3%
01-570-6107	MEETINGS & EVENTS	3,090	3,090	-	3,090	0.0%
01-570-6108	BOARD MEETINGS AND SUPPLIES	7,000	7,000	1,817	5,183	26.0%
01-570-6109	MGMNT. MEETING SUPPLIES	3,605	3,605	1,581	2,024	43.8%
01-570-6110	EMPLOYEE RELATIONS EXP	2,627	2,627	3,358	(732)	127.9%
01-570-6111	SOFTWARE MAINTENANCE	68,040	68,040	32,276	35,764	47.4%
01-570-6112	INCODE MAINTENANCE	57,960	57,960	33,036	24,924	57.0%
01-570-6113	OFFICE EQUIPMENT LEASES	18,540	18,540	12,351	6,189	66.6%
01-570-6114	CUSTOMER BILLING EXPENSES	97,850	97,850	179,406	(81,556)	183.3%
01-570-6115	BANK AND FINANCE FEES EXP	31,930	31,930	18,934	12,996	59.3%
01-570-6116	BOARD MEMBER TRAINING	5,253	5,253	466	4,787	8.9%
01-570-6119	CYBERSECURITY INSURANCE	15,000	15,000	2,124	12,876	14.2%
	GENERAL AND ADMINISTRATIVE Total:	482,250	482,250	392,788	89,463	81.4%

		% Year Completed:				75%
		Original	Current	Year to Date	Budget	%
		Total Budget	Total Budget	Activity	Remaining	Used
UTILITIES						
01-540-6200	PWR & TEL FOR PMPNG-PMP STN	189,041	189,041	105,721	83,320	55.9%
01-540-6201	PWR & TEL FOR PMP-WELLS	134,365	134,365	110,120	24,245	82.0%
01-570-6200	UTILITY-ELECTRIC	7,622	7,622	5,293	2,329	69.4%
01-570-6201	UTILITY-GAS	3,500	3,500	1,922	1,578	54.9%
01-570-6202	UTILITY-TELEPHONE	40,000	40,000	29,620	10,380	74.0%
01-570-6203	UTILITY-WASTE DISPOSAL	3,677	3,677	2,456	1,221	66.8%
01-570-6204	OTHER UTILITIES	876	876	1,357	(482)	155.0%
01-570-6208	SECURITY	3,605	3,605	2,723	882	75.5%
01-570-6205	FLEET AND VEHICLE FUEL	29,791	29,791	20,666	9,125	69.4%
01-570-6207	EQUIPMENT FUEL	9,336	9,336	7,226	2,110	77.4%
	UTILITIES Total:	421,813	421,813	287,104	134,709	68.1%
PROFESSIONAL SERVICES						
01-560-6300	ENGINEERING PROFESSIONAL SERVICES	65,000	65,000	16,153	48,847	24.9%
01-560-6301	GROUNDWATER PROFESSIONAL SVCS	10,506	10,506	1,913	8,594	18.2%
01-560-6306	SIEMENS O&M SERVICES	36,641	36,641	-	36,641	0.0%
01-570-6300	AUDITORS FEES	35,000	35,000	35,699	(699)	102.0%
01-570-6301	LEGAL SERVICES	77,250	77,250	34,885	42,365	45.2%
01-570-6303	ADMIN PROFESSIONAL SERVICES	65,000	65,000	16,903	48,097	26.0%
01-570-6305	LEGAL-LABOR NEGOTIATOR	15,000	15,000	7,304	7,697	48.7%
	PROFESSIONAL SERVICES Total:	304,397	304,397	112,856	191,541	37.1%
REPAIR & MAINTENANCE						
01-540-6500	MAINT. OF PUMPING EQUIP.	22,678	22,678	10,498	12,179	46.3%
01-540-6501	MAINTENANCE OF WELLS	32,819	32,819	15,832	16,987	48.2%
01-560-6500	VEHICLE MAINTENANCE	7,128	7,128	5,559	1,569	78.0%
01-560-6501	MAINT OF MAINS & HYDRANTS	154,825	154,825	40,824	114,001	26.4%
01-560-6502	MAINT OF TANKS & RESERVOIRS	15,000	15,000	12,921	2,079	86.1%
01-560-6503	MAINT OF METERS & SERVICES	95,000	95,000	118,195	(23,195)	124.4%
01-560-6504	MAINT OF SCADA EQUIPMENT	28,050	28,050	14,122	13,928	50.3%
01-560-6505	METER READING CELLULAR CHGS	41,000	41,000	13,790	27,210	33.6%
01-570-6209	FLEET MAINTENANCE	4,644	4,644	3,214	1,430	69.2%
01-570-6210	EQUIPMENT MAINTENANCE	21,990	21,990	15,336	6,654	69.7%
01-570-6500	MAINT-OFFICE, PLANT & SITES	64,717	64,717	42,805	21,912	66.1%
	REPAIR & MAINTENANCE Total:	487,850	487,850	293,095	194,755	60.1%
GENERAL OPERATING						
01-560-6600	ENGINEERING OTHER SUPPL & EXP	10,000	10,000	6,045	3,956	60.4%
01-560-6601	CLOUD SEEDING	13,366	13,366	1,569	11,797	11.7%
01-560-6602	UNIFORMS EXPENSE	13,000	13,000	8,277	4,723	63.7%
01-560-6603	SAFETY SUPPLIES & EQUIPMENT	15,294	15,294	8,482	6,812	55.5%
01-560-6604	MINOR TOOLS & EQUIPMENT	23,577	23,577	9,679	13,898	41.1%
01-560-6606	UTILITY SERVICE ALERT	2,800	2,800	1,933	867	69.0%
01-570-6600	FLEET VEHICLE LEASE EXPENSE	110,313	110,313	64,098	46,215	58.1%
01-570-6610	MATERIAL INV SHORT-LONG	-	-	638	(638)	-
01-570-6620	METER INV SHORT-LONG	-	-	(891)	891	-
	GENERAL OPERATING Total:	188,350	188,350	99,830	88,520	53.0%
COST OF PURCHASED WATER						
01-520-6600	PURCHASED WATER	240,680	240,680	143,395	97,285	59.6%
01-520-6601	RENEWAL FUND-CACHUMA PROJECT	8,364	8,364	8,441	(77)	100.9%
01-520-6608	SUPPLEMENTAL WATER	-	-	-	-	-
01-520-6700	CCWA-VARIABLE	-	-	10,714	(10,714)	0.0%
01-520-6701	DWR-VARIABLE	94,586	94,586	17,003	77,583	18.0%
	COST OF PURCHASED WATER Total:	343,630	343,630	179,553	164,077	52.3%
WATER TREATMENT						
01-550-6800	TREATMENT - CATER PLANT	1,909,035	1,909,035	1,226,163	682,872	64.2%
01-550-6801	WATER QUALITY ANALYSIS	30,000	30,000	16,147	13,853	53.8%
01-550-6802	TREATMENT - WELLS	57,255	57,255	33,980	23,275	59.3%
01-550-6803	CHLORINATION-ORTEGA/CARP RSRVR	43,697	43,697	29,112	14,585	66.6%
01-550-6805	TESTING - PRODUCTION METERS	10,187	10,187	-	10,187	0.0%
	WATER TREATMENT Total:	2,050,174	2,050,174	1,305,402	744,771	63.7%
CACHUMA OPERATING EXPENSE						
01-530-6900	COMB-OPERATING EXPENSE	456,504	456,504	365,216	91,288	80.0%
01-530-6903	COMB-SAFETY OF DAM (M&I)	34,407	34,407	25,806	8,601	75.0%
01-530-6907	COMB FISHERIES	146,339	146,339	93,575	52,764	63.9%
	CACHUMA OPERATING EXPENSE Total:	637,250	637,250	484,597	152,653	76.0%

		% Year Completed:				75%
		Original	Current	Year to Date	Budget	%
		Total Budget	Total Budget	Activity	Remaining	Used
OTHER EXPENSE						
01-550-7000	PERMITTING FEES	43,619	43,619	34,774	8,846	79.7%
01-570-7000	LAFCO	12,360	12,360	11,752	608	95.1%
01-570-7001	INSURANCE GENERAL	82,400	82,400	80,266	2,134	97.4%
01-580-7000	UNCOLLECTABLE ACCOUNTS	15,000	15,000	-	15,000	0.0%
OTHER EXPENSE Total:		153,379	153,379	126,792	26,587	82.7%
WATER CONSERVATION						
01-570-7100	WTR CONS BMP 1-WTR SRVY PRG	2,500	2,500	-	2,500	0.0%
01-570-7101	WTR CONS BMP 3 RESIDENTIAL	5,000	5,000	-	5,000	0.0%
01-570-7102	WTR CONS BMP 5 LANDSCAPE (CII)	5,000	5,000	-	5,000	0.0%
01-570-7103	WTR CONS BMP 2.1 PUBLIC INF	21,321	21,321	12,831	8,490	60.2%
01-570-7104	WTR CONS BMP 2.2 SCHOOL EDUC	1,545	1,545	198	1,347	12.8%
01-570-7105	WTR CONS BMP 4 CII	3,000	3,000	-	3,000	0.0%
01-570-7108	WTR CONS BMP 1.4 WTR LOSS CTRL	2,060	2,060	-	2,060	0.0%
01-570-7109	CONSERVATION PROGRAM EXPENSE	2,060	2,060	217	1,843	10.5%
01-570-7110	Wtr Cons BMP A3A-On Farm Evals	2,575	2,575	-	2,575	0.0%
01-570-7111	Wtr Cons BMP B3-On Farm Improv	2,575	2,575	-	2,575	0.0%
01-570-7112	WTR CONS DISTRICT MEMBERSHIP DUES	3,467	3,467	2,361	1,106	68.1%
WATER CONSERVATION Total:		51,103	51,103	15,606	35,497	30.5%
CCWA SOURCE OF SUPPLY						
01-510-7000	CCWA-OPERATING EXPENSE	710,105	710,105	528,902	181,203	74.5%
01-510-7300	CCWA-SOURCE OF SUPPLY (DWR)	2,174,810	2,174,810	1,589,497	585,313	73.1%
		2,884,915	2,884,915	2,118,398	766,517	73.4%
INTEREST EXPENSE						
01-599-7304	INTEREST EXPENSE-CATER SRF	12,501	-	-	-	-
01-599-7308	INTEREST EXP-2016A REV BONDS	238,750	238,750	170,062	68,688	71.2%
01-599-7309	SIEMENS LEASE - INTEREST	124,984	124,984	93,386	31,598	74.7%
01-599-7310	INTEREST EXPENSE - 2020A	825,625	825,625	611,438	214,188	74.1%
01-599-7311	INTEREST EXPENSE - 2020B	132,314	132,314	98,212	34,102	74.2%
10-599-7312	INTEREST EXPENSE - 2020C	75,500	75,500	56,625	18,875	75.0%
INTEREST EXPENSE Total:		1,409,674	1,397,173	1,029,722	367,451	73.7%
TOTAL EXPENSES						
		13,073,247	13,060,746	8,801,151	4,259,595	67.4%
NET OPERATING REVENUE						
		2,987,768	2,756,632	2,925,680	(169,048)	106.1%

		Original	Current	Year to Date	Budget	%
		Total Budget	Total Budget	Activity	Remaining	Earned/Used
REPORT SUMMARY						
WATER SALES		15,231,188	14,970,092	10,828,843	4,141,249	72.3%
CAPITAL RECOVERY FEES		150,000	150,000	16,448	133,552	11.0%
FIRE PROTECTION		180,312	197,771	148,916	48,855	75.3%
OTHER REVENUE		324,415	324,415	359,492	(35,077)	110.8%
OVERHEAD CHARGED TO CUSTOMER		50,000	50,000	15,215	34,785	30.4%
INTEREST REVENUE - NON OPERATING		125,100	125,100	357,918	(232,818)	286.1%
PERSONNEL		3,658,462	3,658,462	2,355,409	1,303,053	64.4%
GENERAL AND ADMINISTRATIVE		482,250	482,250	392,788	89,463	81.4%
UTILITIES		421,813	421,813	287,104	134,709	68.1%
PROFESSIONAL SERVICES		304,397	304,397	112,856	191,541	37.1%
REPAIR & MAINTENANCE		487,850	487,850	293,095	194,755	60.1%
GENERAL OPERATING		188,350	188,350	99,830	88,520	53.0%
COST OF PURCHASED WATER		343,630	343,630	179,553	164,077	52.3%
WATER TREATMENT		2,050,174	2,050,174	1,305,402	744,771	63.7%
CACHUMA OPERATING EXPENSE		637,250	637,250	484,597	152,653	76.0%
OTHER EXPENSE		153,379	153,379	126,792	26,587	82.7%
WATER CONSERVATION		51,103	51,103	15,606	35,497	30.5%
CCWA SOURCE OF SUPPLY		2,884,915	2,884,915	2,118,398	766,517	73.4%
INTEREST EXPENSE		1,409,674	1,397,173	1,029,722	367,451	73.7%
NET OPERATING REVENUE						
		2,987,768	2,756,632	2,925,680	(169,048)	106.1%



Carpinteria Valley Water District

Statement of Net Position (unaudited)

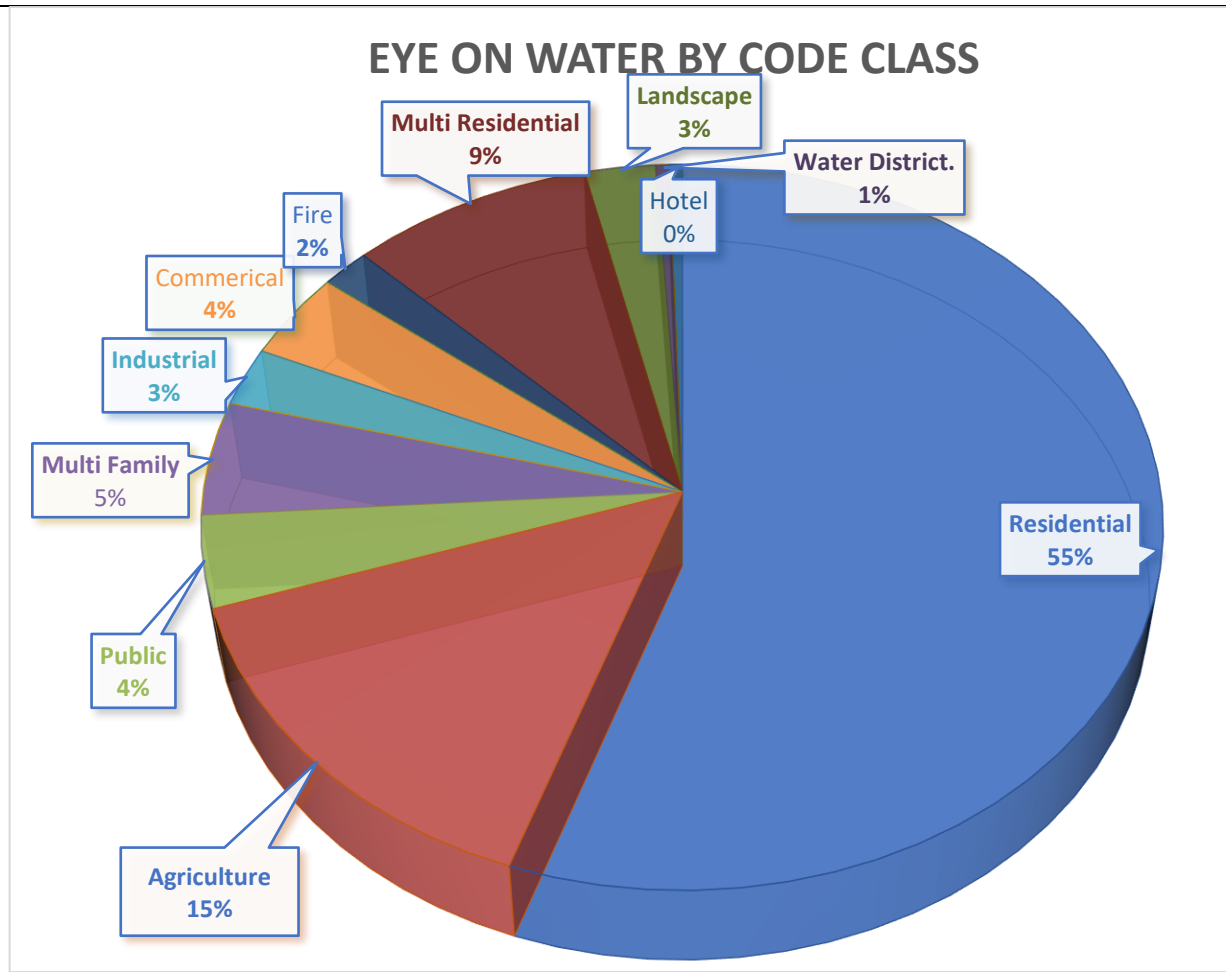
As of: 03/31/2024

	Account	Name	Balance	
Assets				
		Cash and Investments	16,145,268	
		Receivables	2,881,709	
		Inventories	658,358	
		Prepayments	920,848	
		Deposits	963,003	
		Intangibles, Net of Amort.	3,189,668	
		CIP Property, Plant & Equip., Net of Depr.	38,963,038	
		CAPP Outlays	4,164,207	
		Deferred Outflows	2,299,753	
		Total Assets:	70,185,852	<u>\$ 70,185,852</u>
Liability				
		Payables	764,758	
		Other Current Liabilities and Accrued Expenses	2,553,086	
		Long-Term Debt	34,336,204	
		Other Long-Term Liabilities	1,472,707	
		Deferred Inflows	2,203,143	
		Total Liability:	41,329,898	
Net Position				
		Funds Balance	25,930,274	
		Total Fund Balance:	25,930,274	
		Total Revenue	11,726,831	
		Total Expense	8,801,151	
		Revenues Over/Under Expenses	2,925,680	
		Total Equity and Current Surplus (Deficit):	28,855,954	
		Total Liabilities, Equity and Current Surplus (Deficit):		<u>\$ 70,185,852</u>

Engineering Monthly Report

Proj No.	Name	Status	% Done this month	% Done	Completion Date
1	Website Updates	<p>CVWD.net: Quarterly CVN article and updated Turf/Lawn Conversion rebate information posted to website.</p> <p>CVWD.net/CAPP: No new updates posted to website.</p> <p>CarpGSA.org: Annual Report for Carpinteria Groundwater Basin Water Years 2021-2023 posted to website.</p>	-	-	Ongoing
2	Water Conservation	<p>Community Outreach:</p> <ul style="list-style-type: none"> • Continued Messaging via print and social media promoting conservation as a way of life, fixing leaks, available rebates, and EyeOnWater. • Annual SB County Garden Contest: Applications have been submitted and judging is underway. <p>Rebates:</p> <ul style="list-style-type: none"> • WaterWise Landscape Rebate: Two (2) rebates thus far this fiscal year. Interest and inquiries, however, for rebate information continue. • Smart Rebates: Zero (0) rebates for high efficiency fixtures issued through the Smart Rebate Program last month. <p>Continuous Flow Outreach: Daily outreach to customers by phone, email and/or door tag to advise of continuous flow greater than 60 gallons per hour.</p>			
3	Eye on Water	<ul style="list-style-type: none"> • Continued timely notification of possible leaks identified by Beacon Continuous Flow/Leak Alert system to customers via phone call, email, letter or door tag. EyeOnWater sign-ups are steady; two (2) for April and seven (7) thus far in May; totaling 611 customers signed up for the program; which is 13% of District customers. Below is a pie chart showing the percentage of customers signed up for EyeOnWater designated by account class code. 		-	Ongoing

Engineering Monthly Report



4	LIVR	Phase 2 of the project this portion would be for Laterals 7,8,9,10,11,12,13,14,15,16 and 28. COMB, CVWD and Tierra Construction meeting with Cal Trans. Have permit for work with Cal Trans and certificate from contractor for certified flaggers. What is holding the project up in materials The epoxy coating for the ductile iron pipe is what is pushing back on the time line. Start date has been pushed back from Mid May to the 3 rd or 4 th week of June.			Ongoing
5	Santa Claus Lane Improvement	Received Bid on April 30 th only one bid for the project for the total bid for phase 1 (\$1,388,224 and phase 2 (\$1,048,562) for total amount of \$2,436,786. Will be board item for May 22 nd meeting.			Ongoing

Engineering Monthly Report

6	Pollo Villas	Developer moving along. Started construction on 3 Model homes with goal of completing model by January of 2025. And has started work on the construction of the 15 condos on for the development			Ongoing
7	Lagunitas Business Park 6380 Via Real	District issue an Intent to Serve letter for the project. No movement on the project from the Developer in the last several months. Story poles at the site.			ongoing
8	Bailard Ave Housing Project.	Issued letter of intent for the project on June 1 st 2022. Project is for the construction of 132 market rate units within 6 building, Still waiting on developer to submit civil plans for water system design. No movement from the developer on the project for the past several months.			Ongoing
9	700 Linden Old Austin's building	Project moving along. Fire service and water meters installed. New meter accounts to be in service starting this June.			Ongoing
10	The Farm At the current Tee Time range	Project Story poles have been erected on the parcel. Working with developer Civil Engineer on purposed water main layout. And looking into the concept of high density metering for the one building that will have 40 units in it. Reissued Intent to Server letter for the project. Letter valid for one year.			Ongoing
11	El Carro Monitoring Well	The three wells have been drilled. Contractor finished the last components of the project.. Also working with the City on the requirements for the last phase of the lawn recovery. Submitted approval for payment of project retention.			Almost completed.

WHAT IS THE CCCPH?

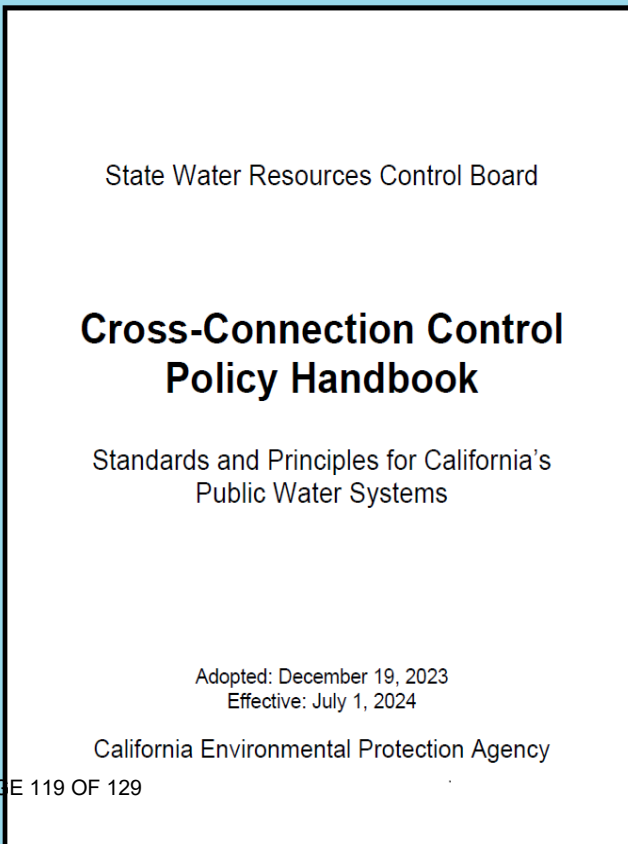
The **Cross-Connection Control Policy Handbook** is the new backflow guidance adopted by the State Water Resources Control Board and the California Environmental Protection Agency. This replaces **Title 17** Cross-Connection Control requirements, which were very outdated.

It has been in the works **since 2020** and included:

- Stakeholder workshops
- Public comment periods
- Public hearings

CVWD staff trained in Cross-connection control made public comments on the second and final drafts:

- November 2022
- December 2023



THE CCCPH'S BIGGEST IMPACTS

All premise types outlined in **Appendix D**.

Big impact to commercial, industrial, and hospitality accounts and commercial properties sharing a water meter.

APPENDIX D
HIGH HAZARD CROSS-CONNECTION CONTROL PREMISES

The list below identifies premises that require backflow protection provided by an air gap or a reduced pressure principle backflow prevention assembly, unless noted otherwise. The list below is not intended to be all-inclusive. A PWS, State Water Board, or local health agency may require an AG, RP, or both to protect a PWS from other hazards not listed below and identified in premises through the hazard assessment completed in CCCPH Chapter 3, section 3.2.1. A PWS may reduce or increase the minimum protection required for a previously hazard-assessed user premise following a hazard reassessment as described in CCCPH Chapter 3, section 3.2.1.

1. Sewage handling facilities
2. Wastewater lift stations and pumping stations
3. Wastewater treatment processes, handling, or pumping equipment that is interconnected to a piping system connected to a PWS (+)
4. Petroleum processing or storage plants
5. Radioactive material storage, processing plants or nuclear reactors
6. Mortuaries
7. Cemeteries
8. Sites with an auxiliary water supply interconnected with PWS (+)
9. Sites with an auxiliary water supply not interconnected with PWS
10. Premises with more than one connection to the PWS (++++)
11. Recycled water (++)(+++)
12. Recycled water interconnected to piping system that contains water received from a PWS (+)
13. Graywater systems, as defined in California Water Code Section 14876, that are interconnected to a piping system that is connected to a PWS
14. Medical facilities
15. Kidney dialysis facilities
16. Dental office with water-connected equipment
17. Veterinarian facilities
18. Chemical plants
19. Laboratories
20. Biotech facilities
21. Electronics manufacture
22. Dry cleaner facilities
23. Industrial or commercial laundry facilities
24. Metal-plating facilities
25. Business park with a single meter serving multiple businesses
26. Marine-port facilities
27. Car wash facilities
28. Mobile home park, RV park, or campgrounds with RV hookups

D-1

CVWD has mailed over 100 letters to properties impacted by Appendix D backflow requirements regarding the need for a backflow installation directly at the water meter.

THE CCCPH'S BIGGEST IMPACTS

ALL PROPERTIES WITH EXISTING FIRE SPRINKLER SYSTEMS

Within 10 years of the adoption of the CCCPH, **ALL** properties with fire sprinklers that are not:

- looped within the structure and connected to a routinely used fixture to prevent stagnant water
- AND constructed of NSF/ANSI Standard 61 piping materials

will be required to have proper backflow protection (**minimum** of a double-check on the internal fire system) as specified in the CCCPH and the water system's approved Plan.

Installing backflow assemblies on fire sprinkler systems that currently do not have them will decrease the water pressure available to these systems.





919 MAPLE ST

ROXANNE'S: QUILTING STORE

FRONT OF BUILDING



919 MAPLE ST

SEA ROSE SALON: HAIR SALON

BACK OF BUILDING

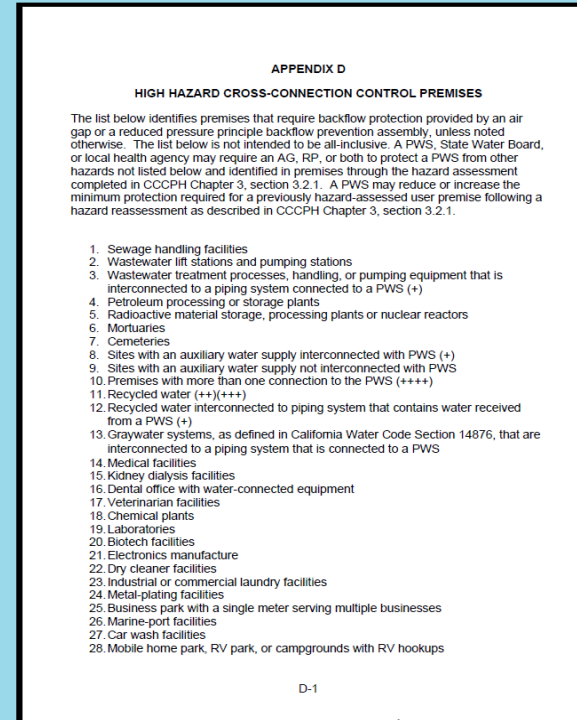
WHY DOES THE 919 MAPLE PROPERTY REQUIRE A BACKFLOW ASSEMBLY?

- **Appendix D** of the Cross-Connection Control Policy Handbook (adopted December 2023, goes into effect July 1, 2024) requires a reduced-pressure principle (RP) backflow assembly for: “business parks with a single meter serving multiple businesses”.

This “high-hazard” designation is due to:

- Likelihood of changes being made to a property without the water purveyor’s knowledge that **could lead to** hazardous business types being established in the future without proper backflow protection.

To be proactive and prevent any **potential** threat to public health in the future, the state wants the meter to be protected with a backflow assembly.



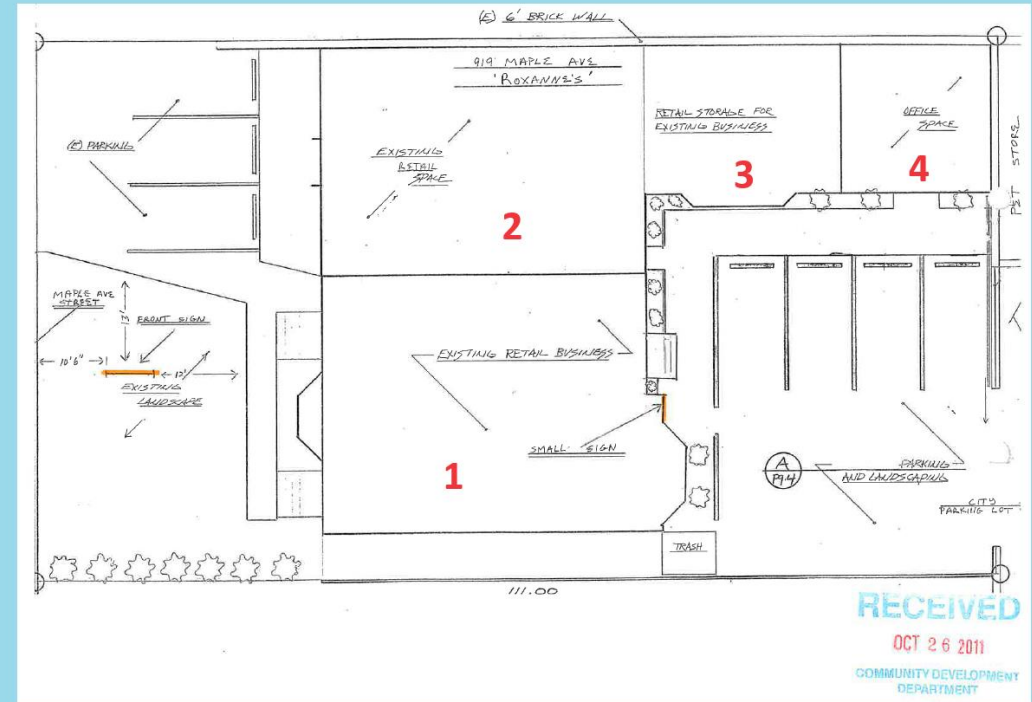
WHAT IF THEY HAVE THE HAIR SALON TENANT MOVE OUT?

The City of Carpinteria currently recognizes 2 businesses in the building.

After reviewing documents on file, the City recognizes that **the building could host up to 4** different businesses based on its current configuration.

The issue: It has been brought to the state's attention that oftentimes water purveyors have not been involved in the permitting process and are unaware of tenant improvements and building changes that may ultimately pose a threat to the public water supply.

CVWD would not be made aware if a new business type were to be established at this building.



WHAT IF ALL BUSINESS TYPES IN THE BUILDING ARE *NON-HAZARDOUS*?

CVWD staff trained in cross-connection control asked this in a public comment when commenting on the November 2022 draft of the Handbook.

Staff proposed 3 different *non-hazardous* business types sharing the same meter and the state responded with the following:

PUBLIC HEARING No. 2 COMMENT RESPONSES				
Please Note--contains underline and strikethrough				
Comment submitted by	Affiliation / Organization	Section	Comment text	Response
Danielle Rose	Carpinteria Valley Water District	Appendix D	Referring to Appendix D, what is the rationale behind listing "25. Business park with a single meter serving multiple businesses" as a high hazard facility? If a 2" water meter serves a business selling sunglasses, an office building, and an AT&T store, for example, what is considered the threat to the public water supply?	Unless a public water system has continuous evaluations of the types of business in a business park, the business park could be considered a black box and a public water system would not be aware of changes in uses. This situation is similar to "35. Hazard assessment access denied or restricted."

**Engineering Monthly Report
Intent to Serve Letters
(4/18/2024 – 5/15/2024)**

Letters Issued

Address	Description	Date Letter Issued
3319 Padaro Lane	Interior remodel of existing 2,631 SF one-story SFR with an existing attached 2-car carport. Miscommunication w/ fire department and developer. Fire sprinkler calcs are NOT required.	5/8/2024
7140 Gobernador Canyon Rd	Pool, spa, and patio addition. Proposed 30 CY of grading.	4/18/2024
126 Ash Ave (east)	Convert storage room to 287 sq. ft. ADU (Unit #18) on a property with an existing 1.5" master meter. ADU <750 sq. ft. therefore no changes to the account. No fire sprinklers on property.	4/19/2024
126 Ash Ave (west)	Convert storage room to 287 sq. ft. ADU (Unit #17) on a property with an existing 1.5" master meter. ADU <750 sq. ft. therefore no changes to the account. No fire sprinklers on property.	4/19/2024
1025 Cindy Lane	Converting existing commercial space into a personal automobile storage facility. Existing restroom and fire sprinkler system will have no changes proposed. No changes proposed to existing landscape.	4/26/2024
5980 Casitas Pass Rd	Interior tenant improvements to existing, serviced building (2" Agricultural & 6" fire). Improvements include new interior partition walls, interior chain link security fences and gates, humidifiers, and HVAC systems. No change of use of square footage is proposed.	5/9/2024
1476 Haida St	A new 731 sq. ft. accessory dwelling unit on a property with an existing single-family residence and an existing 3/4" residential water meter on a tee branch. No changes to the account because <750 sq. ft.	5/8/2024

**Engineering Monthly Report
Intent to Serve Letters
(4/18/2024 – 5/15/2024)**

Letters Issued

Intake of Letters and in Review

Address	Description	Date Received
4675 Carpinteria Ave	2,784 SF mixed use building. 494 SF ground floor commercial space, and two upstairs one-bedroom apartment units (880 SF each). Two single-car residential garage spaces and two additional covered commercial parking spaces. Awaiting fire calcs	5/6/2024

May 2024 Monthly Operations Report

Project No.	Job / Facility	Status	Monitoring Frequency	Information Received From
1	HQ Well	HQ Well is offline due to Cachuma Lake spilling.	Daily	O & M Treatment
2	El Carro Well	El Carro Well is offline and undergoing rehabilitation, the replacement parts have been received. Disinfection and final swabbing of the well took place on 5/14. The pump installation is expected to be completed along with BacT on 5/16 with final testing to be completed the week of 5/20. We anticipate the well being ready for production as soon as Friday 5/24.	Daily	O & M Water Treatment
3	Smillie Well	Smillie Well is offline due to Cachuma Lake spilling.	Daily	O & M Water Treatment
4	Well Status	HQ Well 1150 GPM Offline	Daily	O&M Water Treatment
		El Carro Well 800 GPM Offline		
		Smillie Well 250 GPM Offline		
5	Gobernador Aeration System	The aeration mixer is online operating normally.	Daily	O & M Water Treatment
6	Water Quality	District Water Filtration facilities are operating within normal parameters and producing high quality water. All routine sampling was completed and all results met the CDPH & EPA guidelines.	Daily	O&M Water Treatment
7	Hydrant Maintenance & Repair	There are 446 fire hydrants that are located throughout the District. This year operations staff have performed maintenance on 192 of those hydrants so far compared to 45 for the entirety of year 2023. This month alone staff performed maintenance on 29 hydrants.	Daily	O&M Water Distribution
8	Valve Exercise & Replacement	Nothing to report this month	Daily	O&M Water Distribution
9	Mainline Leak Repairs	A 6" watermain was damaged by contractor installing a 3" conduit at the Best Western Hotel. Operations staff have made temporary repairs and will schedule a shutdown for May 28th to section in a new piece of pipe and install a new valve on Carpinteria Avenue.	Daily	O & M Water Distribution
10	Service Repairs	The District repaired 1 service line and replaced 1 service line.	Daily	O&M Water Distribution
11	Meter Replacement / Testing	Staff swapped out 22 meters on 5/13 and sent them out with a representative from Siemens for accuracy testing as part of the Siemens AMI contract.	Daily	O&M Water Distribution
12	Fleet	1. The order for a new Hybrid F150 pickup truck was accepted by the factory.	Daily	O&M
13	Lead Service Line Inventory	Staff has completed about 100% of the initially required inspections. After meeting with the staff at Division of Drinking Water (DDW) it was determined that we could use the institutional knowledge based on interviews with past and current employees with combined 50+ years of experience and knowledge of what materials have been installed in our distribution system therefore no further inspections were necessary. Interviews and statements have been completed we are now finalizing the inventory data so we can submit our final report to DDW which is due by October 15, 2024.	Daily	O&M Water Distribution
14	Landscape	Nothing to report at this time.	Daily	O & M